



PYD. 5

BUDWA

B.I.V.4



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



## KEY FEATURES

- Deputy Commissioners to head the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION                                                                             | RESPONSIBILITY    | EARLIEST                | REMARKS                                                                                                                                   |
|------------------------------------------------------------------------------------|-------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Sanitation                                                                         | All departments   | Oct 15-20 <sup>th</sup> | Getting on                                                                                                                                |
| Deputation of Sanit staff<br>HCHs                                                  | WCD               | Oct 14                  | Done                                                                                                                                      |
| Deployment of Staff to<br>Panchayats and serving of<br>orders on deployed officers | DC                | Oct 05                  | DCs will deploy senior field staff<br>from the districts, strict action to<br>be taken against absenteeism. No<br>exceptions to be given. |
| Training of district trainers<br>on R2M4                                           | SDI               | Oct 26                  |                                                                                                                                           |
| Training of visiting officers                                                      | DC                | Oct 27                  |                                                                                                                                           |
| Field Visits to be completed<br>by                                                 | Visiting Officers | Nov 3                   | DCs to supervise and ensure that<br>each Panchayat is visited within<br>the period specified                                              |
| Data of R2M4 to be<br>uploaded by                                                  | Visiting Officers | Nov 10                  | DCs to supervise and ensure that<br>data of all Panchayats is upload-<br>ed by the visiting officer within<br>the period specified        |

WORK TO BE COMPLETED PHASE-IV (19<sup>th</sup> OCT TO 3<sup>rd</sup> NOV)

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | PRELIMINARIES                                        | ACTION POINTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Day 1 | Meeting with Deputy Commissioner and Revenue Officer | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.apanchest.in">www.apanchest.in</a></li> <li>Also take print outs of the summarised end sheets of the previous phases from <a href="http://www.apanchest.in">www.apanchest.in</a></li> <li>Collect ATIs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning Deptt)</li> <li>Take print of Blank 2 booklets of B2V4 from <a href="http://www.apanchest.in">www.apanchest.in</a></li> <li>Take plans for 2 previous years and ATIs from the planning Deptt</li> <li>Coordinate meetings on different components of B2V4 being organised by respective Deputy Commissioner</li> <li>Collect List of new works carried out/ongoing/expected during the previous and current financial year under the following heads: <ul style="list-style-type: none"> <li>IRB projects</li> <li>Drainage Plan</li> <li>MT plan</li> <li>MGNREGS</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Review beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGS work plan document for the year 2022-23</li> <li>List of Awaaz beneficiary identified NHAI, Convergence</li> <li>List of pension beneficiaries</li> <li>List of SHGs</li> <li>List of agriculture/home beneficiaries</li> </ul> </li> <li>List of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/benefits to be distributed by the visiting officer</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol> |



Have a meeting with all stakeholders- Deptt officer and panchayat members

1. Discuss on the and assess the progress of different schemes related to the local level SDG alignment for that village across the resolution passed by that Gram Panchayat on 17<sup>th</sup> April 22 on National Panchayat Raj Day.
2. Sensitize village residents about malnutrition/poverty implications of which includes information about all the schemes being under Central State / P Govt across the country.
3. The launching of the Bio-diversity Management Conventions to define how to use pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare village development plan, in consultation with Gram panchayat district in its gram sabha and get it approved.
5. Ensure satisfaction of all health card and guidelines attached under Gold- en Health Card under Ayushman Bharat.
6. Ensure satisfaction of Old Age Pension Scheme.
7. Ensure Domicile Satisfaction.
8. Ensure KCC Satisfaction.
9. Ensure satisfaction of landless BPLs.
10. Ensure improvement of village roads needed for any scheme, in GDM period.
11. Ensure purchase contractors registration.
12. Encourage Panchayat members for importance of plantation drive in Panchayat under the Green Village.
13. Ensure parking on road for Gram Panchayat office.
14. Ensure building on various activities and CSR in Panchayat office.
15. The visiting officer must check list of kindergarten and play school present in the Panchayat for kids and students. If the infrastructure present in these are good enough.
16. Hold meeting with Panchayat members to discuss about corruption issues and steps required to make GDM corruption free.
17. Obtain a period assessment about performance of various works in- cluding for feedback about discrepancies in functioning.
18. Check the status of house, Mukh Achaary and recording of SHG, re- dict to District Commissioner.
19. Identify Tourist Destinations, Circuit, Theme Trek, Identify themselves, provide support for tourism activities through Village Corporation.
20. Organize Talent Hunt at Panchayat Level.
21. Conduct social audit of atleast 3 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. HHG loans and payments
  - d. OCA
  - e. AMBT SANGRAN
22. Hold a meeting to vet a future and record proceedings in the for- mal form.
23. Integrate village plan under JRMCM.
24. Check if youth clubs are formed in the Panchayat and what activities they are engaged in.
25. Organize a village level cultural event to engage Panchayat members.
26. Sensitize Gram Panchayat about the initiative of JRM Govt for improving youths through online digital literacy.

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes; whenever necessary the larger works are to be referred to administrative deptt under CSS/UT plans, under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one PUC official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.panchayat.in](http://www.panchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self employment, nasha mukt, bhashtrachar mukt, Rojgar yukt JAG, besides to carry forward the activities during Jan Abhiyan and secure them.
8. In addition attention may be given to the following areas:
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self employment schemes
  - d. Bank linked schemes including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VDO present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolution,
    - iii. Fairness in governance
    - iv. CSS/individual beneficiary schemes etc.
    - v. Bhashtrachar Mukt JAG
    - vi. BSW Mukt JAG
    - vii. Nasha Mukt JAG



9. The PR members, Sarpanchs, Panchs, JDC Chairpersons shall be at the forefront of all activities and give due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the JDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.

## A) Details of Reporting Officer:

Name: ABDUL KEMAN  
Designation: So. Lecturer  
Department/ place of posting: Education / GHSK Shikharangarajpur  
Mobile No: 9149778549  
Email ID: abdul.keman.kali@gmail.com  
Home District: Jamshedpur  
Dates of visit: 21-10-2022 to 1-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Dudhul  
Local Government Directory/GDI code of the Panchayat: 240617  
Name of CD Block: KHOVA  
Name of Tehsil: KHOVA  
Name of District: Jamshedpur

## C) Panchayat Profile:

No. of revenue villages in the Panchayat: 3  
No. of hamlets in the Panchayat: 8  
No. of households in the Panchayat: 736  
Population (approx) of the Panchayat: 2450



## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

| Department          | Name                | Designation    |
|---------------------|---------------------|----------------|
| Agriculture         | Arjun Singh         | JAO            |
| Education           | Sahar Ram           | TE             |
| Social welfare      | Anjana Raut         | AJO            |
| do                  | Pooja Kumar         | do             |
| do                  | Suman Jha           | do             |
| Health              | Dr. Shikharika Devi | ASHA worker    |
| Handicraft          | Kumari Sonika       | SE             |
| JAL-SHAKTI          | KACA Ram            | Field          |
| do                  | Sanjay Lal          | do             |
| Ind                 | Arjun Singh         | SE             |
| P.W.D.              | Chandra Lal         | Joint Engineer |
| Revenue             | Suresh Kumar        | Patwari        |
| Social welfare/ICDS | Shrawan Singh       | ASHA           |

Details of absent employees vis-à-vis list furnished by the DC office:

| Department       | Name         | Designation         |
|------------------|--------------|---------------------|
| ICDS             | Shashi Devi  | ASHA                |
| do               | Ravi Singh   | do                  |
| irrigation       | Suresh Kumar | Asst. Engineer      |
| Secy. (Genl)     | Dr. K. Kumar | Joint Engineer      |
| Animal Husbandry | Dr. Singh    | Assistant           |
| P.W.D.           | Dr. Singh    | Asst. Engineer      |
| Social welfare   | Dr. Singh    | Joint Engineer/ASHA |
| Health           | Suresh Kumar | ASHA                |
| Handicraft       | Guram Singh  | Joint Engineer      |
| Social welfare   | Arjun Singh  | Joint Engineer      |
| P.W.D.           | Suresh Singh | TE                  |
| JAL-SHAKTI       | Suresh Singh | SE                  |
| irrigation       | Suresh Singh | SE                  |

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure *not*
  - a. Govt building/private
  - b. New/needs repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (Y/N) part of panchayat ghar (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwalthana (Y/N)
12. Village hall (Y/N)
13. Playground (Y/N)
14. School
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N) *6 - not*
  - a. (govt/private)
  - b. Total children enrolled *174*
16. Armit Survivors - details, location, condition *not*
17. Government offices - details, whether functional or not *not*
18. Ration shop (Y/N)
19. Places of tourism importance - names, little details on historical/cultural importance - *not*
20. Village heritage sites - names, little details on historical/cultural importance *not*
21. VLW Office (Y/N)
22. Primary Healthcare Center (Y/N)
23. List of incomplete buildings - names, year of construction *not*
24. List of Underutilized Buildings - names *not clear*

## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AGENCY/ORGANISATION                                               | Visit, verify                                                                                                                    | Comments                                              |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Student Centres                                                   | Create/Generate awareness on 225 schemes particularly SAC scheme. Assist Samiti, Social Nigrah, Bhojans, Janhagadar, Digital SKS | Visit 2 Student Centres                               |
| 1st PSC/secondary schools                                         | at School of routine to monitor of visitors                                                                                      | Single 2nd                                            |
| Secondary buildings/projects                                      | Verify whether identification and distribution of data                                                                           | nil                                                   |
| POs                                                               | Visit, evaluate, online status                                                                                                   | Yes                                                   |
| PHC                                                               | Visit, evaluate, status of staff, equipment and quality                                                                          | Yes                                                   |
| Health centres                                                    | Visit, inspect, seek suggestions                                                                                                 | Yes                                                   |
| SHG                                                               | Meet, identify problems, seek suggestions                                                                                        | Yes                                                   |
| NGOs                                                              | Inspect, prepare                                                                                                                 | Yes                                                   |
| My school, the girls' progress, school, women, school, staff      | Visit, check for water, electricity, sanitation, meet students and staff                                                         | At the time of visit, the school was not functioning. |
| Search SME                                                        | Prepare                                                                                                                          | Yes                                                   |
| Purchase of play, ground, sports kit, distribution, village games | Ensure, verify. Participate in at least one game in the playground                                                               | Yes                                                   |
| Har Ghar Harkat, Panchayat                                        | Evaluate status, feedback                                                                                                        | Yes                                                   |
| Village cultural event (song, dance, drama)                       | Participate in ensure that it is held                                                                                            | Yes in my school                                      |
| Exhibition of schemes                                             | Ensure that every (household) participate and that it continues for the entire duration of 225                                   | Yes, visited and ongoing project sites                |
| At least one million verification (MCA/2020) Delivery supply      | Verify                                                                                                                           | Yes, visited in 9/10                                  |

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIVAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)



## DAY 1- ACTIVITIES

### AGENDA 4: SELF EMPLOYMENT ACTIVITIES

Issue Self employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :  
Details of the bank sanctioning it :  
Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens / govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Kirta, Natcha Must Abhiyan, corruption free governance, doubling farmers income and record the proceedings.

### DAY 2:

- a. No of Individual Compost Pits constructed - 4\*
- b. No of Individual Soak Pits constructed - 15
- v. No of Biodiversity management committee meetings held - 2
- vi. Is the name of Sarpanch displayed on citizens information board of all PRA schemes? Yes/No
- vii. Are Sarpanch being involved in start/inauguration of activities? Yes/No
- viii. Whether sub junction has been assigned by the Sarpanch to the Panch? Yes/No
- ix. Whether grievance redressal box installed? Yes/No
- x. No of grievance received pertaining to Panchayat level - 0
- xi. No of grievance received at Panchayat level - 15
- xii. Whether the Sarpanch/Panchayat secretary have digital signatures? Yes/No
- xiii. Whether all MGNREGS 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/No



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| Sl. No. | DEPARTMENT/POST/STAFF                                       | NUMBERS                              |             | NAME'S                                       |
|---------|-------------------------------------------------------------|--------------------------------------|-------------|----------------------------------------------|
|         |                                                             | SANCTIONED                           | ACTUAL      |                                              |
|         | Rural Development Department<br>FOO<br>IC<br>LDO<br>TA      | 3                                    | 3           | Vijay Chandra<br>Prakash<br>Chand Chandra    |
|         | SCHOOL EDUCATION<br>TEACHER<br>READ MASTER<br>ANY OTHER     | MS Teacher<br>Juni Bani<br>Vijay Lal | 5<br>5<br>4 | Bilal Ram<br>Durga Ram<br>Kishan Chandra     |
|         | AC STENO                                                    | 5                                    | 5           | Shan Lal<br>Jugal<br>Sushil Lal              |
|         | PLD<br>LDO<br>IC<br>ANY OTHER                               | 4                                    | 4           | Dilip Singh<br>Kala Ram<br>Suman             |
|         | FOOD & CIVIL SUPPLIES                                       | -                                    | -           | -                                            |
|         | AGRICULTURE & ANIMAL HUS-<br>BANDRY                         | 3                                    | 3           | Sushil Kumar<br>Dr. Sushil Gupta<br>Shan Lal |
|         | SOCIAL WELFARE                                              | 11                                   | 10          | Anand Kalia                                  |
|         | HEALTH<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALTERNATIVE DOCTOR | 2                                    | 2           | Shankar Lal<br>Sushil                        |
|         | ANY OTHER EQUIVALENT<br>m g h a                             | 3                                    | 3           | Sushil Kumar<br>S/g                          |

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SOGs prioritized for that Village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.kgpanchayat.in](http://www.kgpanchayat.in) portal under the link of Gram Swaraj Manchu)

1. SOGS AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024.
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: YES
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar biogas: NO
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof: YES
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No: YES
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands: YES
- vi. Whether schools have started segregating waste: YES
- vii. Whether schools have their own compost/sewage pits for solid/liquid waste management: YES

#### 2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? YES
- ii. Do all the eligible individuals been provided the Golden Card? YES
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv. Are all the eligible individuals been vaccinated against COVID-19? YES
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES
- vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? YES

#### 3. Water sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? NO
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify: NO
- iii. Do all the HHs in the Gram Panchayat have toilets? YES
- iv. Are all the HHs toilets functional or not? YES
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? YES
- vi. Are all the toilets in the schools/Anganwadi functional or not? functional
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? YES

#### 4. Child Friendly village

- Do all the children under the age of 6 years been enrolled in the Anganwadi centers for pre-schooling? **Yes/NO**
- How many Bal Sabhas were organized in the Gram Panchayat? **2**
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha? **Yes/NO**
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? **Yes/NO**
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? **Yes/No**

#### 5. Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? **Yes**
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes**
- Does the Gram Panchayat has its building or not? **Yes**
- Is the Gram Panchayat office functional or not? **Yes**
- Are the activities approved under the Haldia Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

#### 6. Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor (Yes/No if yes specify)? **Yes**
- Have all the eligible households registered in PDS or not? **Yes**
- Has Gram Panchayat provided space for Self Help Groups in Panchayat/Ghat for holding meetings or not? **Yes**
- Have all the eligible households been registered for Pension or not? **Yes**
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**
- Has Job Cards been distributed to all the eligible individuals under MGNREGS? **Yes up to 85%**
- Has Gram Panchayat facilitated SHGs for Bank Account LINKAGE? **Yes**

#### 7. Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- Is Gram Panchayat Office Disabled Friendly or not? **Yes**
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **Yes**
- Do all the schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **Yes**
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- Are all the eligible households getting benefits from IAY or not? **Yes**



8. Gendered Development in Village
  - i. How many Mahila Sabhas were organized in the Gram Panchayat 4
  - ii. Whether SCSG federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
  - iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - iv. Number of women beneficiaries headed households covered under PDS system 208
  - v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruva Vandana Yojana 208
9. Self-sufficient infrastructure in the village
  - i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) Yes
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) Yes
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myscheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country.  
 (Scheme Monitor available from <https://apnaregion.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months. (Role of BMC available at <https://kpmchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

PRESENT 15

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Planning officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

GPDF format available on <https://pnpanchayat.in/b244.php>

In addition GPDF plan shall also include:

Tourist places which need to be developed *N*

Specific product which needs to be developed *N*

Tourism- home stays *N*

20 candidates for training under Himayat scheme along with trade in which training is to be given *yes*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                        | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO HAD APPLIED FOR THE SCHEME | REASON FOR NON SATURATION                 |
|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| Citizen Health Card under Ayushman Bharat | 2950                                        | 1100                                               | 15 Pending due to not apply for the card  |
| Janak Surveksha Yojana                    | 16                                          | 06                                                 | nil                                       |
| OLD Age pension                           | 173                                         | 173                                                | nil                                       |
| Widow pension                             | 23                                          | 23                                                 | nil                                       |
| Disability pension                        | 42                                          | 42                                                 | nil                                       |
| Domestic Certificate                      | 2975                                        | 2975                                               | 75 due to not applying                    |
| Rural credit card                         | 375                                         | 375                                                | 35 due to not applying                    |
| PM (was) Samanya Yojna                    | 413                                         | 203                                                | land record update from village committee |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

|                                                    |     |     |     |
|----------------------------------------------------|-----|-----|-----|
| Land use book                                      | 350 | 320 | 350 |
| Registration of village websites on eGK portal     | nil | nil | nil |
| Registration of village co-operators on eGK portal | 8   | 8   | —   |
| Registration of village co-operators on PWD portal | 6   | 6   | —   |
| Information buildings on eGK                       | nil | nil | —   |

## DAY 2 ACTIVITIES

### AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram Sabha resolution passed *yes*
- Details of activities conducted *Household Survey*
- Whether all activities and GS resolution uploaded on eKanchayati portal *yes*
- How many drug addicts in the village *nil*
- Whether reported to the Deputy Commissioner *nil*
- How many registered for rehabilitation under government programme *nil*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of at least 5 works each under following schemes:

| NAME OF THE WORK | ESTIMATE OF THE WORK | ESTIMATE WORK APPROVAL | AMOUNT APPLIED FOR THE WORK | WHETHER WORK LOCATED AT VILLAGES | USE ASSESSMENT | INTERVIEWED RELATIVE TO THE WORK |
|------------------|----------------------|------------------------|-----------------------------|----------------------------------|----------------|----------------------------------|
| MAHILA           | 0.5                  | 20/12-21               | 5,000/-                     | Yes                              | Yes            | nil                              |
| PMAY             | 2.5                  | 20/12-23               | 1,50,000/-                  | In progress                      | Yes            | nil                              |
| PMK UNDER-SUB-C  | 5                    | 20/12-23               | 12,00,000/-                 | Sanitary                         | Yes            | nil                              |
| CSC UNDER-SUB-C  | 0.1                  | 20/12-21               | 1,00,000/-                  | Sanitary                         | Yes            | nil                              |
| AMITY            | nil                  | -                      | -                           | -                                | -              | -                                |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18:

Total attended: 24

Proceedings:

(If insert pointers to be discussed there - refer to proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balasabha and record proceedings.

Total children in the village above the age of 6:

Total attended: 25

Proceedings: date 10/12/21

(If insert pointers to be discussed there - refer to proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

| SL. NO. | ASSETS/ACTIVITIES INAUGURATED                  | STATUS OF THE ASSETS/ACTIVITIES PLANNED, OTHER DETAILS | SEO-TAGGED PHOTOS   |
|---------|------------------------------------------------|--------------------------------------------------------|---------------------|
|         | VILLAGE HALL (WITH JASHIN DAY-MARKET)          | id                                                     | id                  |
|         | Public houses if any ready for inauguration    | 0/                                                     | Before Inauguration |
|         | Health & HR projects (segregation, clinic etc) | id                                                     | id                  |
|         | Animal houses                                  | id                                                     | id                  |
|         | Sports area                                    | Ex-cm board & (class)                                  |                     |
|         | Village cultural events                        | - weight lifting<br>- tug of war                       |                     |
|         | LWW works/ projects                            | 0/                                                     | -                   |
|         | Any other to be identified as distinct fund    | -                                                      | -                   |

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre-filled excel sheet to be taken from district level and also to be downloaded from [www.kpanchayat.in](http://www.kpanchayat.in))

| S.No.                                               | Particulars | Action taken | Remarks |
|-----------------------------------------------------|-------------|--------------|---------|
| <b>A. Urgent Public Requirements Demands - B2V1</b> |             |              |         |
| 1                                                   |             |              |         |
| 2                                                   |             |              |         |
| 3                                                   |             |              |         |
| 4                                                   |             |              |         |
| 5                                                   |             |              |         |
| 6                                                   |             |              |         |
| 7                                                   |             |              |         |
| <b>B. Urgent Public Requirements Demands - B2V2</b> |             |              |         |
| 1                                                   |             |              |         |
| 2                                                   |             |              |         |
| 3                                                   |             |              |         |
| 4                                                   |             |              |         |
| 5                                                   |             |              |         |
| 6                                                   |             |              |         |
| 7                                                   |             |              |         |
| S.No.                                               | Particulars | Action taken | Remarks |
| <b>C. Major Problems - B2V3</b>                     |             |              |         |
| 1                                                   |             |              |         |
| 2                                                   |             |              |         |
| 3                                                   |             |              |         |

|                         |                    |                                 |                                |
|-------------------------|--------------------|---------------------------------|--------------------------------|
| 1                       |                    |                                 |                                |
| 2                       |                    |                                 |                                |
| Major Problems - B2V2   |                    |                                 |                                |
| 1                       |                    |                                 |                                |
| 2                       |                    |                                 |                                |
| 3                       |                    |                                 |                                |
| 4                       |                    |                                 |                                |
| 5                       |                    |                                 |                                |
| Major Problems - B2V3   |                    |                                 |                                |
| 1                       | water availability | nil                             | Three two wells are in drought |
| 2                       | Road availability  | nil                             | need access to                 |
| 3                       | Health Centre      | nil                             | defence of staff building      |
| 4                       | education          | nil                             | defence of staff               |
| 5                       | computer/land      | nil                             | 4 yet                          |
| Major Complaints - B2V4 |                    |                                 |                                |
| 1                       |                    |                                 |                                |
| 2                       |                    |                                 |                                |
| 3                       |                    |                                 |                                |
| Major Complaints - B2V5 |                    |                                 |                                |
| 1                       |                    |                                 |                                |
| 2                       |                    |                                 |                                |
| 3                       |                    |                                 |                                |
| Major Complaints - B2V6 |                    |                                 |                                |
| 1                       | During interview   | availability                    | -                              |
| 2                       | Health             | Building + staff                |                                |
| 3                       | Road               | afford + block top on all roads |                                |

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: R.O.D
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|      |                                                                                                                                                                        |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I.   | Any major complaint brought to the notice of the Visiting Officer <u>- Road</u>                                                                                        |
| II.  | Major/urgent public concerns that were highlighted earlier but have not been addressed so far <u>Yes Jal Shakti</u>                                                    |
| III. | Overall assessment of the visit and suggestions.<br>(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions) |
| IV.  | Overall rating of govt functioning to given by the Sarpanch (Scale of 0 to 10) <u>2</u>                                                                                |
| V.   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days                                                                             |

Signature of Sarpanch

  
SARPAICH  
PANCHAYAT BUKHAI

Name: .....

Signature of the Visiting Officer

Name: Abdul Rehman



## Council Document

A very beautiful village at zone first border.

1. Employment :- Increase in Employment rate in North  
Private sector

2. Water :- Enough water resources are available.  
need clean drinking water.

3. Health :- Dependent on District Staff. need to  
improve it.

4. Education :- Staff deficiency should be met out  
by constructing Governmental School like  
K.V.S. etc.

5. Roads :- All weathered Roads should be  
constructed.

6. Included A. ApS culture, this culture is enough.  
need to be top

7. Dringage :- need proper way for carrying water  
logging.



B.V.4  
11/11/2022

Department of Rural Development and Panchayati Raj  
Government of Jammu & Kashmir