



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022







सत्यमेव जयते

## MESSAGE

After tremendous success of B2V3, the UT government led by Hon'ble LG Shri Manoj Sinha Ji sir has vigorously launched Fourth phase of this 8-day long programme of Back to Village (B2V4) commencing from 27th October, 2022. The programme mainly focuses on four broad objectives-

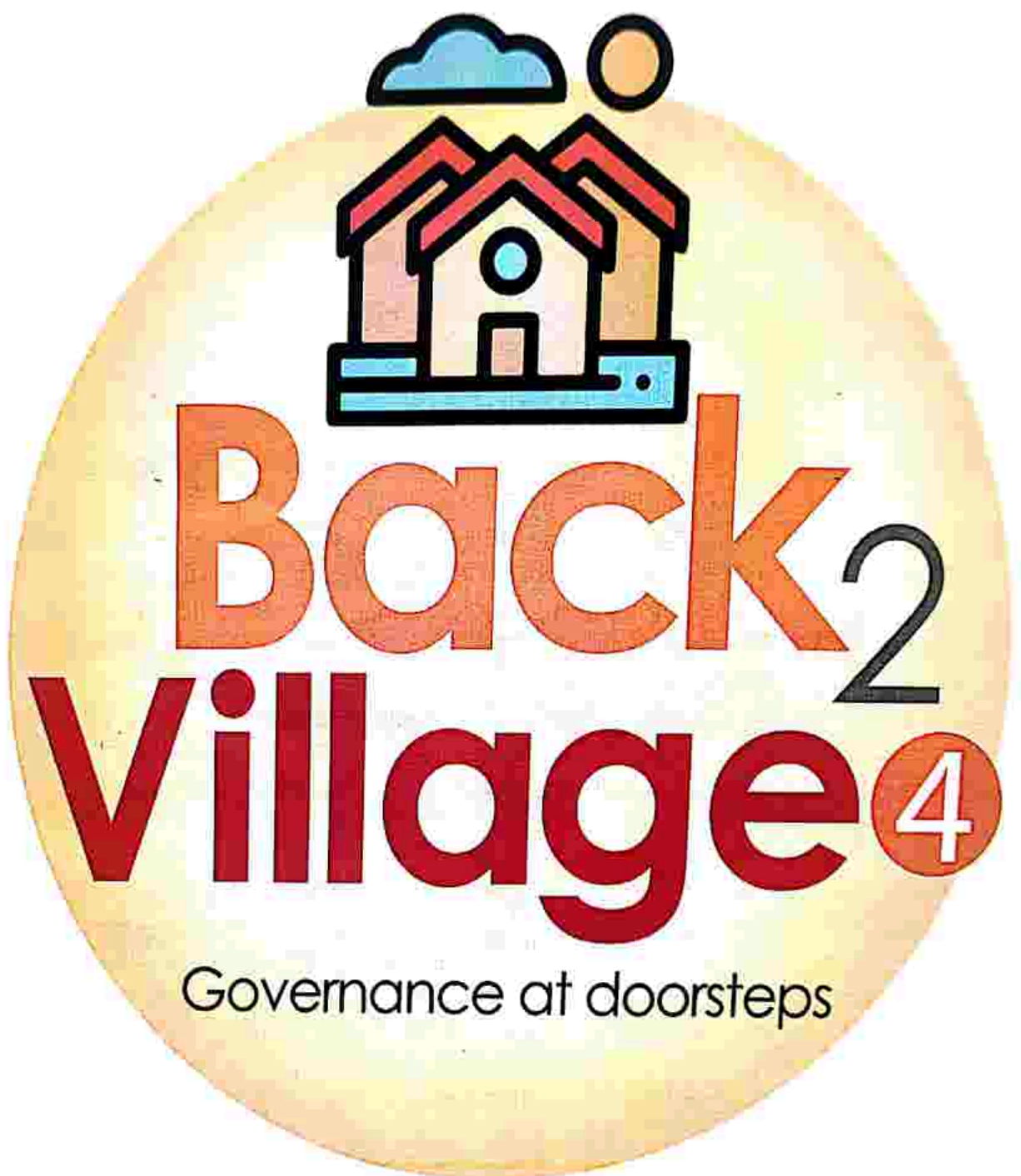
1. Energizing all 4291 panchayats of the UT
2. Collecting quality feedback on delivery of various government schemes
3. Capturing economic potential of the panchayats to synchronize them with decentralization goals
4. Undertaking unbiased assessment of needs of villages

Worthy Chief secretary of Jammu and Kashmir, Shri Arun Kumar Mehta Sir has stressed that public feedback about the working of government offices in local areas is a significant component of policy making regarding which this programme will play a key role. Other than this, spreading and evaluating awareness among masses about all online portals and prompt services offered by the government and promoting digital literacy and inclusion among the villagers to take benefit of government services and deliverables efficiently would be significant part of this Jan Abhiyan.

The programme methodology covers major visits by various bureaucrats to languishing projects and leading institutions in the panchayat in order to assess the ground situation and submit a comprehensive report regarding the success of various schemes including a holistic view while celebrating involvement of all stakeholders in the policy making. In Kupwara district, 33

prominent officers will be visiting different panchayats. Worthy Deputy Commissioner has pressed his desire to specify exact locations of the programme in such a way that a diversified perspective can be collected. As this is a joint effort and an important outreach initiative to tailor the schemes according to ground realities and improve overall efficiency of service delivery and hence ensure good governance, it is outrightly inevitable that all supporting staff has to ensure that all necessary interactions are facilitated in a way which ensures another massive response along with achievement of all objectives envisaged by visiting officers.

**DR. Doifode Sgar Dattatray (IAS)**  
Deputy Commissioner Kupwara



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning dept</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

**BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)**

# Day 1

## Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about Individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan



Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes related to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GE portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestay, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)





## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.

Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

In addition attention may be given to the following areas

Make full use of Centrally Sponsored Schemes

Saturation of individual beneficiary schemes

Self-employment schemes





Bank linked schemes- including departmental subsidy schemes

Empowerment and transparency through digital Initiatives

Effectiveness of grass roots machinery –

- i. Patwari, VLW present and available
- ii. Available funds utilized in public interest and as per Gram Sabha resolutions
- iii. Fairness in governance
- iv. CSS/Individual beneficiary schemes etc
- v. BrashtacharMukt J&K
- vi. Bhai Mukht J&K
- vii. NashaMukt J&K



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9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities, given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the of inauguration and ceremonies.
  10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Mohd Ahsan Sofi  
Designation: Principal (BHSS Ashpora)  
Department/ place of posting: Education (BHSS Ashpora)  
Mobile No: 9149733062  
Email ID: mahsansofi123@gmail.com  
Home District: Kupwara  
Dates of visit: 02/11/2022 to 03/11/2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Zafferkhani  
Local Government Directory(LGD) code of the Panchayat: 239437  
Name of CD Block: Rambhadi  
Name of Tehsil: Vilhagam  
Name of District: Kupwara

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 15  
No. of households in the Panchayat: 400  
Population (approx) of the Panchayat: 2720





(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Youth Services & Sports	Ab Rashid Wani	REK
<del>Ab Rashid</del>	Ab Rashid mir	Line man
CAPD	Ab Qayyum Malik	Stone Keeper (FP)
Education	Mohd Ashraf Wani	Teacher
PHE	Ali Nabi Helam	ALM
Forest	Ab Nihad Khan	Best Guard
ICDS	Tauseeda Begam	AWW
Agriculture	Rashid Ahmed mir	Helper
Social Forestry	Mohd Maphool Shukh	Helper
Health	Sumira Begam	Fmptw
Sheep Husbandry	Saleema Abbari	Stock Assistant
Animal Husbandry	Amrullah Buzh	V.P
J & L Banks	Mujam Rashid Maphool	Banking Associate

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/need repairs
2. Furniture (Y/N) *yes*
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) *no*
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N)
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
  - a. (govt/private) ✓
  - b. Total children enrolled (35)
15. Amrit Sarovars – details, location, condition
16. Government offices- details, whether functional or not *nil*
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance *nil*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *nil*
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction *nil*
23. List of Underutilized Buildings- names *nil*



# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not existing
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not existing
Incomplete buildings/projects	Verify whether identification and redistribution done	Not existing
PDS	Visit, evaluate, online status	Not existing
PHC	Visit- evaluate, status of staff, equipment and quality	Not existing
Youth clubs	Meet, interact, seek suggestions	Not existing
SHG	Meet, identify problems, seek suggestions	Not existing
PMAY	Inspect, Inaugurate	Exist but have no room available for them right now 30 no's ongoing
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	one high school, one mid school and three UPS with proper water facilities
Swachh SBM	Evaluate	Two no SBM with proper functioning
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	playground not available, one karam board, one chess board and two baby kits distributed
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	C.P is forestry officer, plantation drive performed three times
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	The schemes are related to create employment among youth were displayed by different departments
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	few wards suffer due to shortage of water of water supply the remaining part of the village receives water from water reservoir



## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT



LAC (CCT TO 3<sup>RD</sup> NOV)

|13



# NOTES

- (1) Road from G-road Zafferani to Check via Durr Mahalla Zafferani
- (2) Constt of Road from G-road Hardandur to Hospital via Panjabi Mahalla, Durr Mahalla Check.
- (3) Water Reservoir tank with pipes at ward 7
- (4) Water Reservoir tank with pipes in Zafar Sharif Mahalla
- (5) Installation of LT Poles (150V's) with wiring at Zafferani.
- (6) Installation of solar street light in Check & Zafferani
- (7) fencing at middle school Zafferani, SSA Hanie Mahalla.
- (8) fencing around Green yards in whole G.P.
- (9) Installation of 20 No LT Poles with wiring at ward 3 Zafferani
- (10) Water Reservoir tank with pipes in G-road Sultan Malik at Check.
- (11) Water Reservoir tank with pipes in G-road AB Hanider
- (12) Water Reservoir tank at Firas dani Zafferani
- (13) Constt of play ground at Fyt Zafferani
- (14) Health Centre building at Check Zafferani
- (15) Sheep mart in Gram Panchayat
- (16) Agriculture unit in Gram Panchayat
- (17) ATM with Counselling Committee in Gram Panchayat
- (18) Gram Panchayat Building in G.P
- (19) 3. No Angwadi Buildings in G.P
- (20) 4. No New Angwadi centres in G.P
- (21) Kinder garden in middle school Zafferani
- (22) Installation of Home solar lights in whole G.P.
- (23) Constt of Road from Masjid Sharif to Zafar Sharif Mahalla at Zafferani

# NOTES

- 1) Constt of take paths different sports at ward 06.
- 2) Constt of take paths different sports at ward 01 & 02
- 3) Constt of take paths at different sports at ward 03 & 04.
- 4) Constt of R1 walls at different sports at ward 06 & 07
- 5) Constt of R1 walls at different sports at ward no 2
- 6) S:R at Zafferani
- 7) Home solar street lights at Zafferani in ward 5, 6 & 7 (S-T).

model offices

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CA

UD: B<sub>v</sub> 6  
DT: 03/01/22

Sarpanch.  
Zafferani

Mohd. Sultan Shiekh  
SARPANCH  
Py. Hatqa Zafferani





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned :**

**Details of the bank sanctioning it :**

**Total amount involved :**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed (02)
- b. No of Individual Soak Pits constructed (119)
- V. No. of Biodiversity management committee meetings held: 02
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: yes but resolved.
- XI. No of grievances disposed of at Panchayat level: 02
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	Tufail Iqbal Wajeeb Fazli Ghaffar Wajid Mir Nazir Ahmad Mir
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	09 01 —	04 01 01	Abdus Hassan Sheikh
	JAL JEEVAN: IE Supervisor L. Man	01 01 01	01 01 01	Aabid Sab. Fayaz Ahmad Mehd Hassan.
	PDD: LINEMAN JE ANY OTHER MR	02 01 01	02 01 1	Abdullah Mir Bashir Ahmad dar Farwaiz Ahmad dar Shaukat Ahmad Rather
	FOOD & CIVIL SUPPLIES	01	01	Abdus Sami Malik
	AGRICULTURE & ANIMAL HUSBANDRY Animal Husbandry →	01 01	01 01	Amaitulla Biegh Mustaf Ahmad Mir
	SOCIAL WELFARE			
	HEALTH: ASHA ANM / FMPHW ✓ AYUSH DOCTOR ALLOPATHIC DOCTOR	01 01 nil nil	01 01 — —	Shakeefa Begam Sumra Begam — —
	ANY OTHER DEPARTMENT Gardawaz. Ranve. Dupth	01	01	Saref din Qasabli



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs, prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Land identified and estimated submitted*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *no initiative taken yet*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *plantations done collect GP many times*
- vi. Whether schools have started segregating waste *no such initiative taken yet*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *no*

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *yes*
- ii) Do all the eligible individuals been provided the Golden Card? *mostly (80%)*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *yes*

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *yes*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *yes*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *yes*
- iv) Are all the IHHs toilets functional or not? *yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *Schools have but anganwadi centers do not*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *yes*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *No*



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat—05 ✓
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ✓
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? No ✓
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes ✓
- Does the Gram Panchayat has its building or not? No ✓
- Is the Gram Panchayat office functional or not? Yes ✓
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes ✓
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes ✓

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify (AAY & BPL He was holder) ✓
- Have all the eligible households registered in PDS or not? Yes ✓
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes (but in private building) ✓
- Have all the eligible households been registered for Pension or not? Yes ✓
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes ✓
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes ✓
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes ✓

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes ✓
- Is Gram Panchayat Office Disabled Friendly or not? Yes ✓
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No ✓
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes ✓
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes ✓
- Are all the eligible households getting benefits from IAY or not? Yes ✓





### 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat---03
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhavan (Yes/No) (But in private building) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system... (40) No's.....
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana... (09).....

### 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. (No).....
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for the panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months. Role of BMC available at <https://jkpanchayat.in/b2v4.php>

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1305	830	Due to rather problem.
Janani suraksha yojana	35	10	05 Pending due to reason of lack of FHD.
OLD AGE pension	57	57	—
Widow pension	07	07	—
Disability pension	05	05	—
Domicile certificate	500	360	Due to problem in Revenue Records
Kisan credit card	163	67	Ignorance of Bank officials
PM kisan sammannidhi	250	163	Land still under the name of family heads still active

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

119



Land pass book	143	45	Due to problem Revenue Dept
Registration of village vendors on GEM portal	04	04	—
Registration of village contractors on jktenders portal	17	10	yet others are not interested
Registration of village contractors on PWD portal	—	—	—
Incomplete buildings/projects	—	—	—

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed *yes*
2. Details of activities conducted *oath ceremony, moral lectures etc*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
4. How many drug addicts in the village *No*
5. Whether reported to the Deputy Commissioner *No*
6. How many registered for rehabilitation under government programme *No*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Land reclamation	2021-22	1.60 lacs	Yes	Yes	No
PMAY	Water supply	2022-23	1.30	Yes	Yes	No
IHL UNDER SBM-G	Water supply	2021-22	0.12	Yes	Yes	No
CSC UNDER SBMG	Water supply	2019-20	2.00	Yes	Yes	No
AMRIT SAROVAR	Water supply	2022-23	6.50	Yes	Yes	No

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 (780)

Total attended (51)

Proceedings: They were giving awareness regarding health care, SHG and other benefit schemes.  
(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 14

Total attended (61)

Proceedings: They were giving awareness regarding water supply, sports, self employment schemes and entertainment etc.  
(Pl insert pointers to be discussed there - refer palli proceedings)



# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Two stalls, one of ready garments and other Handicrafts viz displayed by self help group	<u>"yes"</u>
	PMAY houses if any ready for inauguration	Q 4h Rasool meik Raja Begum were inaugurated	yes
	Swachh gram projects- segregation sheds etc	Estimate Submitted for Ruppes - 3.60 lacs but work not started	—
	Amrit sarovars	Q 2 no of Sarovar at Kaffer Khani Chak. Q 2 no of Pond at 4/1 where drain sand at Khani Chak are on going	<u>"yes"</u>
	Sports kits	Khram board (61) no chess board (10) no	yes
	Village cultural events	—	—
	JJM assets/projects	nil	nil
	Any other to be Identified at district level	—	—

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Primary Health Centre to be established		
2	Supply of Tap water		
3	Construction of water Reservoir.		
4	Development/ widening of link Roads		
5	Employment Generation.		
6	Fencing of house yards		
7	Building for feed store and Anganwadi Centres		
II. Urgent Public Requirements/ Demands- B2V2			
1			
2			
3			
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	S.T Shere not provided to the deserving community		
2	A new Revenue village in the name of cheek be created		
3	Improvement of drinking water faculty.		





4	Improvement of electricity supply in terms of Salubrious	
5	Employment of youth in Govt Jobs.	
IV. Major Problems- B2V2		
1		
2		
3		
4		
5		
V. Major Problems- B2V3		
1	Need of fresh water supply (PHE dept)	
2	Constt of Road from Zaffer Khani to Chak.	
3	Upgradation of Health centres.	
4	Constt of Buildings for food stores and Anganwadi centres	
5	Constt of water supply scheme from Wais to Zaffer Khani via Chak.	
VI. Major Complaints- B2V1		
1	PHE dept plays deeper / ignores for providing	
2	drinking water facility for the Habitation of	
3	Gram Panchayat	
VII. Major Complaints- B2V2		
1		
2		
3		
VIII. Major Complaints- B2V3		
1	PHE totally defunct in G.P	
2	Many Road on priority basis as there is no any	
3	inter connectivity of GP to another side areas.	

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT:
- LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/urgent public demands that was/were reflected earlier but have not been addressed so far.
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

ward no 01/02, 03 and 04 of halga Zafferkhani are totally disconnected which has been Road connected always after being ignored requests of the public.

Drive need of Road from Sarmora to Zafferkhani via Dar mollaha, to provide drinking water to check Sarmora Zafferkhani.

After visiting the GP Zafferkhani, I observed that a lot of work is done but still Road and water facilities needs to be facilitated.

It is certified that the visiting officer <sup>B.V.</sup> Mohd Ahsan Sogi stayed in Panchayat halga Zafferkhani for 2 days and one night i.e 2nd & 3rd of Nov 2022.

Signature of Sarpanch

Name

Mohd. Sulttan Shiekh /  
SARPANCH  
Panch. Halga Zafferkhani

Signature of the Visiting Officer

Name

Mohd. Ahsan  
VO: B.V.  
Halga Zafferkhani

Handed over the booklet B.V. to the concerned model officer today on 03/11/22 at 4:30 pm.

Received the booklet B.V. from visiting officer Zafferkhani today on 03/11/22 at 4:30 pm.

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

VO: B.V.  
DT: 03/11/22

125



# F CANDIDATES FOR "AIMAYAT TRAINING"

NAME of Applicant	Qualification	<del>Signature</del>
ZAHoor AHMAD MALIK	12th	
SAJAD AHMAD BHAT	12th	
Aadil AHMAD MALIK.	12th	
4 Khalid Ahmad malik	12th	
05 Aitzaz Manzoor mir		
06 Jitraz Ahmad mir	B. Sc	
07 Fayaz Ahmad Mir	B. A	
08 Asef Bashir Mir	B. Tech	
09 Altaf Ahmad Mir	B. Sc	
10 Altaf Ahmad Dar.	12th	
11 Khurshid Ali mir.	<del>MA</del>	
12 Zulida Ahmad	12th	
13 Tariq Ahmad Granie	B. A	
14 Sajad Ahmad cheechi	12th	
15 Ubaid Shafi Pir	MA	
16 Zameer Ahmad cheechi	12th	
17 Seema Bano	12th	
18 mud Saleem Sood	12th	
⑨ Tasleema Bano	12th	
⑩ Maqsood Ahmad Lagoo	12th	
⑪ Fameeda Bano	12th	
⑫ Mushtaq Ahmed Sood	12th	
⑬ Ali Lateef Bano	12th	

Mohd. Sultan Shieki  
SARFANE  
100, Hattje Zatterkhari

NO: Bv 4  
03/01/22

# ST of Candidates for Self Help

= Name of Applicant = Qualification = Interesting  
in

= Ghafar Ahmed Shukri = 8th = Mason  
= Bilal Ahmed Shet = 8th = Carpenter  
= Ghulam Rasool Malik = 8th = Plumber  
= Mushtaq Ahmed Mir = 8th = Carpenter  
= Bashir Ahmed Shet = 8th = Painter  
= Tanveer Ahmed Mir = 8th = Painter  
= Shaukat Ahmed Mir = 8th = Mason  
= Mohd Akbar Khan = 8th = Tailor  
= Saifuddin Bero = 8th = Mason  
= Mohd Sybil Bero = 8th = Mason  
= Imtiaz Ahmed Sood = 8th = Mason  
= Mohd Saleem Chohan = 8th = Painter  
= Faraz Ahmed Chohan = 8th = Painter  
= Raza Ahmed Sood = 8th = Painter  
= Ghosh Hussain Bero = 8th = Painter

  
Mohd. Sultan Shiekh  
SAPD/10/1  
1st. Hq. - Sultan Shiekh

DO: B.V.4  
Dt: 03/21/22



dance. of. Back 2 Village 4 Programme  
 1: Zafar Khan Block: Ramhall. Dated: 02/11/22.

Sl. No.	Name of Official	Dept	Designation	Phone No.	Signature
1	Rashid Wani	Youth Service and Sports	REKs	8493012449	
2	Ab Rashid Mir	PDD	line man	9556655187	
3	Abdullah Mader	PDD	P.P. shop	9596864266	
4	Abdullah Ashraf	Education	Teacher	9149858581	
5	Abdullah Rasool Tanzeer	R.B.B	Road worker	77800850650	
6	Abdullah Akbar Khan	Forest	Head Guard	9541476710	
7	Abdullah Nazki Hafiz	PHE	Staff line man	9541154827	
8	Roshana Begum	ICDS	Worker	6006872513	
9	Shakeela Begum	ICDS	Worker	8899843780	
10	Sumaira Begum	Health Dept.	Emphw	6006041347	
11	Shahzadea Begum	Health Dept.	ASHA	7051525576	
12	Abdullah Karim Raza	Social forestry	junior raley	6005453394	
13	Abdullah Ahmad Khan	Agriculture	Helper	9682358827	
14	Shahzadea Ahmad Khan	Forest	Helper	8899030226	
15	Abdullah Ahmad Khan	S.C.F.C	Helper	9797951287	
16	Mahid Magbool	Forest	Helper	9541258866	
17	Mahid Ashraf	Forest	Helper	7006282086	
18	Shahzadea Ahmad Khan	Forest	Helper	9596420800	
19	Shahzadea Ahmad Khan	Forest	Helper	9491981187	
20	Shahzadea Ahmad Khan	Forest	Helper	9149666558	
21	Shahzadea Ahmad Khan	Forest	Helper	9906831032	
22	Shahzadea Ahmad Khan	Forest	Helper	9906831032	