

Kotli - Bala



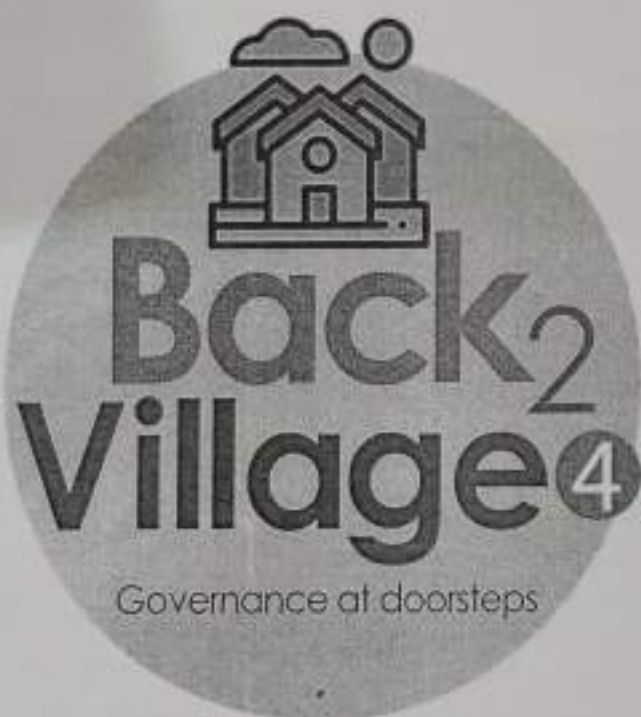
75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given.
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DAY	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>



Day 1	Reach the village	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different depts about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukht Abhiyan</li> </ol>
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Day 2

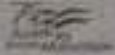
Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation,
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery -
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Sh. Mushtaq Ahmad Chowdhary (KAS)  
 Designation: Dy. Sect. to the Govt. Dept of Floriculture Parks + Garden  
 Department/ place of posting: Dept. of Floriculture. Parks + Garden / Srinagar  
 Mobile No: 9469213071  
 Email ID: Chowdharymushtaq@gmail.com  
 Home District: Jammu  
 Dates of visit: 28-10-2022 to 29-10-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: KOTLI-BALA  
 Local Government Directory(LGD) code of the Panchayat: 240278  
 Name of CD Block: UDHAMPUR  
 Name of Tehsil: UDHAMPUR  
 Name of District: UDHAMPUR

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 03  
 No. of hamlets in the Panchayat: 09  
 No. of households in the Panchayat: 771  
 Population (approx) of the Panchayat: 3114



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Govt. building*
  - b. New/need repairs *Needing repairs*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *No*
4. Internet (Y/N) *No*
5. Telephone (Y/N) *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *Yes*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *No*
10. CSC (Y/N) *No*
11. Patwarkhana (Y/N) *Yes*
12. Village haat (Y/N) *Yes*
13. Playground (Y/N) *Yes*
14. School-
  - a. Kindergarten (Y/N) *No*
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *No*
  - d. College (Y/N) *No*
  - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N)
  - a. (govt/private) *Yes*
  - b. Total children enrolled
15. Amrit Sarovars - details, location, condition *Not identified any*
16. Government offices- details, whether functional or not *Schools / Sericulture office - Vlw office. Patwari office functional*
17. Ration shop (Y/N) *Yes (Two dealers)*
18. Places of tourism importance - names, little details on historical/cultural importance *Temple + Fort at Kothikala*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *- 1000 years old temple at Kothikala along with Fort*
20. VLW Office (Y/N) *Yes*
21. Primary Healthcare Centre (Y/N) *No*
22. List of Incomplete Buildings- names, year of construction *Nil*
23. List of Underutilized Buildings- names *Nil*





## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRITSAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K	Awareness Created
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Counters installed at P.T. Gha by line Deptt officials.
Incomplete buildings/projects	Verify whether identification and redistribution done	No incomplete building but H.S. Kotlibala need repair.
PDS	Visit, evaluate, online status	Running smoothly
PHC	Visit- evaluate, status of staff, equipment and quality	Running smoothly
Youth clubs	Meet, interact, seek suggestions	Met 2 youth club Play ground demanded
SHG	Meet, identify problems, seek suggestions	Training centre demanded
PMAY	Inspect, Inaugurate	Visited PMAY house
My school, my pride progress, schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited school all basic facilities like water, electricity, sanitation are available
Swachh SBM	Evaluate	Inspected INHL units + found them functional
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Playground need repair + upgradation + sports kit already distributed in B2V Kaula
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive was conducted
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Yes Rural haat
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Exhibition by various line Deptts like Agri, animal, J&NRM, J&K Bank, Power
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	



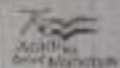
**DAY 1 - ACTIVITIES**

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. Agriculture deptt. conducted awareness camp. at Pgt. Ghar + issued KCC on spot + no deficiency recorded.
2. Awareness camp were conducted by Revenue deptt. during Jan Abhiyan Agenda 'Apki Zameen Apki Nigraani' + issued 80 no. of land pass books to beneficiaries.
3. Health Deptt. conducted Awareness Camp. issued golden health cards under Ayushman Bharat + deptt. are functioning satisfactorily.
4. RDD. Deptt. also conducted awareness camp. regarding Nasha Mukti. Abhiyan + Pledge was taken at Pgt.
5. Solid, liquid waste management at Pgt. level.
  - I. Soakage pits +
  - II. Compost pit.
6. Anti corruption Pledge taken out.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: —

Details of the bank sanctioning it: —

Total amount involved: —

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 20 (self)
- b. No of Individual Soak Pits constructed 24 (under Mgnrera)
- V. No. of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information board of all RD&PR schemes: Yes/No ✓ Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓ Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓ Yes
- IX. Whether grievances redressal box is installed: Yes/No ✓ Yes
- X. No of grievances received pertaining to Panchayat level: 2
- XI. No of grievances disposed of at Panchayat level: 2
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓ Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓ Yes

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR.NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA / P	VLW - 1 addl(P) - 1 TA - 1 GRE - 1		Kiran Sharma Shrawani Parichal Jatin Gupta Shaffali Sharma
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	26	26	-
	JAL JEEVAN:	6	6	Sanjay kumar, vijay kumar, Anish Gupta, Jia dal, Suresh kumar, Mukti, Jai Singh.
	PDD: LINEMAN JE ANY OTHER	2	2	-
	FOOD & CIVIL SUPPLIES	1	1	Rajesh Sharma
	AGRICULTURE & ANIMAL HUSBANDRY			
	SOCIAL WELFARE	0	0	1.
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	3	3	1. Seekha Sharma 2. Ravi kumar 3. Senior Pharmacist Sh. Achwani kumar
	ANY OTHER DEPARTMENT	Forest Deptt 2. PMQSY 1	2  1	Manish Chandra, Anurag Gupta Hond. Sahil.





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: —
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES: —

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Nil
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
Solar Panel Installed at pvt. Ghar.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No, If No, reason, thereof Work till not initiated.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Nil.
- vi. Whether schools have started segregating waste N/A
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management N/A

#### 2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii. Do all the eligible individuals been provided the Golden Card? Yes
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes Soakage P.I. constructed.
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No.



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **Yes**
- How many Bal Sabha's were organized in the Gram Panchayat **1** ✓
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **Yes**
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

#### 5 Village with good governance

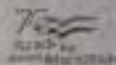
- Is CSC located in the Gram Panchayat Bhawan or not? **NO**
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes**
- Does the Gram Panchayat has its building or not? **Yes**
- Is the Gram Panchayat office functional or not? **Yes**
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **NO**
- Have all the eligible households registered in PDS or not? **Yes** (982 household registered under PDS)
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **Yes**
- Have all the eligible households been registered for Pension or not? **Yes**
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- Is Gram Panchayat Office Disabled Friendly or not? **NO**
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **NO**
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **NO**
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- Are all the eligible households getting benefits from IAY or not? **Yes**



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat 1
  - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
  - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - Number of women beneficiaries headed households covered under PDS system 28
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 11
- ## 9 Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes (C Pgt. 9 km)
  - Whether the Disaster management plan is available at the GP Level (Yes/No) NO
  - Whether child-friendly park with required facilities is available in GP (Yes/No) NO
  - Whether the GP has easy access to Godown for storage (Yes/No) NO
  - Whether street lights are provided in public places for ensuring safety (Yes/No) NO

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country all the villagers  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>) Sensitized about my  
Scheme Portal by RDD Sept.

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS Nisha Devi, Gesta Devi, Ashok Kumar, Banu Lal, Om Pachar,  
Narain Akhter, Shah Mohd  
PRESENT 7  
BIODIVERSITY REGISTER PHOTOS -  
PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS -



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>) *Gram Sabha conducted*

In addition GPDP plan shall also include :

Tourist places which need to be developed *Jalandhra Mata mandir + Fort need approach road*

Specific product which needs to be developed *Road toward Fort*

Tourism- home stays *Nil*

20 candidates for training under Himayat scheme alongwith trade in which training is to be given *—*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	<i>2452</i>	<i>2452</i>	<i>-</i>
Janani suraksha yojana	<i>16</i>	<i>16</i>	<i>-</i>
OLD AGE pension	<i>67</i>	<i>67</i>	<i>-</i>
Widow pension	<i>25</i>	<i>25</i>	<i>-</i>
Disability pension	<i>21</i>	<i>21</i>	<i>-</i>
Domicile certificate	<i>2452</i>	<i>As conveyed by the concerned dept the advance of domicile is online so -</i>	<i>-</i>
Kisan credit card	<i>316</i>	<i>240</i>	<i>-</i>
PM kisan sammannidhi	<i>316</i>	<i>216</i>	<i>Documents not submitted by Beneficiary.</i>



Land pass book	1367	30	Rest under process
Registration of village vendors on GEM portal	1	1	-
Registration of village contractors on jktenders portal	7	7	-
Registration of village contractors on PWD portal	3	3	-
Incomplete buildings/projects	N/A	N/A	-

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Pledge & Awareness Camps.*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *No*
- Whether reported to the Deputy Commissioner *No*
- How many registered for rehabilitation under government programme *No*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	Geo-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	2 Nos	21-22	-	Yes	Yes	No
PMAY	Nil	-	-	-	-	-
IBHL UNDER SBM-G	7	22-23	84000/-	Yes	Yes	No
CSC UNDER SBMG	Nil	-	-	-	-	-
AMRIT SAROVAR	Nil	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 918

Total attended 45

Proceedings: Demands by SHAC for training centre building / shop  
(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings 1

Total children in the village above the age of 5+ age 810

Total attended 32

Proceedings: local transport problem for children  
Demand of renovation of Play ground.

(Pl insert pointers to be discussed there - refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Being organised on weekly basis in Panchayat Premises	-
	PMAY houses if any ready for inauguration	Nil	-
	Swachh gram projects- segregation sheds etc	Nil	-
	Amrit sarovars	Nil	-
	Sports kits	Distributed in Bar Contact	-
	Village cultural events	Gandhi katha. Judo -karate Painting competition	-
	JJM assets/projects	lift scheme under JJM	-
	Any other to be identified at district level	-	-

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

SNO	Particulars	Action taken	Remarks
I. Urgent Public Requirements/ Demands- B2V1			
1	lift water supply scheme at Jodon tawi	Under process in JTM	-
2	Passenger shed at Jodon, Kaldi + Homb	Under 145C (RDB)	2 shed Pending
3	Road from Bonava to Fort.	Under CD & Pjt (RDB)	Need more funds.
4	shifting of Medical aid centre to central place of Pjt.	No action taken	-
5	upgradation + Renovation of HS ladder	No action taken	3 Rooms unsafe.
6	Veterinary centre at Kotli-Roh	No action taken	Poor service provide.
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	lift water scheme at Jodon tawi	Under process in JTM	-
2	all road of the Pjt to be developed	Some taken up in diff. scheme by RDB	Lack of funds.
3	Cont. of road from Bigga mark to Kaldi	No action taken	Forest land
4	Upgradation + Renovation of HS ladder	No action taken	3 Rooms unsafe
5	shifting of Medical aid centre to central place of Pjt.	No action taken	-
6			
7			
SNO	Particulars	Action taken	Remarks
III. Major Problems - B2V1			
1	Demanded veterinary centre in the Pjt.	No action taken	-
2	water supply	Under process in JTM	-
3			





4			
5			
IV. Major Problems- B2V2			
1	Lack of Drinking water facility	Under Process under JRM	-
2	Mobile husbandry centre to be setup	No action taken	Local facing problem due to lack of centre
3	Honorarium to be paid to the chowkdar	No action taken	No funds available in the pvt.
4			
5			
V. Major Problems- B2V3			
1	Req. of Electric Pole	No action taken	Funds Req.
2	Water tank constructed by no supply of water.	Action taken during outreach prog. by DDA	Demand fulfilled
3	Building of H.S. Laddan is unsafe + damaged.	No action taken	-
4			
5			
VI. Major Complaints- B2V1			
1	No veterinary centre in the Pvt	No action taken	-
2			
3			
VII. Major Complaints- B2V2			
1	Lack of Drinking water facility	Under Process under JRM	-
2	Mobile husbandry centre to be setup.	No action taken	Local function from are to lack of centre
3	Honorarium to be paid to the chowkdar	No action taken	No funds available in the pvt.
VIII. Major Complaints- B2V3			
1	Req. of electric Pole.	No action taken	Funds req.
2	Water tank constructed by no supply	Action taken during outreach prog. by DDA	Demand fulfilled
3	Building of H.S. Laddan is unsafe + damaged.	No action taken	



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDS
2. LEAST RESPONSIVE DEPARTMENT: PWS

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>Demanding veterinary centre at pgt. level.</u>
II	Major/urgent public demands that was/ were reflected earlier but have not been addressed so far: <u>veterinary centre + water supply.</u>
III	Overall assessment of the visit and suggestions: <u>Panchayat has sufficient natural water resources but with deficiency of piped water + also urgent need of veterinary centre. So that people of Kotli Bala live better free life.</u> (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>07</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Certified that Visiting officer stayed for 1 night during his visit to this Panchayat.

Signature of Sarpanch [Signature]  
Name ..... Halqa Kotli Bala  
Block Udhampur

Signature of the Visiting Officer [Signature]

Name ..... Indrasingh  
Choudhary KAS

# KOTLIBALA

Name of the concerned Department	Scheme	Name of the proposed work	Ward no	Estt Cost (in lakh)
Department of Rural Development	MGNREGA	T/Road at Askala mohalla	1	4.00L
		Construction of steps from Primary School Anevi to Kota Mohalla.	4-5	4.00L
		Const. of steps from Bani Bowle to Kota Mohalla.	5	4.5L
	JKRLM (UMEED)	Training Centre building for SHGs		
	PMAY-G (10 beneficiaries to be identified)	Shobha Devi Widow of Radhe Shyam Ishar Baw So ludax mani		
	HIMAYAT (DDU-GKY) (20 candidates to be identified per panchayat)			
	SWACHH BHARAT MISSION (GRAMEEN)	Left out IHHL unit beneficiaries are being paid under SBMGE.		
	Saansad Adarsh Gram Yojana (SAGY)	-		

Department of Agriculture, Cooperation & Farmers Welfare (DAC&FW)	Pradhan Mantri Kisan Samman Nidhi Yojana (PM-KISAN)	1	100% covered		
		2			
		3			
	Pradhan Mantri Kisan Maan Dhan Yojana (PM- KMY)	1	100% covered (erstwhile card)		
		2			
		3			
	Pradhan Mantri Annadata Aay Sanrakshan Abhiyan (PM-AASHA)	1	Agriculture development activities & Agri. farm machinery	100%	
		2			
		3			
	Pradhan Mantri Fasal Bima Yojana (PMFBY)	1	—		
		2			
		3			
	Pradhan Mantri Krishi Sinchayee Yojana (PMKSY)	1	—		
		2			
		3			
	National Food Security Mission (NFSM)	1	—		
		2			
		3			
	Mission for Integrated Development of Horticulture (MIDH)	1	—		
		2			
		3			
	Rashtriya Krishi Vikas Yojana	1	—		
		2			
		3			



Department of Elementary Education	Paramparag at Krishi Vikas Yojana (PKVY)	1	-		
		2			
		3			
	Mission Organic Value Chain Development for North Eastern Region (MOVCDNER)	1	-		
		2			
		3			
	Samagra Shiksha	1	Renovation of headmaster's room and R/wall behind the room (MS Kottibala)		
		2	Demand of 3 rooms at H.S. Laddan		
		3	Plaster of parus of kitchen shed		
	National Program for Education of Girls at Elementary Education (NPEGEL)	1	Balance work of boundary wall (150 mtr.) of school.		
		2	(middle school Kottibala) Desk and table for small children		
		3			
	Mid-day Meal Scheme	1	Running smoothly		
		2			
		3			
	National Means-cum- Merit Scholarship Scheme (NMMSS)	1	Scholarship given on time		
		2			
		3			
	National Scheme of Incentive to Girls for Secondary Education (NSIGSE)	1	Benefitted		
		2			
		3			
	Integrated Child Development Services (ICDS)	1	- AWW (workers) demand for hike in honorarium		
		2			

Deptt of social welfare	National Social Assistance Programme (NSAP)	1			
		2	Beneficiaries being benefitted		
		3			
	POSHAN Abhiyan	1	Poshan abhiyaan was celebrated at Anganwadi centres by ICDS Dept.		
		2			
		3			
Department of Health and Family Welfare	Ayushman Bharat - Health and Wellness Centres (AB-HWCs)	1	No demand projected		
		2			
		3			
	Janani Suraksha Yojana (JSY)	1	-		
		2			
		3			
	Janani Shishu Suraksha Karyakram (JSSK)	1	-		
		2			
		3			
	Universal Immunization Programme (UIP)	1	-		
		2			
		3			
	Home Based Care of Newborn and Young Children	1	-		
		2			
		3			
		1			

(HBNL/HBTL) Rashtriya Bal Swasthya Karyakram (RBSK)	1			
	2			
	3			
National Ambulance Service (NAS)	1	Nil		
	2			
	3			
Disease Control Programs	1			
	2			
	3			
National Cyclone Risk Mitigation Project	1	No plan yet framed yet at pvt level		
	2			
	3			
Jal Jeevan Mission	1	Water pipe at paskala mohalla (need)	1	
	2	Required pipe line at ST mohalla w.no. 7	7	
	3	Slab over filtration plant		1.00/00
Rashtriya Gokul Mission	1			
	2			
	3			
National Dairy Plan-II	1			
	2			
	3			
Dairy Processing and Infrastructure Development Fund	1			
	2			
	3			



Promotion (SANKALP)	Mahatma Gandhi National Fellowship (MGNF)	1			
		1			
		2			
		3			
Tribal Affairs	Inclusive and sustainable growth of tribal population	1			
		2			
		3			
Capex Plan	UT Capex	1			
		2			
		3			
	District Capex	1			
		2			
		3			
PMGSY	Road connectivity projects	1	1. Road from Digga mohalla to Sulgaer road 2. Demand of bridge at w.No.3 Samsal 3. Renovation of Road from PMGSY road to Nagini w Rwall and HP Cullery 4. Drains at w.No.4		
		2			
		3			
		4			

S.No	DEPARTMENT	WORK/DELIVERABLE	ASSISTED BY
1.	RDD	ALL B2V WORKS- Document, Verify, Complete	DC
		VILLAGE HAATS - Establish	NRLM - Pyl Cehare
2.	IT	1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, Jan Bhagidari- Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc	CSC Camps conducted
3.	FINANCE	1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) All INDIVIDUAL SUBSIDY SCHEMES- Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES	J&K BANK EDI LABOUR
4.	REVENUE	1) APKI ZAMIN APKI NIGRANI- Inform, popularise 2) PATWAR KHANA- Verify, Establish, Paint information and timings 3) INHERITANCE MUTATIONS- Complete 4) LAND PASSBOOKS-generate and Issue for undisputed entries	DC Awareness camp IT Conducted by CSC Concerned haffa Patwari at Pyl Cehare
5.	HEALTH	1) PMJAY GOLDEN CARDS- Saturate 2) Swachh hospitals- clean toilets, junk free premises	NHM - 100% Health card. Yes
6.	SOCIAL WELFARE	1) DIVYANG CAMPS- Hold Camps, ensure fittings 2) DISABILITY CARDS (UDID) - All existing 2.5 lakhs UDID Cards to be made digital	Health

		3) NOAPS/ISSS PENSIONS- Audit, Saturation of wall paintings of pension beneficiaries 4) POSHAN VATIKA-ensure 100% plantation 5) 500 ANEMIA CHECK UP CAMPS-Conduct 6) AADHAR SEEDING- Ladli Beti beneficiaries, Aanganwadi beneficiaries 7) BBBP events, at least 5 in every district 8) Formation of Senior Citizens club in every Panchayat	- Yes - Conducted camp by Dr. Deeksha. - Yes, distributed but as well - Yes, Carrom board & Chess distributed
7.	FOREST	1) GREEN J&K CAMPAIGN - Jan Abhiyan a) One Village One Beat Guard b) Forest for Fodder and livelihood - Complete all preparatory plantation activities in winter Plantation areas - Audit of summer plantation in non summer plantation areas - Saturate	
8.	TOURISM	1) TOURIST DESTINATIONS/CIRCUITS/THEMES TREKS/- Identify, Delineate, Demarcate 2) HOMESTAYS- Identify 3) VILLAGE COOPERATIVE- Provide Support for Tourism activities	JKTDC Jalandhramala temple and fort - Nil
9.	CULTURE	1) TALENT HUNT AT PANCHAYAT LEVEL - Organise	JKAACL- Taekwondo sports activity conducted at Panchayat
10.	LABOUR	1) e- SHRAM- Saturate	CSC
11.	SCHOOL EDUCATION	1) Bringing back all out of school children 2) MY SCHOOL MY PRIDE- 3) PARENT TEACHER MEETING	
12.	HIGHER EDUCATION	1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES	



		2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs 3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite 4) FEEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K 5) MY COLLEGE MY PRIDE- CIEANLINESS Drive in every GDC	
13.	YOUTH AFFAIRS	1) Games in every Panchayat- Organise	- conducted
14.	TRANSPORT	1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT 2) 100 cases under MUMKIN scheme	
15.	TRIBAL	1) ALL SCHOLARSHIP SCHEMES- Saturate 2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) - Complete	CSC
16.	PDD	1) DISTRIBUTION TRANSFORMERS- a) Check unique no, b) identify DTS with low oil and top up, c) identify DTs with load imbalance, d) replace non standard fuses with standard fuses, e) identify DTs without earthing and ensure proper earthing f) remove foliage around DTs 2) All cases of electrical accident claims pending to be resolved and put up for disbursement	
17.	CAPD	1) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS) 2) 100% GRIEVANCE REDRESSAL	IT
18.	SKILL DEVELOPMENT	1) SKILL TRAINING OF 13000 HEALTH STAFF AND	

		ACCREDITATION TO NSDC/MSDE 2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS	
19.	COOPERATIVES	1) 25000 COOPERATIVE MEMBERS TO BE TRAINED	
20.	SCIENCE & TECHNOLOGY	1) Reach out to 10000 farmers for PM KUSUM SCHEME	
21.	PWD	1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE- <i>Implement</i> 2) COMPLETE JKPC MERGER PROCESS	
22.	ARI & TRAININGS	1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- <i>Evaluate quality of work and grievance disposal, record keeping, inventory management</i>	
23.	MINING	1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE	
24.	DMRR	1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal 2) TRAIN 250 APDA MITRAS	
25.	GAD	1) 100% BIOMETRIC ATTENDANCE ENSURE 2) ENSURE EPM BY ALL EMPLOYEES 3) 100% PROPERTY RETURNS FILED IN 4) 100% ONLINE APRs 5) HRMS IMPLEMENTATION	- Enrolled at Block H.C. - Yes - Yes
26.	JAL SHAKTI	1) ACTIVATE ALL PANI SAMITIS <i>sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2.</i> 2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field	

		Testing Kits (FTKs) as per JJM guidelines.	
27.	LAW	1) 250 Awareness and Assistance camps through Legal Service Authority	
28.	ESTATES	1) Identify unauthorized occupants of government accommodation	
29.	PUBLIC GRIEVANCES	1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- Identify	•
30.	HOSPITALITY AND PROTOCOL	1) Training of all employees of the department 2) Introduce and Implement Quality policy for the department	
31.	AGRICULTURE AND ALLIED SECTORS	1) Individual beneficiary schemes including bank loan schemes- <i>Accelerate, Saturate</i> 2) Soil Health Cards- <i>Saturate</i> 3) 5 KISAN MELAS- <i>Organise</i>	CSC J&K BANK
32.	FLORICULTURE	1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- <i>Organise</i>	
33.	INDUSTRIES	1) LAND ALLOTMENT FOR PROJECTS WORTH Rs. 6000 crores 2) 100% PMEGP TARGETS TO BE ACHIEVED 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB 4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE	