



15TH OCT to 3RD NOV, 2022



FEATURES

Deputy Commissioners to lead the initiative
Rural Development Department to be the nodal department
Planning Development & Monitoring department and IT to be the support
departments

CTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Abhiyan	All departments	Oct 15-26 th	Going on
Deputation of Sectt staff/ POs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23, List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes.
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments.
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukti Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme[®] portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation, 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activities and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students. if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRLM 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy.
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GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: SHOUKAT ALI BHAT

Designation: LECTURER

Department/ place of posting: HSS NANIL

Mobile No: 8491058758

Email ID: alishoukat32@gmail.com

Home District: ANANTNAG

Dates of visit: 02/10/2022 and

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: KHIRAM GUJRAT

Local Government Directory(LGD) code of the Panchayat: 029

Name of CD Block: DACHNIPORA

Name of Tehsil: SRIGHEWARA

Name of District: ANANTNAG

C) Panchayat Profile:

No. of revenue villages in the Panchayat: = 01 (one) =

No. of hamlets in the Panchayat: = 07 (seven) =

No. of households in the Panchayat: = 537 =

Population (approx) of the Panchayat: = 4653 =

Part-II:

To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Riyaz Ahmed Khan		
EDUCATION	ASHAB HUSSAIN	Teacher
R.D.D	RIYAZ AH WAN	VLW
Revenue	JAWAID AH MATAN	PATWARI
ICDS	ABDOOSA AKTHER	AWW
Bank	Tousoor Ah Bhat	Inc. Advance manager
KID MAT CENTRE	MOHD AMIN TARRAH	BC.
Food Supply (CARD)	SHABLI AH Lone	FPS
ISM	DR. GH HASSAN	M.O ISM
Revenue	Ghulam Rasool	Cake date
R and B	BASHI AH Bhat	R.W.S
P.D.D	MUKHTAR AH LOVE	L.M. D
PHE	MANZOOR AH Sadi	Asst. line name.

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private *Y - under construction*
 - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N) *Y*
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N) *✓*
7. Water (Y/N) *✓*
8. Electricity (Y/N) *✓*
9. Bank branch (Y/N) *✓*
10. CSC (Y/N) *✓*
11. Patwarkhana (Y/N) *✓*
12. Village haat (Y/N) *✓*
13. Playground (Y/N) *✓*
14. School-
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N) *✓*
 - c. Secondary (Y/N) *✓*
 - d. College (Y/N) *✓*
 - e. University (Y/N) *✓*
15. Anganwadi Centre (Y/N)
 - a. (govt/private) *✓*
 - b. Total children enrolled *(126) (0-6 yrs)*
15. Amrit Sarovars - details, location, condition *Kannard - under construction*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) *✓*
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) *✓*
21. Primary Healthcare Centre (Y/N) *✓*
22. List of Incomplete Buildings- names, year of construction *Panchayat 2016*
23. List of Underutilized Buildings- names *Two buildings*
 1. CFC near HSE Khiram
 2. RAB near MS Khiram

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Awareness generated in collaboration with JK Bank and CSC
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	1 22
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Satisfactory
PHC / 15m	Visit- evaluate, status of staff, equipment and quality	Satisfactory
Youth clubs	Meet, interact, seek suggestions	Yes, Needs Empowerment
SHG	Meet, identify problems, seek suggestions	Yes, Needs Empowerment
PMAY	Inspect, Inaugurate	Satisfactory
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	visited 3 schools needs developments in infrastructure and toilets
Swachh SBM	Evaluate	Done
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Game played Volley ball match
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Done
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Done, 128 Participants
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V _u	All employees participated
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. 100% KCC scheme has been availed by the people.
2. Saturated 55% job cards
3. Saturated 98% Golden cards.
4. Saturated Land plot books.
5. ICD centre, Health centres, School, CSC centre. Public dist. centre were found neat & clean proper functioning & records have been found up to date.
6. ICD, Laddi Beti, PMMVY benefits have been availed by the people.
7. Primary, middle, HSS education service are satisfactory.
8. Health Service provided to people are satisfactory.
9. job cards & Banking services are provided satisfactorily to the people.
10. PM Kisan Sammanidhi Scheme in which 27% (app) population of HP has availed benefits and remaining has been sent for approvals.
11. mutations are done by revenue dept.

Y 1- ACTIVITIES

ENDA 4:

F EMPLOYMENT ACTIVITIES

are Self-employment activities for youth, distribute employment letters for people selected under
ous social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 3

Details of the bank sanctioning it : *Bank of India*

Total amount involved : 4 Lac

Y 1 ACTIVITIES

ENDA 5

ie evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club
other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha
t Abhiyan, corruption free governance, doubling farmers income and record the proceedings *Done*

2

No of Individual Compost Pits constructed 86

No of Individual Soak Pits constructed 86

No.of Biodiversity management committee meetings held: 02

Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No ✓

Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓

Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓

Whether grievances redressal box is installed: Yes/No ✓

No of grievances received pertaining to Panchayat level:

No of grievances disposed of at Panchayat level:

Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓

Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature
Certificate (DSC): Yes/ No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	Gajji Abdulah Gondas Ah. Gondas Ah. Bilal Ah.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER <i>lecturer</i>	14 nil 11	12 nil 07	Bulha Ah. Rather mushaf Ahmad 1 Lect mushaf Rather
	JAL JEEVAN: <i>PHE</i> <i>IRRIKATHIR</i>	03 01	03 01	Fazal Khan mushaf Ah. Sofi Nisar Ahmad Maid Ah. Sofi
	PDD: LINEMAN JE ANY OTHER <i>Inspector</i>	01 01 01	01 01 01	mushaf Ah. Lone Ah. Rather malik Raj Ah. Sofi
	FOOD & CIVIL SUPPLIES <i>FPS</i>	01	01	Shabir Ah. Lone
	AGRICULTURE & ANIMAL HUSBANDARY	01 01	01 01	Ashraf Hussain Ah. masraf Ah.
	SOCIAL WELFARE	nil	nil	—
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	01 01 01 01	2 01 01 01	Rupam - Karveen Gulab Joon Kamrudeen Dr Tabasum Dr Ashraf Hussain
	ANY OTHER DEPARTMENT <i>Ayush health & wellness</i> <i>Central Khabra</i> <i>ICDS</i>	01 01 3	01 01 3	Dr R. H. Hassan Raza Gh. Mahd Naville Ashraf Ashraf Gulshan Nabeer Rafiq Ashraf

DAY

AGENTS

Discussed
itized
Panch
Gram

1.
2.

1

i.

ii.

iii.

iv.

v.

vi.

vii.

2

i)

ii)

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3

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ii)

iii)

iv)

v)

vi)

vii)

16

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Occasionally
- ii. Do all the eligible individuals been provided the Golden Card? Yes
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat? 01
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? No, Under construction
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? No
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? No

Engendered Development in Village

How many Mahila Sabha's were organized in the Gram Panchayat 01

Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓

Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓

Number of women beneficiaries headed households covered under PDS

system 11

Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 33

Self-sufficient infrastructure in the village

Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet ✓

Whether the Disaster management plan is available at the GP Level (Yes/No) ✓

Whether child-friendly park with required facilities is available in GP (Yes/No) ✓

Whether the GP has easy access to Godown for storage (Yes/No) ✓

Whether street lights are provided in public places for ensuring safety (Yes/No) Not sufficient

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country

(Scheme Material available from <https://jkpanchayat.in/b2v4.php>) Yes, uploaded on B2V4

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 10

PRESENT 9

BIODIVERSITY REGISTER PHOTOS ✓

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS ✓

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

Yes uploaded on B2V4

In addition GPDP plan shall also include :

Tourist places which need to be developed Nil

Specific product which needs to be developed Nil

Tourism- home stays Nil

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

1. Farhat Ah. Chait 2. Lipaz Ah. Lone 3. Shabaz Ah. 4. Mohd. Ashraf Lone
5. Sabaana Riyaz 6. Shauqat Jan 7. Insha Mustaf 8. Insha Saleem 9. Shauqat Jan
10. Pijay Ah. Lone 11. Javed Ah. Chait 12. Mudraiz Roshni 13. Humaira 14. Rujwan Ah.
15. Umaid Malik 16. NASIR Ah. 17. Saharaj Arwah 18. Aadel Eshel 19. Sharmay Ah.
20. Javeria Ah. Lone

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2560	2480	Adhar, Dendanda and finger print reason
Janani suraksha yojana	35	27	Bank formalities not updated
OLD AGE pension	36	36	
Widow pension	05	05	
Disability pension	04	04	
Domicile certificate	2560	2210	Not Applied so far
Kisan credit card	435	435	
PM kisan sammannidhi	142	142	



Land pass book	230	230	
Registration of village vendors on GEM portal	NA	NA	
Registration of village contractors on jktenders portal	02	02	
Registration of village contractors on PWD portal	03	03	
Incomplete buildings/projects	01	01	Panchayat Library

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *General awareness about nasha mukhta and addiction*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal
4. How many drug addicts in the village *no records available*
5. Whether reported to the Deputy Commissioner *NO*
6. How many registered for rehabilitation under government programme *NOL.*

DAY

AGENDA

INAUGURATION

SR
NO

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GPS-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Co # 100000 from Bhusand	2021-22	1.2463 lac	Yes	Yes	
PMAY	PMAY of Pajia	2021-22	50000	Yes	Yes	
IHL UNDER SBM-G	Ab. Rashed Cone	2021-22	12000	Yes	Yes	
CSC UNDER SBMG	Atal Ch	-				
AMRIT SAROVAR	Kannad Nankun	2021-22	2.50 lac	Under process	Yes	

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 - 930

Total attended 45

Proceedings: Lack of Bathroom at 1495 & LT Pda messes
(PI insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6... 2620

Total attended = 22

Proceedings: Sports kit is needed & gym centre and play-ground
ground layout needed.

(PI insert pointers to be discussed there - refer palli proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUN-DAY MARKET)	NA	NA
	PMAY houses if any ready for inauguration	Complete = 8 Pending = 01 Inauguration = 02	Yes
	Swachh gram projects- segregation sheds etc	nil	nil
	Amrit sarovars	01 - Incomplete work under progress	Yes
	Sports kits	nil	nil
	Village cultural events	01 HSS Khiram	Yes
	JJM assets/projects	01 Borandi functional	Uploaded on B2V4
	Any other to be identified at district level	CFC Cmy Centre.	Needs spread sheet

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Setting up playground / Installation of sports equipment	Not yet	
2	Modernizing Education	Yes	Partially
3	Enhancement of skill / Training / Gender sensitization of women	Not yet	
4	Healthcare & Construction of a NRI Shiksha Scheme	Not yet	
5	Refurbishing of All land/catchment enclosures	Not yet	
6	Provision of quality drinking water	Yes	Not well
7	Modernization of PDS network / PDS / PDS and provision of subsidized food grains	Not yet	
II. Urgent Public Requirements/ Demands- B2V2			
1	Coordinated Report from all departments	Very low	A Comprehensive report from all departments
2	Staff on all schools	Rationalization of staff	However, local staff / staff / staff
3	Agri. Multi-culture out lets	Low	Comprehensive Agri. out lets may be introduced
4	Replacement of CAPS / KAS	Low	More coverage should be given out reach
5	Social benefits	Some covered	Requested
6	Rural credit guarantee	Nil	This needs a specific fund
7	Religious Tourism	Nil	A program be initiated for this
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Rationalization of staff all departments	Nil	
2	Action Against non performers	Partial firing of one school done	
3	Social benefit scheme need more stress and contact	OPR formulate	



4	Economically weaker/socially classified	Mafzal Submalika	
5	People/women section need immediate attention - all wards		
IV. Major Problems- B2V2			
1	Phatic Power supply low voltage coverage system	Supply improved	However pole/wiring missing
2	PHE supply to all low needs coverage	Low needs coverage	
3	Roads from oldy to sagging	Less	
4	Need attention		Need not PHE/road etc.
5			
V. Major Problems- B2V3			
1	Voluntary and Agamwadi centres		
2	Should be Refused - each code manual		
3	Installation of ATM		
4	People of weaker section needs		
5	attention		
VI. Major Complaints- B2V1			
1			
2			
3			
VII. Major Complaints- B2V2			
1			
2			
3			
VIII. Major Complaints- B2V3			
1			
2			
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: Education, Health, ICDS
- LEAST RESPONSIVE DEPARTMENT: NRLM

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>upgradation of left irrigation, LT poles, and Story Building to AYUSH wellness centre, mechanization of internal brick roads, Road from Mahavir to Bhabha to Bhabha to Bhabha</i>
II	Major/urgent public demands that were reflected earlier but have not been addressed so far: <i>upgradation of left irrigation, LT poles, Development of HSS Khiram, MIS Khiram, PS Khiram, and Bhabha to Bhabha</i>
III	Overall assessment of the visit and suggestions: <i>All the programme done earlier like B.V, B.V. and B.V. are highly successful events. People are of the opinion that more should be done and follow up in B.V.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 100) <i>7/10</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Certified that the visiting officer has stayed at Panchayat Halga Khiram Khiram for two days and one night (2 Nov - 3 Nov) for B.V. programme. Hence a certificate is issued to concerned visiting officer.

Signature of Sarpanch

Name: *SHAMEEMA AKHTER*
"Sarpanch"
 SHAMEEMA AKHTER
 Halga: Khiram Gujrat

Signature of the Visiting Officer

Name: *Sudhanshu Kumar*

MySchemes

MyScheme a national platform that aims to offer one-stop search and discovery of the Government schemes, providing an innovative, technology-based solution to discover scheme information based upon the eligibility of the citizen was launched in the UT of Jammu & Kashmir by the Chief Secretary, J&K on 12-08-2022, thereby **J&K became first union territory among all the States/UTs to on-board its schemes on MyScheme portal.**

The easy user interface of myScheme help the citizens to find the right Government schemes by directing the citizen to the application page of the scheme of their choice, thereby not only reduces the time and effort of citizens in searching for appropriate government schemes but also guides on how to apply for different Government schemes. **Thus, no need to visit multiple Government websites.**

In the portal, schemes are available across a wide range of sectors such as

1. Agriculture
2. Rural & Environment
3. Education & Learning
4. Banking, Financial Services & Insurance,
5. Social welfare , Revenue, Transport, Tourism etc

MyScheme offers a convenient three- step process for the citizens to discover the government schemes for which they are eligible i.e. the user enters his /her attributes such as demographic, income, social details, etc.; List of Schemes to look into; & the user can select from the list of eligible schemes and get detailed information regarding the scheme

The Unified Integrated Accessible, Transparent portal (**e-UNNAT**) with URL <http://eunnat.jk.gov.in>, developed, deployed and hosted in J&K State Data centre by Information Technology department , on-boarded with 107 online services fully integrated with **Meri Pechaan (National Single Sign On)** also provides a glimpse into the My Scheme portal of the Government of India by providing access to information on the schemes by re-directing through a single URL.

On MyScheme portal, UT of Jammu & Kashmir has on-boarded 10 Schemes of 6 Departments/Organisations. More Schemes will be on-boarded in due course of time. It is envisaged that in the upcoming phases, myScheme shall have the feature to apply for schemes from within the MyScheme Portal.

Details of Schemes on-boarded:

S.N o	Scheme on boarded	Department	URL	Remarks
1	State Marriage Assistance Scheme for Poor Girls	Social Welfare	https://www.myscheme.gov.in/schemes/smaspg	On-boarded
2	LadliBeti Scheme		https://www.myscheme.gov.in/schemes/lbs	On-boarded
3	Credit Card Scheme for Artisans & Weavers	Handicrafts & Handloom Department	https://www.myscheme.gov.in/schemes/cccsaw	On-boarded
4	Revised Education Scheme for Children of Weavers Handicrafts & Handloom Departments		https://www.myscheme.gov.in/schemes/rescaw	On-boarded
5	Karkhandar Scheme		https://www.myscheme.gov.in/schemes/ksdcs	On-boarded
6	PradhanMantriKisanUrjaSuraksha evamUtthanMahabhilyan Scheme for farmers	Science & Technology (JAKEDA)	https://www.myscheme.gov.in/schemes/pm-kusum	On-boarded
7	Phase-II of the Grid Connected Rooftop Solar Programme		https://www.myscheme.gov.in/schemes/gcrsp-p2	On-boarded
8	Tejaswini-the Radiant	Mission Youth, J&K	https://www.myscheme.gov.in/schemes/ttr	
9	Prime Minister's Special Scholarship Scheme For The Students Of Union Territories Of Jammu & Kashmir And Ladakh	All India Council for Technical Education (AICTE)	https://www.myscheme.gov.in/schemes/pmsss	On-boarded PMSSS is a scholarship scheme by the All India Council for Technical Education (AICTE) for the students who are domicile of the UTs of J&K and Ladakh who, after passing Class 12th or equivalent examination
10	HIMAYAT-DeenDayalUpadhyaya-GrameenKaushalyaYojana	Rural Development Department	https://www.myscheme.gov.in/schemes/himayat	On-boarded HIMAYAT is a placement-linked market-driven skill training programme by the Ministry of Rural Development for the unemployed youth of Jammu and Kashmir, as a part of its flagship DeenDayalUpadhyaya-GrameenKaushalyaYojana (DDU-GKY). The scheme is being implemented by the Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)

Subject: Conduct of meeting of Biodiversity Management Committee (BMC) during Fourth Phase of Back to Village Programme (B2V4).

The Government of J&K has constituted Biodiversity Management Committees (BMCs) in all the 4,290 Village Panchayats and 76 Urban Local Bodies (ULBs) as per the Biological Diversity Act, 2002 & Rules, 2004 for conservation and sustainable use of biodiversity. The BMCs are mandated to document the biodiversity (all life forms, plants, and animals) under their jurisdiction in the form of Peoples Biodiversity Register (PBR). The PBRs have already been prepared for all the Village Panchayats, however being a dynamic document, it is updated periodically. Other responsibilities of BMCs are:

1. Conservation and sustainable utilization of biological resources.
2. Eco-restoration of local biodiversity.
3. Documentation & protection of traditional knowledge.
4. Management of biodiversity heritage sites.
5. Conservation of traditional varieties/breeds of important plants & animals.
6. Biodiversity education & awareness creation.

As per the Operational Guidelines issued by National Biodiversity Authority, a BMC shall hold minimum four meetings in a year and meet at least once in 3 months. Hence, it is advised to all the officers/officials nominated for the **"Fourth Phase of Back to Village Programme (B2V4)"** to attend the meeting of Biodiversity Management Committees of the villages allotted to them and deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources, besides creation of awareness on biodiversity. The meeting of BMC will be facilitated by Panchayat Secretary/VLW.

The agenda points that may be taken up during the meeting of the BMC are given as under:-

1. Creation of awareness on Biological Diversity Act, 2002 and functions of the BMC including their responsibility on documentation of biodiversity.
2. Listing of Vaid, Hakims and traditional health care practitioners in the village.
3. Listing of individuals possessing traditional knowledge in the village.

4. Listing of Sacred Groves, Sacred Water Bodies, and potential Biodiversity Heritage Sites (Areas outside forests with rich biodiversity which can be conserved and managed by the Village Panchayat).
5. Identification of Non Timber Forest Produce (NTFP) found within the jurisdiction of BMC which can be sustainably collected and utilized.
6. Conservation of traditional varieties/breeds of economically important plants/animals.
7. Need assessment for capacity building of Biodiversity Management Committees.

Bal Sabha

Today on 20-4-22, Bal Sabha Meeting held at Panchayat Palli in ward No. 3.

The agenda of the meeting to conduct Bal Sabha to create awareness among the children of Panchayat Palli for good education, play games. Children suggested that for development good lanes, drain, road, hospital, schools, gym, gym centre, playground, library required. Mam also made the children aware for Swachh Bharat, Gram Sabha, planning of works, Bal Sabha, No Drugs, No Child Labour.

After the PM Visit the Yoga Classes to be held daily in Panchayat Ghar Palli.

Mahila Sabha



Today on 20-04-2022, a Mahila Sabha was held at Panchayat Level under the Chairman Ship of Sarpanch Shri Randir Sharma.

The agenda of the meeting is to conduct Mahila Sabha at Panchayat Level to aware the women of the Panchayat Palli about health, self help groups, Rural Livelihood Mission. The making of uniform for the school children should be through SHGS of the Panchayat. The problem is to sell their different items through District Level Administration. The Mid-day Meal is provided as per food chart. It should be necessary that the SSA must purchase their raw material from the locals/SHGS. If the Panchayat there is only one shop to purchase the uniform so, the lack of uniform is also the biggest problem among the Panchayat women's/Locals. The Umeed Organization should be there whenever the Sabha conducts. The basic need is to purchase/sell their products on bigger platform. The conclusion is that lack of platform to sell their products, demands under Janani Suraksha Yojana, demand to install CCTV Camera at Village Level.



"Gandhi katha at Gram level"

"گاؤں میں گاندھی کتھا"

"गांव में गांधी कथा"

Objective of the programme:

"Gandhi katha at Gram level" is a mass contact program to connect with rural population and further popularize and promote the vision of Gandhi's ideal village as a self reliant and sustainable socio-economic unit with focus on Panchayati Raj, Khadi, Cottage industry and Swachta etc.

- The program intends to engage with the masses at Halaqa level inviting PRI representatives, Artisans/weavers, MGNREGA workers, Health workers, SHGS, School children, Senior citizens, Farmers, Artists, Volunteers, Women leaders, SC/ST representatives, BPL members, Youth club members etc.
- Involvement of different stakeholders from the government departments like Rural Development Department and PR, KVIB, Handloom & Handicrafts, Cooperatives, Health and School Education.

NATURE OF PROGRAM

- The nature of program is proposed to be in sync with the Gandian philosophy of "simplicity" and austerity without any exaggerated decorative/cosmetic/lavish displays.
- To be conducted preferably in open community spaces accessible to general population.
- All the participants including officers/officials shall sit on the ground at par and among the general public, as far as possible/suitable.
- The time duration of the program should be minimum, preferably concluded in an hour and half beyond farming.

MESSAGE CONTENT/THEMES of the programme:

- ▶ PRIs and their importance
- ▶ Role of Khadi and village industries and local economic products
- ▶ Village sanitation and environmental consciousness
- ▶ Communal Harmony and coexistence



- ▶ Non-violence (2nd October as International Day of Non violence)
- ▶ Casteisms and social inequality in Societies
- ▶ Education including Adult education
- ▶ Women/gender issues
- ▶ Drug abuse and prohibition of intoxicating substances
- ▶ Promotion of Vernacular language and National Language
- ▶ Promotion SC/ST interests.
- ▶ Cooperative movement
- ▶ Wildlife
- ▶ Labor Welfare
- ▶ Life discipline

PROPOSED ACTIVITIES

(Indicative, not exhaustive)

- General Assembly of participants and introductory remarks on Gandhi's life, his contribution, philosophy about the Indian village etc. by selected few participants.
- Display/exhibition of Gandhian SYMBOLIC artifacts like Charkha, Handloom and handicraft products or any other local economic product.
- Awareness about Govt Schemes promoting Gandhian ideas and village economy; distribution of available pamphlets/literature if any
- Activities conveying a message of "simple living as high thinking" and making Khadi and other indigenous products as a national pride and heritage.
- A special talk on value education, communal harmony and coexistence, cleanliness, equality, non-violence and truthfulness by the local religious preacher.
- Activities by/for school children like Skits, Quizzes, talks on Gandhian principles spelt out in Directive Principles of State policy under the constitution of India.
- Talk on Swachta/Cleanliness of public spaces especially around Schools/hospitals/religious places and other public institutions.
- Highlighting the scope and achievements of MGNREGA/SBM(G)
- Any other artistic activity like Poetry, Ladishah, Narration, mimicry etc.
- Walk through within village habitation displaying placards promoting Gandhian philosophy in particular about the cleanliness, drug abuse etc.
- Visit to local heritage sites/monuments, if any, springs, canal etc around the Village/ Gram Panchayat.