



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION   | RESPONSIBILITY    | LATEST BY                | REMARKS   |
|--|-------------------|--------------------------|---|
| Jan abhiyan  | All departments   | Oct 15 -26 <sup>th</sup> | Going on  |
| Deputation of Sectt staff/ HoDs  | GAD               | Oct 14                   | Done  |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs               | Oct 25                   | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers on B2V4  | RDD               | Oct 26                   |   |
| Training of visiting officers  | DCs               | Oct 27                   |   |
| Field Visits to be completed by  | Visiting Officers | Nov 3                    | DCs to supervise and ensure that each Panchayat is visited within the period specified  |
| Data of B2V4 to be uploaded by   | Visiting Officers | Nov 10                   | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified         |



# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | INSTRUCTIONS                                      | ACTION POINTS  |
|-------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ol style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ol> </li> <li>Plans/ beneficiary lists: <ol style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ol> </li> <li>Lists of beneficiaries for: <ol style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ol> </li> </ol> |



Day 1

Reach the village

1. Ensure that all front line workers of different depts are present
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative.
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflection under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of Individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukht J&K
    - vii. NashaMukt J&K



The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Mohd. Afroz Babar  
 Designation: Principal  
 Department/ place of posting: Education (Govt. HSS, Kullar.  
 Mobile No: 9797924525  
 Email ID: babafroz121@gmail.com  
 Home District: Anantnag  
 Dates of visit: 2nd - 3rd Nov, 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be dated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Salia 'A'  
 Local Government Directory(LGD) code of the Panchayat: 242667.  
 Name of CD Block: Khovripora  
 Name of Tehsil: Mattan  
 Name of District: Anantnag

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 05  
 No. of hamlets in the Panchayat: 05  
 No. of households in the Panchayat: 907  
 Population (approx) of the Panchayat: 5042



| Department                 | Name                    | Designation            |
|----------------------------|-------------------------|------------------------|
| Health Deptt;              | Dr. Nazir Ahmad Shah    | HC Medi officer        |
| Social-Welfare             | Rayees Ahmad Mir        | TSWO Aishmuqam.        |
| RDD                        | Naseer Ahmad Wami       | GRS                    |
| R & B                      | Gh. Nabi Peer           | Works Supervisor.      |
| ICDS                       | Shakeela Akhter Sothra  | AWN Salia 'A'          |
| Jal-Shakti                 | Bashir Ahmad Ganai      | Asstt; Line-Man.       |
| Animal-Husbandary          | Gh. Mohd. Sofi          | Stock-Asstt;           |
| Food & supplies            | Basharat Yousuf Wami    | CBC Dealer.            |
| Horticulture & sericulture | Jalnaid / Shahid        | Gardner / Examiner.    |
| Education                  | Nazir Ahmad Wami        | Teacher.               |
| YS & sports                | Basharat Ahmad Wami     | PET                    |
| Fishries / Agriculture     | Bashir Ahmad / Jasfeeda | DY. Inspector / Jr AEO |
| TSK Bank                   | Mushtaq Ahmad           | Br. Manager.           |

[illegible]



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private — Nil —
  - b. New/needing repairs —
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled :- 247.
15. Amrit Sarovars – details, location, condition — Nil —
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance — Nil —
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names — Nil — CFC year 2014.



# DAY 1-ACTIVITIES

## AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVAR   | Visit, verify  | COMMENTS   |
|---|--|--|
| Khidmat Centres   | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | awareness by the concerned agency (KC) delivered, successfully elaborately.          |
| JKB/PSB counters/outlets                                      | a) Status of counter<br>b) Number of visitors  | Cash Receipt - 100<br>Teller Payment - 130<br>Transfer MHC - 80<br>Advance KxC/AO 50 |
| Incomplete buildings/projects                                 | Verify whether identification and redistribution done  | Community facility center<br>Resident Doctor's quarter.                              |
| PDS   | Visit, evaluate, online status   | Good.  |
| PHC   | Visit- evaluate, status of staff, equipment and quality  | Sufficient / Good  |
| Youth clubs   | Meet, interact, seek suggestions   | Enclosed   |
| SHG   | Meet, identify problems, seek suggestions  | Enclosed   |
| PMAY  | Inspect, Inaugurate  | construction going on as per norms.  |
| My school, my pride progress, schools- water, toilets, staff  | Visit, check for water, electricity, sanitation, meet students and staff   | Satisfactory<br>staff scarcity.  |
| Swachh SBM  | Evaluate   | Good   |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground   | Games event conducted<br>Distribution of sports kits<br>→ Nil                        |
| Har Gaon Hariyali, Plantation drive                           | Evaluate status, feedback  | -  |
| Village cultural event Danga/ Haat/Mela                       | Participate in; ensure that it is held   | Haat at B2V4 venue.  |
| Exhibition of schemes   | Ensure that every department participates and that it continues for the entire duration of B2V                                 | Yes;   |
| Jal Jeevan Mission verification-WSS/JSD Electricity supply    | Verify   | Nil -  |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 04.

Details of the bank sanctioning it:

Total amount involved:

J&K Bank branch Salua  
9.98 Lacs.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

## DAY 2

No of Individual Compost Pits constructed

72

Rest under construction  
- do -

No of Individual Soak Pits constructed

19

No of Biodiversity management committee meetings held: 01

Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No

Are Sarpanchs being involved in start/inauguration of activities: Yes/No

Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No

Whether grievance redressal box is installed: Yes/No

No of grievances received pertaining to Panchayat level: x

No of grievances disposed of at Panchayat level: x

Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No

Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF  | NUMBERS              |                      | NAMES  |
|--------|--|----------------------|----------------------|--|
|        |  | SANCTIONED           | ACTUAL               |  |
|        | Rural development department:<br>BDO<br>JE<br>GRS<br>TA            | 01<br>x<br>01<br>01  | 01<br>x<br>01<br>01  | Ashjeen Ali Khan<br>Subzar Ahmad Shah<br>Piral Ahmad Ratha                             |
|        | SCHOOL EDUCATION:<br>TEACHER & Masters<br>HEAD MASTER<br>ANY OTHER | 27<br>-<br>-         | 15<br>-<br>-         |  |
|        | JAL JEEVAN:  | 02                   | 02                   | Arsheed Hussain<br>Shakir Khurshed   |
|        | PDD:<br>LINEMAN<br>JE<br>ANY OTHER                                 | 04<br>01             | 02<br>01             | Assadullah Sheikh<br>Mohd. Younis Khansay<br>Mohd. Iqbal Nafan                         |
|        | FOOD & CIVIL SUPPLIES  | 01                   | 01                   | Barsharat Younis Wani  |
|        | AGRICULTURE & ANIMAL HUSBANDARY                                    | 01<br>-              | 01<br>-              | Tarjeeda   |
|        | SOCIAL WELFARE   | 01                   | 01                   | Rameez Choudri   |
|        | HEALTH:<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALLOPATHIC DOCTOR        | 12<br>01<br>01<br>03 | 12<br>02<br>01<br>02 | Sahia Oshazria<br>Dr. Tariq Ahmad Shah<br>Dr. Nazim Ahmad Shah<br>Dr. Farza Moni Khal. |
|        | ANY OTHER DEPARTMENT   | -                    | -                    | -  |



## DAY 2-ACTIVITIES

### AGENDA NO. 1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:  
STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### Clean and green village

Initiatives taken by the Panchayat for managing Solid and Liquid Waste yes

Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
-nil-

Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof yes

Has the Climate Resilience Plan been developed for the GP? Yes /No

Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. NO

Whether schools have started segregating waste yes

Whether schools have their own compost/soakage pits for solid/liquid waste management: - Not in all

#### Healthy village

Are meetings related to Village Health and Sanitation Committee being held regularly? yes

Do all the eligible individuals been provided the Golden Card? not all

Are all the Children being immunized as per the Schedule recommended by Govt. of India? yes

Are all the eligible individuals been vaccinated against COVID-19? yes

Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? yes

Whether all the deliveries were Institutionalized or conducted by trained Midwives? - yes

#### Water sufficient village

Do all the IHHs in the Gram Panchayat have water pipeline connections? yes

Whether Gram Panchayat has taken steps for grey water management. If Yes please specify NO

Do all the IHHs in the Gram Panchayat have toilets? NO

Are all the IHHs toilets functional or not? yes

Do all the Schools/Anganwadi centers have a toilet facility or not? yes

Are all the toilets in the schools/Anganwadi functional or not? yes

Whether Gram Panchayat Bhawan has separate toilets for women or not? NO





#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat----- 01
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No  
not in all.

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? yes
- iii) Does the Gram Panchayat has its building or not? NO.
- iv) Is the Gram Panchayat office functional or not? NO
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? NO
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? yes.

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii) Have all the eligible households registered in PDS or not? yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Not applicable, because Panchayat has not its own building
- iv) Have all the eligible households been registered for Pension or not? Not all.
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO.
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes.

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Aabled People? -NO
- ii) Is Gram Panchayat Office Disabled Friendly or not? Not applicable
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children maintained or not? - NO.
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Aabled Children like toilet, barrier-free access, etc., or not? yes.
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? ✓
- vi) Are all the eligible households getting benefits from IAY or not? - yes.



## Engendered Development in Village

How many Mahila Sabha's were organized in the Gram Panchayat-----01-----

Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **NO**

Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) **✓**

Number of women beneficiaries headed households covered under PDS

system.....45.....

Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....(10) Ten.....

## Self-sufficient infrastructure in the village

Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....Under Construction

Whether the Disaster management plan is available at the GP Level (Yes/No) **✓**

Whether child-friendly park with required facilities is available in GP (Yes/No) **✓**

Whether the GP has easy access to Godown for storage (Yes/No) **✓**

Whether street lights are provided in public places for ensuring safety (Yes/No) **✓**

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
Scheme Material available from <https://jkpanchayat.in/b2v4.php>

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS = 05

PRESENT = 02

BIODIVERSITY REGISTER PHOTOS - not available

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS not available



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments, prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

Tourist places which need to be developed - Nil -

Specific product which needs to be developed - Nil -

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given → Enclosed.

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY                        |
|--|---|--|---|
| Golden Health Card under Ayushman Bharat | 4750  | 3050   | Rest under process due to biometric/ Aadhar |
| Janani suraksha yojana                   | 123   | 52   | -do-  |
| OLD AGE pension                          | 157   | 157  | x   |
| Widow pension                            | 50  | 50   | x   |
| Disability pension                       | 37  | 37   | x   |
| Domicile certificate                     | 500   | 500  | x   |
| Kisan credit card                        | 460   | 460  | x   |
| PM kisan sammannidhi                     | 376   | 376  | x   |

TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



|   |      |     |   |
|---|------|-----|---|
| Land pass book  | 3500 | 100 | Rest Pending  |
| Registration of village vendors on GEM portal           | -    | -   | -   |
| Registration of village contractors on Jktenders portal | 14   | 14  | x   |
| Registration of village contractors on PWD portal       | x    | x   | x   |
| Incomplete buildings/projects                           | 01   | 01  | Under construction <sup>2014</sup><br>(Languishing) |

## DAY 2 ACTIVITIES

### END A 6 SHAMUKT ABHIYAN

- Whether gram sabha resolution passed *yes,*
- Details of activities conducted *cultural programme, sports event, & inspection of infrastructure.*
- Whether all activities and GS resolution uploaded on Jkpanchayats.in portal *yes,*
- How many drug addicts in the village *- Nil-*
- Whether reported to the Deputy Commissioner *N/A*
- How many registered for rehabilitation under government programme *N/A.*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO WORK |
|--------------------|----------------------|-----------------------|------------------------------|--------------------------------------|-------------------|---|
| MGNREGA            | 05                   | 2021-22               | 12 Lacs                      | yes,                                 | yes.              |   |
| PMAY               | 07                   | 2022-23               | 10.5 Lacs                    | yes,                                 | yes               |   |
| IHL UNDER SBM-G    | 05                   | 2022-23               | 0.60 Lacs                    | yes,                                 | yes               |   |
| CSC UNDER SBMG     | 01                   | 2020-21               | 1.5 Lacs                     | yes                                  | yes.              |   |
| AMRIT SAROVARS     | X                    | X                     | X                            | X                                    | X.                |   |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 = 1280

Total attended — 22

Proceedings: —

(Pl insert pointers to be discussed there – refer palli proceedings)

Information provided regarding NRLM, women empowerment, Health related schemes etc viz self employment & swachhta mission.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 0-17 = 1620.

Total attended — 35

Proceedings: Swachhta

made regarding cleanliness, Nasha must Bharat, cultural events, purnotuality & Talent want.  
(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

| SR NO | ASSETS / ACTIVITIES INAUGURATED              | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|-------|--|--|-------------------|
|       | VILLAGE HAAT under JKSRM (SUNDAY MARKET)     | - Nil -  | - Nil -           |
|       | PMAY houses if any ready for inauguration    | Under Construction                                     | yes,              |
|       | Swachh gram projects- segregation sheds etc  | Completion but some under construction                 | yes,              |
|       | Amrit sarovars                               | - Nil -  | Nil -             |
|       | Sports kits                                  | - Nil -  | - Nil -           |
|       | Village cultural events                      | - Nil -  | - Nil -           |
|       | JJM assets/projects                          | - Nil -  | - Nil -           |
|       | Any other to be identified at district level | - Nil -  | - Nil -           |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

| S.NO.   | Particulars  | Action taken | Remarks #    |
|---|--|--------------|--------------|
| I. Urgent Public Requirements/ Demands- B2V1  |  |              |              |
| 1   | Filtration Plant for safe Drinking Water                                   | zero         | -            |
| 2   | Medical facility   | zero         | -            |
| 3   | Dev. of inter-linked Roads   | 40%          | Rest Pending |
| 4   | Proper drainage system   | 60%          | -do-         |
| 5   | Infrastructure Dev; in schools   | 30%          | -do-         |
| 6   | Provision of teaching staff  | 30%          | -do-         |
| 7   |  |              |              |
| II. Urgent Public Requirements/ Demands- B2V2 |  |              |              |
| 1   | Dev. of PHC Salia  | 15%          | -            |
| 2   | Drinking water supply  | zero.        | -            |
| 3   | Play-Ground  | x            | x            |
| 4   | School Building GMS & BMS Salia  | x            | x            |
| 5   | Electric Poles   | 50%          | -            |
| 6   | Fencing of Panchayat Ghar  | 30%          | -            |
| 7   | Construction of Flush Points at Jama Masjid Salia & construction of spring | x            | x            |
| S.NO.   | Particulars  | Action taken | Remarks #    |
| III. Major Problems - B2V1                    |  |              |              |
| 1   | Lack of safe drinking water  | zero -       | -            |
| 2   | Lack of Proper medical facilities  | zero -       | -            |
| 3   | Lack of Proper drainage  | 60%          | -            |



|                                       |     |   |
|---------------------------------------|-----|---|
| Lack of interconnectivity Roads       | 40% | - |
| Dev. of infrastructure in edu. sector | 30% | - |

Major Problems- B2V2

|   |        |   |
|---|--------|---|
| Development of Play Ground                      | Zero - | - |
| Establishment of Transformers & electric Poles. | 30%    | - |
| Poor drinking water facility                    | zero - | - |

Major Problems- B2V3

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— Nil —

Major Complaints- B2V1

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— Nil —

Major Complaints- B2V2

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The works earmarked during B2V1 not taken up - yet by the concerned Deptts.

Major Complaints- B2V3

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— Nil —



# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD | Health | Education
2. LEAST RESPONSIVE DEPARTMENT: PDD.

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |  |
|-----|--|
| I   | Any major complaint brought to the notice of the Visiting Officer: <i>Demands projected during B2V1, B2V2 and B2V3 were still un-attended.</i>   |
| II  | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Safe drinking water and health related facilities</i>   |
| III | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Safe drinking water, inter-village Road connectivity, School infrastructure, by way of accommodation, leveling</i> |
| IV  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)<br><i>- 07 -</i>   |
| V   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days ✓   |

*\* ground water supply, Fencing of PHC Salia, opening New JK Bank branch at Khayar or Hapatmad & upgradation of Drainage system.*

*Note:- certified that the V.O. stayed in the Panchayat Halqa for 2 days (venue HSS, Salia)*

*Sarpanch*  
**Wasim Ahmad Lone**  
**Halqa Salia A Block K.Pora**  
**Signature of Sarpanch**

**Name** *Waseem Ahmad Lone*

*[Signature]*  
**Signature of the Visiting**

**Name** *Mohd. Ashraf Babar*



## MySchemes

MyScheme a national platform that aims to offer one-stop search and discovery of the Government schemes, providing an innovative, technology-based solution to discover scheme information based upon the eligibility of the citizen was launched in the UT of Jammu & Kashmir by the Chief Secretary, J&K on 12-08-2022, thereby **J&K became first union territory among all the States/UTs to on-board its schemes on MyScheme portal.**

The easy user interface of myScheme help the citizens to find the right Government schemes by directing the citizen to the application page of the scheme of their choice, thereby not only reduces the time and effort of citizens in searching for appropriate government schemes but also guides on how to apply for different Government schemes. **Thus, no need to visit multiple Government websites.**

In the portal, schemes are available across a wide range of sectors such as

1. Agriculture
2. Rural & Environment
3. Education & Learning
4. Banking, Financial Services & Insurance,
5. Social welfare , Revenue, Transport, Tourism etc

**MyScheme** offers a convenient three- step process for the citizens to discover the government schemes for which they are eligible i.e. the user enters his /her attributes such as demographic, income, social details, etc.; List of Schemes to look into; & the user can select from the list of eligible schemes and get detailed information regarding the scheme

The Unified Integrated Accessible, Transparent portal (**e-UNNAT**) with URL <http://eunnat.jk.gov.in>, developed, deployed and hosted in J&K State Data centre by Information Technology department , on-boarded with 107 online services fully integrated with **Meri Pechaan (National Single Sign On)** also provides a glimpse into the My Scheme portal of the Government of India by providing access to information on the schemes by re-directing through a single URL.

On MyScheme portal, UT of Jammu & Kashmir has on-boarded 10 Schemes of 6 Departments/Organisations. More Schemes will be on-boarded in due course of time. It is envisaged that in the upcoming phases, myScheme shall have the feature to apply for schemes from within the MyScheme Portal.



# Details of Schemes on-boarded:

| S.N | Scheme on boarded   | Department  | URL   | Remarks  |
|-----|---|---|---|--|
| 1   | State Marriage Assistance Scheme for Poor Girls   | Social Welfare                                    | <a href="https://www.myscheme.gov.in/schemes/smaspg">https://www.myscheme.gov.in/schemes/smaspg</a>     | On-boarded   |
| 2   | LadliBeti Scheme  |   | <a href="https://www.myscheme.gov.in/schemes/lbs">https://www.myscheme.gov.in/schemes/lbs</a>           | On-boarded   |
| 3   | Credit Card Scheme for Artisans & Weavers   | Handicrafts & Handloom Department                 | <a href="https://www.myscheme.gov.in/schemes/cccsaw">https://www.myscheme.gov.in/schemes/cccsaw</a>     | On-boarded   |
| 4   | Revised Education Scheme for Children of Weavers Handicrafts & Handloom Departments                             |   | <a href="https://www.myscheme.gov.in/schemes/rescaw">https://www.myscheme.gov.in/schemes/rescaw</a>     | On-boarded   |
| 5   | Karkhandar Scheme   |   | <a href="https://www.myscheme.gov.in/schemes/ksdcs">https://www.myscheme.gov.in/schemes/ksdcs</a>       | On-boarded   |
| 6   | PradhanMantriKisanUrjaSuraksha evamUtthanMahabhiyan Scheme for farmers  | Science & Technology (JAKEDA)                     | <a href="https://www.myscheme.gov.in/schemes/pm-kusum">https://www.myscheme.gov.in/schemes/pm-kusum</a> | On-boarded   |
| 7   | Phase-II of the Grid Connected Rooftop Solar Programme  |   | <a href="https://www.myscheme.gov.in/schemes/gcrsp-p2">https://www.myscheme.gov.in/schemes/gcrsp-p2</a> | On-boarded   |
| 8   | Tejaswini-the Radiant   | Mission Youth, J&K                                | <a href="https://www.myscheme.gov.in/schemes/ttr">https://www.myscheme.gov.in/schemes/ttr</a>           |  |
| 9   | Prime Minister's Special Scholarship Scheme For The Students Of Union Territories Of Jammu & Kashmir And Ladakh | All India Council for Technical Education (AICTE) | <a href="https://www.myscheme.gov.in/schemes/pmsss">https://www.myscheme.gov.in/schemes/pmsss</a>       | On-boarded<br>PMSSS is a scheme by the Council for Technical Education (AICTE) for the students of domicile of the J&K and Ladakh after passing 10th or examination  |
| 10  | HIMAYAT-DeenDayalUpadhyaya-GrameenKaushalyaYojana   | Rural Development Department                      | <a href="https://www.myscheme.gov.in/schemes/himayat">https://www.myscheme.gov.in/schemes/himayat</a>   | On-boarded<br>HIMAYAT placement-linked market-driven training program the Ministry of Skill Development and Entrepreneurship, Government of India, is implementing the Jammu & Kashmir Entrepreneurship Development Scheme (JKEDI) |

Sign  
Nan



**Subject: Conduct of meeting of Biodiversity Management Committee (BMC) during Fourth Phase of Back to Village Programme (B2V4).**

The Government of J&K has constituted Biodiversity Management Committees (BMCs) in all the 4,290 Village Panchayats and 76 Urban Local Bodies (ULBs) as per the Biological Diversity Act, 2002 & Rules, 2004 for conservation and sustainable use of biodiversity. The BMCs are mandated to document the biodiversity (all life forms, plants, and animals) under their jurisdiction in the form of Peoples Biodiversity Register (PBR). The PBRs have already been prepared for all the Village Panchayats, however being a dynamic document, it is updated periodically. Other responsibilities of BMCs are:

1. Conservation and sustainable utilization of biological resources.
2. Eco-restoration of local biodiversity.
3. Documentation & protection of traditional knowledge.
4. Management of biodiversity heritage sites.
5. Conservation of traditional varieties/breeds of important plants & animals.
6. Biodiversity education & awareness creation.

As per the Operational Guidelines issued by National Biodiversity Authority, a BMC shall hold minimum four meetings in a year and meet at least once in 3 months. Hence, it is advised to all the officers/officials nominated for the **"Fourth Phase of Back to Village Programme (B2V4)"** to attend the meeting of Biodiversity Management Committees of the villages allotted to them and deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources, besides creation of awareness on biodiversity. The meeting of BMC will be facilitated by Panchayat Secretary/VLW.

The agenda points that may be taken up during the meeting of the BMC are given as under:-

1. Creation of awareness on Biological Diversity Act, 2002 and functions of the BMC including their responsibility on documentation of biodiversity.
2. Listing of Vaid, Hakims and traditional health care practitioners in the village.
3. Listing of individuals possessing traditional knowledge in the village.



4. Listing of Sacred Groves, Sacred Water Bodies, and potential Biodiversity Heritage Sites (Areas outside forests with rich biodiversity which can be conserved and managed by the Village Panchayat).
5. Identification of Non Timber Forest Produce (NTFP) found within the jurisdiction of BMC which can be sustainably collected and utilized.
6. Conservation of traditional varieties/breeds of economically important plants/animals.
7. Need assessment for capacity building of Biodiversity Management Committees.



## Bal Sabha

Today on 20-4-22, Bal Sabha Meeting held at Panchayat Palli in ward No. 3.

The agenda of the meeting to conduct Bal Sabha to create awareness among the children of Panchayat Palli for good education, play games. Children suggested that for development good lanes, drain, road, hospital, schools, gym, gym centre, playground, library required. Mam also made the children aware for Swachh Bharat, Gram Sabha, planning of works, Bal Sabha, No Drugs, No Child Labour.

After the PM Visit the Yoga Classes to be held daily in Panchayat Ghar Palli.



## Mahila Sabha

Today on 20-04-2022, a Mahila Sabha was held at Panchayat Level under the Chairmanship of Sarpanch Shri Randir Sharma.

The agenda of the meeting is to conduct Mahila Sabha at Panchayat Level to aware the women of the Panchayat Palli about health, self help groups, Rural Livelihood Mission. The making of uniform for the school children should be through SHGS of the Panchayat. The problem is to sell their different items through District Level Administration. The Mid-day Meal is provided as per food chart. It should be necessary that the SSA must purchase their raw material from the locals/SHGS. If the Panchayat there is only one shop to purchase the uniform so, the lack of uniform is also the biggest problem among the Panchayat women's/Locals. The Umeed Organization should be there whenever the Sabha conducts. The basic need is to purchase/sell their products on bigger platform. The conclusion is that lack of platform to sell their products, demands under Janani Suraksha Yojana, demand to install CCTV Camera at Village Level.





## **"Gandhi katha at Gram level"**

**"گاؤں میں گاندھی کتھا"**

**"गांव में गांधी कथा"**

### **Objective of the programme:**

**"Gandhi katha at Gram level"** is a mass contact program to connect with rural population and further popularize and promote the vision of Gandhi's ideal village as a self reliant and sustainable socio-economic unit with focus on Panchayati Raj, Khadi, Cottage industry and Swachta etc.

- The program intends to engage with the masses at Halaqa level inviting PRI representatives, Artisans/weavers, MGNREGA workers, Health workers, SHGS, School children, Senior citizens, Farmers, Artists, Volunteers, Women leaders, SC/ST representatives, BPL members, Youth club members etc.
- Involvement of different stakeholders from the government departments like Rural Development Department and PR, KVIB, Handloom & Handicrafts, Cooperatives, Health and School Education.

### **NATURE OF PROGRAM**

- The nature of program is proposed to be in sync with the Gandian philosophy of "simplicity" and austerity without any exaggerated decorative/cosmetic/lavish displays.
- To be conducted preferably in open community spaces accessible to general population.
- All the participants including officers/officials shall sit on the ground at par and among the general public, as far as possible/suitable.
- The time duration of the program should be minimum, preferably concluded in an hour and half beyond farming.

### **MESSAGE CONTENT/THEMES of the programme:**

- ▶ PRIs and their importance
- ▶ Role of Khadi and village industries and local economic products
- ▶ Village sanitation and environmental consciousness
- ▶ Communal Harmony and coexistence



- ▶ Non-violence (2<sup>nd</sup> October as International Day of Non violence)
- ▶ Casteisms and social inequality in Societies
- ▶ Education including Adult education
- ▶ Women/gender issues
- ▶ Drug abuse and prohibition of intoxicating substances
- ▶ Promotion of Vernacular language and National Language
- ▶ Promotion SC/ST interests.
- ▶ Cooperative movement
- ▶ Wildlife
- ▶ Labor Welfare
- ▶ Life discipline

### **PROPOSED ACTIVITIES**

(Indicative, not exhaustive)

- General Assembly of participants and introductory remarks on Gandhi's life, his contribution, philosophy about the Indian village etc. by selected few participants.
- Display/exhibition of Gandhian SYMBOLIC artifacts like Charkha, Handloom and handicraft products or any other local economic product.
- Awareness about Govt Schemes promoting Gandhian ideas and village economy; distribution of available pamphlets/literature if any
- Activities conveying a message of "simple living as high thinking" and making Khadi and other indigenous products as a national pride and heritage.
- A special talk on value education, communal harmony and coexistence, cleanliness, equality, non-violence and truthfulness by the local religious preacher.
- Activities by/for school children like Skits, Quizzes, talks on Gandhian principles spelt out in Directive Principles of State policy under the constitution of India
- Talk on Swachta/Cleanliness of public spaces especially around Schools/hospitals/religious places and other public institutions.
- Highlighting the scope and achievements of MGNREGA/SBM(G)
- Any other artistic activity like Poetry, Ladishah, Narration, mimicry etc.
- Walk through within village habitation displaying placards promoting Gandhian philosophy in particular about the cleanliness, drug abuse etc.
- Visit to local heritage sites/monuments, if any, springs, canal etc around the Village/ Gram Panchayat.





**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**