

A) Details of Reporting Officer:

Name: K.K. Chopra

Designation: Assistant Executive engineer

Department/ place of posting: PHE Mech. Division Kathua

Mobile No: 700 6902338

Email ID: kamalchopra1800@gmail.com

Home District: Rajouri

Dates of visit: 30th + 31st of October 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Bhatode

Local Government Directory(LGD) code of the Panchayat: 02

Name of CD Block: Duggain

Name of Tehsil: Lohai Malhar

Name of District: Kathua

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 09

No. of households in the Panchayat: 472

Population (approx) of the Panchayat: 3355



Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
PHE	Rakeep Singh	Linemen CP worker (6006462253)
Forest Dept.	Omkar Singh	Forest Guard, 7006679865
Medical (Health)	Dr. Manika Sharma	Pharmacist
Education	Chaim Singh	Teacher 7006682603
Sukam Singh (PDD)	PDD Suresh Singh	Linemen 7006495745
PMGSY	Sahil Singh Sambyal	TEE
Sheep Husbandry	Prayon Singh	ACM 9906389767
Animal Husbandry	Rahul Gupta	SVP 9419137076
PWD	Paulan Kumar	Labours 9596927463
Health Dept.	Bhakti Devi	EMPHN 7889565226
Social welfare	Resta Devi	AWW 9906094226
Agriculture	Sameen Sethi	JAEO 9906383126

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt Building/private
 - b. New/need repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N)
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N)
15. Anganwadi Centre (Y/N)
 - a. (govt/private)
 - b. Total children enrolled - 18
16. Amrit Sarovars - details, location, condition NO ✓
17. Government offices- details, whether functional or not
18. Ration shop (Y/N)
19. Places of tourism importance - names, little details on historical/cultural importance Nil
20. Village heritage sites/ treks- names, little details on historical/cultural importance Nil
21. VLW Office (Y/N)
22. Primary Healthcare Centre (Y/N)
23. List of Incomplete Buildings- names, year of construction - PHC
24. List of Underutilized Buildings- names Nil

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMBIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NOT EXISTING
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NOT EXISTING
Incomplete buildings/projects	Verify whether identification and redistribution done	PHC - The contractor was called and directed to complete the work immediately
PDS	Visit, evaluate, online status	NOT EXISTING
PHC	Visit- evaluate, status of staff, equipment and quality	Satisfactory
Youth clubs	Meet, interact, seek suggestions	NOT EXISTING
SHG	Meet, identify problems, seek suggestions	NOT EXISTING
PMAY	Inspect, Inaugurate	Satisfactory
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Satisfactory
Swachh SBM	Evaluate	Satisfactory
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Kabaddi match was organised
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Satisfactory
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Held in H. School play ground
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Satisfactory
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Satisfactory

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned:
Details of the bank sanctioning it:
Total amount involved:

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed
- b. No of Individual Soak Pits constructed
- V. No. of Biodiversity management committee meetings held:
- VI. Is the name of Sarpanch displayed on citizen information board of all BD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level:
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

DEPARTMENT WISE STAFF	NUMBERS		NAMES
	SANCTIONED	ACTUAL	
Rural development department: BDO JE GRS TA	1 1 1 1	1 nil 1 1	Romesh Choudhary Vasun Gupta. Raman Sharma.
SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	49 1	29 1	Ashok Kumar.
JAL JEEVAN:	6	6	Vaibhav Singh, Badi Raj, Hans Raj, Rakesh Kumar, Sudesh Singh, Mohd. Rafiq.
PDD: LINEMAN JE ANY OTHER	1	1	Mullesh Raj
FOOD & CIVIL SUPPLIES	1	1	Mohd Sadeek.
AGRICULTURE & ANIMAL HUSBANDRY/ Sheep Husbandry	Ag(1) SH (3)	1 2	Sameer Sethi Shirmanden Gupta, Dhansingh
SOCIAL WELFARE	1	1	Reeta Devi
HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR Pharmacist	2 2 1 1	2 1 1 1	Sushmita Devi, Preeti Devi Bhakti Devi Mohd. Aslam. Manika Sharma
ANY OTHER DEPARTMENT	—	—	—

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Nil
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof _____
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No ☒
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? No
- ii) Do all the eligible individuals been provided the Golden Card? No
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? No
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat? one
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO ✓

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? ✓
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? - No
- Does the Gram Panchayat has its building or not? - Yes
- Is the Gram Panchayat office functional or not? - Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? - No.
- Is Social Audit of earlier Schemes/Programs carried out or not? - Yes

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? - Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? - Yes
- Have all the eligible households been registered for Pension or not? - Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? - No
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? -
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? - No

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? - Yes
- Is Gram Panchayat Office Disabled Friendly or not? - Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? - No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? - No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? - Yes
- Are all the eligible households getting benefits from IAY or not? - Yes.



8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat one
 - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
 - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
 - Number of women beneficiaries headed households covered under PDS system 55
 - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 14
- ## 9 Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes
 - Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
 - Whether child-friendly park with required facilities is available in GP (Yes/No) Yes
 - Whether the GP has easy access to Godown for storage (Yes/No) Yes
 - Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3855	1888	1438 (Compisgotyan)
Janani suraksha yojana	39	8	31 (Home delivery)
OLD AGE pension	Record not made available	✓	—
Widow pension	— do —	—	—
Disability pension	— do —	—	—
Domicile certificate	No. use representative of Rev. Deptt	—	—
Kisan credit card	351	299	52 (Beneficiary not interested)
PM kisan sammannidhi	282	282	Nil



Land pass book	No record available		
Registration of village vendors on GEM portal	472	2	not interested
Registration of village contractors on jktenders portal	472	3	—
Registration of village contractors on PWD portal	472	Nil	—
Incomplete buildings/projects	1	—	—

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal
- How many drug addicts in the village — Nil
- Whether reported to the Deputy Commissioner — N.A
- How many registered for rehabilitation under government programme N.A

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	26	2022-23	25 LAC	N-A	NA	NA
PMAY	222	2021-22	13,000	YES	YES	—
IHL UNDER SBM-G	472	2020-21	1200/unit	YES	YES	—
CSC UNDER SBMG	2	2017-18	180,000	YES	YES	—
AMRIT SAROVAR	Nil	Nil	Nil	Nil	Nil	Nil

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 — 855
 Total attended — 17
 Proceedings:
 (Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings
 Total children in the village above the age of
 Total attended
 Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Nil	Nil
	PMAY houses if any ready for inauguration	N/A	N.A
	Swachh gram projects- segregation sheds etc	N/A	N.A
	Amrit sarovars	Nil	NA
	Sports kits	400	Yes
	Village cultural events	Song Competition, Cricket Team.	Yes
	JJM assets/projects	4	To be presented
	Any other to be identified at district level		—

FOLLOW UP OF (B2V1, B2V2 & B2V3):
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1			
2			
3			
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1			
2			
3			
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1			
2			
3			



4			
5			
IV. Major Problems- B2V2			
1			
2			
3			
4			
5			
V. Major Problems- B2V3			
1			
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1			
2			
3			
VII. Major Complaints- B2V2			
1			
2			
3			
VIII. Major Complaints- B2V3			
1			
2			
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name 

Signature of the Visiting Officer

Name..... 