



सत्यमेव जयते

75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified





## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>



<b>Day 1</b>	<b>Reach the village</b>	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different deptts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukta Abhiyan</li> </ol>
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Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Javed Manzoor  
Designation: Assistant Professor  
Department/ place of posting: Ms. Education, GDC Mendhar  
Mobile No: 9622317502  
Email ID: javedeys@gmail.com  
Home District: Poonch  
Dates of visit: 2nd and 3rd of November 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Buffliar Mastandara  
Local Government Directory(LGD) code of the Panchayat: 015  
Name of CD Block: Buffliar  
Name of Tehsil: Surankote  
Name of District: Poonch

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 09  
No. of households in the Panchayat: 960  
Population (approx) of the Panchayat: 4110





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Field staff to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Education	C. HULAM ABAS	Tr. M/s Mastandara
Education	Mohd Zakir	Tr. M/s Chamrare (BLO)
Revenue	Ali Asghar Khan	Patwari (Bafliag)
Veterinary	Mohd Rafiq	Stock Assst.
Horticulture	Shamsheer Ahmed	Supervisor
PHE	Arun Bakshi	Supervisor
Social Welfare Deptt.	Naseem Akhter	Worker
JPOCL (PDD)	Mohd Sadeeq	Metre Reader
Forest	Amrtaq Ahmed	Deputy Forester.
ICDS	Mohd Aslam Khan	Supervisor.
PDC	Khursheed Ahmed	Lineman
Food Supply	Abdul Jabbar	Dealer.
RDD	Zaheer Afzal	CIRs
Health	Wazira Begum	MPW
Agriculture	Amjed Hamid Khan	AEA
CSC	Shilpa Bali	Computer operator
JK Bank (Draba)	Joginder Pal Sharma	Manager.
Sheep Husbandry	Mohd Hafeez	ASM
PWD	Naheem Nazir	Work Supervisor
YSS	Happy Kumar	Physical Teacher.
Health	Wahida	MPW
- do -	Shaida Parveen	MPW
Food Supply	Zakir Hussain	Dealer.
Social Welfare Deptt.	Nazmeen Akhter	Worker
ICDS	Shabnam	Worker
ICDS	Maryam Khatun	Worker
ICDS	Khalida Begum	Worker
ICDS	Zeenat Begum	Worker
ICDS	Nazmeen Akhter	Worker
ICDS	Shazia Akhter	Worker
ICDS	Nazia Akhter	Worker
Education	Fazal Ahmed	Teacher.
ICDS	Khalida Begum	Worker.
PDC	Mohd Shakoor	Lineman







## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/need repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) 03 (01 Non-functional) -
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
  - a. (govt/private) 08 ✓
  - b. Total children enrolled 193 ✓
15. Amrit Sarovars – details, location, condition 02 (1- ward no. 03.] functional  
2- ward no. 02) -
16. Government offices- details, whether functional or not - NIL
17. Ration shop (Y/N) (02)
18. Places of tourism importance – names, little details on historical/cultural importance Topi peer ward No 3
19. Village heritage sites/ treks- names, little details on historical/cultural importance - NIL
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), under construction (Chamrer ward No-01)
22. List of Incomplete Buildings- names, year of construction - NIL
23. List of Underutilized Buildings- names - NIL



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Yes
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NIL
Incomplete buildings/projects	Verify whether identification and redistribution done	NIL
PDS	Visit, evaluate, online status	Yes in satisfactory condition
PHC	Visit- evaluate, status of staff, equipment and quality	under construction in Ward No - 01
Youth clubs	Meet, interact, seek suggestions	NIL
SHG	Meet, identify problems, seek suggestions	NIL
PMAY	Inspect, Inaugurate	2 Inaugurated
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	checked and found satisfactory
Swachh SBM	Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	NIL, But Sport Kits distributed
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	NIL
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	NIL



## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

	Delivered
1. Golden Health Cards	2763
2. Land pass books	15 distributed
3. Inheritance Mutation	NIL
4. Self employment Scheme	15 identified
5. Himmayat Scheme	20 identified
6. Awareness on Jan bagidare	undertaken
7. Digital J&K	Yes
8. Field testing	Yes
9. Swach gram plans	Yes, initiated
10. UDID	02
11. Amrit Sarovar	02 inspected / inauguration
12. E-Sharm Cards	800



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT) *Annexure-I*

Number of cases in different categories sanctioned: *NIL*

Details of the bank sanctioning it: *NA*

Total amount involved: *NA*

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha

Mukt Abhijan, corruption free governance, doubling farmers income and record the proceedings *meeting held and various issues were discussed particularly focus was given on Nasha Mukt Abhijan*  
*Annexure-II*

### DAY 2

- a. No of Individual Compost Pits constructed *07*
- b. No of Individual Soak Pits constructed *310*
- V. No. of Biodiversity management committee meetings held: *NIL*
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: *Yes/No*
- VII. Are Sarpanchs being involved in start/inauguration of activities: *Yes/No*
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: *Yes/No*
- IX. Whether grievance redressal box is installed: *Yes/No*
- X. No of grievances received pertaining to Panchayat level: *NIL*
- XI. No of grievances disposed of at Panchayat level: *NIL*
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: *Yes/No*
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): *Yes/ No*



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	NIL NIL 01 01	NIL NIL 01 01	Zaheer Afzal Charag Din
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER — Master grade	15 01	11 NIL	1. Surriya Begum 2. Nurgas Naz 3. Ghulam Abas 4. Shaida Begum 5. Abrar Hussain 6. Fazal Hussain 7. Tasleem Arif 8. Abas Khan 9. Mohd Farooq 10. Fareed Khan
	JAL JEEVAN: Lineman Supervisor	06 01	06 01	1. Mohd Arif 11. Khaldi Begum 2. Abdul Aziz 12. Wajiyat Khan 3. Mohd Yasar 13. Mohd Aslam 4. Mehmood Ahmed 14. Arun Bakshi
	PDD: LINEMAN JE ANY OTHER Meter Reader	03 01	03 01	Mohd Shakoor Arif Mehmood Mohd Khurshid Mohd Sadeeq
	FOOD & CIVIL SUPPLIES	NIL	NIL	
	AGRICULTURE & ANIMAL HUS- BANDARY	NIL	NIL	
	SOCIAL WELFARE	NIL	NIL	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR MLHD	04 06 01 01	04 05 NIL 01	ASHA 1. Shakeel Akhter 2. Parveen Akhter 3. Ghulam Sarwar 4. Jamshad Begum ANM 1. Shahida Parveen 2. Nazmina Bureshi 3. Nazia Akter 4. Wazira Begum 5. Gulshan Ara 6. Dr. Nahila
	ANY OTHER DEPARTMENT ICDS Pharmacist S/W	03 03	01 03	1. Khurshid Bhat 2. Abdul Hamid 3. Mohd Dayoom 3. Shams Din

8 + 8  
Workers Helpers

Workers  
Nazmeen Akhter  
Maryam Khatam  
Shabnum  
Shazia Akhter  
Nazia Tabanum  
Khaldi Begum  
Zeepat Akhter  
Khaldi Begum

Helpers  
Khaldi Begum  
Sonja Anjum  
Mehmooda Kouser  
Rubina Begum  
Zakia Begum  
Resham Bt  
Gulnaz Begum  
Arfana Kouser

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Soak and Composite pit constructed
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
NIL
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof NIL
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No ✓
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? in progress
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? NO
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Soak pits
- iii) Do all the IHHs in the Gram Panchayat have toilets? 85%
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? NO except schools
- vi) Are all the toilets in the schools/Anganwadi functional or not? NO - except schools
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat-----03-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? NO
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify [PMAY, MNREGA, Scheme]
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? NO
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NO

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes



## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- 04
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - iv) Number of women beneficiaries headed households covered under PDS system..... 64.....
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... 35.....
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Nil.....
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) Yes
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) Yes
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country (Yes) Awareness created  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS Yes

PRESENT —

BIODIVERSITY REGISTER PHOTOS NIL

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS NIL



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. *Conducted convergence meeting in the panchayat*  
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

- Tourist places which need to be developed *01 (Zairat Topi peer at ward No 03)*
- Specific product which needs to be developed *located at highest point near DKA*
- Tourism- home stays *needs to be developed)*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *Annexure - III*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	4110	2763	Lack of awareness among the masses.
Janani suraksha yojana	34	32	under progress
OLD AGE pension	94	94	NIL
Widow pension	35	28	under process
Disability pension	11	11	NIL
Domicile certificate	4110	2300	Lack of awareness among the masses.
Kisan credit card	225	225	NIL
PM kisan sammannidhi	220	220	NIL

Land pass book	570	15 Distributed	in process
Registration of village vendors on GEM portal	NIL		
Registration of village contractors on jktenders portal	Yes		NIL
Registration of village contractors on PWD portal	Yes		NIL
Incomplete buildings/projects	NIL		NIL

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Pledge / Rallies
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village NIL
- Whether reported to the Deputy Commissioner Yes
- How many registered for rehabilitation under government programme NIL



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA						
PMAY						
IHHL UNDER SBM-G		Annexure - IV				
CSC UNDER SBMG						
AMRIT SAROVARS						

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 1000

Total attended 24

Proceedings:

Annexure - IV

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ..6 years = 210

Total attended 62

Proceedings: General awareness about bright future, values of games, moral values and ethics were discussed.

(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	NIL	
	PMAY houses if any ready for inauguration	02	Yes
	Swachh gram projects- segregation sheds etc	NIL	
	Amrit sarovars	02	Yes
	Sports kits	01	Yes
	Village cultural events	NIL	NIL
	JJM assets/projects	NIL	NIL .
	Any other to be identified at district level	—	—



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1			
2			
3			
4	Data not available		
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Following demands were made but not got fulfilled		
2	(1) Road connectivity from Mastandara to Chamrer		
3	(2) Electricity		
4	(3) Water supply to left over area		
5	(4) Construction of buildings for sub center topi and Chamrer		
6	(5) Declaration of Mastandara panchayat as separate revenue village		
7	(6) Construction of middle school building at Chamrer		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1			
2	Data not available		
3			



4			
5			
IV. Major Problems- B2V2			
1	- Lack of road connectivity between different hamlets.		
2	- Lack of electricity and Scarcity of water		
3			
4			
5			
V. Major Problems- B2V3			
1	① Lack of road connectivity between mastandora		
2	② to Chamrer. via thullian		
3	③ Scarcity of water in higher reaches in		
4	ward no 03 and 05.		
5	③ Electricity for ward no 01 and 02.		
VI. Major Complaints- B2V1			
1			
2	Data not provided		
3			
VII. Major Complaints- B2V2			
1	Fund have not been released for the		
2	work executed under MGNREGA during		
3	2017-18 and 2018-2019.		
VIII. Major Complaints- B2V3			
1	Issuance of BPL cards.		
2	Addition of PMAY beneficiaries		
3	Link roads for different wards, Scarcity of water		



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: RDD
- LEAST RESPONSIVE DEPARTMENT: PHE

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: ① Lack of electricity in ward no-01 and 02 ② Lack of elect. road connectivity between mastandara to Chamrey.
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: ③ Non-tendering of lift scheme for tripi pee ④ Starting of MUNEGRAs ① Road between mastandara to Chamrey
III	Overall assessment of the visit and suggestions: ② Electricity for ward no- 01 and 02 via Thullian (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) ③ Water supply for ward no 03 and 05. There is need of Road, electricity and water in the area. moreover health facilities must be developed.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) overall rating = 06.
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days Yes

Certified that Mr. Javed Manzoor visiting officer B2V4 has stayed, inspected and inaugurated different departmental works in the panchayat mastandara during B2V4 for two days on 2/11/2022 and 3/11/2022 respectively

Signature of Sarpanch

Name ...Mehmood Ahmed...  
Sarpanch  
Mehmood Ahmed Bhat  
Pvt. Halqa Mastandara  
Buldia (C)

Signature of the Visiting Officer

Name...Javed Manzoor  
AMH. Professor  
ChC Mendhar



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**



## Annexure- I

List of Youth for Self Employment activities (Ide.

SNO	Name.	Parantage	Qualification	Mobile No
01	Mohd Javaid	Mohd Nazir	MPW	9906
02	Majid Rafiq	Mohd Rafiq	B.Tech.	9858038791
03	Mosim Bhat	Mohd Bashir	Plumber	9149676759
04	Mohd Asif	Mohd Yaqoob	B.Tech.	7780883577
05	Rashad Mahmood	Mohd Saleem	Med. Assst.	8803275420
06	Mastoor Ahmed	Abdul Ghani	Mech. Engg.	9858361136
07	Nagar Ahmed	Saraj Din		8082165133
08	Nasar Ahmed	Saraj Din		9596723202
09	Shamim Akter	H/o Tariq Mehmood		9697227531
10	Mukhtar Ahmed	Abdul Qayoom		9858092060
11	Naveed Ahmed	Khurshid Ahmed	ITI	
12	Nahid Ahmed	Ghulam Ahmed	B.Tech.	8082106219
13	Ishtiaq Ahmed	Ahmed Din	Dip. Civil Engg.	9882879803
14	Anam Kouser	Noor Hussain	B.A.	9596699841
15	Ashfaq Ahmed	Mohd Sadeeq	12th (10+2)	8803737420

## زیر لکھت

آپوزٹ آئو برہہ عہدہ عہدہ پنجاب مساندہ ایک مٹنگ

منعقد ہوئی جس میں نفسہ مٹئی سے متعلق بات چیت زیر غور آئی ۔

جس میں پنجاب مساندہ کے سر شیخ محمود احمد بٹ اور

شیخ قہرات نے شمولیت کی ۔ اس کے علاوہ علاقہ کے کئی

لوگوں نے شمولیت کی اور تشہ کی تیرائی اور اس کے مقرر اثرات

سے متعلق غور و خوض کیا گیا ۔ چند لوگوں نے بھی اس کے

اثرات سے متعلق بات چیت کی ۔ اور تشہ سے آزاد سماج کی بنیاد

ڈالنے کا عزم کیا ۔ یہ عہدہ کیا گیا کہ اپنے عزیزوں و رشتہ داروں

کو کسی بھی قیمت پر تشہ چھڑا دیا جائے گا ۔ اور ملک و قوم کو

تشہ کی اس ہولناکی سے ہماری آزادی کا عزم کیا گیا ۔

دے گئے قہرات نے خصوصاً اس پروگرام میں حصہ لیا ۔

(1) محمود احمد بٹ سر شیخ پنجاب مساندہ -

(2) محمد بشیر بٹ شیخ - وارڈن ۹

(3) نور احمد فردوسی وارڈن ۱

(4) طاہرا نجم شیخ وارڈن ۲



(5) عابدہ کوثر شیخ وارڈ نمبر 5 عالیہ



(6) امتیاز احمد وارڈ نمبر 07



(7) فریدہ بیگم وارڈ نمبر 8



(8) محمد ظہور بیٹ



(9) ذاکر حسین



(10) مہنام عیاس

محمد بشیر

(11) محمد بشیر بیٹ

ASHFAQ Ahmed

12 اسحاق احمد بیٹ



Sarfarich  
Ahmed Ahmed Bhat  
Halqa Mastandara  
Circle (C)

### Annexure - III

#### List of 20 Youth under Hummayat Scheme.

SNo	Name.	Parentage	Qualification	Mobile Nos.
01	Mohd Waseem	Mohd Sadleeq	BA. B. Ed.	9149780500
02	Niaz Ahmed	Mohd Rashid	BA.	7006601194
03	Samreen Kouser	Mohd Younis	BA.	9697258190
04	Rafaqat Ali	Mohd Bashir	BA.	6006626202
05	Mushtaq Ahmed	Hassan Mohd	BCA. B. Ed.	9107861115.
06	Aijaiz Ahmed	Mohd Kabir	BA.	9797683250
07	Faiza Tabassum	Alif Din	BA.	9797324019
08	Naveed Ahmed	Khurshheed Ahmed	12th (10+2)	9906199074
09	Mohd Yasir	Mohd Latif	BA.	9541529641
10	Noreen Kouser	W/o Mudassir Nizam	Msc. B. Ed.	9682183050
11	Kajal Naseem Bhat	W/o Ashfaq Ahmed	12th (10+2)	7006735987.
12	Mudassir Hussain	Zakir Hussain	12th (10+2)	6006540552
13	Grfan Ahmed	Mohd Amin	12th (10+2)	9149869727
14	Mohd Ayaz	Noor Hussain	12th (10+2)	9906067118
15	Mohd Taseer	Mohd Shabir	12th (10+2)	9797798286.
16	Salceem Javid	Azib Mohd Din	12th (10+2)	9797568115
17	Mohd Zabeer	Mohd Ayoub	12th (10+2)	9906175867



SNo	Name	Parantage	Qualification	Mobile no.
18	Zahoor Dim	Baddar Dim	12th (10+2)	8082092791
19	Anam Kouser	Noor Hussain	BA	9596699841
20	Shakoor Ahmed	Hassan Mohd	12 (10+2)	9797656945.

SOCIAL AUDIT

S.NO	SCHEME	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	STATUS/REMARKS	ANY GRIEVANCE RELATED TO WORK
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MGNREGA

1.	Domin No. House of Laroog	2020-21,	0.90.	Financial Complete.	Nil
2.	Water tank kharajin ward no 8.	2020-21,	1.50.	Financial Complete	Nil
3.	Water No. House of Magmadin	2020-21,	1.4	Not Physically Complete.	Material component is pending
4.	Water tank kharajin Takat No. Nafar	2020-21	1.50.	Physically Complete.	Material component is pending
5.	Dominat mofir Kalar No. Abdull Qader	2020-21,	1.80.	Physically Complete.	Material component is pending

PMAY

1.	Mohd Shariq Go Shariq Din	2019-20.	1, 30000.	Financial Comp.	Nil
2.	Mohd Sadiq Go Jamal Din	2020-21.	1, 30000.	Financial Complete	Nil
3.	Shariq Din Go Mohd Din	2019-20	1, 30000	Financial Complete	Nil
4.	Mohd Hussam Go Habib	2019-20.	1, 30000.	Financial Complete	Nil
5.	Mohd Ishaq Go Mohd Din	2019-20.	1, 30000	Financial Complete.	Nil

IHHL UNDER SBMG

1.	Ghulam Hussain Go Rahim Go	2021-22	12000	Satisfactory.	
2.	Hanifa Begum Go Ab. Chani	2021-22	12000	Satisfactory.	
3.	Mehnoor Ahmed Go	2021-22	12000	Satisfactory.	
4.	Mohd Amjad Go Mohd Din	2021-22	12000	Satisfactory.	



5.	Mohd Asaf S/o Mohd Aslam	2021-22	12000,	Satisfactory	-
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### SOCIAL AUDIT

S.NO	SCHEME	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	STATUS/REMARKS	ANY GRIEVANCE RELATED TO WORK
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#### CSC UNDER SBMG

1.	Const. of 8 Room Kutubia Masjid Mas Tandara	2021-22.	2. "	Financial Complete.	nil
2.					
3.					
4.					
5.					

#### AMRIT SAROVARS

1.	upgradation/Restoration of pond at Chamara Mas Tandara	2022-23	2. "	Phys. Complete.	Material Component is Pending.
2.	upgradation/ Restoration of Pond at Muffing masita dara Topri Peer	2022-23	2. "	Physically Complete.	
3.					
4.					
5.					

## Annexure - V

### Proceeding of Mahila Sabha

Today a meeting of Mahila Sabha was held in B2V4 in Mastandara Panchayat in which a total no. of 24 women participated. The following points were raised in the Sabha.

- Stress was mainly laid on home sanitation and cleanliness.
- Awareness about various online security threat were also discussed.
- It was also pointed out that there is need of some sort of self employment trainings at panchayat level so that they can avail the benefits.



Visiting Officer

Buffiaz Mastandara  
B2V4.