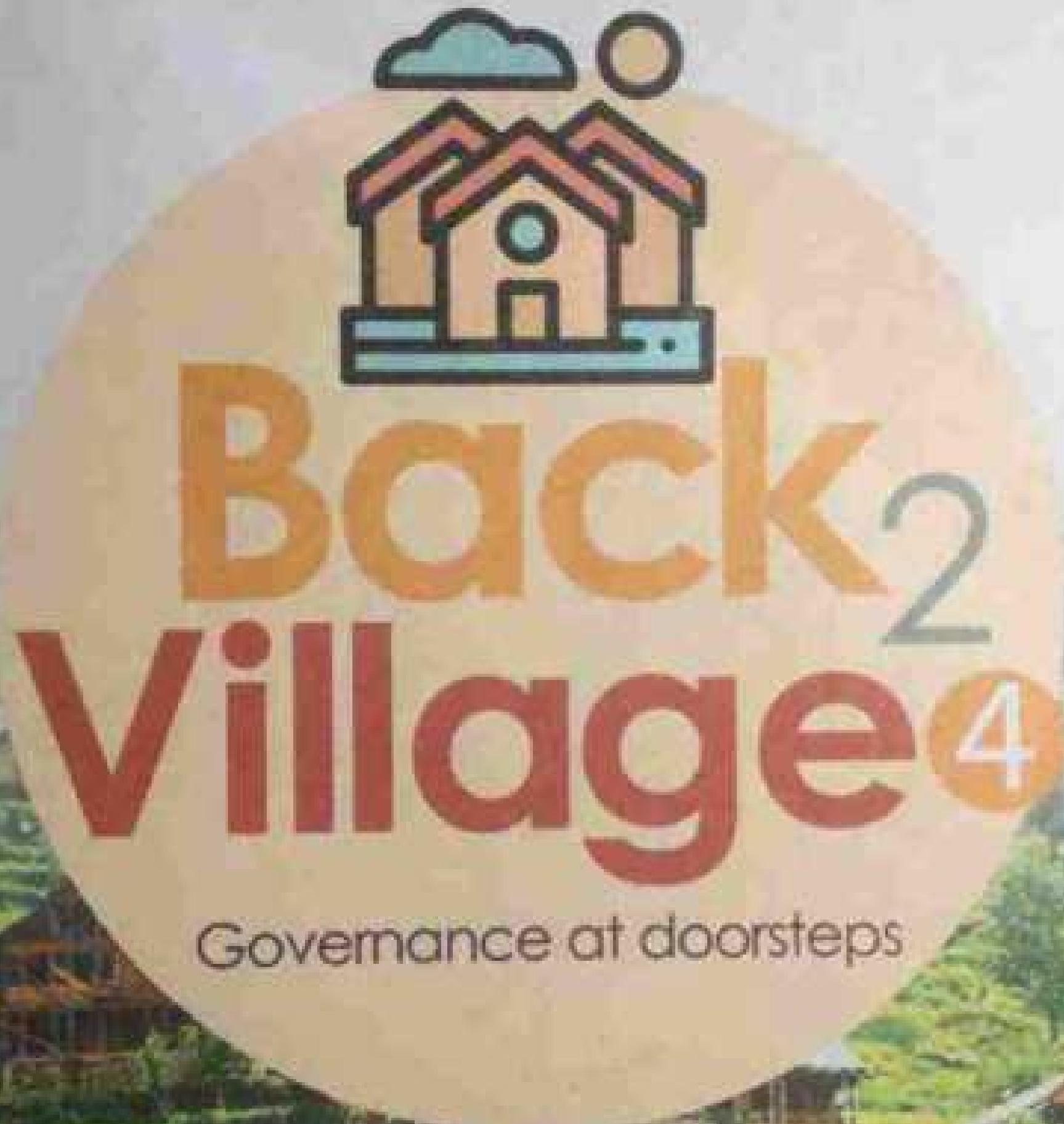




PANCHAYAT

SUNGAL LOWER A



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15-26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against absention. No exemptions to be given.
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

Day 1

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team.	<ul style="list-style-type: none"> <li>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>b. Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>d. Take prints of blank J booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>e. Take plans for 2 previous years and ATRs from the planning deptt</li> <li>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:           <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>h. Plans/ beneficiary lists:           <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23</li> <li>• List of Awasas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>i. Lists of beneficiaries for:           <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer</li> <li>• Any other activities identified by different department</li> </ul> </li> </ul>



Day 1	<b>Reach the village</b>	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different diptls. about individual beneficiary schemes.</li> <li>3. Inspect JKR/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital JK</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukt Abhiyan</li> </ol>
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## GENERAL

**Objectives**

Have a meeting with all stakeholders- deo officials and panchayat members.

1. Discussion on the and assess the progress of different schemes related to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about "myScheme" portal ([myscheme.nic.in](http://myscheme.nic.in)), which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under CGPS on Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Harryali
13. Ensure painting on digital JK in panchayat ghar
14. Ensure painting on panchayat activities and CSS in panchayat ghar
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make JK corruption free
17. Obtain a candid assessment about performance of various deo including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukti Abhiyan and reporting of drug addicts to Deputy Commissioner
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - MGNREGA
  - PMAY
  - IHHL, toilets and payments
  - CSG
  - AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitaab kosh an initiative of J&K Govt for empowers youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

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t at the time  
he www.

A) Details of Reporting Officer:

Name: Parshotam Kumar Abrol

Designation: Assistant Executive Engineer

Department/ place of posting: JPCL ED-II/ SUB DIV II JOURIAN

Mobile No: 9419618491

Email ID: parshotamabrol01@gmail.com

Home District: Jammu

Dates of visit: 2-11-2022 to 3-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Sungal Lower A

Local Government Directory(LGD) code of the Panchayat: 240492

Name of CD Block: Akhnoor

Name of Tehsil: Akhnoor

Name of District: Jammu

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 07 wards

No. of households in the Panchayat: 415

Population (approx) of the Panchayat: 2369

### Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
PDD	Sh. Vickey Sharma	Lineman
PHE	Sh. Jankar Singh	ALM
Agriculture	Sh. Baljeet Singh	AEO
Social forestry	Sh. Pratam Lal	Jr. Mali
Handicraft	Rubina Anjum	TcI
Animal Husbandry	Sh. Ashok Kumar	Avo
Sheep Husbandry	Sh. Sansay Kumar	FIE
Health Department	Dr. Sonia Sharma	Doctor
PWD	Sh. Arjun Sharma	Road worker
Revenue	Sh. Suresh Verma	Patwari
RDD	Sh. Maninder Singh	Pyt. Secy.
TCDS	Smt. Sonia Dogra	Anm
Floriculture	Sh. Param Deep Singh	

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needng repairs *Repair and renovation ongoing.*
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private) *All are on rented building.*
  - b. Total children enrolled *42*
16. Amrit Sarovars - details, location, condition *Sungal lower A Bada Talab*
17. Government offices- details, whether functional or not *Panchayat Ghar/AWC/PHC*
18. Ration shop (Y/N) *423*
19. Places of tourism importance - names, little details on historical/cultural importance *No*
20. Village heritage sites/ treks- names, little details on historical/cultural importance *No*
21. VLW Office (Y/N)
22. Primary Healthcare Centre (Y/N)
23. List of Incomplete Buildings- names, year of construction *No*
24. List of Underutilized Buildings- names *No*



## DAY 1-ACTIVITIES

### AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SARKARI	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Migrani, Beams, Janbhagidari, Digital J&K	NOT available
J&K PSB counters/outlets	a) Status of counter b) Number of visitors	NOT available
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Good
PHC	Visit- evaluate, status of staff, equipment and quality	Good
Youth clubs	Meet, interact, seek suggestions	Demand playground, etc
SHG	Meet, identify problems, seek suggestions	Good
PMAY	Inspect, Inaugurate	Yes
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	OK
Swachh SBM	Evaluate	OK
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Yes
Har Gaon Haryali Plantation drive	Evaluate status, feedback	Yes
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Yes
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Jai Jeevan Mission verification-WSS/JSD Electricity supply	Verify	OK

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHUYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. There is requirement of construction of separate toilet for boys and girls, repair of existing boundary wall and floor at Govt High School Sungal.
  2. Requirement of construction of boundary wall and water tank in Govt Primary School Purnava.
  3. Creation of 634+7+2 NO S/ln including 40 NO of 67 poles with allied material required in ward no 1+4.
  4. There is an urgent need of shifting of existing 11KV HT Line which is passing over the houses to other side.
-



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : Nil

Details of the bank sanctioning it : Nil

Total amount involved : Nil

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasta Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings.

## DAY 2

- a. No of Individual Compost Pits constructed 10 Nos
- b. No of Individual Soak Pits constructed 10 Nos
- V. No.ofBiodiversity management committee meetings held: 2 Nos ✓
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievances redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level: Nil ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

S.NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: POO 1 JE 1 GRS 1 TA 1	Yes 1 Yes 1 Yes 1 Yes 1	1 1 1 1	Smt Rupinder Kaur Sh. Basant Singh Ashwani Kumar Parvez Akhter
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	$12+6=18$	$7+6=13$	Head master Kamaljeet Master Amrita Gupta Master Sudesh Kumar
	JAL JEEVAN:	1	1	Danwar Singh Cff worker
	POO: LINEMAN 1 JE ANY OTHER	1	1	Sh. Vickey Sharma
	FOOD & CIVIL SUPPLIES:			
	AGRICULTURE & ANIMAL HUSBANDARY:	2 1	2 1	Parveen Kumar Sharma (JAO) Baljeet Singh (AEA) Ashok Kumar
	SOCIAL WELFARE	1	1	Nirnat Sharma
	HEALTH: ASHA 1 ANM 1 AYUSH DOCTOR ALLOPATHIC DOCTOR	1 1 2	1 1 2	Dr Sonia Sharma Dr Neha Singh Dr Nainsila Kumar Dr Poonam Sharma
	ANY OTHER DEPARTMENT			



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. To be done
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? No
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **YES**
- ii) How many Bal Sabha's were organized in the Gram Panchayat **3**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **YES**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO **NO**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **NO**

#### 5 Village with good governance

- i) CSC located in the Gram Panchayat Bhawan or not? **NO**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **YES**
- iii) Does the Gram Panchayat has its building or not? **YES**
- iv) Is the Gram Panchayat office functional or not? **YES**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **YES**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **YES**

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **NO**
- ii) Have all the eligible households registered in PDS or not? **YES**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **NO**
- iv) Have all the eligible households been registered for Pension or not? **YES**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **NO**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **YES**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **NO**

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **YES**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **YES**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **NO**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **NO**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **YES**
- vi) Are all the eligible households getting benefits from IAY or not? **NO**



- Engendered Development in Village** 2 hrs
- How many Mahila Sabha's were organized in the Gram Panchayat ✓ DAY
  - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓ AGEN
  - No! Yes ✓ visitir
  - Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) ✓ prepab
  - Number of women beneficiaries headed households covered under PDS system ✓ abha
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana ✓ GPD
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana Nil n ad
  - Self-sufficient infrastructure in the village
  - Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet ✓ No DAY
  - Whether the Disaster management plan is available at the GP Level (Yes/No) ✓ NO VGE
  - Whether child-friendly park with required facilities is available in GP (Yes/No) ✓ NO snsu
  - Whether the GP has easy access to Godown for storage (Yes/No) ✓ NO N Gold
  - Whether street lights are provided in public places for ensuring safety (Yes/No) Partially Ayus

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal ([myscheme.in](http://myscheme.in)) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMO available at <https://jkpanchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

PRESENT 7

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Village officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare village development plan for village, in consultancy with Gram panchayat, discuss it in gram Sabha and get it approved.  
(GDPD format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDPD plan shall also include :

Tourist places which need to be developed **Nil**

Specific product which needs to be developed **Nil**

Tourism-home stays **Nil**

20 candidates for training under Himayat scheme alongwith trade in which training is to be given **Yes**

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	577	563	Under process
Sugam Yojana	1253	80	—
Old age pension	161	161	Nil
Widow pension	36	36	Nil
Disability pension	40	40	Nil
Domicile certificate	2369	2319	40
Jan kalyan credit card	380	190	Under process
PMS Van Sammaniti	486	170	Under process (land verification)

| 19

	650	2	Under progress
Registration of village vendors on GEM portal	NO	-	-
Registration of village contractors on jktenders portal	5	5	-
Registration of village contractors on PWD portal	NO	-	-
Incomplete building/projects	NO	-	-

## DAY 2 ACTIVITIES

### AGENDA 6 NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed Yes
2. Details of activities conducted NASHA MUKT, Corruption free
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
4. How many drug addicts in the village Nil (because no one given name)
5. Whether reported to the Deputy Commissioner
6. How many registered for rehabilitation under government programme



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE WORKS	DETAILS OF THE APPROVAL	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	RBM filling	2021-22	1.0 lac	Yes	Sent	No
PWD	Yes INR	2021-22	1.30 lac	Yes	Sent	No
PMKVY UNDER SBM-G	Toilet	2021-22	12000/-	Yes	Sent	No
CSC UNDER SBM-G	No CSC in The Panchayat (Tender floated).					
ANMIT SABOVIANS	Yes INR	2022-23	4.60 lac	Yes	Sent	No.

## DAY 2 ACTIVITIES

### AGENDA 8

(me). MAHILA SABHA

Total women in the village above the age of 18 856

Total attended 32

Proceedings: Demand for cutting + Tailoring , Handicraft.  
(P) insert pointers to be discussed there - refer pali proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

BAL SABHA

Held a balsabha and record proceedings

Total children in the village above the age of 3.. 142 Nos

Total attended 38

Proceedings: Demanding play ground.

(P) insert pointers to be discussed there - refer pali proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SL NO	NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET /AC- TIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
1		VILLAGE HAAT under JKSRM (SUN- DAY MARKET)	Not yet started	Sent
2		PMAY houses if any ready for inaugura- tion	under Construction	Sent
3		Swachh gram projects- segregation sheds etc	Nil	-
4		Amrit sarovar	1 NO	Sent
5		Sports kits	Carrom Board and Chess	Sent
6		Village cultural events	Kabaddi match played in The School	Sent
7		JAM assets/projects	Existing 2 NO Nonfunctional 2 NO	-
8		Any other to be identified at district level	-	-

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

SNO	Particulars	Action Taken	Remarks #
Urgent Public Requirements/ Demands- B2V1			
1	Electricity		
2	Lok adalat should be covered once in a month.		
3	Upgradation of school.		
4	Lane Drain.		
5	Water supply.		
6	Bank facility.		
7	Medical facility.		
Urgent Public Requirements/ Demands- B2V2			
1	Ration shop (Govt) needs to be opened in panchayat.		
2	ATM is located at a distance of 6km in Akhnoor. One ATM is required to be opened in village.		
3	People have complaint with respect to PDD Poles and Conductors needed for connections.		
4	PWD water supply is not adequate one tubewell under construction for long need to be completed with 3-4 months, reservoir and pipelines laid at earliest to mitigate water supply problems.		
5	Problems - older schemes of water supply are in bad condition need machinery and repairs.		
6	Transport service needs to be improved. frequency of metedors increased.		
Major Problems - B2V1			
1	Critical condition of loose wiring and low voltage. No fencing by electric transpoles.		
2	Medical facilities not available. Due to overloading of tubewell, people facing acute scarcity of water. Problem of drinking water and rain in the only source of irrigation.		
3	Lane drain major problems.		

4			
5			
IV.	Major Problems- B2V2		
1			
2			
3			
4			
5			
V.	Major Problems- B2V3		
1			
2			
3			
4			
5			
VI.	Major Complaints- B2V1		
1	As per complaint by the inhabitants of GP revenue deptt should attend gram panchayat every month to solve the problems faced by the people		
2			
3			
VII.	Major Complaints- B2V2		
1			
2			
3			
VIII.	Major Complaints- B2V3		
1			
2			
3			



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: *R&D / Agriculture*
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISTING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <b>7.5</b>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

It is certified that the  
Visiting officer has stayed  
in the Panchayat 2 days  
and one night

Signature of Sarpanch

Name ... *Sarpanch* .....  
Suraj Lower-A  
Panchayat Halqa Sungai

Signature of the Visiting Officer

Name. *Parshotam Kumar*  
*Absol*

1. General Assessment of the visiting of office
- (i) Any major complaint brought to the notice of visiting officer
  - a) The PRC's complaint that newly constructed Tubewell which is non-functional at Parmane should be operational and start water supply to the public of the panchayat.
  - b) Most of the hand pumps are not in working condition to rectify the problem.
  - c) Transport service needs to be improved, frequency of matadors should be increased and make a schedule timetable for the minibuses.

(ii) Major/Urgent Public demands that was/were reflected earlier but have not been addressed so far.

- a) Lane/Drain, water supply, Electricity, Bank facility including ATM to be opened in the panchayat.

Demand of PRC's including local public under B2V4

1. Demand for construction of drains on both sides of road from Bada Tales to house of Smt Astha Rani (Expanch) and construction of drain on single side from the house of Sh. Om Dutt to Ichoray wala Tales.
2. Demand for construction of link road at various locations in panchayat
  - a) from Lehri mohalla wno4 to primary school Parmane.
  - b) from Parmane to Pakhiwala.
  - c) from Parmane Tales to primary school Parmane Parda Tales including 2 NO of culverts.
  - d) from Bada Tales to Bandyal mohalla upto house of Sh. Cham Lal (Expanch)
  - e) from Bhagtan mohalla wno2 to Sh. Red Parkash house.
  - f) from Shiv mandir Lehri upto house of Sh. Krishan Lal Sharma and Ashok Kumar.

3. Black Topping of link road in
  - a) mohalla Tubewell to main road (Leher)
  - b) from peer baba to house of Sh. Krishan Lal & Sh. Subash Chander

at mohalle Tubewell.

- c) from the house of Sh. Dev Raj to Bawa Mai Mai.
- d. Doctor should be available 24x7 in PHC.

  
Sarpanch  
Sungal Lower-A  
Panchayat Halqa Sungal

  
Parshotam Kumar Abrol  
Visiting officer  
B2-V4