



BdVA



Back2 Village

Governance at doorsteps

15th OCT to 3rd NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15-26	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against absentions. No exemptions to be given.
Training of district trainers on B2V4	DDO	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 1	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
DAY 1	Meeting with district commissioner and planning team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jpranchayat.in - Also take print outs of the consolidated excel sheets of the previous phases from www.jpranchayat.in - Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) - Take prints of blank/2 booklets of B2V4 from www.jpranchayat.in - Take plans for 2 previous years and ATRs from the planning deptt - Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners - Collect List of work started/ongoing/completed during the previous and current financial year under the following heads: • PM grants • Disaster Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/beneficiary lists • MGNREGA B-M plan document for the year 2022-23 • List of Awaaz-e-beneficiaries alongwith IHHL Convergence • List of pension beneficiaries • List of SHGs • List of agriculture scheme beneficiaries - List of beneficiaries for: • Various certificates/benefits to be distributed by the visiting officer • Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSS counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Kirtan (suggested details uploaded on (kpanchalayati))
6. Visit atleast 2 Amritsarovars and get its geo-tagged photos
7. Inspect Khudmat (GSC) Centres and create Generate awareness on 221 schemes particularly G2C schemes like BEAMS, Janbhagdan, Aapka Zamin Apka Kisan, Digital JKB
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHC, AWC, FPS, schools, etc.
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for MIBAMT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth clubs and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukh Abhiyan

Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discuss in an informal way the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Day.
2. Sensitize village residents about the Scheme portal (mpscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country.
3. Hold meeting of the Biodiversity Management Committee to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme.
7. Ensure Domicile Saturation.
8. Ensure RCH Saturation.
9. Ensure saturation of land pass books.
10. Ensure registration of village vendors needed for any scheme, on GEM portal.
11. Ensure panchayat contractors registration.
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Ghar Harpal.
13. Ensure painting on digital wall in panchayat ghars.
14. Ensure painting on panchayat activities and CSS in panchayat ghars.
15. The visiting officer shall check on of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free.
17. Obtain a candid assessment about performance of various depts including fair feedback about discrepancies in functioning.
18. Check the status of Nauri Mukh Aahvan and reporting of dog addictions to Grievance Commissions.
19. Identify Tourist Destinations, Circuits, Theme Parks, Identify Homestays, provide support for tourist activities through Village Cooperative.
20. Organize Talent Hunt at Panchayat level.
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. EHS: toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARs
22. Hold a mahilashiksha and a bahubiksha and record proceedings in the format given.
23. Inaugurate village haat under JKSHM.
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in.
25. Organize a village level cultural event to engage panchayat members.
26. Sensitize GP about E-Shiksha an initiative of J&K Govt for empowering youths through online digital literacy.

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDP official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officers should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, Brahmintrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas:
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes – including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwar, VLV present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/individual beneficiary schemes etc
 - v. Brashtrachar Mukt J&K
 - vi. Bhai Mukt J&K
 - vii. Nasha Mukt J&K

9. The PRA members (Sarpanch, Panch, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Abdul - Majed - Rathi
 Designation: Lecturer
 Department/ place of posting: GHSS Chattergul
 Mobile No: 7006808833
 Email ID: Majedkhatu2011@gmail.com
 Home District: Gandherbal
 Dates of visit: 02-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Arkhana (B)
 Local Government Directory (LGD) code of the Panchayat: 242310
 Name of CD Block: LAR
 Name of Tehsil: LAR
 Name of District: GANDHERBAL

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01 (Yarmugam,) M
 No. of hamlets in the Panchayat: 02
 No. of households in the Panchayat: 189
 Population (approx) of the Panchayat: 2125

Part-II:

To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Education	Sauf-ud-din Shauk	Teacher
Fisheries	Gul-Mohd Chopan	Guard
Revenue	Firdaus Ahmad Sofi	Patkhar
CSC Centre	Ab. Masood - Patti	operator
PCS & CA	Fayaz Ahmad Razi	ACK
RBD	Mushtaq Ahmad Khan	Secretary punchpatti
Horticulture	Arshad Hussain Mir	HTG - II
Agriculture	Zulfiqar Ali War	AEA
Sheep	Jahangeer Ahmad	SA
ICDS	Mahmooda	AHW
ICDS	Naseema	AHW
ROB	Er. Bilal Ahmad Mir	Junior Engineer
JPFC	Mohd Shahid Mir	AE

Details of suspect employees vis-a-vis list furnished by the TIC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/messing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Parwar khana (Y/N)
12. Village hall (Y/N)
13. Playground (Y/N)
14. School
 - a. Kindergarten (Y/N) *NO*
 - b. Primary (Y/N) *YES Middle school-1*
 - c. Secondary (Y/N) *NO*
 - d. College (Y/N) *NO*
 - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N)
 - a. (govt/private) *3 Anganwadi centres*
 - b. Total children enrolled *72*
16. Armit Sarvats - details location condition *nil*
17. Government offices - details, whether functional or not *no govt offices*
18. Ration shop (Y/N)
19. Places of tourism importance - names, little details on historical/cultural importance *nil*
20. Village heritage sites - names, little details on historical/cultural importance *nil*
21. VLEW Office (Y/N) *nil*
22. Primary Healthcare Centre (Y/N) *nil*
23. List of Incomplete Buildings - names, year of construction *NO building is incomplete*
24. List of Underutilized Buildings - names *nil*



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khalirat Ghat	Create / Generate awareness on 225 schemes particularly GZC schemes Apki Zamin Apki Tilqam Beams, Janpagan, D gram JSK	No Khidmat Centre is available
IKIPSR-COURTSHIP	at 3000 of women to benefit of citizens	nil
Incomplete building/projects	Verify whether identification and redistribution done	nil
ADS	Visit, evaluate, online status	Not available
PHC	Visit, evaluate status of staff, equipment and quality	No health centre is available
Youth clubs	Meet, interact, seek suggestions	wants a playground
SHG	Meet, identify problems, seek suggestions	No issue was raised
PMAY	Inspect, compare	8 PMAY cases granted all under progress
My school, my pride progress schools - water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Facilities are available in the schools
Sarvika SAM	Evaluate	Satisfactory
Kanchan play ground, Sports kits distribution Village sports	Ensure, verify, Equipments in atleast one game in the playground	Playground is not available but sports kits had been distributed
For Gauri Mangali, Plant a tree drive	Evaluate status, feedback	Plantation drive have been done in MS Mangam & Gauri Mangali
Village cultural event Dargah, Bhat/Mina	Participate or ensure that it is held	Cultural event was done by Gauri MS Mangam & Bhat/Mina
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of 32V	Every dept has participated in BZVU & schemes displayed by every dept.
At least one billion water drop, WSS/PD Electricity supply	Verify	Tap water is available to every household

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHAYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

During Jan Abhiyan following activities were done by different departments. Social awareness programmes done with Prashant Bhargava, Swachhta hi Seva hai, plantation drives, Marriage assistance scheme, disposal of solid & liquid waste management were conducted during Jan Abhiyan.

RDD: Gram Sabhas were conducted regarding Prashant Bhargava, Gandhi Kalyan, GPDP was also done. Sewage pits & compost pits were constructed for solid & liquid waste management & Prashant houses were also given to the beneficiaries & were inspected.

Revenue: Awareness regarding 'Aapki Zamin aap ki nigahi' and land passbooks were issued to beneficiaries/land holders. Domicile certificates issued to those who have applied for it.

Health: Golden cards were issued and scheme has almost saturated.

Agriculture: KCC (Kisan Credit Card) were issued and ^{under} PM Kisan Sammanidhi scheme all beneficiaries have got benefitted and has saturated.

Social welfare: Provided assistance to old, disabled and the beneficiaries are getting benefit from these schemes. Marriage assistance scheme has been given to various poor girls (beneficiaries).



PMEGP
04

KCC
02

Handicrafts
ACC
03

Munkin
02

DAY 1- ACTIVITIES

NRLM
06

KCC Animal Husbandry
03

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 19

Details of the bank sanctioning it:

Total amount involved: 70 lacs.

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled in college/university and have discussion on Gandhi Katha, Nasha Mukti Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 48
- b. No of Individual Soak Pits constructed 02
- c. No of Biodiversity management committee meetings held nil
- d. If the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes Yes/No ✓
- e. Are Sarpanch being involved in start/inauguration of activities Yes/No ✓
- f. Whether subjects have been assigned by the Sarpanch to the Panchs Yes/No ✓
- g. Whether grievance redressal box is installed Yes/No ✓
- h. No of grievances received pertaining to Panchayat level nil
- i. No of grievances disposed at Panchayat level nil
- j. Whether the Sarpanch/Panchayat Secretary have digital signatures Yes/No ✓
- k. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: DDO IE GRS IA	VLW-1 Asst Asst-1 GRS-1	VLW-1 Asst Asst-1	Mushtaq Ahmad Khan Waz Younis
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	Principal-1 Teacher-6	Principal-1 Teacher-5	Munzoor Ahmad Rather Saidul din Sheikh Lal Singh Ahmad Rather Sheikh Nazim Sheikh Summa Bano
	ALJEESAN	Lineman-2	Lineman-1 DRW-2	Ab. Rashid chichi Ab. Gani Sheikh Bashir Ahmad Rather
	DDO LINEMAN ANY OTHER	Lineman-2	Lineman-1 DRW-2	Shahid Ahmad Sheikh Shaukat Ahmad Lone Ishfaq Ahmad Sofi
	FOOD & CIVIL SUPPLIES	Storekeeper 1	Storekeeper 1	Faziz Ahmad Rather
	AGRICULTURE & ANIMAL HUSBANDRY	AEA-1	AEA-1	Altay Hussain Khan
	SOCIAL WELFARE ICDS	Anganwadi worker-3 Helper-3	APW-3 Helper-2	Mehnaz Bano, Munzoor Ahmad Rather Mugla Sakeena → Sakeena
	HEALTH ASHA ANM AYUSH DOCTOR AYURVEDIC DOCTOR	AASHA-1	AASHA-1	Mifmama Bano
	ANY OTHER DEPARTMENT	HITG III-1	HITG III-1	Aashid Hussain Malik



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Panchayat level Committee has been formed & plan formulated*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar biogas *Solar lights installed*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof _____
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *Plantation drive done & awareness camps are organised*
- vi. Whether schools have started segregating waste? *NO*
- vii. Whether schools have their own compost/sewage pits for solid/liquid waste management? *NO*

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? *YES*
- ii. Do all the eligible individuals been provided the Golden Card? *Yes / 20 pending because of address updation.*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? *Yes*

3. Water sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? *Yes*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *Compost pits 48 Sewage pits 2*
- iii. Do all the HHs in the Gram Panchayat have toilets? *Yes*
- iv. Are all the HHs toilets functional or not? *Yes*
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? *Yes*
- vi. Are all the toilets in the schools/Anganwadi functional or not? *Yes*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? *NA*

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? YES/NO
- ii) How many Bal Sabhas were organized in the Gram Panchayat 01
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha? Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NA
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? NA
- iii) Does the Gram Panchayat has its building or not? NA
- iv) Is the Gram Panchayat office functional or not? one room private building
- v) Are the activities approved under the Halya Panchayat Development Plan displayed on the Gram Panchayat wall or not? NA
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No (if yes specify on the basis of criteria)
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? NA
- iv) Have all the eligible households been registered for Pension or not? Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? NA
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc. or not? Yes
- v) Are all the eligible individuals are getting pensions like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not? Yes



8. Engendered Development in Village
- i) How many Mahila Sabha's were organized in the Gram Panchayat 03
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) NA
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system 04
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 06
9. Self-sufficient minimums (16) in the village
- i) Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NA
- ii) Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii) Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv) Whether the GP has easy access to Godown for storage (Yes/No) Yes
- v) Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://kpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://kpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS: Gulshan Bame (Sarpanch), Mushtaq Ahmad Khan (Panchayat Secretary)
PRESENT: All GPs: Gulshan Bame, Gh. Mohi ul din Khan.

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES, PHOTOS 2 meetings held / plantation drive was carried in Govt MS Yasmugam and Zafarhat Sharada Yasmugam and awareness regarding polystyrene free panchayat etc were carried. cleanliness drive was carried out in whole panchayat. People were also made aware about disposal of waste.

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare village development plan for village. In consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
 GDP format available on <http://jspnchayat.in/bizyd/plip>

In addition GDP plan shall also include :

- Tourist places which need to be developed *Baspatha (Kamigram), Maskdard, Mohan Marg*
- Specific product which needs to be developed -
- Tourism home-stays -
- 20 candidates for training under Hirdayat scheme alongwith trade in which training is to be given.

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Kanyashulkam Bharat	915	08	20 pending because railways not updated
Janani Suraksha Yojana	12	nil	due to change in circle
OLD AGE pension	89	89	-
Widow pension	nil	nil	-
Disability pension	41	41	-
Domicile certificate	1547	200	who so ever applied have been issued
Kisan credit card	210	170	those applied have been issued
PM Kisan सम्मान	110	110	-

Land use book	150	10	Index generation
Registration of village verification on JEM portal	nil	nil	-
Registration of village contractors on Jkpanchayat portal	3	3	-
Registration of village contractors on PWD portal	3	3	-
Incomplete building up/repair	nil	nil	-

DAY 2 ACTIVITIES

AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes, 2nd October 2022*
- Details of activities conducted *Awareness camps, rallies were organised on effects of drug insurance.*
- Whether all activities and GS resolution uploaded on jkpanchayat.in portal *Yes*
- How many drug addicts in the village *NA*
- Whether reported to the Deputy Commissioner *NA*
- How many registered for rehabilitation under government programme *NA*

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

CONDUCT social audit of atleast 5 works each under following schemes.

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO. TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MIDWINTER	Ch. B. Bund tam	2021-22	1.92	Yes	Yes	-
PMKT	Shankar shankar	2021-22	1.30	Yes	Yes	Under construction
PMKT	Jurid H. Khan	2016-17	0.42	Yes	Yes	-
CLUSTER SENG	CSC near	2019-20	2.00	Yes	Yes	-
PMKT	-	-	-	-	-	-

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 **354**
 Total attended **28**
 Proceedings: **discuss about schemes of Govt. to for women to uplift the unprivileged section.**
 (Insert pointers to be discussed there - refer palki proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a Bal Sabha and record proceedings
 Total children in the village above the age of **05 - 133**
 Total attended **30**
 Proceedings: **upgradation of play field at Govt MS Vasamugam**
upgradation/development of road from Cond(Man) to MS Vasamugam.
 (Insert pointers to be discussed there - refer palki proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

Sr No.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HOUSE AND UDAYAM SUN DAY MARKET	nil	nil
	PMAA houses (if any ready for inauguration)	8 houses allotted & given 2 instalments (under construction)	yes
	Saathigraha projects - segregation sheds etc	nil	nil
	Amul schemes	nil	nil
	Sports kits	Distributed the sports kits for Gram Panchayat	yes
	Village cultural events	End Sabha & Cultural event conducted at MS Yammugam	yes
	UKA projects	nil	nil
	Any other to be identified at district level	- C/O P-Band from PMAA to get mobilisation plan - C/O CSE (SEM) new District Udayam work mobilisation	yes

FOLLOW UP OF (B2V1, B2V2 & B2V3):
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S/N	Particulars	Action Taken	Remarks
I. Urgent Public Requirements/Demands- B2V1			
1	Providing of laptop free assistance to unemployed youth to create unemployment	-	-
2	Providing of public transport system	-	-
3	Upgradation of existing sub centre	-	-
4	Improvement of electric network Buz replacement of electric poles	work executed	Completed
5	Water Harvesting structure	work executed	Completed
6	Imp of flood prone walls	-	-
7	Public distribution system (Gale outlet)	-	-
II. Urgent Public Requirements/Demands- B2V2			
1	Upgradation of existing sub-centre	-	-
2	Imp of existing electric network & replacement of 400 KVA by 250KVA region	-	-
3	Establishment of Veterinary/Sheep centre	-	-
4	Const of playground at Lagwan/ Dev of Public Bus stand - ud-dan	work prioritized	-
5	Upgradation of PMGSY road at Panzeshad Vica Aron-Mohalla	-	-
6	Upgradation of road from Aron-Mohalla to Jarmulian School old road etc	-	-
7	Improvement to flood prone wall 86/0 culvert near M/O Abulghum	work prioritized	work executed & completed
S/N	Particulars	Action taken	Remarks
III. Major Problems - B2V1			
1	Unemployment	7 youths allotted works under MGNREGS	-
2	non-availability of health centre	-	-
3	Lack of public transport	-	-



4	Lack of Public distribution system	—	—
5	Non-availability of veterinary centre	—	—
IV. Major Problems- B2V2			
1	Upgradation of existing sub-centre	—	—
2	Improvement of electric network and wiring/ Replacing of existing electric poles	Work executed	Completed in 2020
3	Providing public Transport	—	—
5			
V. Major Problems- B2V3			
1	Upgradation of existing sub-centre (Health) & shift of Anganwadi centre at short distance	—	—
2	Lift Irrigation for higher contours	—	—
3	Public distribution system	—	—
4	Imp of existing electric network & replacement of old to new transformer in some places	—	—
5	Upgradation of road from Mangam to Yashwantrao Chavan school	—	—
VI. Major Complaints- B2V1			
1	Animal threats	—	—
2			
3			
VII. Major Complaints- B2V2			
1	Animal threats	—	—
2	Flood Threats (Flash flood)	—	—
3			
VIII. Major Complaints- B2V3			
1	Locals are demanding that before conducting any new BTV Programme, the demands highlighted in previous programmes should be addressed first.	—	—

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: *ROD*
2. LEAST RESPONSIVE DEPARTMENT: *PHE, ROB, IADFC, Social Conservation etc.*

GENERAL ASSESSMENT OF THE VISITING OFFICER

I.	Any major complaint brought to the notice of the Visiting Officer: <i>None</i>
II.	Major urgent public demands that were reflected earlier but have not been addressed so far:
III.	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV.	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 6
V.	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Gulshan Banu
SARPANCH
Gulshan Banu

Signature of Sarpanch

Name *Gulshan Banu*

Dr. Anand K. Singh
Signature of the Visiting Officer

Name *Dr. Anand K. Singh*

→ Major/Urgent public demands:

1. Construction of Anna Panchayat Ghar for which land is already available.
2. Animal and Sheep husbandry centre for Malgaon.
3. Upgradation of playground at Yasmugam.
4. Sub-centre health for Ashama-B.
5. Upgradation of 400 KV Transformer to 250KV (Asham Mohalla).
6. C/O Public park at Middle School Kargwazi.
7. Ration Ghar/PDS outlet.
8. Yasmugam (Ashama-B) should have its own revenue village.

→ Major complaints:

1. The demands highlighted in previous programmes should be addressed first.
2. Unavailability of transport facility (Public transport) problem lying from past has not yet been solved.

Overall Assessment

Overall the people are satisfied with the function of the Administration but they have raised certain issues which all to be addressed

Certificate from Sarpanch

It is Certified that the visiting
officer has stayed in the Govt
middle school Yammagem for three
days

visiting officer

overseen
Asst. Commr (B)

SARPANCH
Guishan Banu



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir