



75  
Azadi Ka  
Amrit Mahotsav

Narula.



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



A) **Details of Reporting Officer:**

Name: Naresh Singh.

Designation: Lecturer

Department/ place of posting: Education Govt. Hr. Sec School Udhari

Mobile No: 9419268074, 7006161443

Email ID: Nareshbinder1@gmail.com

Home District: Rajouri

Dates of visit: 01.11.2022

B) **Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Narla

Local Government Directory(LGD) code of the Panchayat: JK12004023.

Name of CD Block: Kharas

Name of Tehsil: Kharas

Name of District: Rajouri

C) **Panchayat Profile:**

No. of revenue villages in the Panchayat: 02

No. of hamlets in the Panchayat: 09

No. of households in the Panchayat: 772

Population (approx) of the Panchayat: 5099





**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Dept of PDD	Mohd Ashraf	Daily Worker / Line man.
Rural Dev.	Mohd Nawas	GRS
Rural Dev.	Ankush Sharma	VCLW
Education	Mohd Shakoor	Teacher
Health	UBAID SADIQ	MDHAN
Social Welfare	Sadiqa Devi	AWW
Drinking Water	Sain Mohd	Daily Worker / Line man.
REVENUE	Abid Hussain	patrognr
Rural DEV	AJAZ AHMED	Technical Assistant.

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. ~~Govt~~ building/private ✓
  - b. ~~New~~/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School- ✓
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
  - a. (govt/private) ✓
  - b. Total children enrolled
15. Amrit Sarovars – details, location, condition Nil
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) Nil
18. Places of tourism importance – names, little details on historical/cultural importance Nil
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), Nil
22. List of Incomplete Buildings- names, year of construction Nil
23. List of Underutilized Buildings- names





75th Anniversary  
Azadi Ka Amrit Mahotsav

## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Dir need of khidmat centre at Narla as this is remote and far flung area
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Dir need.
Incomplete buildings/projects	Verify whether identification and redistribution done	No
PDS	Visit, evaluate, online status	Need
PHC	Visit- evaluate, status of staff, equipment and quality	Dir Need and only Sub centre at Narla
Youth clubs	Meet, interact, seek suggestions	- Yes, Engage in sports activities
SHG	Meet, identify problems, seek suggestions	- Yes, Engage in sports activities
PMAY	Inspect, Inaugurate	- Yes -
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Shortage of staff and need to fulfill vacancy on priority
Swachh SBM	Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Dir Need of Play ground Sports kits not distributed
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Good - Need to protect planted plants
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Held
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Max. Participated
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	No (Jal Jeevan Mission) Gravity Scheme

Verified



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : NIL.  
Details of the bank sanctioning it :  
Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings - yes -

Meeting held.

### DAY 2

- a. No of Individual Compost Pits constructed NIL
- b. No of Individual Soak Pits constructed ya.
- V. No. of Biodiversity management committee meetings held: - yes -
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level: Nil
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 <del>01</del> 01 01 01	01 A vacant vacant filled	Ajazz Durashi — — AJAZ Ahmed.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	09	35 filled 54 vacant	— —
	JAL JEEVAN:		JE 1/2 Supervisor 13 NOS.	Arun Sharma Soba Ram (Need based)
	PDD: LINEMAN JE ANY OTHER		1/2 JE Daily wages	Mohd Akram Mohd Ashraf
	FOOD & CIVIL SUPPLIES		1 Dealer 2) Dealer	Jag Mohan Singh Parveen Bivsi
	AGRICULTURE & ANIMAL HUSBANDRY		1 EO A	Deepak Singh
	SOCIAL WELFARE		07 07	Workers Helpers
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	01 02 — —	01 01 — —	Shakuntla Devi Ubaid Sadiq
	ANY OTHER DEPARTMENT Revenue	1	01 NT	Forest Guard. Joginder Kumar Patwari Abid Hussain Mughal Patwari Mohd Javaidh.





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Nil

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Nil
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not?
- vi) Are all the toilets in the schools/Aanganwadi functional or not?
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Nil



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- v. Do all the Schools/Anganwadi centers have a toilet facility or not?
- vi. Are all the toilets in the schools/Aanganwadi functional or not?
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ☒
- How many Bal Sabha's were organized in the Gram Panchayat----- Conducted
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ☒
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ☒
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ☒

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes carried out

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ☒
- Have all the eligible households registered in PDS or not? ☒
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Maximum
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? ☒
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? ☒
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes



## 8 Engendered Development in Village

- 03
- i) How many Mahila Sabha's were organized in the Gram Panchayat-----
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv) Number of women beneficiaries headed households covered under PDS system..... Yes.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... Yes.....
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Yes.....
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

- Bambal (Narla)  
Walnut plantation

- yes -

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	4000 - "	2000 - "	finger print mismatch.
Janani suraksha yojana	64	01	Remote & far from Area.
OLD AGE pension	99	85	finger print
Widow pension	30	30	not scanned
Disability pension	10	10	finger print not scanned
Domicile certificate	700	650	Due to old age finger print not matched/scanned
Kisan credit card	230	02	Not own membership/Employee.
PM kisan sammannidhi	230	230	N/A.





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Land pass book	31704230	31704230=555	NIC
Registration of village vendors on GEM portal	02	02	Nik
Registration of village contractors on jktenders portal	20	11	Git Nik
Registration of village contractors on PWD portal	09	05	Git Nik
Incomplete buildings/projects			

## DAY 2 ACTIVITIES

### AGENDA 6

### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Yes Ashman Garden, Jan Dhyani, Land pass Book, Self Employment Drive, Online service, pami samiti, Drug/Alcohol market, Narkis market.*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *Nik.*
- Whether reported to the Deputy Commissioner *Nik.*
- How many registered for rehabilitation under government programme *Nik.*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	L1 Der Play Ground at H S Majra	2021-22	1.00	Yes	Yes	Nil
PMAY	JK/10/405	2021-22	1.40	Yes	Yes	Nil
IHHL UNDER SBM-G	15 No's	2021-22	1.00	Yes	Yes	Nil
CSC UNDER SBMG	Nil	Nil	Nil	Nil	Nil	Nil
AMRIT SAROVARS	Nil	Nil	Nil	Nil	Nil	Nil

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 1695 No's

Total attended 65

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 991

Total attended 100 No's

Proceedings: —

(Pl insert pointers to be discussed there – refer palli proceedings)



# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	NIL	NIL
	PMAY houses if any ready for inauguration	JK10 93216 mod market	YU.
	Swachh gram projects- segregation sheds etc	✓ under process.	NIL
	Amrit sarovars	NIL	NIL
	Sports kits	NIL	NIL
	Village cultural events	organised.	YU.
	JJM assets/projects	NIL	NIL
	Any other to be identified at district level	-	-

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



# **FOLLOW UP OF (B2V1, B2V2 & B2V3):** (Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Road problem / bridge / Education problem	Still Same	
2	Branch of Bank	Still Same	
3	Shortage of Staff	Still Same	
4	PHC Sub Centre.	Still Same	
5	Education Zone.	Still Same	
6	PHC Schemes for water	Still Same	
7	Does power of Pandit m. a. 1-12.	Still Same	
II. Urgent Public Requirements/ Demands- B2V2			
1	Dira need of road Connectivity.	Still Same	
2	Acute shortage of Teaching Staff in Bad School.	Still Same.	
3	Dira need of P.H.C. of PVT WORKS	Still Same	
4	Dira need of PIPES (PHE DEPT)	Still Same	
5	Dira need of Community Hall of PVT WORKS	Still Same	
6	Dira need of JAK Bank Branch.	Still Same	
7	Dira need of Gramshir Dhaba etc.	Still Same.	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Shortage of staff. (multiple department involved)	Still Same	
2			
3			



4

5

## IV. Major Problems- B2V2

1 Road Construction.

NO -

2

3

4

5

## V. Major Problems- B2V3

1 Health &amp; Safety upgradation near PHE. NO

2 Demand of Ambulance. NO

3 Demand of Jsk Bank / Jsk Bank. NO

4 Crime Chowki. NO

5 Demand of Electric poles &amp; No's - YES -

## VI. Major Complaints- B2V1

1 Shortage of staff multiple department NO -

2 Still Same

3

## VII. Major Complaints- B2V2

1 Poo Deptt issued illegal electric bills - NO -

2 Poo Deptt has not paid labour

3 payment to the labour All Deptt. NO -

## VIII. Major Complaints- B2V3

1 Shortage of staff in All Department. Still

2 Same

3



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: Rural Development Department (RDD)
- LEAST RESPONSIVE DEPARTMENT: (Health and Education)  
(Shortage of Staff)

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Roof Road Quality work, Danga, Pulli including Black Topping</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Crime, Chokki, Bank branch, PHC + Ambulance</i>
III	Overall assessment of the visit and suggestions: <i>Staff deficiency, Proper monitoring</i> (The visiting officer to ensure that the overall assessment is recorded in details along with concrete sugges- <i>done need</i> tions) <i>Road Connectivity, Education and health - Staff</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <div style="display: flex; justify-content: space-between;"> <div> 1. RDD = 10  2. Revenue = 07  3. PHE = 08 </div> <div> RDD = 08  Edu. = 03  Social Welfare = 02 </div> <div> PWD/ DMGSY = 05 </div> </div>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

- PHC building requirement
- Const. of road from Narla P.H. Ghar to E Kari Gulli via Paddar ref. D.O. Letter MP. Sugat Kishore Sharma N MPLS / JK / 02 / 022 / 2022 / 5069 dated 09.07.22.

PARVEEN AKHTER  
SARPANCH  
Panchayat Halqa Narla  
Signature of Sarpanch  
Name PARVEEN AKHTER

*N Singh*  
Signature of the Visiting Officer  
Name NARESH SINGH