



Pyt Halqa Hermain



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



15TH OCT to 3RD NOV, 2022



KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jee abhiyan	All departments	Oct 15 - 20 th	Ongoing
Deputation of Senior staff/ Hubs	GAO	Oct 14	Done
Deployment of staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against obstructions. No exemptions to be given.
Training of district leaders on BJVA	MO	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 5	DCs to supervise and ensure that each Panchayat is visited within the period specified.
Date of BJVA to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that date of all Panchayats is uploaded by the visiting officer within the period specified.

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)



INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ul style="list-style-type: none"> a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ongoing/completed during the previous and current financial year under the following heads: <ul style="list-style-type: none"> • PDS grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work h. Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2022-23 • List of Awasas beneficiaries alongwith RPH, Convergence • List of pension beneficiaries • List of SHGs • List of agriculture scheme beneficiaries i. Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/benefits to be distributed by the visiting officer • Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect ABSPM courses/centers
4. Participative review/organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Khatra (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2JanitSarans and get its geo tagged photos
7. Inspect Khednat (ESC) Centres and create Generate awareness on 225 schemes particularly GPC schemes like MAMS, JanitSarans, Aashu Zaman/Aashu Program, Digital BSA
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHC, AWC, FPS, schools, etc.
11. Attempting situation of deliverable to Jan Adhikar and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 30 potential candidates per panchayat for HRMANO training alongwith the trade in which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nehru Bhud Adhikar



1 Day

Have a meeting with all stakeholders, deptt officials and panchayat members.

1. Introduction to the visit and assess the progress of different schemes relating to the targeted SDGs promised for that village as per the resolution passed by that Gram Panchayat on 31st April 22, as National Panchayat Day.
2. Sensitize village residents about myScheme portal (provisions in which includes information about all the schemes being run by Central Minister UT govt across the country).
3. Hold meeting of the Sustainability Management Committee to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of ecological resources.
4. Prepare Village development plan, in consultation with Gram panchayat. Discuss it in gram sabha and get it approved.
5. Ensure saturation of old health card and golden health card under Gold or Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme.
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation.
9. Ensure saturation of land possession.
10. Ensure registration of village residents - ensure for any scheme on eGat portal.
11. Ensure gram panchayat certification registration.
12. Encourage Panchayat members for importance of planning done in Panchayat under the Gram Sabha.
13. Ensure printing on digital J&K in panchayat ghats.
14. Ensure printing on panchayat activities and CS in panchayat ghats.
15. The visiting officer shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption practice and steps required to make J&K corruption free.
17. Obtain a detailed assessment about performance of various depts in relation to feedback about discrepancy in functioning.
18. Check the status of Nasha Mukh Aikyaan and reporting of drug abusers to Deputy Commissioner.
19. Identify tourist Destinations, Circuit, Theme trails, identify Homestay, provide support for tourism activities through Village Cooperative.
20. Organise Talent Hunt at Panchayat level.
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGS
 - b. PMAY
 - c. PMGSY
 - d. PMKVY
 - e. PMKVY
 - f. PMKVY
 - g. PMKVY
 - h. PMKVY
 - i. PMKVY
 - j. PMKVY
 - k. PMKVY
 - l. PMKVY
 - m. PMKVY
 - n. PMKVY
 - o. PMKVY
 - p. PMKVY
 - q. PMKVY
 - r. PMKVY
 - s. PMKVY
 - t. PMKVY
 - u. PMKVY
 - v. PMKVY
 - w. PMKVY
 - x. PMKVY
 - y. PMKVY
 - z. PMKVY
22. Hold a gram sabha and a sabha and record proceedings in the form given.
23. Reassign village host under BSRM.
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in.
25. Organise a village level cultural event to engage panchayat members.
26. Sensitize GP about E-Suvidha as an initiative of J&K Govt for empowering youths through online digital literacy.

GENERAL INSTRUCTIONS

1. The visiting officer shall remain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, whenever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDO official (deputy Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukh, bhrashtrachar mukh, Rojgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas:
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwar, VW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. Bhrashtrachar Mukh J&K
 - vi. Bhui Mukh J&K
 - vii. Nasha Mukh J&K



9. The PRI members (Sarpanch, Panch, BOC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BOC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: MANJEER AHMAD WANI
 Designation: Sr. Lecturer
 Department/ place of posting: J&K Educ / HSS - Kupn Shupan
 Mobile No: 706554550
 Email ID: manjeer09@gmail.com
 Home District: Kulgam
 Dates of visit: 02.10.2022 to 11-11-2022 to 02-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: HERMAIN SHOPIAN
 Local Government Directory(LGD) code of the Panchayat: 274558
 Name of CD Block: HERMAIN
 Name of Tehsil: HERMAIN
 Name of District: SHOPIAN

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 03
 No. of hamlets in the Panchayat: 03
 No. of households in the Panchayat: 198
 Population (approx) of the Panchayat: 3947 (male 1961, female 1986)

Part-II:

1) To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
RD	Shri. An. Lohani	VLM
Education	Shri. An. Mita	Teacher
PSA	Mushay. An. Mishra	Range Officer
POD	Mushay. An. Mishra	Inspector
ICDS	Zohila. An. U	A.W. U
Horticulture	Mulraj. An. U	Horticulture Tech.
Sp. Dist.	Shri. An. Mita	Field Sub-Inspector
Sh. Dist.	Shri. An. Mishra	Cr. Asst.
Social Welfare U	Tahmeena. An. U	Cr. Asst.
Revenue	Shri. An. U	Cr. Asst.
Animal Husbandry	Dr. Shri. An. U	Vet. Surgeon
Dis. U	Shri. An. U	Dis. Asst.
Health	Dr. Bilal	Dist. M.O. (C.M. H.M.)

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
All Present		

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

- Panchayat Ghar Infrastructure
 - Govt building/private
 - New/need repair
 - Furniture (Y/N)
 - Computer/printer (Y/N)
 - Internet (Y/N)
 - Telephone (Y/N)
 - Toilet (CSC) part of panchayat ghar: Y/N
 - Water (Y/N)
 - Electricity (Y/N)
 - Bank branch (Y/N)
 - CSC (Y/N)
 - Potter/artisan (Y/N)
 - Village host (Y/N)
 - Playground (Y/N)
 - School
 - Kindergarten (Y/N)
 - Primary (Y/N)
 - Secondary (Y/N)
 - College (Y/N)
 - University (Y/N)
 - Anganwadi Centre (Y/N)
 - Govt/private
 - Total children enrolled
- Asset Sanitizers - details, location, condition
- Government offices - details, whether functional or not
- Ration shop (Y/N)
- Places of tourism importance - names, title details on historical/cultural importance
- Village heritage sites/ trails - names, title details on historical/cultural importance
- VLM Office (Y/N)
- Primary Healthcare Centre (Y/N)
- List of Incomplete Buildings - names, year of construction
- List of Underutilized Buildings - names

DAY 1 - ACTIVITIES

AGENDA 2

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AGENCY SERVICES	Visit, verify	COMMENTS
1. Introduction Centre	Check: Generate awareness on ZIS schemes particularly GZC schemes Agri/ Zorro Agri/ Nigra/ Beans, Santhapuri Digital IAK	functional
2. RB-PH/Coastal/Health	at Mahuli/Coastal to Number of visitors 10 50/day	functional
3. RB-PH/Coastal/Health	check: generate awareness on awareness building	No incomplete building
4. PCT	Visit, evaluate online status	found functional
5. PHC	Visit, evaluate status of staff, equipment and quality	found functional properly
6. Health Club	Meet, interact, seek suggestions	organized on event and distribute gifts like number 100
7. PHC (JSA)	Meet, identify problems, seek suggestions	check online status and check how a good 2-3-4-5-6
8. PHC	Inspect, investigate	Satisfactory
9. At school, try grade progress, school water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	All facilities are available
10. Health/IDM	Evaluate	integrated CSE plan
11. Farshad play ground, Sports kit distribution, Village games	Inspect, verify. Participate in at least one game on the playground	Sports kit Distributed
12. War Gun/Maryak, Plante, Gun drive	Evaluate status, feedback	Plantation Drive found initiated by Social force
13. Village cultural event (Dargah, Hasi, Mela)	Participate in, ensure that it is held	organized children's event at GHSS Hasmatin
14. Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Various schemes were exhibited by JSK Borkh
15. At Airport Mission centre, bus, WTS/ID, Electricity supply	Verify	Tendered but no response

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHAYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAO FORMAT)



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Encourage self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned:

Details of the bank sanctioning it:

Total amount involved:

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with visitor citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled in college/university and have discussion on Gandhi Katha, Nasha Mukti Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- No of Individual Compost Pits constructed 03 (Area)
- No of Individual Soak Pits constructed 2x (Area)
- No of Biodiversity management committee meetings held 03 (Area)
- Is the name of Sarpanch displayed on citizen information board of all RD&P schemes Yes/No No
- Are Sarpanch being involved in start/inauguration of activities Yes/No No
- Whether subject have been assigned by the Sarpanch to the Panch Yes/No No
- Whether grievance redressal board installed Yes/No Yes
- No of grievances received pertaining to Panchayat level 05 (Area)
- No of grievances disposed of at Panchayat level 05 (Area)
- Whether the Sarpanch/Panchayat Secretary have digital signatures Yes/No Yes
- Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/No (No)

1. Munkin Scheme - 01 case sanctioned -
Rs 7.15 Lacs

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department			
	BOO	01	01	Khanuja, Ab. Rashid
	R	01	01	Asadullah Khan
	GRS	01	01	Ab. Hassan
	TA	01	01	L. Nand Lal
	SCHOOL EDUCATION			
	TEACHER			
	HEAD MASTER			
	ANY OTHER			
	UL JEFAN	M. Amin (Hapur)	01	Mohd. Amin Nigam
	POD			
	LINEMAN + Inspector	02	02	Mushtaq Ali Puri (Shahdadi)
	X	01	01	M. Ashraf Shah (Jinn)
	ANY OTHER (Gandhi Inauguration)	02	02	Shahid Ali (Jinn)
	FOOD & CIVIL SUPPLIES	01 (Shahdadi)	01	Ajmer, Ahmed
	AGRICULTURE & ANIMAL HUSBANDRY	Doctor = 01 Vet. Pharmacist AFA (01)	01 01 01	Dr. Sharbat, Hussain Majumdar, Dr. M. S. Shahid, An. Shah
	SOCIAL WELFARE	NIL	NIL	
	HEALTH			
	ASHA	01	01	Taskeen Akter
	ANM	01	01	Dr. Ashraf
	AYUSH DOCTOR	01	01	Dr. Rashid
	ALLOPATHIC DOCTOR			
	ANY OTHER DEPARTMENT	7 Anganwadi workers	07	Amma, Maryam, Zahida Nisreen, Safiya, Shahida V. Munera,



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized VOGs prepared for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

- SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024;
- STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1. Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste **YAI**
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas **YAI**
- Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof **YAI**
- Has the Climate Resilience Plan been developed for the GP? Yes/No **NA**
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **NA**
- Whether schools have started segregating waste **NA**
- Whether schools have their own compost/soakage pits for solid/liquid waste management **NA**

2. Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly? **YAI**
- Do all the eligible individuals been provided the Golden Card? **YAI**
- Are all the Children being immunized as per the Schedule recommended by Govt. of India? **YAI**
- Are all the eligible individuals been vaccinated against COVID-19? **YAI**
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **YAI**
- Whether all the deliveries were institutionalized or conducted by trained Midwives? **YAI**

3. Water sufficient village

- Do all the HHs in the Gram Panchayat have water pipeline connections? **YAI**
- Whether Gram Panchayat has taken steps for grey water management, if Yes please specify **NA**
- Do all the HHs in the Gram Panchayat have toilets? **YAI**
- Are all the HHs toilets functional or not? **YAI**
- Do all the Schools/Anganwadi centers have a toilet facility or not? **YAI**
- Are all the toilets in the schools/Anganwadi functional or not? **YAI**
- Whether Gram Panchayat Bhawan has separate toilets for women or not? **YAI**

4. Child Friendly village

- Do all the children under the age of 6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **YAI**
- How many Bal Sabha's were organized in the Gram Panchayat **21.1.2023**
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha? Yes/No **YAI**
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO **NA**
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **YAI**

5. Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? **YAI**
- Is the list of beneficiaries related to the Schemes/Programs displayed on the wall of Gram Panchayat or not? **YAI**
- Does the Gram Panchayat has its building or not? **YAI**
- Is the Gram Panchayat office functional or not? **YAI**
- Are the activities approved under the Mahatma Panchayat Development Plan displayed on the wall of Panchayat wall or not? **YAI**
- Is Social Audit of earlier Schemes/Programs carried out or not? **YAI**

6. Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No. If yes, specify **YAI**
- Have all the eligible households registered in PDS or not? **YAI**
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **YAI**
- Have all the eligible households been registered for Pension or not? **YAI**
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **YAI**
- Has Job Cards been distributed to all the eligible individuals under MCHS (A)? **YAI**
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **YAI**

7. Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? **YAI**
- Is Gram Panchayat Office Disabled Friendly or not? **YAI**
- Are provisions for a separate Budget under the Resource Envelope for Women & Differently Abled? **NA**
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled? (ramp, hand, ramps, barrier-free access, etc.) or not? **YAI**
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc.? **YAI**
- Are all the eligible households getting benefits from MGNREGS? **YAI**



8 Engendered Development in Village

- How many Mahila Sabhas were organized in the Gram Panchayat? 63 (24/02)
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) No
- Number of women beneficiaries headed households covered under PDS system 23
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana NA
- Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply toilet No
- Whether the Disaster management plan is available at the GP Level (Yes/No) NE
- Whether child-friendly park with required facilities is available in GP (Yes/No) Y/N
- Whether the GP has easy access to Godown for storage (Yes/No) NA
- Whether street lights are provided in public places for ensuring safety (Yes/No) Y/N

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <http://kpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <http://kpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDPF format available on <http://kpanchayat.in/b2v4.php>)

In addition GDPF plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
Golden Health Card under Ayushman Bharat	3947	3606	Address Problem.
Janani Suraksha Yojana	36	19	Missing Documents
GLD AGE pension	38	38	
Widow pension	37	37	
Disability pension	41	41	
Domestic certificate	3947	991	Low Public Awareness
Ration credit card	861	861	
PM Kisan samanyojna	861	515	No motivation.



Village



Village



Land pass book	1436	350	Ongoing process -
Registration of village women on LHM portal	NIL	NIL	
Registration of village construction on Jansam portal	OB	OB	
Registration of village construction on PWD portal	NIL	NIL	
Provisional building sign	NIL	NIL	

DAY 2 ACTIVITIES

AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Ambari camp / Pooja of water*
- Whether all activities and GS resolution uploaded on jansam/hyats in portal *Yes*
- How many drug addicts in the village *No*
- Whether reported to the Deputy Commissioner *No*
- How many registered for rehabilitation under government programme *No*

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORY	Geo-TAGGED PHOTOS	ANY COMPLAINTS RECORDED RELATING TO THAT WORK
MAHILA SAMITHI	Removal of old gate	2022-23	3.30 lac	Satisfactory	Yes	No
MAHILA SAMITHI	M. Sing Lane	//	1.30 lac	Satisfactory	Yes	No
MAHILA SAMITHI	M. Sing Lane	//	0.13 lac	Satisfactory	Yes	No
MAHILA SAMITHI	N. Sing Lane	//	3.00 lac	Satisfactory	Yes	No
MAHILA SAMITHI	Shree 99 Chakra	//	1.50 lac	Satisfactory	Yes	No

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 *1300*
 Total attended *25*
 Proceedings: *Held at Panchayat Ghat.*
(If insert pointers to be discussed there - refer panch proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Held a bahasba and record proceedings
 Total children in the village above the age of
 Total attended *40*
 Proceedings: *Held at Govt Girls School Harnai*
(If insert pointers to be discussed there - refer panch proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

S/N	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	SEO-ENGAGED PHOTOS
	Village HSE (HSE) under HSE/M (HSE) (HSE/M (HSE))	No	No
	HSE (HSE) under HSE/M (HSE) (HSE/M (HSE))	Imagined HSE M. Issing Look at HSE/M HSE/M (Satisfactory)	Yes
	Yearly sports projects, inauguration (HSE/M)	Not present	No
	Annual ceremony	And near under at Alongun	Yes
	Sports kits	One Sports Kit issued during sports activity at HSE/M	Yes
	Village cultural events		
	Other assets/projects	No asset	No
	Any other to be identified at district level	N/A	No

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(The Alert excel sheet to be taken from district level) and also to be downloaded from www.kpunch.gov.in

S/N	Particulars	Action taken	Remarks
1	Urgent Public Requirements/ Demands: B2V1		
2			
3			
4			
5			
6			
7			
8	Urgent Public Requirements/ Demands: B2V2		
9	1. Pre HSE/M to be made 2x12	Yes	And Angles issued
10	2. HSE/M to HSE, Agreement for Autocatalysis, completion of C-10		
11	3. Two TSS sections at Alongun	No	needs due Attention
12	4. Modernisation of Damodar road	Yes	Two forms modernised
13	5. Establishment of Kidney Centre		
14	6. Vocational Course in Higher		
15	7. Secondary School HSE/M		
S/N	Particulars	Action taken	Remarks
16	Major Problems - B2V1		
17			
18			
19			
20			

4			
5			
VI	Major Problems: B2V2		
1	Power Electricity		
2	Drainage		
3	Poor Condition of Roads		
4			
5			
VI	Major Problems: B2V3		
1			
2			
3	Same as mentioned		
4	In B2V2		
5			
VI	Major Complaints: B2V1		
1			
2	No Record Available		
3			
4			
5			
VI	Major Complaints: B2V2		
1	Lack of pure Drinking water,		
2	Poor Drainage System at reception		
3	Poor electricity, Poor condition of roads		
VI	Major Complaints: B2V3		
1			
2			
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: Rural Development Department
- LEAST RESPONSIVE DEPARTMENT: PDB

GENERAL ASSESSMENT OF THE VISTING OFFICER

I	Any major complaint brought to the notice of the Visting Officer	Attached
II	Major urgent public demands that were reflected earlier but have not been addressed so far	Same as B2V3
III	Overall assessment of the visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)	
IV	Overall Rating of govt functioning as given by the Para Hayat (Scale of 0 to 10)	07
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the visiting officer stayed in the panchayat for 2 days from 12/11/22 to 13/11/22

Signature of Sarpanch

Name: Janki Khatun, Sarpanch

Signature of the Visting Officer

Name: Mangaraj Kumar Sr. Leodhar
 P.S. - Kaptin, Shapur

Dated: 12/11/22

Attendance of Back To Village (B2V4)

Govt. Girls Middle School, Hermain

Zone Shopian, Kashmir

U-DISE Code - 0115090160

Dated: 01.11.2022

Ref. No. P.M.S. H. Rm. 22

To

Visiting official
Back to Village

Sub: 'Construction of ^{second} ~~sanction~~ story'

Sir,

With high reverences and regards, I want to state that our school is directly in need of building second floor of the existing building as at present are able to accommodate only four-five classes inside class rooms. As at present we have only four rooms. Our three to four classes remain on the side. And when ever the conditions are not good. The academics of all the students suffer badly now. I request you good. Self to keep this in place as I hope concerned officials would act on it. Besides that we do have damaged kitchen and that too needs renovation. I hope our request would be acknowledged. Thanks in anticipation for your kind attention.



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir



Attendace of Back To Village(B2V4)

Dated: 02/11/22

Panchayat Halqa: HERMAN

S.No	Department/ Designation	Name Of Employee	Contact No	Signature
1	Sheep Husbandry F-supervisor	Shabir Ah. Naskoo	7006414637	
2	Irrigation mate	Rafiq. Ah. Peeszada	9596143411	
3	Sports deptt.	Shamim Ahmad Mir	8082639460	
4	Educational depp	Azad Ah. Mir	7006527780	
5	NRIM C.C	Jaggy Ja	7006406010	
6	ADD VLV	Shameel Ah.	7006972780	
7	Horticulture (HGA-N)	Muzaib Qadri	7780809325	
8	ADD GRI	GH Hassan.	7006375795	
9	Social Welfare	Tahmeena Akhlee	7780928039	
10	craft Asst	Ab. Rashid Dar	8903759628	
1	Social Forestry	Mushlag Ahmad Mir	9797049386	
2	R&B (Roadworker)	Mushlag Ahmad Mir	9797049386	
3	Agriculture	Shabir Ahmad Shah	7889601040	
4	R&B w/supervisor	Shakeel Ah. elapoo	7006542019	
5	NAGHANAI (Reh m. m. ACTU)	Maheshwar P. N. A. C. U.	9622900820	
6	Maheshwar Amin No 312	P. N. A. C. U.	7780538274	
7	Forest Development	Mushlag Ahmad Mir	9622455728	
8	Carpatlon fin	Mushlag Ahmad Mir	9622455728	
9	LEDS Health	Mushlag Ahmad Mir	9622455728	
10	Marjama	I.C.D.S A.W.W	9149812902	
1	Seoul Cul Department	AH AH Dar	9541233683	
2	PDD Inspector	Mushlag Ahmad Mir	9596143411	
3	PDD Inspector	Mushlag Ahmad Mir	605022835	

Attendance of Back To Village(B2V4)

Dated:

Panchayat Halqa:

22	Handicrafts AUTO	Mohd Syed	808282407	W/S (6)
23	GLDS	Zubair Supervisor	7806384956	Jul
24	Justice Ahmad			
25	Revenue	Justice Ahmad	9596568684	Jul - p
26	FEAQCA DPTT	Ajaz Ahmad DA	7091493575	Chg.
27	P.C.D.S. Maneera	Maneera	9622762480	A
28	P.C.D.S.	Aminia AWW	9197477686	An
29	ASHA Worker.	Yasmeena AWW	9797776218	Tammas.
30	ASHA Worker	Niglat Amin	7006076927	Rec
31	Dr Shahbaz Animal Husbandry Dept.	Veterinary Animal Surgeon	7780839437	Surge
32	Pir Lal Ahmad	Yas Farid	6005747916	Chg.
33	CSC - Helman	Umair - Farooq	7006499764	Chg.
34	Fayaz Ali Bhat	Worker Supervisor	7780966833	Chg.
35	Shafiq Ahmad	Post Milk Soller	91469121923	Chg.
36	Ab Gayoom Wani	Nursing (Helman)	8899057639	Chg.
37	Shahris Ali Gani	DIC Shopian (Jr. Assistant)	9018281914	Chg.

Visiting officer P. Halqa Helman

Attendace of Back To Village(B2V4)

Dated: 01/11/22

Panchayat Halqa: Helman

S.No	Department/ Designation	Name Of Employee	Contact No	Signature
1	Sports C Phy. Master	Mir Shamim AL	8002639460	Shamim
2	Edu. Master	Azaad Ah. Mir	7006527780	Azaad
3	Forest Devlop ment Carption	Mushtaq. Ah Mir	9622455728	Mushtaq
4	Forest	Ab Rashid Dar	8803759628	Ab Rashid
5	R&B w/s	Shakeel Ah Chapoo	7006842019	Shakeel
6	R&B (Road worker)	Mushtaq Ah. Nagar	9797047386	Mushtaq
7	Science (Nursery)	Gh. Ahmed Dar	9541233603	Gh. Ahmed
8	Sheep Husbandry Supervisor	Shabir Ah. Nagar	7006414637	Shabir
9	Agri	Younis Ah. Shukla	6005805323	Younis
10	Agriculture	Shabir Ah. Nagar	7009601040	Shabir
11	FCA & CADPTT	Ajaz Ahmad Dar	9149935739	Ajaz
12	DHE DPTT	Mohd Amin Nagar	7780836274	Mohd Amin
13	Mohd Jilani Shah (Nursery) Forest protection	Mohd Jilani Shah	8491943428	Mohd Jilani
14	Irrigation Male	Rafiq Ah. Paltana	9596143411	Rafiq
15	Mechanical Irrigation Helper	M. Ali Rafiq	9622900820	M. Ali
16	Mushtaq Ahmad Paltana			
17	PDD / Inspector	Mushtaq Ah. Paltana	6005022835	Mushtaq
18	Secal Helping - B2V	Tahmeena Ah. Mir	7780928939	Tahmeena
	Aasha	Mahbooba	9058331664	Mahbooba
	I.C.D.S. A.W.W	Zahida Nazir	9119550929	Zahida
	A.W.W	Maryama	9149819902	Maryama

Attendance of Back To Village(B2V4)

Dated: 01/11/20

Panchayat Halqa: Halqa

22	Horticulture CHH-101	Muqees Qader	7780809325	Handy
23	Handicrafts AHR	Mohd Syed	8082822107	P. M. S. (S)
24	RDD (A. H. H. H. H.)	Nazim Anwar	9622627099	Q. S. S.
25	J & K Bank Hermai	Abdul Azeem Malik	9906678087	C. S.
26	Rural Dev. Sh. K. Ahmed	Sh. K. Ahmed	7116912780	Handy
27	Emp. H. W. Minhaq (Health)	Minhaq Ghouse	7780867797	Handy
28	Health Medical Officer	Dr. R. S. S. S.	7006356822	Handy
29	P. D. D.	Mohd. Aslam	9596017181	Handy
30	R. D. (G. S.)	G. S. Hassan. Majid	7006357305	Handy
31	Christmas Centre Jahangir. Al. Bhat	Jahangir. Al. Bhat	959622469	Handy
32	CSC - Helman	Umar - Feroz	7006477764	Handy
33	NRLM.	Mehmood M. S. S.	9682554439	Handy
34	ICDS → AWW	Shazada Azeem	6006051672	Handy
35	ICDS → AWW	Maneeta Azeem	9622762480	Handy
36	ICDS A. W. W.	Shaz. Mushtaq	7051443601	Handy
37	ICDS AWW	Aminia Akhter	979777686	Handy
38	ASHA worker	Yasmeena Akhter	9797776218	Handy
39	ICDS supervisor	Zubaida	7006384956	Handy
40	AWW	Nigema Akhter	9511186274	Handy
41	Rubeenayasmaeen Gahind			Handy
42	Night. Amin	Hermai	7006076927	Handy
43	Ab. Rashed Khawaya	R. D. Hermai	7419141711	Handy

Visiting officer P. Halqa : Hermai

Dr. Ch. S. S. S.

Handy

Handy

Handy

	Row		
(15) Under 1st Ridge	probe	990808 4/10	W
(16) Shaker M. Gumi	DIC (N. 1051)	9010281914	H
(17) Shaker M. m's	Forest (grill ground) (logans...)	9469121905	R

Sub:- Staff strength/ vacancy position of all cadres

S.No	Name of cadre	Name of Institution /Zone	Sanctioned strength	Working	Vacant	Date of vacancy	Cause of vacancy
1	Total No. of Lecturers	HSS Herman	11	5	6		
2	PEL	HSS Herman	1	1	0	0	0
3	Masters/Headteachers	HSS Herman	4	4	0	0	0
4	PEM	HSS Herman	1	1	0	0	0
5	Teacher (GLT)	HSS Herman	8	8	0	0	0
6	Account Asstt.	HSS Herman	1	1	0	Salary drawn in F/O TG II	
7	Sr.Asstt.	HSS Herman	1	1	0	0	0
8	Jr. Asstt (Normal)	HSS Herman	1	1	0	0	0
9	Librarian	HSS Herman	1	0	1	2017	Due to promotion
10	Jr.Librarian	HSS Herman	0	0	0	0	0
11	Lib Asstt.	HSS Herman	0	0	0	0	0
12	Lab.Asstt	HSS Herman	2	1+1	0	Salary drawn in F/O TG II	
	Vocational trainer	HSS Herman	2	2	0		
13	Class IV	HSS Herman	4	4	0	07/15/2020	Due to promotion
	TOTAL NO. OF LECTURERS		37	30	7		

Total strength 37
 Working 30
 Deployed 3
 TG II 2


 Govt. Hr. Sec. School
 Herman Spn.



OFFICE OF THE PRINCIPAL
GOVERNMENT HR.SEC.SCHOOL HERMAN SHOPIAN

Mail:ghssherman2017@gmail.com

No. HSS/HRM/2022/

Dated:- 01/11/2022

Sub:- Staff Statement.

S.No.	Name of the Officer/Official	Desig.
1	Mr. Aijaz Ahmad Wani	Principal
2	Mr. Muzafar Ahmad Tantray	Sr. Lecturer
3	Sheeraz Ahmad Thoker	Lecturer
4	Mr. Imran ul Haq	Lecturer
5	Mr. Tanveer Ahmad Dar	Lecturer
6	Mr. Suadat Hussain Gattoo	Lecturer
7	Showkat Ahmad Lone	Phy. Edu. Lecturer
8	Fayaz Ahmad Wani	Master
9	Bashir Ahmad Bhat	Master
10	Gulzar Ahmad Thoker	Master
11	Shahzadah Mushtaq Ahmad Bhat	Master
12	Mir Shamim Ahmad	I/C Phy. Edu. Master
13	Parviaz Ahmad Sheikh	Teacher
14	Mr. Mohammad Anayatullah Rather	Teacher
15	Mr. Mohammad Abass Parray	Teacher
16	Mr. Bilal Ahad Najar	Teacher
17	Mrs. Jabeena Maqbool	Teacher
18	Mr. Mohd Iqbal Najar	Teacher
19	Altaf Hussain Dar	Sr. Asstt.
20	Fayaz Ahmad Shah	I/C Jr. Asstt.
21	Rehana Akhter	Lab. Asst.
22	Farooq Ahmad Malik	Orderly
23	Aadil Nayeem Itoo	Lib. Bearer
24	Mudasir Ahmad Bhat	Vocational Trainer
25	Sameer Hussain	Vocational Trainer
26	Umer Fayaz	Chokidar
27	Mushtaq Ahmad Ganie	CPW
28	Mushtaq Ahmad Bhat	Teacher (Deployed)
29	Ata-ul-Qayoom Khan	Teacher (Deployed)
30	Shabir Ahmad Mantoo	Teacher (Deployed)

[Signature]
GATEWAY TO KNOWLEDGE
Khanpur

Government of Jammu and Kashmir
Office Of The Principal Hr. Sec. School Herman

Subject:- Class wise/Sex Wise / Category wise roll Statement .

Subject:- Class Wise Roll Statement / Category wise roll Statement .										
S.No	Name of Class	Roll statement Sex wise/Category wise								G.Total
		Boys				Girls				
		BPL	APL	AAY	TOTAL	BPL	APL	AAY	TOTAL	
1	9 th	16	6	1	23	17	6	1	24	47
2	10 th	19	7	1	27	20	3	1	24	51
3	11 th	59	25	3	87	57	33	10	100	187
4	12 th	65	15	12	92	61	19	7	87	179
	Total	159	53	17	229	155	61	19	235	464

Note:- A non local Migrant namely Sameer Ahmad Sheikh Faridi is admitted in 9th class

Principal
Hr. Sec. School
Herman
Govt. Hr. Sec. School
Herman Spn.
Principal
Govt. Hr. Sec. School
Herman Spn.

Assessment Report of Panchayat - Halga Hermain

Shopian: (Date 01-11-2022 to 02-11-2022)

The U/s visited the Panchayat - Halga Hermain Shopian in connection with the B.V. - programme. After interacting with the various delegations/people of the Panchayat Halga, my observations/assessment is given below.

① Major Complaints:

- i) Non- utilization of PHC - building at Alangung.
- ii) Shortage of pure drinking water in Hermain and Alangung
- iii) Non - availability of Health-stuff during night-hours at Hermain PHC.

(2) Major - demands that were reflected earlier.

- i) Establishment of two ICDS - centres at Alangung.
- ii) Poor drainage system in the Halga
- iii) poor Electricity and poor condition of link roads

③ Overall Assessment:

from B.V₁ to B.V₄ the overall development is appreciable as most of the demands/problems ~~are~~ stands addressed properly. Interaction with the people and with govt. officials resulted into the

P. No. 02

following demands, which need quick redressal.

- (i) Construction of first-floor of Govt. Middle School Hermin.
- (ii) Extension of Lift-irrigation scheme at Alamung.
- (iii) Creation of two Anganwadi-Centres at Alamung.
- IV Installation of Transformer at Alamung.
- V

PDD requires urgently the following items

Electric poles (LT) = 80 Numbers.

Electric poles (HT) = 15 Numbers.

Electric Conductors = 4000m.

- VI Concrete bund on both sides of Aloosa - Hermin Road.
- SI Mechanization of Hermin - Aloosa road and internal link roads.
- VII Bund for graveyard at Hermin.

⇒ The u/s took note of the following two problems, which are being faced by the whole Panchayat.

(a) Lack of adequate drinking water.

(ii) Frequent / undue Power cuts in power supply.

The officials of both the departments assured the people to solve the above problems in a time-bound manner.

⇒ One major demand raised by the whole Panchayat is that there should be a local controlled

p. No. 03

atmosphere (CA) fruit storage facility and that of too of
govt depth.

⇒ Another demand is that of construction rate and
boundary-wall for Govt. Higher Secondary School Hermon.

• → Best - Department → RDD.

→ Least Responsive Department → PDD

→ Overall Rating of govt. functioning → 6.2.

Wdh

Mamoor Ahmad Wani
(Sr. Lect. Phy.)

Visiting Officer
Bdly.

Panchayat Halga
Hermon, Shikhar.