



सत्यमेव जयते

75
Azadi Ka
Amrit Mahotsav



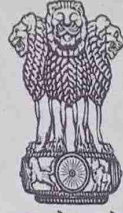
Back² Village⁴

Governance at doorsteps

*Panchayat
Hajipur*

*B2V4 on 31 x 2022
d
01/11/2022*

15TH OCT to 3RD NOV, 2022



सत्यमेव जयते

MESSAGE

After tremendous success of B2V3, the UT government led by my Hon'ble LG Shri Manoj Sinha Ji sir has vigorously launched Fourth phase of this 8-day long programme of Back to Village (B2V4) commencing from 27th October, 2022. The programme mainly focuses on four broad objectives-

Energizing all 4291 panchayats of the UT

Collecting quality feedback on delivery of various government schemes

Capturing economic potential of the panchayats to synchronize them with decentralization goals

Undertaking unbiased assessment of needs of villages

Worthy Chief secretary of Jammu and Kashmir, Shri Arun Kumar Mehta Sir has stressed that public feedback about the working of government offices in local areas is a significant component of policy making regarding which this programme will play a key role. Other than this, spreading and evaluating awareness among masses about all online portals and prompt services offered by the government and promoting digital literacy and inclusion among the villagers to take benefit of government services and deliverables efficiently would be significant part of this Jan Abhiyan.

The programme methodology covers major visits by various bureaucrats to languishing projects and leading institutions in the panchayat in order to assess the ground situation and submit a comprehensive report regarding the success of various schemes including a holistic view while celebrating involvement of all stakeholders in the policy making. In Kupwara district, 33

prominent officers will be visiting different panchayats. Worthy Deputy Commissioner has expressed his desire to specify exact locations of the programme in such a way that a diversified perspective can be collected. As this is a joint effort and an important outreach initiative to tailor the schemes according to ground realities and improve overall efficiency of service delivery and hence ensure good governance, it is outrightly inevitable that all supporting staff has to ensure that all necessary interactions are facilitated in a way which ensures another massive response along with achievement of all objectives envisaged by visiting officers.

DR. Doifode Sgar Dattatray (IAS)
Deputy Commissioner Kupwara



Back2 Village 4

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

Back2 Village 4



KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 - 26 th	Going on
Deputation of Sectt staff/ HODs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against absentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take print of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer Any other activities identified by different departments

Day 1	Reach the village	<ol style="list-style-type: none"> Ensure that all front line workers of different depts are present. Ensure exhibition by different depts. about individual beneficiary schemes Inspect JKB/PSB counters/outlets Participate/ensure organization of sports activity in playground, talent hunt/cultural event/youth activity Gandhi Katha (suggested details uploaded on jkpanchayat.in) Visit atleast 2 amritsarovars and get its geo tagged photos Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly GZC schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigari, Digital J&K Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments Check effectiveness of Centrally sponsored schemes Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables Assess effectiveness of sanitation campaign in the panchayat Ensure self employment activities for 15 youth per panchayat Identify 20 potential candidates per panchayat for HIMAVAT training alongwith the trade on which they want training Wherever possible, distribute employment letters for people selected under various government employments In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university Open discussion on Nasha Mukh Abhiyan
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Day 2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day.
2. Sensitize village residents about myScheme² portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country.
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme.
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation.
9. Ensure saturation of land pass books.
10. Ensure registration of village vendors needed for any scheme, on GEM portal.
11. Ensure panchayat contractors registration.
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaoon Har Gai.
13. Ensure painting on digital J&K in panchayat ghars.
14. Ensure painting on panchayat activities and CSS in panchayat ghars.
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free.
17. Obtain a candid assessment about performance of various depts including fair feedback about discrepancies in functioning.
18. Check the status of Nasha Mukti Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identity Homestays, provide support for tourism activities through Village Cooperative.
20. Organize Talent Hunt at Panchayat Level.
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL, toilets and payments
 - d. CSCs
 - e. AMRT SAROVARS
22. Hold a mahisasabha and a bahasabha and record proceedings in the format given.
23. Inaugurate village haat under JKSRIM.
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in.
25. Organize a village level cultural event to engage panchayat members.
26. Sensitize GP about Ekshat kosh an initiative of J&K govt for empowering youths through online digital literacy.

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (Ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukti, bhrashtachar mukti, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwar, VLVW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BhrashtacharMukt J&K
 - vi. Bhair Mukti J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Mr. LIYAKAT ALI KHAN
Designation: HEADMASTER
Department/ place of posting: EDUCATION - BHS DARRPORA (164/3)
Mobile No: 7006029763
Email ID: leyakatkhana103@gmail.com
Home District: KUPWARA
Dates of visit: 31-10-2022 to 01-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: HAYATPORA
Local Government Directory(LGD) code of the Panchayat: PH 028/7353
Name of CD Block: S084AM
Name of Tehsil: LOTAS S084AM
Name of District: KUPWARA

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02
No. of hamlets in the Panchayat: 11
No. of households in the Panchayat: 541
Population (approx) of the Panchayat: 2050



DAY 1 - ACTIVITIES

AGENDA 2:
DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigam, Beams, Janbhagidari, Digital J&K	Two CSC centres visited in the Panchayat. Awareness about various schemes to the mass people.
J&K/P&S counters/outlets	a) Status of counter b) Number of visitors	N/A
Incomplete buildings/projects	Verify whether identification and redistribution done	Two food processing units constructed completed the second level and now under construction.
PDS	Visit, evaluate, online status	Visited two PDS centres and found
PHC	Visit- evaluate, status of staff, equipment and quality	N/A
Youth clubs	Meet, interact, seek suggestions	Interacted with youth of Mayaput. They are not doing any work in the village. They are only playing cards and drinking.
SHG	Meet, identify problems, seek suggestions	Visited one SHG in Mayaput. They are not doing any work in the village. They are only playing cards and drinking.
PMAY	Inspect, inaugurate	Visited one PMAY centre in Mayaput. They are not doing any work in the village. They are only playing cards and drinking.
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited one school in Mayaput. They are not doing any work in the village. They are only playing cards and drinking.
Swachh SBM	Evaluate	Visited one SBM centre in Mayaput. They are not doing any work in the village. They are only playing cards and drinking.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground	One sports activity observed in school premises with 10-15 students.
Har Gaon Haiyail, Plantation drive	Evaluate status, feedback	Plantation drive observed at school level.
Village cultural event Dargah/ Haat/Mela	Participate in; ensure that it is held	Cultural event observed at school level.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of 82V	Department of Agriculture, P&S, and other departments participated in the exhibition.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Work in progress in P&S depth. P&S satisfactory.

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIVAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Day 1 Activities

1. Golden Health Card = 2076
2. Land. Pass books = 500 (Generated but not issued yet)
3. Self Employment drive = Awareness among mass public
4. Training = 20 Youth identified & awareness
5. CSC = 02
6. Awareness of Jan Bhivani = N/A
7. Printing of digital job card = nil
8. Panchayat meeting = nil
9. Field Test kits = nil
10. Certification of water supply = nil
11. Distribution of Gram Panchayat = 01
12. UDS Card to be converted digital = nil
13. Esamam cards = 1106 issued
14. Duplet of playfield = N/A
15. Distribution of offices = 12
16. Awareness = 02
17. Youth clubs = 15 Youth identified for youth club
18. A2B Key format machine = 02
19. Awareness = 03
20. Awareness distribution = N/A

NOTES

During the day, I visited the whole package along with all dept representatives - Schools Govt. offices, AWC, Pump Station, Ambulance, Anganwadis, CSE centres, Soccer pits, PMAY houses & found that a good satisfactory work is done elsewhere much more is needed. Village playground having population more than 3000 no facility of health centre is available at all, the interesting of the package staffs greatly, no a health centre is urgently required. During the day as per the schedule or activities of the day - stall by self help groups were installed which was encouraging. Certain sports activities were observed in the premises of UPS Anganwadis & a beautiful cultural activity was also displayed by the general mass. While visiting the package, I saw a group of youth was found playing in the open field as the main facility of playground in the package lacks. Youth

NOTES

strongly put forth their demand for playground & group of youth was made aware about various schemes run by the Govt. for generating self employment for skill training under through scheme. At two places cleanliness drive ^{was coming} in which all the employees and general mass took part. Nisha Multitasking - youth was awarded generally not to involve themselves in such activities a good response was found from the youth. People were made aware about the SWATCH & other useful activities which are good or environment friendly. At the end of the first day or meeting of senior citizens, Govt employees & other employees was conducted a group satisfactory. In day 2 open discussion was made among the mass people regarding various programs B.Y.B's, B.V's in the field. Plantation drive was conducted in collaboration with forest & social forestry dept. Social audit of (CSE) works were made as per schedule of 2 days with activities. Social welfare dept distributed 2 baby kits among baby girl & awarded people regarding various schemes such as "OAP" widow pension, scholarships & marriage assistance etc. Bank employees made people aware about various schemes like self employment loan, all pension, accident insurance, CSC operates awarded people about various schemes. Finally A.P.S. team was formed for the development of package & some priorities were recommended for approval.



DAY 1 - ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned:

Details of the bank sanctioning it:

Total amount involved:

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- No of Individual Compost Pits constructed
- No of Individual Soak Pits constructed
- No. of Biodiversity management committee meetings held:
- Is the name of Sarpanch displayed on citizen information board of all RD & P schemes: Yes/No
- Are Sarpanch being involved in start/inauguration of activities: Yes/No
- Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- Whether grievances received are displayed in the Sarpanch's office: Yes/No
- Whether grievances received are posted on Sarpanch's level: Yes/No
- Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No
- Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS	ACTUAL	NAMES
	Rural development department:			
	BDO	01	01	Mr. Tajamul Eslam Khan
	JE	01	01	Mr. Zubair Ahmad
	GRS	01	01	Mr. Mudd Yusuf Khan
	TA	01	01	
	SCHOOL EDUCATION:			
	TEACHER	11	11	Teachers of BMS High School
	HEAD MASTER	1	1	Mr. Abdul Aziz
	ANY OTHER	PET - 01	01	Mr. Abdul Aziz
	JAL JEEVAN:	04	04	Mr. Abdul Aziz
	PDD:			
	LINEMAN	02	02	Mr. Abdul Aziz
	JE	01	01	Mr. Abdul Aziz
	ANY OTHER			
	FOOD & CIVIL SUPPLIES	02	02	Mr. Abdul Aziz
	AGRICULTURE & ANIMAL HUSBANDRY	01	01	Mr. Abdul Aziz
	SOCIAL WELFARE	01	01	Mr. Abdul Aziz
	HEALTH:			
	ASHA - ANM	04	04	Mr. Abdul Aziz
	AYUSH DOCTOR			
	ALLOPATHIC DOCTOR			
	ANY OTHER DEPARTMENT			



DAY 2-ACTIVITIES

AGENDA NO. 1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No, if No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. No
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii. Do all the eligible individuals been provided the Golden Card? 90%
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? 100%
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3. Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Anganwadi functional or not? Yes
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? No

4. Child Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO Yes
- ii. How many Bal Sabhas were organized in the Gram Panchayat 03
- iii. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO Yes
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO Yes
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No Yes

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- iii. Does the Gram Panchayat has its building or not? Yes
- iv. Is the Gram Panchayat office functional or not? Yes
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6. Poverty free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
- ii. Have all the eligible households registered in PDS or not? Yes
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayatchar for holding meetings or not? Yes
- iv. Have all the eligible households been registered for Pension or not? Yes
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? No
- vi. Are all the eligible households getting benefits from IAY or not? Yes



8 Engendered Development in Village

- How many Mahila Sabhas were organized in the Gram Panchayat? 02
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- Number of women beneficiaries headed households covered under PDS system Not available
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana Not available
- Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes
- Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
- Whether child-friendly park with required facilities is available in GP (Yes/No) Yes
- Whether the GP has easy access to Godown for storage (Yes/No) Yes
- Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://kpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that Panchayat and review if Biodiversity Management Committee constituted for that Panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months of BMC available at <https://kpanchayat.in/b2v4.php>

COMMITTEE MEMBERS
PRESENT
BIODIVERSITY REGISTER PHOTOS
PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram Panchayat, discuss it in gram sabha and get it approved.
(GDP format available on <https://kpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Hirmayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
Golden Health Card under Ayushman Bharat	2271	2076	
Janani suraksha yojana	61	33	late bridge
OLD AGE pension	174	174	
Widow pension	37	37	
Disability pension	45	45	
Domicile certificate	2000	150	late of authorities
Kisan credit card	103	103	
PM Kisan sammanidhi	24	103	under verification



Land pass book	—	—	—
Registration of village vendors on GEM portal	14-	10.	—
Registration of village contractors on Jkenders portal	NIL	NIL-	—
Registration of village contractors on PWD portal	—	—	—
Incomplete buildings/projects	03 no	—	—

DAY 2 ACTIVITIES

AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Awareness drive programme*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *NIL*
- Whether reported to the Deputy Commissioner *NO*
- How many registered for rehabilitation under government programme *NIL*

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	22.	2022-23	22 Lakhs	Yes	Yes	NO
PMAY	08	2021-22	120,0000	Yes.	Yes.	—
IHL UNDER SBM-G	350	2021-22	4200,000	Yes	Yes	—
CSC UNDER SBMG	—	2022-23	—	—	—	—
AMRIT SAROVAR	01	2022-23	149,000	Yes	Yes	—

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 *877*
 Total attended *10*
 Proceedings: *—*
 (Pl insert pointers to be discussed there – refer paili proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings
 Total children in the village above the age of
 Total attended
 Proceedings:

(Pl insert pointers to be discussed there – refer paili proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

Sr. No.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUN-DAY MARKET)	-	-
	PMAY houses if any ready for inauguration	-NIL-	Yes - 08 no under const.
	Swachh gram projects- segregation sheds etc	NIL	-
	Amrit sarovars	01	Yes
	Sports kits	NIL 01	Yes
	Village cultural events	02	Yes
	JIM assets/projects	-	-
	Any other to be identified at district level	-	-

FOLLOW UP OF (B2V1, B2V2 & B2V3):
(Pre filled excel sheet to be taken from district level, and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Urgent need of PVC in the ER	NO	Not taken up.
2	Upgradation of electrification	YES	50%o
3	Magdimalzella of main links	NO	Not taken up.
4	Construction of Panchayat	NO	Not taken up.
5	Latrine Borewells road in village	NO	Not taken up.
6	Now creation of drive & Panchayat	NO	Not taken up.
7	Panchayat Borewells road in village	NO	Not taken up.
II.	Urgent Public Requirements/ Demands- B2V2		
1	Fencing of land of Panchayat	NO	Not taken up.
2	Portability of Panchayat	NO	Not taken up.
3	Construction of water storage tank	Not	Not taken up.
4	Bridge near lane of Panchayat	Not	Not taken up.
5	Now water supply to Panchayat	NO	Not taken up.
6	Upgradation of Panchayat	NO	Not taken up.
7	Widening of lane near Panchayat	NO	Not taken up.
III.	Major Problems - B2V1		
1	Now availability of Health	NO	Not taken up.
2	Deaths of Panchayat in Panchayat	NO	Not taken up.
3	Now electricity Panchayat	NO	Not taken up.



4	Non availability of food grains	Yes	80%
5	Animal Husbandry/stock husbandry	no	not taken up

IV. Major Problems- B2V2

1	Poor LTH/HT need visit of pso	yes so	80%
2	no health care facilities are suit	no	not taken up
3	BMS stand off needs visit of AEs	yes	80%
4			
5			

V. Major Problems- B2V3

1	None mentioned in		Because funds were
2	B2V1 and B2V2		not made available
3			
4			
5			

VI. Major Complaints- B2V1

1	Wages & de-let of Scheduled castes	no	not taken up
2	Special financial assistance for the opening	no	
3	aid and maintenance		not taken up

VII. Major Complaints- B2V2

1	Poor HT/HT lines/infrastructure of	no	not taken up
2	Pso need urgent improvement	no	not taken up
3	BMS stand off needs	yes	80%

VIII. Major Complaints- B2V3

1	B2V1, B2V2, B2V3	no	not taken up
2	and visit taken on the ground	no	not taken up
3	Major 2017-18	no	not taken up

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: R.D.D. Education
- LEAST RESPONSIVE DEPARTMENT: Panchayat Dept.

GENERAL ASSESSMENT OF THE VISTING OFFICER

I	Any major complaint brought to the notice of the Visting Officer	Focus on the functioning of the village
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far	Health, water, field
III	Overall assessment of the visit and suggestions: (The visting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	people are not satisfied with the government services on ground level
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	0.8
V	Certificate from Sarpanch that the visting officer has stayed in the panchayat for 2 days	

Learned that the visting officer remained in panchayat for 2 days along with the visting officer for 2 days and 31-10-2022 to 01-11-2022 respectively.

Signature of Sarpanch

Name: Sarpanch

Signature of the Visting Officer

Name: Visting Officer

Signature of the Visting Officer

NOTES

During my two days visit bet 31-X-2022 to 01-11-22

As visiting officer panchayat Halga Hayatpore I sum up my all observations as the panchayat Halga Hayatpore was comprising of three revenue villages Hayatpore, Thandose and Mugmishereafter I found most of the people of panchayat

are engaged into farming, a lonely village growing vegetables for commercial purposes needs boost, machinery, hybrid seeds guidance from agricultural experts, so that village can become model village in agriculture sector.

o Revenue village Thandose need replacement of water supply so that the people will not suffer more as the old water supply of this village stands vanished and there is shortage of water.

o Playground is not available in panchayat Halga, youth suffer greatly, about 100 kents of grassland at different places is available action needs to be taken for its use as playfield on priority basis.

o A health centre needs to be made available for general public a great demand of general mass of panchayat Halga.

o A "PHE pump" left water scheme Bibe Hayatpore needs hotline in order to supply "24x7" water supply for inhabitants of panchayat Halga.

o More attention need to be given for the cleanliness of areas through various seminars at local level and awareness program.

o overall performance of all the depths found satisfactory & are all co-operative & sympathetic to poor & needy people.