



75
Azadi Ka
Amrit Mahotsav



Back₂ Village₄

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukh Abhiyan



Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme* portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation,
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRIM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that

A) Details of Reporting Officer:

Name: Pandeep Kumar
 Designation: Deputy Secretary
 Department/ place of posting: Information department, civil secretariat
 Mobile No: 94192-14613
 Email ID: Versatilepandeep@gmail.com
 Home District: Jammu
 Dates of visit: 02.11.2022 and 03.11.2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Kawal Lower
 Local Government Directory(LGD) code of the Panchayat: 240421
 Name of CD Block: Udhampur
 Name of Tehsil: Udhampur
 Name of District: Udhampur

C) Panchayat Profile:

No. of revenue villages in the Panchayat: Kawal lower, 01
 No. of hamlets in the Panchayat: 07 Wards
 No. of households in the Panchayat: 195
 Population (approx) of the Panchayat: 1190



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Details of absent employees vis-à-vis list furnished by the DC office:

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DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private ✓
 - b. New/needing repairs
2. Furniture (Y/N) N
3. Computer/printer (Y/N) N
4. Internet (Y/N) N
5. Telephone (Y/N) N
6. Toilet (CSC/part of panchayat ghar) (Y/N) N
7. Water (Y/N) N
8. Electricity (Y/N) Yes
9. Bank branch (Y/N) N
10. CSC (Y/N) N
11. Patwarkhana (Y/N) N
12. Village haat (Y/N) N
13. Playground (Y/N) N
14. School-
 - a. Kindergarten (Y/N) N
 - b. Primary (Y/N) Y
 - c. Secondary (Y/N) N
 - d. College (Y/N) N
 - e. University (Y/N) N
15. Anganwadi Centre (Y/N) Y
 - a. (govt/private) Private
 - b. Total children enrolled
15. Amrit Sarovars – details, location, condition
16. Government offices- details, whether functional or not Agriculture, Education, AWC.
17. Ration shop (Y/N) Y
18. Places of tourism importance – names, little details on historical/cultural importance Baba Pad.
19. Village heritage sites/ treks- names, little details on historical/cultural importance Nil
20. VLW Office (Y/N) N
21. Primary Healthcare Centre (Y/N), N
22. List of Incomplete Buildings- names, year of construction N
23. List of Underutilized Buildings- names N

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR		Visit, verify	COMMENTS
Khidmat Centres		Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Faisla, Beams, Janbhagidari, Digital J&K	No Khidmat Centre
J&K/PSB counters/outlets		a) Status of counter b) Number of visitors	NIL
Incomplete buildings/projects		Verify whether identification and redistribution done	NIL
PDS		Visit, evaluate, online status	
PHC		Visit- evaluate, status of staff, equipment and quality	NIL
Youth clubs		Meet, interact, seek suggestions	Yes
SHG		Meet, identify problems, seek suggestions	Yes
PMAY		Inspect, Inaugurate	Yes
My school, my pride progress; schools- water, toilets, staff		Visit, check for water, electricity, sanitation, meet students and staff	No water, No electricity
Swachh SBM		Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games		Ensure, verify. Participate in at least one game in the playground	No play ground Sports kits distributed
Har Gaon Hariyali, Plantation drive		Evaluate status, feedback	Yes
Village cultural event Dangal/ Haat/Mela		Participate in; ensure that it is held	Yes
Exhibition of schemes		Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Jal Jeevan Mission verification- WSS/JSD Electricity supply		Verify	Yes

S.No	DEPARTMENT	WORK/DELIVERABLE	ASSISTED BY
1.	RDD	ALL B2V WORKS- Document, Verify, Complete	DC
		VILLAGE HAATS -Establish <i>Lo be estab- -lised</i>	NRLM <i>not available in the panchayat</i> CSC <i>not available - Comp conducted</i>
2.	IT	1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, Jan Bhagidari- Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc	✓ ✓ ✓
3.	FINANCE	1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) ALL INDIVIDUAL SUBSIDY SCHEMES- Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES	J&K BANK EDI LABOUR yes yes
4.	REVENUE	1) APKI ZAMIN APKI NIGRANI- Inform, popularise 2) PATWAR KHANA- Verify, Establish, Paint information and timings 3) INHERITANCE MUTATIONS- Complete 4) LAND PASSBOOKS-generate and Issue for undisputed entries	DC IT CSC yes → generating
5.	HEALTH	1) PMJAY GOLDEN CARDS- Saturate 2) Swachh hospitals- clean toilets, Junk free premises	NHM not available in the Panchayat Health
6.	SOCIAL WELFARE	1) DIVYANG CAMPS- Hold Camps, ensure fittings 2) DISABILITY CARDS (UDID) - All existing 2.5 lakhs UDID Cards to be made digital	

		3) NOAPS/ISSS PENSIONS- Audit, Saturation of wall paintings of pension beneficiaries 4) POSHAN VATIKA-ensure 100% plantation 5) 500 ANEMIA CHECK UP CAMPS-Conduct 6) AADHAR SEEDING- Ladli Beti beneficiaries, Aanganwadi beneficiaries 7) BBBP events, at least 5 in every district 8) Formation of Senior Citizens club in every Panchayat	✓ 100% 100% 100% 100% NO
	FOREST	1) GREEN J&K CAMPAIGN - Jan Abhiyan a) One Village One Beat Guard b) Forest for Fodder and livelihood -Complete all preparatory plantation activities in winter Plantation areas - Audit of summer plantation in non summer plantation areas -Saturate	Plantation under Har Ghar Haryali
8.	TOURISM	1) TOURIST DESTINATIONS/CIRCUITS/THEMES TREKS/- Identify, Delineate, Demarcate 2) HOMESTAYS- Identify 3) VILLAGE COOPERATIVE- Provide Support for Tourism activities	JKTDC —
9.	CULTURE	1) TALENT HUNT AT PANCHAYAT LEVEL - Organise	JKAACL -
10.	LABOUR	1) e- SHRAM- Saturate	CSC - not available
11.	SCHOOL EDUCATION	1) Bringing back all out of school children 2) MY SCHOOL MY PRIDE- 3) PARENT TEACHER MEETING	Survey ongoing by school education yes
12.	HIGHER EDUCATION	1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES	-

		2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs 3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite 4) FEEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K 5) MY COLLEGE MY PRIDE-CLEANLINESS Drive in every GDC	-
13.	YOUTH AFFAIRS	1) Games in every Panchayat-Organise	-
14.	TRANSPORT	1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT 2) 100 cases under MUMKIN scheme	-
15.	TRIBAL	1) ALL SCHOLARSHIP SCHEMES-Saturate 2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) - Complete	CSC -
16.	PDD	1) DISTRIBUTION TRANSFORMERS- a) Check unique no, b) identify DTS with low oil and top up, c) identify DTs with load imbalance, d) replace non standard fuses with standard fuses, e) identify DTs without earthing and ensure proper earthing f) remove foliage around DTs 2) All cases of electrical accident claims pending to be resolved and put up for disbursement	-
17.	CAPD	1) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS) 2) 100% GRIEVANCE REDRESSAL	IT -
18.	SKILL DEVELOPMENT	1) SKILL TRAINING OF 13000 HEALTH STAFF AND	-

		ACCREDITATION TO NSDC/MSDE 2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS	
	COOPERATIVES	1) 25000 COOPERATIVE MEMBERS TO BE TRAINED	-
1.	SCIENCE & TECHNOLOGY	1) Reach out to 10000 farmers for PM KUSUM SCHEME	-
1.	PWD	1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE- <i>Implement</i> 2) COMPLETE JKPCC MERGER PROCESS	-
22.	ARI & TRAININGS	1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- <i>Evaluate quality of work and grievance disposal, record keeping, inventory management</i>	-
23.	MINING	1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE	-
24.	DMRR	1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal 2) TRAIN 250 APDA MITRAS	-
25.	GAD	1) 100% BIOMETRIC ATTENDANCE ENSURE 2) ENSURE EPM BY ALL EMPLOYEES 3) 100% PROPERTY RETURNS FILED IN 4) 100% ONLINE APRs 5) HRMS IMPLEMENTATION	-
26.	JAL SHAKTI	1) ACTIVATE ALL PANI SAMITIS <i>sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2.</i> 2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field	-

		Testing Kits (FTKs) as per JJM guidelines.	
	LAW	1) 250 Awareness and Assistance camps through Legal Service Authority	—
	ESTATES	1) Identify unauthorized occupants of government accommodation	—
	PUBLIC GRIEVANCES	1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- Identify	—
30.	HOSPITALITY AND PROTOCOL	1) Training of all employees of the department 2) Introduce and Implement Quality policy for the department	—
31.	AGRICULTURE AND ALLIED SECTORS	1) Individual beneficiary schemes including bank loan schemes- <i>Accelerate, Saturate</i> 2) Soil Health Cards- <i>Saturate</i> 3) 5 KISAN MELAS- <i>Organise</i>	CSC J&K BANK ✓
32.	FLORICULTURE	1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- <i>Organise</i>	—
33.	INDUSTRIES	1) LAND ALLOTTMENT FOR PROJECTS WORTH Rs. 6000 crores 2) 100% PMEGP TARGETS TO BE ACHIEVED 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB 4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE	— ✓

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 0
- b. No of Individual Soak Pits constructed 20 Soak pits (ongoing)
- V. No.of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- IX. Whether grievance redressal box is installed: Yes/No No
- X. No of grievances received pertaining to Panchayat level: 01
- XI. No of grievances disposed of at Panchayat level: 01
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes.
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 1 0 1	Dr Amit Kumar. Vipin Sharma. Sahil Sharma.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	02 0	02 0	1. Shailza Rajput. 2. Anita Kumari..
	JAL JEEVAN: 26	01	01	1. Rajat Sharma 2. Navesh Singh (Daily wages)
	PDD: LINEMAN JE ANY OTHER	01 01	01 01	Karpal Singh Chorachan Singh
	FOOD & CIVIL SUPPLIES	-	-	-
	AGRICULTURE & ANIMAL HUSBANDARY	01 01	01 01	Harmeet Singh J AEO Deeb Kumar. (Mr. Harma)
	SOCIAL WELFARE	01	01	Bhoomi (Data Analyst)
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	01	01	Smt Sudarshana Devi Smt Rajni Devi (FMPHW) Dr Tanveer Nisa (CHD)
	ANY OTHER DEPARTMENT ICS	1 1	1 1	Parganjit Kaur (Anganwadi worker) Mansura (Helper)

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Yes
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Canal irrigated area
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? No
- iv) Are all the IHHs toilets functional or not? No
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? No
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No building

4 Child Friendly village

Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **Yes**

How many Bal Sabha's were organized in the Gram Panchayat **01**

Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**

Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **Yes**

Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

5 Village with good governance

Is CSC located in the Gram Panchayat Bhawan or not? **No**

Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **No**

Does the Gram Panchayat has its building or not? **No**

Is the Gram Panchayat office functional or not? **No**

Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **No**

Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

6 Poverty free and enhanced livelihood village

Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **Yes**

Have all the eligible households registered in PDS or not? **Yes**

Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **Yes**

Have all the eligible households been registered for Pension or not? **Yes**

Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**

Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**

Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

7 Socially secured village

Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**

Is Gram Panchayat Office Disabled Friendly or not? **No**

Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **No**

Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **No**

Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**

Are all the eligible households getting benefits from IAY or not? **Yes**



Engendered Development in Village

8. How many Mahila Sabha's were organized in the Gram Panchayat... 01
- i) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- ii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iii) Number of women beneficiaries headed households covered under PDS system... 10
- iv) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....
9. Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme* portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT gov't across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 7

PRESENT 1

BIODIVERSITY REGISTER PHOTOS NIL

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS NIL

Candidates available for training under Himayat scheme

Name	Parentage	Qualification	Age	Phone no.
1) Mohd. Tanveer	Mohd Iqbal	12th Pass	22 years	9622394497
2) Rehit Sharma	Rattan Lal	B. ed, M.A	30 years	7006922577
3) Usha Rani	W/o: Som Raj	12th Pass	29 years	9419825364
4) Sumaya Begum	W/o: Shahid Imran	12th Pass	21 years	9018657786
5) Manju Devi	Shri Tej Ram	10th Pass	42 years	9906 028196
6) Rishi Devi	Madam Gopal	10th Pass	32 years	9086903955
7) Pawan Kumar	Gopal Das	10th Pass	29 years	9086611083
8) Bhemo Prakash	Rattan Lal	10th Pass	26 years	9622122720
9) Vishal	Devraj	10th Pass	27 years	9797319067
10) Reta Devi	Ajeet Kumar	8th Pass	26 years	9622368745

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1110	1090	Some are not having same from Panchayat
Janani suraksha yojana	12	12	-
OLD AGE pension	62	62	-
Widow pension	32	32	-
Disability pension	22	22	-
Domicile certificate	1000	612	Non availability of state subject to old people
Kisan credit card	106	80	farmers are not interested due to less loan balance
PM kisan sammannidhi	111	103	

Name of the concerned Department	Scheme	Name of the proposed work	Ward no	Estt Cost (In lakh)
Department of Rural Development	MGNREGA	1) Land Leveling near Passenger shed	1	2.50
		2) P.W from Rajinder H to Kaur house	1	2.50
		3) Lane from main road to Benthi	1	1.00
		4) P.W near Dev Raj house	1	1.00
		5) Land levelling near Panbha bowl	3	2.00
		6) Sluice near Son Kay bowl	3	2.00
		7) Lane drain from main road to Sera Singh house	4	1.50
		8) Lid from main road to Mohan Lal house	4	2.50
		9) Lid from Gopal house to main road	4	1.50
		10) Land levelling near muni ram house	6	2.00
		11) Land levelling near Sallan bowl	6	2.00
		12) Const of Septic tank near H.B. Bimla Devi	6	1.50
		13) Const. of R. wall near H.B. Bimla Devi	7	2.00
		14) P.W near Bansi tab house	7	5.00
		15) Land levelling and Pakat Bawa road	1	5.00
	JKRLM (UMEED) - Tourist			
	PMAY-G (10 beneficiaries to be identified)	1) Wasim Akram S/O Mohd Salim R/O. Lower Kawa		
		2) Sakeena Begum W/O. Gulam Mohd.		
		3)		
	HIMAYAT (DDU-GKY) (20 candidates to be identified per panchayat)	1)		
		2)		
		3)		



Land pass book	500	3	generative
Registration of village vendors on GEM portal	0	0	—
Registration of village contractors on jktenders portal	3	3	—
Registration of village contractors on PWD portal	0	0	—
Incomplete buildings/projects	0	0	—

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed Yes
2. Details of activities conducted Yes
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
4. How many drug addicts in the village Nil
5. Whether reported to the Deputy Commissioner Nil
6. How many registered for rehabilitation under government programme Nil



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Dev Pay	2021-2022	0.2204	Yes		
PMAY	Jaginder Kumar	2022-23	1.67	Yes		
IHL UNDER SBM-G	Jaginder Kumar	2022-23	0.12	Yes		
CSC UNDER SBMG	VIL					
AMRIT SAROVAR	NL					

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 375

Total attended 20

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended

Proceedings:

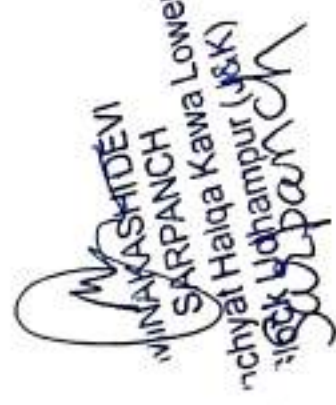
(Pl insert pointers to be discussed there - refer palli proceedings)

Mahilasabha

Today on 03-11-2022 Mahilasabha was held at Panchayat level under the chairmanship of Sarpanch madam Meenakshi Devi. The agenda of the meeting was to assess the participation of women in different departmental schemes particularly related health, Sanitation, and self help groups (SHG). During the meeting the various demands were raised in the Mahilasabha namely non-existence of PNC / Dispensary in the Panchayat. It was also raised that a sewing center should also be established in the Panchayat.



Pundarik Kumar
(Sarpanch)


MEENAKSHI DEVI
SARPANCH
Panchayat Halqa Kawa Lower
Bhadrachalam (B.K.)
Sarpanch

Balsabha

Today On 03-11-2022 Balsabha meeting was held at Panchayat Kawa Lower, under the chairmanship of Sarpanch madam Mrs Meenakshi Devi. During the meeting awareness was given to a children regarding drug abuse, sanitation and child labour. Children suggested that there is no water & electricity in the school and also raised the demand of playground with swings.



Pandeep Kumar.

Dy. Secy (Administration)


MINAKASHI DEVI
Sarpanch Kawa Lower
Panchayat Kawa Lower
Block Udhampur (J&K)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	NIL	
	PMAY houses if any ready for inauguration	NIL	
	Swachh gram projects- segregation sheds etc	NIL	
	Amrit sarovars	NIL	
	Sports kits	Yes	
	Village cultural events	Yes	
	JJM assets/projects	NIL	
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO	Particulars	Action taken	Remarks #
I Urgent Public Requirements/ Demands- B2V1			
1	High School		
2	Community hall		
3	Post office / Bank		
4	Khidmat centre.		
5	Tap water to every household		
6			
7			
II Urgent Public Requirements/ Demands- B2V2			
1	Upgradation of Road from Vichhal to Kargu connecting district Bdg.		
2	Ped (White & Black T-b)		
3	New connection damaged from SDC Canal for irrigation purpose.		
4	and construction of 25 ft		
5	Const of new road from Kowal mohalla Ward no 7 to Raj		
6	mohalla W no. 2.		
7			
S.NO	Particulars	Action taken	Remarks #
III Major Problems - B2V1			
1	Irrigation water insufficient	needed new channel	
2	Tap water connection & pipes	needed and supply + existing connection	
3	Dispensary required		



4			
5			
IV. Major Problems- B2V2			
1	Irrigation water insufficient	new channel needed	from the Canal
2	PDC.		
3	leakage of	Di of irrigation channel	from the starting point from
4	PDC canal.		
5			
V. Major Problems- B2V3			
1	No supply of tap water is	existing connection	
2	Insufficient irrigation water	from existing channel	
3			
4			
5			
VI. Major Complaints- B2V1			
1	No supply of tap water is	the existing connection	
2	Insufficient irrigation water	from existing channel	
3			
VII. Major Complaints- B2V2			
1	No tap water supply to	existing connection	
2	Needed more pipes and	connections	
3	disbursing	needed.	
VIII. Major Complaints- B2V3			
1	Shifting of transformer	with 4 near to Bdr Kan	
2	Veterinary services	needed a barchayat	
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Agriculture
2. LEAST RESPONSIVE DEPARTMENT: Jal Shakti

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: Road widening Vishal to Kawa Road
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Road widening Vishal to Kawa Road Ditta Basabad.
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 3
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch


Name MINAKASHI DEVI
SARPANCH
Panchayat Halqa Kawa Lower
Jalgaon Udhampur (J&K)

Signature of the Visiting Officer

Name..... Pardeep Kumar

It is certified that Sh. Pardeep Kumar Dy. Secy (Information)
Department stayed for two days in Panchayat Kawa
Lower during B2V4.

Name: Minakshi Devi

Signature: 

Sarpanch Kawa Lower.

Date: 03.11.2022

MINAKASHI DEVI
SARPANCH
Panchayat Halqa Kawa Lower
Block Udhamour (J&K)