



Back2 Village4

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

HPF RAD 81



KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department.
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

action	RESPONSIBILITY	LASTEST BY	STATUS
Jan abhiyan	All departments	Oct 13 -28 th	Going on
Deployment of Sacti staff/ HCs	GAO	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against absences. No exemptions to be given
Training of district trainers on B2V4	RDO	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jagarchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jagarchayat.in - Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning Deptt) - Take prints of blank 2 booklets of B2V4 from www.jagarchayat.in - Take plans for 2 previous years and ATRs (Report for 2019) - Complete trainings on different components of B2V4 (B2V4) organized by respective Deputy Commissioners - Collect List of new works started/ongoing/completed during the previous and current financial year under the following heads: - PMJ grants - Direct Plan - UT plan - MCAD/ICA - Other schemes of other departments - Any other work - Final beneficiary list: - MCAD/ICA dist plan document for the year 2022-23 - List of Awasas beneficiaries alongwith HHTL Convergence - List of panchayat beneficiaries - List of SHGs - List of agriculture scheme beneficiaries - Lists of beneficiaries for: - Various certificate/ benefits to be distributed by the visiting officer - Any other activities identified by different departments

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

DATE	INSTRUCTIONS	ACTION POINTS
Day 1		- Ensure that all have new members of different depts. are present. - Ensure evaluation by different depts. about individual beneficiary schemes - Inspect JAGPSB (counselling) - Participate/ensure organization of sports activity in identified target rural/cultural event/youth activity - Carried Katta (suggested details uploaded on jagarchayat.in) - Visit atleast 2 institutions and get to go suggested photos - Inspect Exhibition (CSC Centers and create Gramin awareness on 225 schemes particularly GIC schemes like MAMT, Jeevika, Anganwadi, etc.) - Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments - Check effectiveness of centrally sponsored schemes - Visit and inspect all government establishments including PHE, MHC, FPS, schools, etc. - Arrange saturation of deliverables to San Adhyayan and whenever deficiencies found, lead a drive to achieve all deliverables - Assess effectiveness of sanitation campaign in the panchayat - Ensure self employment activities for 15 youth per panchayat - Identify 20 potential candidates per panchayat for HATKAT training alongwith the mode on which they were training - Whenever possible, distribute employment letters for people selected under various government employments - In the evening, hold informal meeting with senior citizens, govt employees including retired employees, ex-servicemen, youth clubs and any citizens of the village who are enrolled in college/university - Open discussion on Nalwa Maht Adhyayan

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

9. The PFI members (Sarpanch, Panch, BDC Chairperson) shall be at the forefront of all activities given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **Jpanchayat.in** portal. Every Deputy Commissioner has to ensure that,

A) Details of Reporting Officer:

Name Farooq Ahmed Shah

Designation Inspector

Department/ place of posting Education/ GHS Kulwara

Mobile No. 9419045891

Email ID farooq.ahmed@gmail.com

Home District Kulwara

Date of visit 02-01-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklet/summarized excel sheet uploaded on Jpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: HAFADPA

Local Government Directory (LGD) code of the Panchayat LEO 7334

Name of CD Block TARATHODPA

Name of Tehsil TARATHODPA (RANIPAL)

Name of District KULWARA

C) Panchayat Profile:

No. of revenue villages in the Panchayat 01

No. of hamlets in the Panchayat 03

No. of households in the Panchayat 480

Population (approx) of the Panchayat 3480

Best A

Best A

Best A

Best A

Best A

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- Best A

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DAY 1 - ACTIVITIES

AGENDA 2 DIFFERENT INSTITUTIONS INFRASTRUCTURE PROJECTS TO BE VISITED

DATE / TIME	WHAT TO DO	COMMENTS
08:00 - 09:00	Visit early	
09:00 - 10:00	Visit early	
10:00 - 11:00	Visit early	
11:00 - 12:00	Visit early	
12:00 - 13:00	Visit early	
13:00 - 14:00	Visit early	
14:00 - 15:00	Visit early	
15:00 - 16:00	Visit early	
16:00 - 17:00	Visit early	
17:00 - 18:00	Visit early	
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92:00 - 93:00	Visit early	
93:00 - 94:00	Visit early	
94:00 - 95:00	Visit early	
95:00 - 96:00	Visit early	
96:00 - 97:00	Visit early	
97:00 - 98:00	Visit early	
98:00 - 99:00	Visit early	
99:00 - 100:00	Visit early	

BACK TO VILLAGE PHASE-IV (15TH OCTO TO 3RD NOV)

DAY 1 - ACTIVITIES

AGENDA 3: SATURDAY JAN BHIVAN DELIVERABLES AND RECORD DEFENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. System Health Check was distributed among 200 beneficiaries.
2. Identification of 20 beneficiaries from Panchayat Panchayat for self employment.
3. Candidates were identified for Skill Training under HIMAYATI and other schemes (20 no.)
4. Jan Bhawan awareness camp was also held during day of for many PRIs and general public.
5. Cleaners drive was also conducted on day 1 door to door collection of waste and ensured its disposal in proper manner.
6. Various impurities were cleared out in various office, village office and around proper information is displayed there.

BACK TO VILLAGE PHASE-IV (15TH OCTO TO 3RD NOV)

NOTES

1. visited two new school buildings across street and
2. bathroom and dissection were bought from private to
3. transfer them to Sreeya department.
4. visited IPS in Government College Hospital and
5. general demand of private was to operate government
6. outlet not a fair help.
7. visited primary health centre in Thiruvallur
8. the infrastructure in terms of building is very
9. poor. water needs complete renovation, Electricity
10. better facility. go also needs to be connected with
11. bus. Road, water connection is also needed there.
12. met with the youth of Thiruvallur, various
13. suggestions were bought from them one of which
14. was "urgent need of play ground in Thiruvallur."
15. On day 11 of the VV program we went

NOTES

- to exhibition there said by 24 PM (week)
- we they suggested the provision of local band
- made garments.
1. Imported various from various and most of them
 2. are suffering from due to delay in local installation
 3. visited two schools of Thiruvallur where are suffering
 4. due to lack of electricity and water for drinking
 5. participated in various sports activities during
 6. day 3, phase - II of B.V. programme.
 7. plantation drive was done in presence of most
 8. employees.
 9. Casual workers demanding regularization of their
 10. services.

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 15

Details of the bank sanctioning it: 3 A.K. Bank

Total amount involved:

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retired employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Kalyan, Nehru Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- No of Individual Compost Pits constructed 2
- No of Individual Soak Pits constructed 150
- No of biodiversity management committee meetings held 3
- Is there a Sarpanch display board on the information board of a Panchayat? Yes/No Yes/No
- Are Sarpanch display board and information board of a Panchayat? Yes/No Yes/No
- Whether subject has been assigned by the Sarpanch to the Panchayat? Yes/No Yes/No
- Whether grievance redressal box is installed? Yes/No Yes/No
- No of grievance redressal boxes installed? 5
- No of grievance redressal boxes installed? 5
- Whether the Sarpanch/Panchayat Secretary has signed the signature? Yes/No Yes/No
- Whether all MGNREGS 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/No Yes/No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

Sl. No.	DEPARTMENT WITH STAFF	WILLING	ACTUAL	NAME
	Rural development department			
	BOO	3	3	Mr. Tejendra Singh (B.L.)
	JE	2	2	Mr. Mayad Kumar (B.L.)
	GRS	1	1	Mr. Anil Kumar (B.L.)
	TA	1	1	Mr. Anil Kumar (B.L.)
	SCHOOL EDUCATION			
	TEACHER	3	3	
	HEAD MASTER	1	1	
	ANY OTHER	2	2	
	JAL KRYAN			
		4	2	
	POD			
	LINEMAN			
	JE	4	4	
	ANY OTHER			
	FOOD & CIVIL SUPPLIES			
		3	1	Manager Mr. Susha (M.A.C.)
	AGRICULTURE & ANIMAL HUS.			
	BANDARI			
		0	0	
	SOCIAL WELFARE			
		0	0	
	HEALTH			
	ASHA	1	1	
	ANM	1	1	
	AYUSH DOCTOR	0	0	
	ALLOPATHIC DOCTOR	1	1	
	ANY OTHER DEPARTMENT			

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs. Pror. stated for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day (copy of the resolution to be taken from www.kpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs ACHIEVED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024.
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES.

1. Clean and green village
 - a. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. Safeguards are in place
 - b. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. Not
 - c. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No, if No, reason, thereof. Not
 - d. Has the Climate Resilience Plan been developed for the GP? Yes /No? Not
 - e. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
 - f. Whether schools have started segregating waste
 - g. Whether schools have their own compost/soakage pits for solid/liquid waste management
2. Healthy village
 - a. Are meetings related to Village Health and Sanitation Committee being held regularly?
 - b. Do all the eligible individuals been provided the Golden Card?
 - c. Are all the Children being immunized as per the Schedule recommended by Govt. of India?
 - d. Are all the eligible individuals been vaccinated against COVID-19?
 - e. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
 - f. Whether all the deliveries were institutionalized or conducted by trained Midwives?
3. Water sufficient village
 - a. Do all the BHs in the Gram Panchayat have water pipeline connections?
 - b. Whether Gram Panchayat has taken steps for grey water management. If yes please specify
 - c. Do all the BHs in the Gram Panchayat have toilets?
 - d. Are all the BHs toilets functional or not?
 - e. Do all the Schools/Anganwadi centers have a toilet facility or not?
 - f. Are all the toilets in the schools/Anganwadi functional or not?
 - g. Whether Gram Panchayat Bhawan has separate toilets for women or not?

4. Child friendly village
 - a. Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre schooling? Yes/No Yes
 - b. How many Bal Sabha's were organized in the Gram Panchayat? 2
 - c. How many Bal Sabha's were addressed during the Gram Sabha? Yes/No Yes
 - d. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha with irregular attendance? Yes/No Yes
 - e. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No Yes
 - f. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No Yes
5. Village with good governance
 - a. Is CSC located in the Gram Panchayat Bhawan or not? Yes
 - b. Is CSC located in the Gram Panchayat Bhawan or not? Yes
 - c. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes
 - d. Does the Gram Panchayat has its building or not? Yes
 - e. Is the Gram Panchayat office functional or not? Yes
 - f. Are the activities approved under the Halaqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
 - g. Is Social Audit of earlier Schemes/Programs carried out or not? Yes
6. Poverty free and enhanced livelihood village
 - a. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
 - b. Have all the eligible households registered in PDS or not? Yes
 - c. Have all the eligible households registered in PDS or not? Yes
 - d. Has Gram Panchayat provided space for Self help Groups in Panchayat/Bhawan for banking Yes
 - e. Have all the eligible households been registered for Pension or not? Yes
 - f. Has Gram Panchayat facilitated youth for Skill Enhancement Courses and Placement? Yes
 - g. Has Job Cards been distributed to all the eligible individuals under MGNREGS? Yes
 - h. Has Gram Panchayat facilitated SHGs for Bank Account Linkage? Yes
7. Socially secured village
 - a. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
 - b. Is Gram Panchayat Office Disabled Friendly or not? Yes
 - c. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes
 - d. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc. or not? Yes
 - e. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
 - f. Are all the eligible households getting benefits from IAY or not? Yes

8. Empowered Development in Village

- How many Mahila Sabhas were organized in the Gram Panchayat? 9
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan? No
- Whether GP have taken steps for increasing women's participation in Gram Sabha? Yes/No
- Number of women beneficiaries headed households covered under PDG system? 179
- Number of beneficiaries (out of total eligible population) receiving social protection benefits only? Pradhan Mantri Matritva Vandana Yojna
- Self sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet? Yes
- Whether the Disaster management plan is available at the GP level? Yes/No
- Whether child friendly park with required facilities is available in GP? Yes/No
- Whether the GP has easy access to Godown for storage? Yes/No
- Whether street lights are provided in public places for ensuring safety? Yes/No

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country (Scheme Material available from <http://spanchayat.in/2024.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of the panchayat and review if Biodiversity Management Committee constituted for the panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months of BAC available at <https://spanchayat.in/2024.php>

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS, DATES, MINUTES PHOTOS

Village

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved (GPO format available on <https://spanchayat.in/2024.php>)

In addition GPOF plan shall also include:

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	STATUS IN VILLAGE (REACHES IN THE VILLAGE)	STATUS (NUMBER OF HOUSEHOLDS COVERED BY THE SCHEME)	REMARKS (IF ANY)
Golden Health Card under Ayushman Bharat	95%	100%	will be continued soon
Janani Suraksha Yojna	100%	100%	will be continued soon
OLD AID pension	100%	100%	
Midday meal	100%	100%	
Quality pension	100%	100%	
Domestic certificate	100%	100%	
Rashan card	100%	100%	
PM Kisan Samman	100%	100%	

Land plot book	1	0	
Registration of village women on GIM portal	N/A		
Registration of village construction on panchayat portal	N/A		
Registration of village construction on PWD portal	N/A		
In complete buildings/rooms	2	2	2

DAY 2 ACTIVITIES

AGENDA 6

NASHA MURT ASHTHAN

- Whether gram sabha resolution passed ☒ Yes
- Details of activities conducted
- Whether all activities and GS resolution uploaded on Japanchayat.in portal ☒ Yes
- How many drug addicts in the village ☐ 0
- Whether reported to the Deputy Commissioner ☐ 0
- How many registered for rehabilitation under government programme ☐ 0

DAY 2 ACTIVITIES

AGENDA 7

SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

Sl. No.	Scheme	Work	Value	Completion	Beneficiary	Remarks
1	MGNREGS	3.001 - 3.0	1.98	Yes	Yes	NO
2	MGNREGS	3.001 - 3.0	1.30	Yes	Yes	NO
3	MGNREGS	3.001 - 3.0	0.12	Yes	Yes	NO
4	MGNREGS	3.001 - 3.0	0.82	Yes	Yes	NO
5	MGNREGS	3.001 - 3.0	0.82	Yes	Yes	NO

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18
Total attended: 2.5
Proceedings:
(If insert pointers to be discussed there - refer point proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balasabha and record proceedings
Total children in the village above the age of 12
Total attended: 2.0
Proceedings:
(If insert pointers to be discussed there - refer point proceedings)

UP OF (B2V1, B2V2 & B2V3):
 Taken from distinct levels and also to be downloaded from www.jagorachoyai.in/

LAPM

* Taken from district level and also to be downloaded from www.japanchayat.in/

Urgent Public Requirements			RTI
1	Bangar Road via	nil	
1	Hajirata		
2	Make village	nil	
3	Hajirata	nil	
4	Community hall		
5	Hajir Sub center	nil.	
6	unstar		
Urgent Requirements/ Demands: 11/2			
1	Electricity	2 NO Transformers provided	
1	Filtration Plant	nil	
2	Health Building	nil	
3	Madamgaden school	and Run by S.B.	
4	Good green bus stop	function.	
5	to Baramul		
6			
7			
Major Problems - RTI			
1	Health Sector	nil	
2	Electricity	Provided 2 No. transformers with a pole	
3	Animal Husbandry	nil.	

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT:
- LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISTING OFFICER

I	Any major complaint brought to the notice of the Visting Officer	See notes (P70)
II	Major/ urgent public demands that were reflected earlier but have not been addressed in the last 30 days	
III	Overall assessment of the visit and suggestions (The visting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	9
V	Certificate from Sarpanch that the visting officer has stayed in the panchayat for 2 days	Yes

Signature of Sarpanch
Name: *...*

Signature of visting officer
Name: *...*

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

1	Food Security	not	
2			
3			
4	Water Problems: B2V3		
5	Electricity	not	
6	Drinking water	not	
7			
8			
9			
10	Major Problems: B2V3		
11	Farming around	Completed	
12	Electricity	by RDP	
13	Electric supply	not	
14	Electricity	not	
15	Electricity	not	
16	Major Complaints: B2V3		
17	Urgent need of	provided	
18	Electricity	by RDP	
19	Electricity	not	
20	Major Complaints: B2V3		
21	Drinking water	not	
22			
23			
24	Major Complaints: B2V3		
25	People not interested	People	
26	in this programme	found	
27	no person was	driving	
28	interested		

NOTES

Demands / Suggestions

1. C/o of Lingon Valley Road near Haffada
2. Upgradation of High School Haffada to Lingon Secondary School.
3. Establishment of food godowns by department of Food and Supplies not a public fair shop.
4. Animal vet. Centre (diesel) in Chalga Haffada
5. Urgent need of filtration plant for drinking water
6. Shifting of HT line away from Sports field at lane pole to Mangden mohalla Haffada.
7. Urgent need of Jio tower in this Chalga
8. Solar Street Light in whole Chalga
9. Govt. Bus Service from Astamwali to Sonagar
10. Transfer of bus stop at Panchayat mohalla w.no. 3
11. PMAY target should be waived
12. ²⁰ Establishment of NRLM at Haffada.