

A) Details of Reporting Officer:

Name: Prof Maamohan Singh
Designation: Assistant Professor
Department/ place of posting: Higher Education, Govt Kathua
Mobile No: 9419369045, 8825025302
Email ID: maamohan1934@gmail.com
Home District: KATHUA
Dates of visit: 1st and 2nd Nov, 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Suba Chak
Local Government Directory(LGD) code of the Panchayat: 240989
Name of CD Block: Hiranagar
Name of Tehsil: Hiranagar
Name of District: Kathua

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 07
No. of hamlets in the Panchayat: 07
No. of households in the Panchayat: 712
Population (approx) of the Panchayat: 3350

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt Building/private
 - b. New/need[ing] repairs
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
 - a. (govt/private)
 - b. Total children enrolled = 127
15. Amrit Sarovars - details, location, condition NIL
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance - *Jasmer Rho*
19. Village heritage sites/ treks- names, little details on historical/cultural importance - *Fort Kati mata*
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N) ✓ *Temple in side*
22. List of Incomplete Buildings- names, year of construction - NIL
23. List of Underutilized Buildings- names - *Overhead Tank / water Tank (PHE)*

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NIL
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NIL
Incomplete buildings/projects	Verify whether identification and redistribution done	House under JAY
PDS	Visit, evaluate, online status	Yes, it's OK
PHC/Health & Wellness centre	Visit- evaluate, status of staff, equipment and quality	Staff required, Infrastructure extension require, Equipment quality is good
Youth clubs	Meet, interact, seek suggestions	NO
SHG	Meet, identify problems, seek suggestions	Lack of product popularity, Need Centre for advertisement of products
PMAY	Inspect, Inaugurate	In progress
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Need special alternate Teacher for KG-schools with Junior caretaker- Rest all facilities are available
Swachh SBM	Evaluate	Well constructed and functioning
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Kits distributed, Kabaddi, Carrom game and chess game participated
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Good Plantation
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Participated in village Haat
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	only two dept. SHG and Anganwari centre exhibition held
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Under process & some day launched

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : *NIL*

Details of the bank sanctioning it : *NIL*

Total amount involved : *NIL*

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed - *NIL*
- b. No of Individual Soak Pits constructed - *25*
- V. No. of Biodiversity management committee meetings held: - *02* ✓
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: *NIL*
- XI. No of grievances disposed of at Panchayat level: *NIL* ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	— 01 01 01	01 NIL 01	
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	42 NIL	26	
	JAL JEEVAN:	18	03	
	PDD: LINEMAN JE ANY OTHER	05 — —	05 — —	
	FOOD & CIVIL SUPPLIES	02	01	
	AGRICULTURE & ANIMAL HUS- BANDARY	01 (Agr) 01 (A/H)	01 01	
	SOCIAL WELFARE	01	01	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	09 04 02 NIL	09 04 02 NIL	
	ANY OTHER DEPARTMENT (ICDS)	16	16	

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Plan Prepared & forwarded to concerned Authority*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *There is no funding and instruction regarding this*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *- Distribute plants time to time*
- vi. Whether schools have started segregating waste — *NO*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management — *NO*

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes*
- ii) Do all the eligible individuals been provided the Golden Card? — *Yes*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Institutionalized*

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *NO*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *Yes*
- iv) Are all the IHHs toilets functional or not? *Yes*
- v) Do all the Schools/Aanganwadi centers have a toilet facility or not? *Yes*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *Yes*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *NO*

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----10-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ✓
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? NO
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? — Panchayat Ghar is not functioning
- iv) Have all the eligible households been registered for Pension or not? Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? Yes
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not? — yes

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 02
 - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) - Building is not functioning
 - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
 - iv) Number of women beneficiaries headed households covered under PDS system 20
 - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 21
-
- 9 Self-sufficient infrastructure in the village
 - i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes, but no access to electricity, furniture, water supply
 - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
 - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
 - iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
 - v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT = 04

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS - NIL

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	4420	4371	Not enrolled in the RC
Janani suraksha yojana	44	32	Under Process
OLD AGE pension	180	157	Under Process
Widow pension	36	35	Under Process
Disability pension	43	43	NIL
Domicile certificate	3800	2500	Under Process
Kisan credit card	220	95	Not applied for the KCC
PM kisan sammannidhi	234	234	NIL

Land pass book	1456	10	Under Process
Registration of village vendors on GEM portal	NIL	NIL	NIL
Registration of village contractors on jktenders portal	04	04	NIL
Registration of village contractors on PWD portal	04	04	NIL
Incomplete buildings/projects	01	NIL	Land Dispute

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted = *Walkathon, Poster making Competition, Awareness Lecture & Community meeting*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal - *NO*
- How many drug addicts in the village *40% population*
- Whether reported to the Deputy Commissioner *Yes*
- How many registered for rehabilitation under government programme - *15*



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	11	2022	18.50 Lakhs	Satisfactory		
PMAY	06	2022	760000	Satisfactory		
IHL UNDER SBM-G	475	2022-23	57,00000	"		
CSC UNDER SBMG	01	2020-21	2,00000	"		
AMRIT SAROVAR	NIL	NIL	NIL	NIL		

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 - 250

Total attended 10

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings = NIL

Total children in the village above the age of

Total attended

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUN-DAY MARKET)	NIL	
	PMAY houses if any ready for inauguration	NIL	
	Swachh gram projects- segregation sheds etc	NIL	
	Amrit sarovars	NIL	
	Sports kits	02	
	Village cultural events	03	
	JJM assets/projects	01	
	Any other to be identified at district level	NO	

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Panchayat Ghar should be function, Need provisions of road,		
2	water and electricity		
3	Arjun chak village required a bridge on the Khad.		
4	Need of maintenance of Roads/Lanes/Drains		
5			
6			
7			
II.	Urgent Public Requirements/ Demands- B2V2		
1	SAME AS ABOVE		
2			
3			
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	No Panchayat Ghar facility due to its non-function		
2	No provision of road/water / electricity facility		
3	Required Bridge on the Khad of village Arjun chak		

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Panchayat Ghar should be function, Need provisions of road,		
2	water and electricity		
3	Arjun chak village required a bridge on the Khad.		
4	Need of maintenance of Roads/Lanes/Drains		
5			
6			
7			
II.	Urgent Public Requirements/ Demands- B2V2		
1	SAME AS ABOVE		
2			
3			
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	No Panchayat Ghar facility due to its nonfunction		
2	No provision of road/water / electricity facility		
3	Required Bridge on the Khad of village Arjun chak		

Non-Maintenance of Roads/Lanes/Drains

IV. Major Problems- B2V2

SAME AS ABOVE

V. Major Problems- B2V3

- 1 Replacement of Electric Cable/Wire
- 2 Construction of Panchayat Ghar Road
- 3 Bridge over Khad at Arjun chak village
- 4 Proper Supply of PHE Water
- 5 Develop Jasmer-Ghar Fort as a Tourist Place.

VI. Major Complaints- B2V1

- 1 Distribution of PDS is not regular and well in time
- 2 All facilities shd. be provided in Panchayat
- 3

VII. Major Complaints- B2V2

- 1 No maintenance of Electricity and Water Supply
- 2 Destruction of crops by wild animals
- 3 Non Distribution of Ration card by CAPD on regular Basis
PDS outlets shd. be opened in Panchayat Ghar.

VIII. Major Complaints- B2V3

- 1 Mahakali Mandir needs improvement
- 2 Parks, Clearing bushes, fountains functioning, handover old Building of Police Dept. to Tourism Dept or Panchayat or Mandir Committee.
- 3 Staff should be visit Panchayat on Regular Basis

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: *Rural Department*
2. LEAST RESPONSIVE DEPARTMENT: *Sanitation Dept.*

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Remove encroachment on the Vjh Canal and construct separate canal for draining waste of the houses.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Replacement of Electric Cable/ Wire</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) : <i>Sanitation and Cleanliness needs urgent attention as the Concessionary department and proper drainage system is required there</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>05</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name

Rakesh Khajuria

Signature of the Visiting Officer

Name.....

M/Singh
Manmohan
Singh
 Assistant Professor
 GOC Kothna