

PH BUGAM-B



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work h. Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2022-23. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries i. Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukht J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: MUZAFAR HAMID BHAT _____

Designation: SR.LECTURER _____

Department/ place of posting: HSS FRISAL KULGAM

Mobile No: 8491013640 _____

Email ID: tawheedmuzafer862@gmail.com _____

Home District: KULGAM _____

Dates of visit: 01/01/2022 TO 02/1/2022 _____

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: BUGAM-B/RAMGRAH _____

Local Government Directory(LGD) code of the Panchayat: 241638/241635 _____

Name of CD Block: KULGAM _____

Name of Tehsil: KULGAM _____

Name of District: KULGAM _____

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02 _____

No. of hamlets in the Panchayat: 07 _____

No. of households in the Panchayat: 553 _____

Population (approx) of the Panchayat: 2643 _____

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Fishries	Mushtaq Ahmad Thoker	Inspector
JAL JAVAN MISSION	Mohd yousuf shapoo	ALM
Agriculture	Muzafar ahmad wani	AEA
Revenue	Irshad Ahmad	Patwari
Education	Gowher Hussain Shah	Teacher
ICDS	Shaheena akhter	Anganwadi Woker
ICPS	Tanveera Rashid	NYC
Forest	Gh.Mohd Lone	Forest Gurd
RDD	Aijaz Ahmad Dar	GRS
Sheep Husbandry	Waseem Ahmad Mir	Stock Assistant
Social Forestry	Aijaz Ahmad Wani	SFW
Health	Bashir Ahmad Khan	Pharmacist
JKbank	Rayeesul Rasak	Astt. Banking Associate
Horticulture	Irfan Mohd Padder	Technician
Handicrafts	Ab. Rashid Itoo	SCI
PDD		

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
Social Welfare		
Command Area		

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure a. Govt building/private.b. New/needing repairs
No Panchayat Ghar Available
2. Furniture (Y/N) NO
3. Computer/printer (Y/N) NO
4. Internet (Y/N) NO
5. Telephone (Y/N) NO
6. Toilet (CSC/part of panchayat ghar) (Y/N) NO
7. Water (Y/N) NO
8. Electricity (Y/N) NO
9. Bank branch (Y/N) Yes
10. CSC (Y/N) Yes
11. Patwarkhana (Y/N) NO
12. Village haat (Y/N) NO
13. Playground (Y/N) NO
14. School-
 - a. Kindergarten (Y/N) YES
 - b. Primary (Y/N) YES . 1 MIDDEL SCHOOL
 - c. Secondary (Y/N) Yes 1 HSS
 - d. College (Y/N) NO
 - e. University (Y/N) NO
15. Anganwadi Centre (Y/N) YES
 - a. (govt/private) 4 Govt
 - b. Total children enrolled 157
15. Amrit Sarovars – details, location, condition. 01 Doodh Naag Water is not drinkable
16. Government offices- details, whether functional or not. Functional
17. Ration shop (Y/N) YES
18. Places of tourism importance – names, little details on historical/cultural importance. No
19. Village heritage sites/ treks- names, little details on historical/cultural importance. NO
20. VLW Office (Y/N) NO
21. Primary Healthcare Centre (Y/N), Yes
22. List of Incomplete Buildings- names, year of construction NIL
23. List of Underutilized Buildings- names NIL

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Available and is functional
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Branch available and is active
Incomplete buildings/projects	Verify whether identification and redistribution done	NA
PDS	Visit, evaluate, online status	Online, Visited and is up to the mark
PHC	Visit- evaluate, status of staff, equipment and quality	Available, lack of x-Ray technician to run the digital X-Ray machine
Youth clubs	Meet, interact, seek suggestions	NA
SHG	Meet, identify problems, seek suggestions	Interacted with them and are good in condition
PMAY	Inspect, Inaugurate	Inspected
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	All Faculties Available at HSS bugam but MS BUGAM lonepora has no building and is functioning in rented building
Swachh SBM	Evaluate	In Good Condition
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	NA. Land available at Kapsemarg
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation Done at HSS Bugam
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	NA
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Almost every department participated and aware public about their schemes

Jal Jeewan Mission verifica-
tion- WSS/JSD
Electricity supply

Verify

Average



DAY 1 - ACTIVITIES





AGENDA 3: SATURATE JAN BHIYAN




DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)



Deliverables to be achieved by the respective departments during Jan Abhiyan w.e.f 15th to 26th Octo




S. No	DEPARTMENT	WORK/DELIVERABLE	ASSISTED BY	Achievement %	Action taken
1	Rural Development	1) All B2V WORKS- Document verification to be completed.	DC	100	completed
		2) All GPDPs to be prepared and finalized under convergence mode.		100	completed
		3) Panchayat Awards to be finalized.		100	finalized
		4) Village Haats to be established in eve village.	NRLM	0	Not done
2	Information Technology	1) CSC CAMPS- One per Panchayat to be organized.	CSC	100	Organized
		2) All 225 Online Services- to be popularized and information about them to be disseminated.		80	Informed
		3) Awareness, information and education about BEAMS, Jan Bhagidari etc. to be spread through demonstrations.		50	Informed
		4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services.		100	displayed in whole panchayat
		5) Assistance to be provided in enrollment for user services- Golden Cards, Domiciles, UDID etc.		0	Not needed

3	Finance	1) Self-employment to at -least 15 Persons/Panchayat.	BANK, EDI, Labour	18	Target completed
		2) For all Individual Subsidy Schemes, Counters to be set up by banks at Panchayat level for verification, sanctioning, disbursement of cases and also accepting fresh applications.		0	No counter established
		3) Aadhaar Seeding of all Individual Beneficiary Schemes.		100	Completed
		4) Financial inclusion through JDY,JJB,ABY		100	
4	Revenue	1) Information campaign for popularization of AAPKI ZAMIN, AAPKI NIGRANI.	DC IT CSC	70	Most people are not aware still
		2) Patwar Khanas to notify information and timings.		100	Displayed
		3) Pending inheritance mutations to be completed.		90	About to complete
		4) Land passbooks to be generated and issued for undisputed entries.		80	Not completed yet
5	Health	1) PMJAY GOLDEN CARDS Saturation	NHM	70	Not completed yet
		2) Swachh hospitals- clean toilets ·unk free remises		50	Premises of the hospital was not o Also condition of toilets was not g
6	Social Welfare	1) DIVYANG CAMPS to be held for ensuring fittings of disability aid.	Health	0	No camp held
		2) DISABILITY CARDS (UDID) All existing 2.5 lakhs UDID Cards to be made digital		0	No response from the department
		3) NOAPS/ISSS PENSIONS Audit, Saturation and notification of pension beneficiaries		0	No response from the department
		4) POSHAN VATIKA-ensure 100% plantation		100	done
		5) 500 Anemia check-up camps to be conducted		100	Done
		6) AADHAR SEEDING of Ladli Beti and Aan anwadi beneficiaries		100	Done
		7) BBBP events- at least 5 in every district		0	Not done

		8)	Formation of Senior Citizens club in eve Pancha at		0	Not formed
	 		GREEN DRIVE Jan Abhiyan		0	Not done
7	Forest	1)	a) One Beat Guard, One Village programme -Preparatory plantation activities in winter Plantation areas to be completed Audit of plantations in non summer plantation areas to be conducted.			
			b). Forest for Fodder			
8	Tourism	1)	Identification, Delineation and Demarcation of at least 5 Tourist Destinations, Circuits, Themes, Treks per district.	J}CDC		No employee was present
		2)	Identification of Homestays.			
		3)	Establishment of Village cooperatives for providing support to Tourism activities			
9	Culture	1)	Organizing School Talent Hunt Competitions	JKAACL SED RDD	100	Organized
10	Labour & Employment	1)	Saturation of e- SHRAM.	CSC	80	About to complete
11	School Education	1)	Identification of all out of school children, compilation of list with photographs.		100	done
		2)	MY SCHOOL MY PRIDEcleanliness and maintenance drives to be organized.		100	Done
		3)	Holding of at-least 200 parent teacher meetings per District		100	Done
12	Higher Education	1)	30 credit skill course in 50 degree colleges- to be introduced and started.			No degree college available
		2)	Research under NEP in 30 GDCS to be introduced			
		3)	HRM module under e-Samarth Gov suite to be completed and launched.			
		4)	Feedback of 1,00,000 students of GDCs across J&K to be obtained.			

		5) MY COLLEGE MY PRIDE Cleanliness Drive in eve GDC			
13	 Youth Affairs	1) Sports activities/games to be organized in every Panchayat.	 	100	Organized at HSS BUGAM
14	Transport	1) Survey of all underserved areas in the UT to be completed 2) 100 cases under MUMKIN scheme to be finalized			
15	Tribal	1) All scholarship schemes- to be saturated 2) Plan formulation of all villages under PMAAGY (Adarsh Gram Scheme) to be completed.	CSC	100 80	
16	Power Development	1) DISTRIBUTION TRANSFORMERS- a) Check unique No, remove foliage around DTs b) identify DTs with low oil and top up, c) identify DTs with load imbalance, d) replace non standard fuses with standard fuses, e) identify DTs without earthing and ensure proper earthing. 2) All pending electrical accident claim cases - to be resolved and put up for disbursement		75% 37% 50% 80% 60% 80	action started to identify the DTs remove the same work in progress to identify such DTs earliest Load balancing of the DTs with imbalances started to balance the same work in progress for the same work in progress for the same
17	Food, Civil Supplies & Consumer Affairs	1) Shift to Ration Card Management System (RCMS) 2) 100% grievance redressal to be ensured	IT	80 100	In Progress
18	Skill Development	1) Skill training of 13000 health staff and accreditation to NSDC/MSDE to be completed. 2) All admissions to polytechnics to be completed.			
19	Cooperatives	1) Ensuring training of 25000 cooperative members. 2) Holding of 650 awareness camps.			

		3)	1000 cooperatives to be registered and started.			
20	 Science & Technology	1)	Outreach and training of 10000 farmers for PM KUSUM scheme.	 Back2Village Governance of doosraat		
21	Public Works (R&B)	1)	100% online payments with no manual interface to be implemented.		100	Implemented
22	Ari & Trainings	1)	Inspection of 100 offices at block level for evaluating quality of work and grievance disposal, record keeping, inventor management	DCs	100	
23	Mining	1)	100% implementation of echallan with zero manual interface			
24	DMRRR	1)	All pending grievances on Relief Commissioner grievances portal to be disposed off			
		2)	Training of 250 AAPDA MITRAS			
25	GAD	1)	Ensuring Biometric Attendance.		100	Biometric attendance present in c
		2)	Ensuring filing of EPM by all employees		100	
		3)	Ensuring 100% filling of property returns.			
		4)	100% online APRs- ensure HRMS module to be implemented.			
		5)	HRMS module to be implemented			
26	Jal Shakti	1)	Activation of all PANI SAMITIS- sensitizing the local community/Gram Panchayats/ Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM.		100	sensitized
		2)	Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field Testing Kits (FTKs) as per JJM uidelines.			Not awared the public
27	Law, Justice & Parliamentary Affairs	I)	250 Awareness and Assistance camps through Legal Service Authorit to be or anized.			

28	 Estate Village Governance of Estates	I)	Identification of unauthorized occupants of government accommodation to be completed.				
29	Public Grievances	1)	Assessment of perception of departments amongst public.				
		2)	50 key issues of concern leading to grievances to be identified.				
30	Hospitality and Protocol	1)	Training of all employees of the department				
		2)	Quality policy for the department to be introduced and implement				
31	Agriculture Production/ JK Bank	1)	Acceleration and Saturation of individual beneficiary schemes including bank loan schemes Soil Health Cards.		CSC	80	In progress
		2)	5 KISAN MEL-AS to be organized		J&K BANK	0	Not organised
32	Floriculture	1)	Training and awareness camps for 1000 farmers in commercial floriculture.				
33	Information	1)	Beats of J&K- an initiative to identify, encourage and launch at least 100 musical talents of J&K- Launch to be hosted on youtube channel				
		2)	Identify 50 role models and engage them to inspire youth through a contemporary digital format to be Launched.				
34	Industries & Commerce	1)	Land allotment for projects worth Rs. 6248 crores to be issued.				
		2)	PMEGP:				
		a)	Targets to be achieved				
		b)	100 awareness camps- five per district to be organized				
		3)	Single Window System:				
		a)	100% implementation and submission of 352 reforms of BRAP-2022 under Ease of Doing Business and Ease of Living initiatives.				



75
Azadi Ka
Amrit Mahotsav

b) Central Inspection System to be made live online on JK Single Window System.



4) 250 Block Level Camps for Registration of Artisans, Dealers and Registration/ Renewal of all eligible Dealers, under J&K Registration of Tourists Trade Act 1978- to be organized.

5) Development work of 5 Industrial Estates to be initiated

1) Saturation of data of aspirational blocks on ABDP platform.

35

Planning,
Development &
Monitoring
Dept.

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 20 number

Details of the bank sanctioning it : J&K Bank

Total amount involved : 60.00 lac

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 45
- b. No of Individual Soak Pits constructed 49
- V. No.of Biodiversity management committee meetings held: NIL
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No No
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Sarpanch seat vacant
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No no
- IX. Whether grievance redressal box is installed: Yes/No No
- X. No of grievances received pertaining to Panchayat level: - nil
- XI. No of grievances disposed of at Panchayat level: Nil -
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO			
	JE			
	GRS	1	1	Ajaz Ahmad
	TA	1	1	Mohd Altaf Padder
	SCHOOL EDUCATION:			
	TEACHER	06	05	
	HEAD MASTER	01	01	
	ANY OTHER			
	JAL JEEVAN:			
		_04	04	1. Mohd Yousf Shapoo 2. Mushtaq Ahmad 3. Mubarak Ahmad Bhat 4. Imran Ahmad Khanday
	PDD:			
	LINEMAN	01	01	Gull Mohd Mir
	JE			Tawseef Ahmad
	ANY OTHER			
	FOOD & CIVIL SUPPLIES	01	1	Mohd Altaf Malik
	AGRICULTURE & ANIMAL HUS- BANDARY	01	01	1.Mohd Ashraf Ganie(Agriculture)
				1.Dr zulufkaar 2.M Akber Magloo 3 Syed Ahmad Shah
	SOCIAL WELFARE			
	HEALTH:			
	ASHA	05	05	
	ANM	02	02	
	AYUSH DOCTOR	01	01	
	ALLOPATHIC DOCTOR	01	01	

ANY OTHER DEPARTMENT

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste constructed compost pits and soak pits
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

NO _____

- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof yes _____
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. No Step taken
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management yes

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? No
- ii) Do all the eligible individuals been provided the Golden Card? No
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Institutionalized

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? yes
- vi) Are all the toilets in the schools/Aaganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO Yes
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----Nil
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO No
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. No
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No No

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? Yes
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Not there is no building of gram panchayat
- iii) Does the Gram Panchayat has its building or not? Not
- iv) Is the Gram Panchayat office functional or not? Not
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Not
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? NO

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify No
- ii) ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? No panchayat having no building of its own
- iv) Have all the eligible households been registered for Pension or not? no
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? Yes
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? no
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not? no

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat- Nil
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No no building available
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system 04
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....16

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS PRESENT

No committee constituted

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

Gram Panchayat Development Plan of Panchayat __Bugam-B_____ (Mere Sapno ki Panchayat)

S.no	Name of the Village	Name of the concerned Department	Scheme		Name of the proposed work	Ward.no	Estt Cost
		Department of Rural Development	MGNREGA	1	Protection Bund for the house of Zareefa Wd/o nazir Ahmad shah	03	02 lac
				2	Tile lane from main road to Ab. Majeed Dar at sheikhpura bugam	03	02 lac
				3	Irrigation channel from graveyard to orchard of Mohd Maqbool Lone Lonepora	03	02 lac
				4	kochaa from main road mawkadal to M maqbool dar and imtiyaz ah parry		
				5	Irrigation channel from gaziabad road to Gh.nabi sheikh	05	1.5 lac
				6	Irrigation channel from Mohd Maqbool mir to Gh.Mohidin LONE at Shalnad	04	1.5 lac
				07	Irrigation channel for the land of khalil sheikh to Gh. Mohd dar	03	1.5 lac
				08	Bund for the land of Mohd Maqbool lone at Mawnad	4	2.5lac
			JKRLM (UMEED)	1			
				2			
				3			
			PMAY-G (10 beneficiaries to be identified)	1	Shahid Ahmad Lone s/o Ab Khaliq Lone Lonepora Bugam B	03	
				2	Feroz Ahmad Lone S/O AB Majeed Lone		
				3	Bilal Ahmad Mir S/O Wali Mohd Mir		
		04		Sartaj Ahmad Mir S/O Abdullaha Mir			

			05	Gulzar Ahmad Wani S IN Law of Sonullah sheikh			
			06	Rayees Ahmad Malik S/O Gulzar Ahmad Malik			
			07	Tariqa WD/O Bashir Ahmad Khanday			
			08	Asif Ahmad Mir S/O M Younus Mir			
			09	Mohd Ayoub Mir S/O GH.Mohiddin Mir			
			10	Lateef Ahmad Khanday S/O Gh. Mohiddin Khanday			
		HIMAYAT (DDU-GKY) (20 candidates to be identified per panchayat)	1				
			2				
			3				
		SWACHH BHARAT MISSION (GRAMEEN)	1				
			2				
			3				
		Saansad Adarsh Gram Yojana (SAGY)	1				
			2				
			3				
		Department of Agriculture, Cooperation & Farmers Welfare (DAC&FW)	Pradhan Mantri Kisan Samman Nidhi Yojana(PM-KISAN)	1			
				2			
				3			
			Pradhan Mantri Kisan Maan Dhan Yojana(PM-KMY)	1			
				2			
				3			
			Pradhan Mantri Annadata Aay Sanrakshan Abhiyan (PM-AASHA)	1			
				2			
				3			
		Pradhan Mantri Fasal BimaYojana (PMFBY)	1				
			2				
			3				
		Pradhan Mantri Krishi Sinchayee Yojana (PMKSY)	1				
			2				
			3				
		National Food Security Mission (NFSM)	1				
			2				
			3				
		Mission for Integrated Development of Horticulture (MIDH)	1				
			2				
			3				

			Rashtriya Krishi Vikas Yojana	1			
				2			
				3			
			Paramparag at Krishi Vikas Yojana (PKVY)	1			
				2			
				3			
			Mission Organic Value Chain Development for North Eastern Region (MOVCDNER)	1			
				2			
				3			
		Department of Elementary Education	Samagra Shiksha	1	Building for CT Shameem ah khan memorial middle school		
				2			
				3			
			National Program for Education of Girls at Elementary Education (NPEGEL)	1			
				2			
				3			
			Mid-day Meal Scheme	1			
				2			
				3			
			National Means-cum-Merit Scholarship Scheme (NMMSS)	1			
				2			
				3			
			National Scheme of Incentive to Girls for Secondary Education(NSIGSE)	1			
				2			
				3			
		Deptt of social welfare	Integrated Child Development Services (ICDS)	1			
				2			
				3			
			National Social Assistance Programme (NSAP)	1			
				2			
				3			
			POSHAN Abhiyan	1			
				2			
				3			
		Department of	Ayushman Bharat -	1			

		Health and Family Welfare	Health and Wellness Centres (AB-HWCs)	2					
					3				
				Janani Suraksha Yojana (JSY)	1				
						2			
						3			
				Janani Shishu Suraksha Karyakram (JSSK)	1				
						2			
						3			
				Universal Immunization Programme (UIP)	1				
						2			
						3			
				Home Based Care of Newborn and Young Children	1				
						2			
						3			
				(HBNC/HBYC) Rashtriya Bal Swasthya Karyakram (RBSK)	1				
						2			
						3			
				National Ambulance Service (NAS)	1				
					2				
					3				
			Disease Control Programs	1					
					2				
					3				
		National Disaster Management Authority (NDMA)	National Cyclone Risk Mitigation Project	1					
						2			
						3			
		Department of Drinking water and Sanitation	Jal Jeevan Mission	1	Water pipeline for sheikhpora Malikpora				
						2			
						3			
		Department of Animal Husbandry and Dairying	Rashtriya Gokul Mission	1					
						2			
						3			
				National Dairy Plan-II	1				
						2			
						3			
			Dairy Processing and Infrastructure	1					
					2				

			Development Fund	3	Building for Animal husbandry				
			Supporting Dairy Cooperatives and Farmer Producer	1					
				2					
				3					
			National Livestock Mission	1					
				2					
				3					
			Livestock Census and Integrated Sample Survey	1					
				2					
				3					
		Food Processing Industries	Pradhan Pantri Kisan SamapdaYojana (PMKSY)	1					
				2					
				3					
		Skill Development and Entrepreneurship	Pradhan Mantri Kaushal Vikas Yojana (PMKVY)	1					
					2				
					3				
				National Apprenticeship Promotion Scheme (NAPS)	1				
					2				
					3				
				Jan Shikshan Sansthan	1				
					2				
					3				
				Skills Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP)	1				
					2				
					3				
			Mahatma Gandhi National Fellowship (MGNF)	1					
				2					
				3					
		Tribal Affairs	Inclusive and sustainable growth of tribal population	1					
				2					
				3					
		Capex Plan	UT Capex	1					
						2			
						3			
				District Capex	1				
						2			

				3			
		PMGSY	Road connectivity projects	1	Construction of road sheikh mohalla malik mohalla		
	2						
	3						

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed Apple
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given no one interested

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1871	1746	Under process
Janani suraksha yojana	18	18	—
OLD AGE pension	230	230	



Widow pension

58

58

Disability pension

68

68

—



75
Azadi Ka
Amrit Mahotsav

Domicile certificate

285

105

Rest not Applied

Kisan credit card

450

400

Rest not intetrested

PM kisan sammannidhi

450

250

Mutation not in their
name

Land pass book	170	60	Under process
Registration of village vendors on GEM portal		03	Others not interested
Registration of village contractors on jktenders portal		01	Others not interested
Registration of village contractors on PWD portal	Nil	Nil	
Incomplete buildings/projects	Two PHC Buildings		

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed NO
2. Details of activities conducted Pledged for Nasha Mukht Bharat
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal NO
4. How many drug addicts in the village Nil
5. Whether reported to the Deputy Commissioner Nil
6. How many registered for rehabilitation under government programme Nil

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING
MGNREGA	1. R Wall Graveyard near Masjid Noor	2020-21	1.50lac	Yes	Uploaded	No
	2. Drain from suhail ah najar to Javaid ah lone	2021-22	02.00lac	yes	Uploaded	No
	3. Lane/Drain at wani mohlla mominabad NHO Gh. Rasool Wani	2021-22	1.22lac	yes	uploaded	no
	4. Extension of road from Mayoub lone onwards NHO Nisar ahmad lone	2021-22	1.50lac	yes	uploaded	no
	5. Kocha from main road to sheikh Mohalla	2021-22	1.00lac	yes	uploaded	no
PMAY				Yes	Uploaded	NO
IHHL UNDER SBM-G	1. Zaina Begum W/O Ab Ahad Dar	2021-22	1.30lac	Yes	Uploaded	-
	2. Mushtaq Ahmad Wani S/O Gh Hassan Wani	2017-18	0.75lac	Yes	uploaded	No
	3. Ashiq Hussain Wani S/O Gh Hassan Wani	2021-22	1.30lac	yes	uploaded	No
CSC UNDER SBMG				Yes	Uploaded	No
AMRIT SAROVAR	01 Doodh Naag	2021-22	1.11lac	Yes	Uploaded	No

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA



Total women in the village above the age of 18

Total attended No one Attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended No one attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	nil	
	PMAY houses if any ready for inauguration	Nil	No one ready for inauguration
	Swachh gram projects- segregation sheds etc	nil	—
	Amrit sarovars	01 Active	uploaded
	Sports kits	nil	
	Village cultural events	Nil	
	JJM assets/projects	N.A	
	Any other to be identified at district level	No	

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Building for Boys Middle School	No action	
2	Availability of Doctors At PHC	action taken	One allopathic and a dentist available
03	Blacktopping of Main Road from Laroo kulgam	Action taken	
04	Link road from Hakeem Mohalla to Kundzal	action taken	Under construction
05	ICDS to vetainary Hospital	No Action	
6	Ground leveling of Hanfia Public School	No Action	
07	upgradation /restoration of filtration aplant	No Action	
II.	Urgent Public Requirements/ Demands- B2V2		
1	Construction of drainage system of PHC	Action Taken	
2	Dismantalling old building of HSS BUGAM	action taken	New building under construction
3	establishment of soil testing lab at zone kadder kulgam	Action taken	Lab working at kadder

S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	Establishment of veterinary hospital	No action	
2	Establishment of Nayabat	Action taken	Nayabat established at Balsoo



IV.	Major Problems- B2V2		
1	two buildings of PHC not handed over	No action	
2	Land and building for BMS bugam	No action	
4			
5			
V.	Major Problems- B2V3		
1	X-ray machine for PHC	Action Taken	Digital x-ray machine available at PHC
2	Kapsemarg land for playground	No action	
3			
4			
5			
VI.	Major Complaints- B2V1		
1			
2			
3			
VII.	Major Complaints- B2V2		
1			
2			
VIII.	Major Complaints- B2V3		
1	free gas connection not provided easily	Action taken	
2	Delay in release in payments under PMAY	Noaction taken	Payment still pending for some beneficieries

3

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** all departments are working with dedication
2. **LEAST RESPONSIVE DEPARTMENT:** social welfare

GENERAL ASSESSMENT OF THE VISITING OFFICER

- | | |
|-----|--|
| I | Any major complaint brought to the notice of the Visiting Officer: Two buildings for PHC not handedover yet which are used by miscreants for illegal activities |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: street lights for whole panchayat |
| III | Overall assessment of the visit and suggestions:
(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) Development in the panchayat is up to the mark. Building for panchayat is need of the hour |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 08 |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days |

Signature of Sarpanch

Name

Signature of the Visiting Officer

Name Muzafar Hamid Bhat

Major demand

1. Transformer for wani mohalla and Mir Mohalla near doodh naag
2. Transformer for darasgah mohalla
3. Mini stadium for youth at Kapsemarg
4. LT improvement

END