

No

Consignee plan

Date : / /

Page No.

① Improvement of Road from Brisjan
Road to Panard with metal

10.00 lacs

② Improvement of Girls middle school
Kerpore Hafroo - A

5.00 lacs

HASEENA BAGUM
Parich Ward-5
Halqa Hafroo-A

Deputy Sarpanch
Mohammad Sultan Dar
Ward-1 Halqa Hafroo-A

Basir Ahmad Bhat
Parich Ward-4
Halqa Hafroo-A

MOSDO

SURAH. D. 013
Halqa Hafroo-A
Constituency

List of works under PRT (2022-24)

S.No	Name of work	Estimate Cost
01	Construction of link road from Raddat (main road) with P. Bund/Channel covered Drain to Jamia Hamdaniya and from H/o Intigaz Ahmad Bhat (Rashid) to Beirjan road via old P.H.C Building at Ppt. Halga Hafsoo - A	12.00 19.00
02	Improvement of road from Beirjan road H/o Ahmad to Dabban with drain and Metel Bhat	4.50 lac
03	Improvement of link road from Beirjan road to H/o Ahmad Dar B.W.O P/Wall R.C.C pipes = 2 in dia 8 and melting at Ppt. Hafsoo - A	2.00 lac
3B	Const. of P/Bunds to H/o Mohammad Subhan Bhat (Gola) H/o Qadir Bhat to H/o Mohammad Subhan Bhat (Gola) with spin pipes at Ppt. Halga Hafsoo A	2.00
4	Improvement of link road from main road to H/o H/o Rashid Bhat (Nirma) with P/Bunds at Borkhah Colony Hafsoo - A	1.50
4 B of	Improvement of link road from Beirjan road to H/o H/o Mohammad Bhat B/W/O P Bund at Ppt. Halga Hafsoo - A	1.00 lac
5	Improvement of link road from Beirjan road to H/o Sidiq Sofi and from H/o Basim Ahmad Bhat to H/o Feroz Ahmad wani and others with P-B at Ppt. Hafsoo - A	2.00 lac

List of 15 Youths Selected for Self Employment Activities
From HGP Hafsoo A in B₂V₄

1. Shahista Shafi D/o Mohd. Shafi Bhat
2. Inayat Hussain S/o Ab. Gani Bhat
3. Humaira Maqbool D/o Mohd. Maqbool Bhat
4. Ishma Rasool D/o Gh. Rasool Bhat
5. Mohd. Stefan Dale S/o Bashe Ah. Dale
6. Aabid Ahmad Wari S/o Ali Mohd. Wari
7. Aasia Mohammad D/o Gh. Mohd. Bhat
8. Liyagat Manzook S/o Manzook Ah. Dale
9. Asmat Rasool D/o Gh. Rasool Ganie
10. Iqra Manzook D/o Manzook Ah. Ganie
11. Pikelous Ah. Dale S/o Mohd. Yousuf Dale
12. Suhail Ah. Bhat S/o Gh. Mohd. Bhat
13. Shahid Rafceq S/o Rafceq Ah. Bhat
14. Mudasir Ah. Aakhoon S/o Mohd. Yousuf Aakhoon
15. Shahista Fakooq D/o Fakooq Ah. Bhat

Rehana
Secypt Hafsoo (A).

st of Selected Candidates from GP-Hafsoo A For HIMAYAT training in B2 V4

1. Bilma Rashid D/o Ab. Rafeeq Safi
2. Mehjabeena Akthar D/o Farooq Ah. Hafiz.
3. Mutahira Bashir S/o Bashir Ah. Bhat
4. Shoaib Rashid S/o Ab. Rashid Bhat.
5. Javaid Ah. Dake S/o Fayaz Ah. Dake
6. Ishrat Rasool D/o Ah. Rasool Hameed
7. Tufail Ah. Wani S/o Farooq Ah. Wani
8. Amir Jam S/o Mohd. Subhan Bhat
9. Neelofar Jam S/o Manzoor Ah. Bhat
10. Bilma Mustaq S/o Mustaq Ah. Bhat
11. Jahangeer Manzoor S/o Manzoor Ah. Dake
12. Aaqib Ah. Dake S/o Ah. Mohd. Dake.
13. Shakeef Ah. Bhat S/o Ah. Mohd. Bhat.
15. Waheed Ah. Wajay S/o Ab. Hameed Wajay
16. Saquib Ah. Chopan S/o Ali Mohd. Chopan.
17. Junaid Ah. Safi S/o Fayaz Ah. Safi.
18. Mohd. Aaqib Dake S/o Ah. Mohd. Dake
19. Aashiq Hussain Dake S/o Ah. Mohd. Dake.
20. Majid Ah. Dake S/o Ah. Hassan Dake.

Rehana
 Secy. Hfsoo (A)

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: RDD
- LEAST RESPONSIVE DEPARTMENT: J&K Bank Haptoo

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Construction of Road for Hospital & Play field</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Const. of Road for Hospital & Play field</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10): <i>PHE, RDD, RDD, Health, PUGYS, IKFC</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Nuzhat Rasool

NUZHAT RASOOL

SARPANCH

Pyt. Halqa: Hafroo-A

Signature of Sarpanch

Name *Nuzhat Rasool.*

Irshad Ahmad

Signature of the Visiting Officer

Name *IRSHAD AHMAD*
9419001799



4 Handicrafts Center

5

IV. Major Problems- B2V2

1 GMS Haploo

Pending

2 Const. of Play field

Pending

3 Land Compensation for 4/8th

Pending

4 Madinisation like Road

Pending

5 Waspara to bandpara

V. Major Problems- B2V3

1 Govt Middle School Haploo

Pending

2 Const. of Play ground

Pending

3 Madinisation like

Pending

4 Road Waspara to bandpara

5

VI. Major Complaints- B2V1

1 Regarding Adequate Power

Rectified by way of

2 Supply

Const. of 2/8th

3 Bank under Haploo

My Step taken to augment
Staff of bank.

VII. Major Complaints- B2V2

1 Renovation of Panchayat Ghar -

2 Const./Madinisation of

3 Hospital Road

VIII. Major Complaints- B2V3

1 Const./Mad. of Hospital

2 Road

3 Const. of Play field

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
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I. Urgent Public Requirements/ Demands- B2V1

1	Installation of street lights	Taken up & complete	
2	Const. of Girl Middle School house	nil	Needs to be taken up
3	Fair Price Shop	nil	However FPS available in Hapur-B
4	Anganwadi Centre	nil	Pending
5	Const. of link road	nil	To be taken up
6	Installation of Txf & Pole	Complete	step
7	Power supply in informal	Complete	4/5 in construction

II. Urgent Public Requirements/ Demands- B2V2

1	Public Park Roopvan	nil	—
2	Water Suction	nil	
3	Plantation (Forest)	nil	
4	Kitchen cum Boys school (GMS)	Completed	
5	Land compensation 4/5	Pending	
6	LCC Bridge on N. side of Jolpua	Pending	
7			

S.NO.	Particulars	Action taken	Remarks #
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III. Major Problems - B2V1

1	Const. of GMS Hapur	— nil	
2	Const. of Park at Roopvan	— nil	
3	and Play field.	— nil	
	Plantation for street lab		
	by forest cuppa		

**DAY 2 ACTIVITIES****AGENDA 10****INAUGURATIONS**

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Not Available	
	PMAY houses if any ready for inauguration	Not Available	
	Swachh gram projects- segregation sheds etc	Not Available	
	Amrit sarovars	Not Available	
	Sports kits	Not distributed	
	Village cultural events		
	JJM assets/projects	Not Available	
	Any other to be identified at district level	— nil	

No.

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Dev. of play field	2022-23	117878.0	Yes	Yes	No
PMAY						
IHL UNDER SBM-G	Mushital Shad and	2021-22	1200/-	Yes	Yes	No
CSC UNDER SBMG	—	—	—	—	—	—
AMRIT SAROVAR	—	—	—	—	—	—

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 = 300

Total attended = 30

Proceedings: Awareness regarding different Schemes of NRLM & NRHM
(Pl insert pointers to be discussed there – refer palli proceedings) Emphasis was given on SHGs.

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 06 = 400

Total attended = 100

Proceedings: Students were given a chance to speak, discovering the hidden talents. Cultural prog's also held, girls sung songs.

(Pl insert pointers to be discussed there – refer palli proceedings)



Land pass book	550	25	Lack of awareness
Registration of village vendors on GEM portal	01 (one)	People were made aware in relation to GEM & Tenders, & others	
Registration of village contractors on jktenders portal	03 (no)		
Registration of village contractors on PWD portal	01 (no)		
Incomplete buildings/projects	Govt middle school Hapsu A		

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed — yes
- Details of activities conducted — Activities conducted
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal — yes
- How many drug addicts in the village — 12
- Whether reported to the Deputy Commissioner — NO
- How many registered for rehabilitation under government programme — nil

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed — *Roopvan for Para Gliding*
- Specific product which needs to be developed — *Mi*
- Tourism- home stays — *Mil*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1593/1770	259	Being Minor under Process
Janani suraksha yojana	53	41	—
OLD AGE pension	97	95	under Progress
Widow pension	30	27	
Disability pension	11	9	Document Pending
Domicile certificate	1770	1770	
Kisan credit card	239	189	Document verification
PM kisan sammannidhi	200	184	Document verification

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)



8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat 02
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Meetings held outside GP.
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- Number of women beneficiaries headed households covered under PDS system..... NIL
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... NIL

9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... NIL
- Whether the Disaster management plan is available at the GP Level (Yes/No) NO
- Whether child-friendly park with required facilities is available in GP (Yes/No) (Park under develop.)
- Whether the GP has easy access to Godown for storage (Yes/No) NO
- Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

Members have committee, but no meetings being held so far

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat One ✓
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? No
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? No
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? No
- Have all the eligible households been registered for Pension or not? No
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? No (Approaching road missing)
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? No



Back to Village

✓ DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste NIL
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas NIL
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Roopvan Hills Proposed for
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No Para Shiksha
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. NIL
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management NIL

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes (Already done)
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? ASHA workers

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify NIL
- iii) Do all the IHHs in the Gram Panchayat have toilets? NIL (only 65% covered)
- iv) Are all the IHHs toilets functional or not? only 65% covered
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NIL

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA		Available Available Available Available	
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER		Available no. Available (H.M. Post vacant) 4 Post being on deputation	
	JAL JEEVAN:		Available	
	PDD: LINEMAN JE ANY OTHER		Available Available Casual labour (Available)	
	FOOD & CIVIL SUPPLIES		Available staff	
	AGRICULTURE & ANIMAL HUS- BANDARY		Staff Available	
	SOCIAL WELFARE		Staff Available	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR		Available Available Available	
	ANY OTHER DEPARTMENT		Flood Control.	



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 11

Details of the bank sanctioning it: Jxk Bank Hapsoo

Total amount involved : 470000/=

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No. of Individual Compost Pits constructed 06 ~~NO~~ ^{Yes}
- b. No of Individual Soak Pits constructed ~~NO~~
- V. No. of Biodiversity management committee meetings held: 22 ~~NO~~ 4 meetings ✓
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No Yes ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes.
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No NO.
- IX. Whether grievances redressal box is installed: Yes/No NO.
- X. No of grievances received pertaining to Panchayat level: NO.
- XI. No of grievances disposed of at Panchayat level: NO.
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No YES.
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes.

DAY 1 - ACTIVITIES
AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Satisfactory working
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	JK Bank available but inadequate staff, need staff
Incomplete buildings/projects	Verify whether identification and redistribution done	GMS Hafod under construction
PDS	Visit, evaluate, online status	Satisfactory.
PHC	Visit- evaluate, status of staff, equipment and quality	Running but deficit of staff create inconvenience
Youth clubs	Meet, interact, seek suggestions	In place
SHG	Meet, identify problems, seek suggestions	11 SHGs
PMAY	Inspect, Inaugurate	Nil
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	being organised
Swachh SBM	Evaluate	being organised
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Sport kits distributed in year 2021.
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback	Conducted by Forest deptt.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Cultural programme being organised
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	All deptt. awarded the Annual masses
Jal Jeewan Mission verifica- tion- WSS/JSD Electricity supply	Verify	DHE was back as SM-2 deptt.

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure *yes.*
 - a. Govt building/private *yes.*
 - b. New/needing repairs *Need Repairs*
2. Furniture (Y/N) *yes*
3. Computer/printer (Y/N) *yes*
4. Internet (Y/N) *NO.*
5. Telephone (Y/N) *NO.*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *NO.*
7. Water (Y/N) *NO*
8. Electricity (Y/N) *NO.*
9. Bank branch (Y/N) *yes*
10. CSC (Y/N) *yes*
11. Patwarkhana (Y/N) *NO*
12. Village haat (Y/N) *NO*
13. Playground (Y/N) *yes (under developed)*
14. School-
 - a. Kindergarten (Y/N) *NO*
 - b. Primary (Y/N) *yes*
 - c. Secondary (Y/N) *yes*
 - d. College (Y/N) *NO*
 - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N) *yes*
 - a. (govt/private) *Private*
 - b. Total children enrolled
15. Amrit Sarovars - details, location, condition *NO*
16. Government offices- details, whether functional or not *NO.*
17. Ration shop (Y/N) *yes*
18. Places of tourism importance - names, little details on historical/cultural importance *NO.*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Reopvan (yes)*
20. VLW Office (Y/N) *NO*
21. Primary Healthcare Centre (Y/N), *yes*
22. List of Incomplete Buildings- names, year of construction *Girls Middle School*
23. List of Underutilized Buildings- names *yes* *old Hospital building* *Panchayat, Hatrod*



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

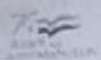


Back to Village

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan



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Village

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none">Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.inAlso take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.inCollect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.inTake plans for 2 previous years and ATRs from the planning depttComplete trainings on different components of B2V4 being organized by respective Deputy CommissionersCollect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none">PRI grantsDistrict PlanUT planMGNREGAOther schemes of other departmentsAny other workPlans/ beneficiary lists:<ul style="list-style-type: none">MGNREGA draft plan document for the year 2022-23.List of Awaas+ beneficiaries alongwith IHHL ConvergenceList of pension beneficiaries.List of SHGsList of agriculture scheme beneficiariesLists of beneficiaries for:<ul style="list-style-type: none">Various certificates/ benefits to be distributed by the visiting officer.Any other activities identified by different departments

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15-26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



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Azadi Ka
Amrit Mahotsav

GP- HAFROO-Ä
BLOCK- NAGAM



1st NOV. 2022 &

2nd NOV. 2022.

Back₂
Villagee₄

Governance at doorsteps

15TH OCT to 3RD NOV, 2022