



OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: ESD
2. LEAST RESPONSIVE DEPARTMENT: Spine and Bone, Health

GENERAL ASSESSMENT OF THE VISITING OFFICER

i.	Any major complaint brought by the name of the Visiting Officer
ii.	Major urgent public demands that have been referred to the Visiting Officer but have not been addressed so far
iii.	Overall impression of the visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in records along with comments/suggestions)
iv.	Overall rating of work functioning as given by the Visiting Officer (Scale of 1 to 10)
v.	Certificate from Government that the visiting officer has signed in the pamphlet for a stamp

Signature of the person

Name

Signature of the Visiting Officer

Name: PER VASUDEVAN

Sr. Lect. HES
Tarhal

Major Complaints

1. Misadministration of all the Rents in Pachayat lands
 2. Installation of Poles & wires
 3. Sub-Centre building not to be completed as soon as possible
 4. Deployment of doctors at sub-centre
 5. Road from Gundappa to Wages to be constructed
 6. Installation of Pans (4) and transformer
 7. I & C Department guarantee for even self-employment loans like PHEG which should not any guarantee
- MAJOR DEMANDS

1. Regularisation of colony line of members and arrangements. Moreover, members staff is without salary from Feb or months
2. Misadministration of all the Rents in Pachayat
3. urgent need of poles & wires
4. A.T. M to be set up in Pachayat lands
5. Doctors to be deployed at sub-centre


District Officer

Major Problems - 2017		
1. Overhaul water pipe lines	50 % Completed	
2. Overhaul roof of PSC	NO ACTION TAKEN	
Major Problems - 2017		
1. Black Capping of Road	50 % Completed	
2. Upg. of Electric Transformer	YES	
3. Repairing of Mason Concrete	YES	
Major Problems - 2017		
1. Widening & Upg. of All Link Road	NO ACTION TAKEN	
2. Completion of sub-center building	YES, Completed	
3. Fencing along Ganga Rehabilitation	None	
4. Upg. of Electric Transformer	YES	
5. Repair of Electric Pole & wires	50 % Done	
Major Problems - 2017		
1. Repainting of All Link Road	70 % Pending	
2. Overhaul roof of Poles & wires	40 % Done	
3. Poles & Transformer		
Major Problems - 2017		
1. Enclosure in L.D.A.	Non-operation of	NO ACTION TAKEN
2. Construction of Class Rooms		
3. For P. M. S. Bazarbajpur		NO ACTION TAKEN
Major Problems - 2017		
1. Widening & Upg. of Link Road	NO ACTION TAKEN	
2. Fencing along Ganga Rehabilitation	YES	
3. Repair of electric poles & transformer	50 % Done	

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(The third table sheet for the follow up district level and also to be downloaded from www.kjgandh.org.in)

Village		Village Name		Project	
I. Major Public Requirement - B2V1					
1	Road Problem	40%	Completed		
2	Drainage Problem	50%	Done		
3	Wheel Paving & Accommodation	During time accommodation pending			
4	Damaged water pipe lines	50%	work done		
5	Access of J.M.C	no action taken			
6	upg. of electric transformer	100%	upgradation done		
7	Regularisation of MANGEGA staff	no action taken			
II. Major Public Requirement - B2V2					
1	Black topped Road from Walled to Gundwara	50%	Done		
2	Repair of Health Care building at Walled	Completed			
3	Construction of Health Centre at Mangarh	no action	taken		
4	Water Distribution Plant at Mangarh	no action	taken		
5	Construction of bridge from Mangarh to Gundwara	no action	taken		
6	upgradation of transformer at Walled	upgraded			
7	Installation of new transformer at Mangarh	no action	taken		
VNO	Location	Upgradation	Completed		
III. Major Public Requirement - B2V1					
1	Road Connectivity	40%	widening & upgradation	major work	
2	Proce drainage system	30%	Completed		
3	Paving of wheel	During time	accommodation pending		

DAY 2 ACTIVITIES

AGENDA TO

INAUGURATIONS

Sl. No.	AGENDA ACTIVITIES	STATUS OF THE REQUESTED WORKS AS ON 15th OCTOBER 2024	REMARKS
	CELEBRATE VILLAGE DAY MARKET	Working with the help of Partner	Completed
	ROAD works & water supply for irrigation	Working and completed	Completed
	Small scale projects: Irrigation water line	Not constructed yet	
	Plant saplings	via Angad Lakshmi Work in Panchayat	
	Water log	not available as per gate	
	Village cultural events	Organized	Completed
	Small scale projects	Try project and to get started	
	Any others to be identified at district level		



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of all the 5 wards each under following structure:

WARD NAME	WARD NUMBER	WARD AREA	WARD POPULATION	WARD LITERACY RATE	WARD GROSS DOMESTIC PRODUCT	WARD INFRASTRUCTURE	WARD SOCIAL SERVICES
WARD 1	01	10000	2021-22	3.1% (40)	YES	Capital	Mr. J. K. Sharma
WARD 2	02	10000	2022-23	3.9% (40)	YES	—	—
WARD 3	03	10000	2023-24	3.6% (40)	YES	—	—
WARD 4	04	10000		2.1% (40)	YES	—	—
WARD 5	05	10000		2.1% (40)	YES	—	—
WARD 6	06	10000		2.1% (40)	YES	—	—
WARD 7	07	10000		2.1% (40)	YES	—	—
WARD 8	08	10000		2.1% (40)	YES	—	—
WARD 9	09	10000		2.1% (40)	YES	—	—
WARD 10	10	10000		2.1% (40)	YES	—	—

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

- Total women in the village above the age of 18
- Total attended
- Feedbacks
- If any problems were discussed there - note just points/issue

DAY 2 ACTIVITIES

AGENDA 9

BAAL SABHA

- Hold a ball sabha and record proceedings
- Total children in the village above the age of 6
- Total attended
- Feedbacks
- If any problems were discussed there - note just points/issue



Registration of village level health committee	237	60	Contained were only for Co-Registration of Events
Registration of village level health committee	05	05	
Registration of village level health committee			
Registration of village level health committee			
Registration of village level health committee			

DAY 2 ACTIVITIES

GENDA 6 ASHA MUST ABHIYAN

1. Whether gram Sabha resolution passed
2. Details of activities conducted
3. Whether all activities and G. resolution uploaded on Jeevanvyas.in portal
4. How many AWHs added in the village
5. Whether reported to the Deputy Commissioner
6. How many registered for rehabilitation under government programme

DAY 2 ACTIVITIES

AGENDA 4

Review which shall also plan and conduct participatory level convergence meeting of all departments and
prepare village development plan for village III, in conformity with Gram Panchayat. discuss it in gram
sabha and get it approved.
GDP format available on <http://www.nmbs.gov.in> (2/19/2011)

In addition GDP plan shall also include:

1. Tourist places which need to be developed

2. Specific product which needs to be developed

3. Duration - some days

4. Candidates for training under NREGS scheme identified

5. Training to be given

6. Training to be given under NREGS scheme identified

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status

NAME OF THE SCHEME	TOTAL BUDGET ESTIMATED BY THE VILLAGE	TOTAL BENEFICIARIES WHO WILL BE THE BENEFITARY OF THE SCHEME	REMARKS FOR PRIORITY
Water supply 2 and under supplying status	1093	1210	under Process
Water supply for people	2079.32 = 94 20.21 = 94 21.22 = 94 22.23 = 94	Benefiting all except 430 (one)	430 Paying Taxes due to govt. authority of Rungs
Water supply	145	145	No Priority
Water supply	02	02	—
Water supply	22	22	No Priority
Water supply	2173	2777	Rest get not apply
Water supply	300	300	No Priority
Water supply	200	200	No Priority



8. **Empowered Development in village**
9. How many Mahila Sabhas were organized in the Panchayat? 03
10. Whether SHG Federations have been provided space for meetings in the Panchayat Bhawan? Yes
11. Whether GPs have taken steps for increasing women's participation in Gram Sabha? Yes
12. Number of women beneficiaries benefited under IFS? 23
13. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matru Sah Vardana Yojna? 0
14. Self-sufficient infrastructure in the village
15. Whether GP has a Community Hall with access to electricity for common water supply? No
16. Whether the Disaster Management Plan is available at the GP Level? Yes/No
17. Whether child-friendly park with required facilities is available in GP? Yes/No
18. Whether the GP has easy access to Godown for storage? Yes/No
19. Whether street lights are provided in public places for ensuring safety? Yes/No

DAY 2 ACTIVITIES

GENDA NO.2

Involve village residents about mySachin portal (impcheryan) which includes information about all activities being run by Central Sulek UT govt across the country
 external link available from <https://govarchayoc.in/244.php>

DAY 2 ACTIVITIES

GENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months. Role of BDC available at <https://govarchayoc.in/244.php>

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



Child friendly village

1. Do all the children under the age of 6 years have access to the Anganwadi centers for pre-
schooling? Yes/No **Yes**
2. How many Bal Sabhas were organized in the Gram Panchayat? **02**
3. Whether the issues raised by Bal Sabhas are addressed during the Gram Sabha? **Yes/No**
4. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No **Yes**
5. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

Village with good governance

1. CSC located in the Gram Panchayat? Yes/No **Yes**
2. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? **Yes (But outside Pgt. Drawing)**
3. Does the Gram Panchayat has its building or not? **Yes**
4. Is the Gram Panchayat office functional or not? **Yes Functional**
5. Are the activities approved under the Village Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
6. Is Social Audit of various Schemes/Programs carried out or not? **Yes**

Poverty free and enhanced livelihood village

1. Has Gram Panchayat developed any criteria for the identification of the poor? **Yes/No** If yes specify **Yes**
2. Have all the eligible households registered in PDS or not? **Yes**
3. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **Yes**
4. Have all the eligible households been registered for Pension or not? **Yes**
5. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**
6. Has Job Cards been distributed to all the eligible individuals under MGNREGS? **Yes**
7. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

Socially secured village

1. Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
2. Is Gram Panchayat Office Disabled Friendly or not? **Yes, Friendly**
3. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **No**
4. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc. or not? **Yes**
5. Are all the eligible individuals are getting pensions like old age pension, widow pension, etc? **Yes**
6. Are all the eligible households getting benefits from IAY or not? **Yes**



DAY 1- ACTIVITIES

AGENDA 2: SELF EMPLOYMENT ACTIVITIES

Check self employment activities for PMK distribution and distribution letters for people selected under various social schemes (TSS, THE TARGET, PNC, HATAT)

Number of cases in different categories sanctioned:
Details of the bank sanctioning it:
Total amount involved:

DAY 1: ACTIVITIES

AGENDA 3:

In the evening, hold informal meetings with village citizens, PNCs employees, PWD employees, youth club and other citizens who are involved in college/university and have discussion on Gandhi Katha, Kaatha, Anti-Ashwini corruption free governance, doubling farmers income and record the proceedings

DAY 2

All of Individual Compost Pits constructed not constructed as on 9/10

No. of Individual Soak Pits constructed 155

No. of Biodiversity management committee meetings held 2 days

Utilization of Sarpanch's salary and other information to be disclosed from schemes No

Are Sarpanch or individuals involved in inauguration activities Yes/No

Whether subject function designed by the Sarpanch to the Panch Yes/No

Whether grievance redressal box installed Yes/No

No. of grievances received by Sarpanch/Panchayat level 02

No. of grievances disposed at Panchayat level 05

Whether the Sarpanch/Panchayat Secretary have digital signatures Yes/No

Whether all MGNREGS 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/No

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure

1. Panchayat Govt Infrastructure
 - a. Govt building/private
 - b. Surrounding roads
2. Furniture (Y/N) *2-4-99* *Replacement*
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet & SC part of Panchayat (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSE (Y/N)
11. Panchayatana (Y/N)
12. Village hall (Y/N)
13. Playground (Y/N)
14. School
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N)
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N)
15. Anganwadi Centre (Y/N)
 - a. Govt/private
 - b. Total children enrolled *22-5*
16. Amrit Sarovar - details, location, condition *no Amrit Sarovar site in Panchayat*
17. Government offices- details, whether functional or not
18. Ration shop (Y/N)
19. Places of tourism importance- names, little details on historical/cultural importance *no Tourism site*
20. Village heritage sites/trails- names, little details on historical/cultural importance *no such site*
21. V.W Office (Y/N)
22. Primary Healthcare Centre (Y/N) *only 1 HC Centre*
23. List of Incomplete Buildings- names, year of construction
24. List of Underutilized Buildings- names *no such building*

The second up for the Voting Officer stilling his/her two-year seat to the President, as I said, had to be said for the Voting Officer becoming a President to the UK.

Frontline Officers/Officials who were assigned to the Functional for the programme:

Department	Name	Designation
C.O.D.	MASUD AHMAD	V.C.W
R & B	M. HAKIM PATEY	WORKS SUPERVISOR
I.C.O.	MALIKA TALABAN	WORKER
LAB CHAULT	SHAWKAT AH SHEDIN	Assistant Line Man
AGRICULTURE	IRSHAD AH KHAN	
EDUCATION	FAWAZ AHMAD MIR	HEAD TEACHER
AGRICULTURE	ABDUL MUHAMMAD LONE	HEAD
P.O.	DAMIR AHMAD KHAN	INSPECTOR
ANIMAL HUSBANDRY	SHAWKAT AH MIR	VETERINARY PHARMACIST
REVENUE	MOHAMMAD AH REHMAN	PANORARI
HANDICRAFT	M. LARFI, MIR	J.CIT
FOOD & SUPPLY	AL. M. PADDAY	STOREKEEPER
FLORICULTURE	IRSHAD AH MALU	PAEDGNER
HEALTH	LAMA	M.L.H.P

Details of absent employees viz-a-viz list furnished by the DC office:

[illegible]

A) Details of Reporting Officer:

Name: PARNATI ANNAO ALLAT
 Designation: Sr Lecturer
 Department/ place of posting: Education/ H.S. School Tarhana (Kund)
 Mobile No: 996942311
 Email ID: hydrashorh203@gmail.com
 Home District: Rudgam
 Dates of Visit: 29-10-2022 to 29-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on ipanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: BABA KHAI PURA
 Local Government Directory (LGD) code of the Panchayat: 241830
 Name of CD Block: WAILOO
 Name of Tehsil: KUNBER
 Name of District: BARANULLA

Panchayat Profile:

No. of revenue villages in the Panchayat: 04
 No. of hamlets in the Panchayat: 04
 No. of households in the Panchayat: 374
 Population (approx) of the Panchayat: 2173

The PFI members, Sarpanch, Panch, etc. Chairpersons shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that:

GENERAL INSTRUCTIONS

The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

He is going to the village as planning officer, not for sanctioning any works or for making any commitments.

While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSSVT plan, under intimation to DCs and rest of the works to DCs for reflecting it under District/CSS plans.

His work shall be hard core planning and audit and is not a PR exercise.

Every Deputy Commissioner has to ensure that atleast one RSD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.

Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.panchayat.in portal, before they leave panchayat.

Focus of visit are youth, skills, self-employment, nasha muk, bhrashtachar muk, Rozgar yukt JSK, besides to carry forward the activities during Jan Abhiyan and saturate them.

In addition attention may be given to the following areas

Make full use of Centrally Sponsored Schemes

Saturation of individual beneficiary schemes

Self-employment schemes

Bank linked schemes, including departmental subsidy schemes

Empowerment and transparency through digital initiatives

Effectiveness of grass roots machinery -

- I. Patwar, VEW present and available
- II. Available funds utilized in public interest and as per Gram Sabha resolutions
- III. Fairness in governance
- IV. CSS/Individual beneficiary schemes etc
- V. Bhrashtachar Muk JSK
- VI. Bhai Muk JSK
- VII. Nasha Muk JSK

- [illegible]



Day 7

About the village

1. Appoint that all have the status of official sports are present.
2. Visit and interview by different stages about individual territory information.
3. Report the PTA members duties.
4. For the government organization of sports activity in play field, school, Non-formal and youth activity.
5. Conduct the registered details included in the school and.
6. Visit about 2 employees and get to get support about.
7. Impact activities (CSC) Centre and create Government schemes for 225 schemes and create CSC schemes like BEANS, Jan Shiksha, Anganwadi, Asha, etc.
8. Meeting officer and also plan and conduct protection level cover (once meeting of all department).
9. Check effectiveness of Central Government schemes.
10. Visit and inspect all government establishments including PSC, SSC, IPS, schools, etc.
11. Attempt to get a list of all the schools and wherever information found, first native to achieve all objectives.
12. Assess effectiveness of education campaign in the panchayat.
13. Ensure all employment activities for 12 years per panchayat.
14. Identify 20 potential candidates per panchayat for MGNREGS training along with the skills on which they want training.
15. Whenever possible, distribute employment letters for people selected under various government employment.
16. In the evening, hold normal meeting with senior citizens, give etc. process including retired employees, ex-servicemen, youth clubs and any citizens of the village who are involved in college/university.
17. Open discussion on Nisha Mukh Abhyas.

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	WTFB-2024	ACTION POINTS
07/11	Meeting with Deputy Commissioner and MHA, Noida	- Take print outs of 100A2 booklet of 2021, 100A2 and 100A3 from where it is available in - Also take print outs of the submitted work sheets of the previous phases (100A1, 100A2, 100A3) - Collect all the 100A2s issued during previous 3 phases from the office of Deputy Commissioner (Planning staff) - Take print outs of 2 booklets of 100A4 from where it is available in - Take print outs of 2 previously sent and ATNs from the Planning staff - Complete trainings in different components of 100A4 being organized by respective Deputy Commissioners - Collect list of all works started/ ongoing/ completed during the period and current financial year under the following heads: - Ph 1 work - Phased Plan - UP plan - MSMPSCA - Other schemes of other departments - Any other work - Plan of beneficiary lists: - MSMPSCA work plan document for the year 2022-23 - List of Phase 1 beneficiaries alongwith PHC Convergence - List of PHN beneficiaries - List of SHCs - List of agriculture scheme beneficiaries - List of beneficiaries for: - Various voluntary families to be distributed by the visiting officer - Any other activities identified by different departments



15TH OCT TO 1ST NOV, 2022



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022