



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioner to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Janabhiyan	All departments	Oct 15-26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemption to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the periods specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the periods specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAYWISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<p>a. Take print out of filled booklet of B2V1, B2V2 and B2V3 from www.jkpanchayat.in</p> <p>b. Also take print out of the summarized excel sheet of the previous phases from www.jkpanchayat.in</p> <p>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</p> <p>d. Take print of blank</p> <p>2 booklet of B2V4 from www.jkpanchayat.in. Take plans for 2 previous year</p> <p>sand ATRs from the planning deptt f.</p> <p>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</p> <p>g. Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:</p> <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work <p>h. Plans/beneficiary lists:</p> <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2022-23. • List of Awaas+ beneficiaries along with IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries <p>i. List of beneficiaries for:</p> <ul style="list-style-type: none"> • Various certificates/benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Day1

Reach the village

1. Ensure that all frontline workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in play field, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit at least 2 amrit sarovars and get its geo-tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital I&K
8. Visiting officers shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverables of Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training along with the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, government employees including retired employees, ex-servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Day2	Haveameetingwithall stakeholders-depttoofficials andpanchayatmembers	<ol style="list-style-type: none"> 1. Discussionontheandassesstheprogressofdifferentsschemesrelating tothelocalizedSDGsprioritizedforthatvillageaspertheresolution passedby thatGramPanchayat on21st April22,onNationalPanchayti RajDay. 2. Sensitizevillage residentsaboutmyScheme”portal(myscheme.in) whichincludesinformationaboutalltheschemesbeingrunbyCentral/State/UTgovtacrossthecountry 3. Hold meeting of theBiodiversityManagementCommitteetodeliberateonissuespertaining toconservation of biodiversityandsustainableutilizationof biologicalresources. 4. PrepareVillagedevelopmentplan,inconsultancywithGrampanchayat, discussitingramsabhaandgetitapproved. 5. Ensure saturationofsoilhealthcardandgoldenhealthcardunderGoldenHealthCardunderAyushmanBharat, 6. Ensuresaturation of OldAge PensionScheme 7. EnsureDomicileSaturation. 8. EnsureKCCSaturation 9. Ensure saturationoflandpassbooks 10. Ensurereregistrationofvillagevendorsneededforanyscheme,onGEM portal 11. Ensurepanchayatcontractors registration 12. EncouragePanchayatmembers forimportanceofplantationdrivein PanchayatunderHarGaonHariyali 13. Ensure paintingondigitalJ&Kinpanchayatghars 14. Ensure paintingonpanchayatactivitiesandCSSinpanchayatghars 15. Thevisiting officeshallchecknoof kindergarden andplayfields present inthepanchayat for kidsandstudents,iftheinfrastructure present inthesearegoodenough. 16. Holdmeeting withpanchayatmembers todiscussaboutcorruption menaceandstepsrequiredtomakeJ&Kcorruptionfree 17. Obtainacandidassessmentaboutperformanceofvariousdepts includingfairfeedbackaboutdiscrepanciesinfunctioning 18. Check thestatusof NashaMuktAbhiyanandreporting of drugaddictstoDeputyCommissioner. 19. IdentifyTouristDestinations,Circuits,ThemeTreks,IdentifyHomestays, providesupportfortourismactivities throughVillageCooperative 20. OrganizeTalentHuntatPanchayatLevel 21. Conductsocialauditofatleast5worksunderfollowingschemes: <ol style="list-style-type: none"> a. MGNREGA b.PMAY c. IHHLtoiletsandpayments d.CSCs e.AMRITSAROVARS 22. Holda mahilasabha anda balsabhaandrecordproceedingsintheformatgiven 23. InauguratevillagehaatunderJKSRLM 24. Checkifyouthclubsareformedinthepanchayatandwhatactivities theyareengagedin 25. Organizea villagelevelculturaleventtoengagepanchayatmembers 26. SensitizeGPaboutE-kitabkoshaninitiativeofJ&KGovtforempowering youthsthrough onlinedigital literacy
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GENERAL INSTRUCTIONS

1. The visiting officers shall refrain himself/herself from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as a planning officer, not for sanctioning any work or for making any commitments.
3. While preparing village development plan, he has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the work to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officers should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtacharmukt, Rozgariyukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas:
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes - including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc.
 - v. Brastachar Mukht J&K
 - vi. Bhai Mukht J&K
 - vii. Nasha Mukht J&K



9. The PRImembers (Sarpanchs,Panchs,BDCChairperson)shallbeattheforefrontofallactivities and givendueimportanceandtheapproach shouldbetostrengthenthemandmakethemfeelem-powered.He/sheshallensurethattheBDCchairpersonandSarpanch/Panch arepresent atthetime ofinaugurationandceremonies.
10. Visitingofficersshallnotleavethedistrictwithoutuploadingthereport,duly signedonthe**www.jkpanchayat.in**portal.EveryDeputyCommissionerhastoensurethat.

A) DetailsofReportingOfficer:

Name: **SONIKA ARORA**_____

Designation: **CHIEF ACCOUNTS OFFICER(DEPUTY DIRECTOR, CODES)**_____

Department/placeof posting: **Finance Department ,CODES SECTION**_____

MobileNo: **9797630058**_____

EmailID:**sonikaaroramahajan@yahoo.in**_____

HomeDistrict: **JAMMU**_____

Datesof visit: **31-10-2022 to 01-11-2022**_____

B) LocationaldetailsofPanchayat:(tobepre-filled,informationtobetakenfromtheprevious phasesbooklets/summarizedexclsheetuploadedonjkpanchayat.in/b2v4.php)(tobevali- datedbythevisitingofficerandmissingdetailstobefilled)

NameofthePanchayat: **CHAK DULMA**_____

LocalGovernmentDirectory(LGD)codeof thePanchayat: **239762**_____

Nameof CDBlock: **RAJPURA**_____

NameofTehsil: **RAJPURA**_____

Nameof District: **SAMBA**_____

C) PanchayatProfile:

No.ofrevenuevillagesinthePanchayat:df **11**_____

No.ofhamletsinthePanchayat: **0**_____

No.ofhouseholdsinthePanchayat: **795**_____

Population(approx)of thePanchayat: **3492**_____

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Department	Name	Designation
RDD	Sh. Raj Kumar	MPW
Revenue	Sh. Nitin Dubey	Patwari
Revenue	Sh. Om Prakash	Patwari
Agriculture	Sh. Mani Ram	AEA Agriculture
J&K Bank	Sh. Sangram Singh	Manager
Sheep Husbandry	Sh. Swaen Singh	Jr. Assistant
SWD	Sh. Sarwan Kumar	Distt. Social Welfare Officer
PWD	Sh. Manish Kumar	Daily wager
Animal Husbandry	Dr. Sonali Choudhary	VAS
Industries	Sh. Vishal Sharma	Block Investigator DIC Samba
Health	Ms. Seema	FMPHW
Education	Sh. Pawan Kumar	Master
PDD	Sh. Bhagwan Dass	JPDCL Lineman
SWD		Various ASHA Workers

[illegible]

DAY1-ACTIVITIES

AGENDA1:PANCHAYATASSETREGISTER

Infrastructure:

1. PanchayatGharInfrastructure
 - a. Govtbuiding/private
Govt.Building
 - b. New/needingrepairs
Need Repairing
2. Furniture(Y/N) **Yes**
3. Computer/printer(Y/N) **Yes**
4. Internet(Y/N) **Yes but not functional**
5. Telephone(Y/N) **No**
6. Toilet(CSC/partofpanchayatghar)(Y/N) **Yes**
7. Water(Y/N) **Yes**
8. Electricity(Y/N) **Yes**
9. Bankbranch(Y/N) **No**
10. CSC(Y/N) **Yes**
11. Patwarkhana(Y/N) **Yes**
12. Villagehaat(Y/N) **No**
13. Playground(Y/N) **Yes (Needs proper maintainance)**
14. School-
 - a. Kindergarten(Y/N) **No**
 - b.Primary(Y/N) **Yes**
 - c. Secondary(Y/N) **No**
 - d. College (Y/N) **No**
 - e.University(Y/N) **No**
15. AnganwadiCentre(Y/N) **Yes**
 - a. (govt/private) **Govt.**
 - b.Totalchildrenenrolled **325**
15. AmritSarovars–details,location,condition **At Malani , needs proper maintenance and renovation.**
16. Governmentoffices–details,whetherfunctionalornot,: **1) Schools , 2) MAC 3) Veterinary Clinic, 4) Aganwadi Centres, 5) Patwar Khana, 6) Panchayat Khana (All are functional)**
17. Rationshop(Y/N) **Yes**
18. Placesoftourismimportance–names,littledetailsonhistorical/culturalimportance
19. Villageheritagesites/treks-names,littledetailson historical/culturalimportance
20. VLWOffice (Y/N) **Yes**
21. PrimaryHealthcareCentre(Y/N), **No**
22. ListofIncompleteBuildings-names,yearofconstruction **MAC Sadwal, 2018-19**



23. ListofUnderutilizedBuildings-names : **Primary School Muthi Charu & Chan Pratian**

DAY1-ACTIVITIES

AGENDA2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRITSAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create/Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	4 Functional but Internet Connectivity is very poor.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No. The resident of the panchayat are demanding for opening J&K Bank ATM.
Incomplete buildings/projects	Verify whether identification and redistribution done	MAC Sadwal,
PDS	Visit, evaluate, online status	At Sadwal & Malani both online
PHC	Visit-evaluate, status of staff, equipment and quality	No PHC but MAC for providing First Aid Facility only.
Youth clubs	Meet, interact, seek suggestions	Yes.
SHG	Meet, identify problems, seek suggestions	125 in number, needs space for meeting.
PMAY	Inspect, Inaugurate	4 inspected.
My school, my pride progress; schools-water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited. Basic facilities are available. But rationalization of Teacher Student is required.
Swachh SBM	Evaluate	Good.
Panchayat playground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Carrom Board & Chess kit was distributed.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes.
Village cultural event Dangaal/Haat/Mela	Participate in; ensure that it is held	Cultural Programme & Bollyball match by students.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Displayed.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	water Supply is mostly there through ground water. Electricity supply is also there.,

DAY1-ACTIVITIES

AGENDA3:SATURATEJANBHIYAN

DELIVERABLESANDRECORDDEFICIENCIESIFANY(INSERTDELI VERABLESLISTHEREASPERGADFORMAT

- 1) Golden cards 3091 out of 3492 has been issued. Within One month leftover will also be issued to all the eligible beneficiaries.
- 2) Adhar cards to all beneficiaries have issued.
- 3) Residents of the Panchayat Halqae have been made aware of the various online services launched by the Government like Jan Bhagidhari, Apni Zameen Apni Nigrani, BEAMS , e-unnat etc.
- 4) All the land records are digitized . The work of generation of the land pass books will be completed with in 15 -30 days.
- 5) 16 persons have been identified for self employment scheme.
- 6) Meetings of Pani Simit, Youth Club Meeting and Old age club have been conducted. The Sarpanch has assured that regular meetings will be conducted to redress the issues , If any.
- 7) Gram Panchayat has been asked to implement clean and green village plans(Opening of Composite pits, Soakage pits, proper drainage system , plantation of plants etc in time bound manner.
- 8) Amrit srovar has been visited and required proper maintenance..
- 9) An open discussion on Nash Mukht Bahart has been done with School Students & youth of the panchayat .
- 10) Pledge has been administered on Brashtachar Mukht and Nash Mukht Bahart to the residents of panchayat.
- 11) Land has been identified for construction/ development of Children Park at village Chak Bhagta and Play field at Village Chak Dulma.
- 12) Youth club is active in panchayat. An open discussion has been done with the youth of the panchayat. Following requestes have been made by the Youth club :
 - a) Conduct of various Inter District, Inter Block, Inter panchayats etc. sports activities ..
 - b) opening of coaching centers in the panchayat halqa for preparation of various competitive examinations.

- c) Restoration of proper Internet service in the panchayat halqa.
- d) Opening of Library.
- e) Opening of knitting/stitching centre for young girls

13) Office of Patwari & VLWs are opened and are with name & plan.



DAY1-ACTIVITIES

AGENDA4:

SELFEMPLOYMENTACTIVITIES

EnsureSelf-employmentactivities

for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned:

16 Detail of the banks sanctioning it: J&K

Bank

Total amount involved: Appox. 35.00 lakh.

DAY1ACTIVITIES

AGENDA5

In the evening, hold informal meetings with senior citizens, govt employees, retired employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY2

a. No of Individual Compost Pits constructed

2

b. No of Individual Soak Pits constructed

9

V. No. of Biodiversity management committee meetings held: **Yes**

VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No **Yes**

VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No **Yes**

VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No **Yes**

IX. Whether grievance redressal box is installed: Yes/No **Yes**

X.

No of grievances received pertaining to Panchayat level:

120

XI.

No of grievances disposed of at Panchayat level: **100**

XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No **Yes**

XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No **Yes**

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SRNO.	DEPARTMENTWISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO J E	1, 1 (GRS), 1 (JE) & 1 (TA)	1 (BDO) & 1 (GRS)	Ms. Shivani Deonia Mr. Raj Kumar
	SCHOOL EDUCATION: TEACHER HEAD	19 (teacher), 01 (head Master & 04 (others)	10 (teachers), 01 Head Master	
	JAL JEEVAN:			
	P D D :	01 (JE) & 01 (Lineman)	01 (JE) & 01 (Lineman)	Sh. Samsher Singh & Sh. Bhagwan Dass
	FOOD & CIVIL SUPPLIES			
	AGRICULTURE & ANIMAL HUSBANDRY	01 (Veterinary Assistant Surgeon) AHD) & 01 (AEA) of Agriculture Department	01 (Veterinary Assistant Surgeon) AHD) & 01 (Dr. Sonali Choudary (VAS) & Sh. Mani Ram (AEA)
	SOCIAL WELFARE	Anganwari Workers & Anganwari Helpers	12	
	H E A L T	4	4	Subash Singh (Pharmist), Seema Devi (FMPHW), Sanskriti Sharma (MLHP) & Reetesh Singh (MMPFW)
	ANY OTHER DEPARTMENT			

DAY2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: **2 Compost Pit & 09 Sakage Pit are there**

ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas **38 Solar lights and 4 biogas plants are there.**

iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof **Yes**

iv. Has the Climate Resilience Plan been developed for the GP? Yes/No **No**

v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **38 Solar lights and 4 biogas plants are in use, Ban on single use plastic., Plantation drive, Construction of Amrit Srover, Eco friendly measures (Construction of Composit poits, Soakage pits etc) are being taken. Gram Panchayat has assured to take more steps**

vi. Whether school has started segregating waste **No**

vii. Whether school has their own compost/soakage pits for solid/liquid waste management **Soakage pit in Primary school of Sadwal already exist, Geo tagging for Soakage Kit for PS Malani & PS Chak Sadda has been done and are in current year plan.**

2 Healthy village

i) Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**

ii) Do all the eligible individuals been provided the Golden Card? **90% Golden cards has been issued and rest will also be issued to all eligible beneficiaries with in one month times..**

iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes**

iv) Are all the eligible individuals been vaccinated against COVID-19? **Yes**

v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **Yes**

vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes**

3 Watersufficient village

i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **No**

- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **No**
- iii) Do all the IHHs in the Gram Panchayat have toilets? **No**
- iv) Are all the IHHs toilets functional or not? **Yes**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? **Yes**
- vi) Are all the toilets in the schools/Aanganwadi functional or not? **Yes**
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? **No**

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO **No**
- ii) How many Bal Sabha's were organized in the Gram Panchayat--- **4 times**-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- iv) Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance? Yes/NO. **No**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **No**

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **Yes**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? **Yes**
- iii) Does the Gram Panchayat has its building or not? **Yes**
- iv) Is the Gram Panchayat office functional or not? **Yes**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **No**
- ii) Have all the eligible households registered in PDS or not? **Yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? **Yes**
- iv) Have all the eligible households been registered for Pension or not? **Yes**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **No**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **Yes**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **No**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **No**
- v) Are all the eligible individuals getting pensions, like old age pension, widow pension, etc? **Yes**
- vi) Are all the eligible households getting benefits from IAY or not? **Yes**

8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat-- **02**-----
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) **Yes**
- Whether GP has taken steps for increasing women's participation in Gram Sabha (Yes/No) **Yes**
- Number of women beneficiaries headed households covered under PDS **Yes**
system.....**40**.....
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....**26**.....

9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... **Without Water Supply**
- Whether the Disaster management plan is available at the GP level (Yes/No) **No**
- Whether child-friendly park with required facilities is available in GP (Yes/No) **No**
- Whether the GP has easy access to Godown for storage (Yes/No) **No**
- Whether street lights are provided in public places for ensuring safety (Yes/No) **Yes (Solar Lights)**

DAY 2 ACTIVITIES

AGENDA NO. 2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/State/UT govt across the country **Made aware of the portal.**
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO. 3

Hold meeting of the Biodiversity Management Committee to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT All

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS-DATES, MINUTES PHOTOS

DAY2ACTIVITIES

AGENDA4

Visiting officers shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discussing it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plans shall also include:

- ☐ Tourist places which need to be developed **Dev Sathan at Sadwal**
- ☐ Specific product which need to be developed
- ☐ Tourism-homestays
- ☐ 20 candidates for training under Himayat scheme along with trade in which training is to be given **One candidate was imparted training for providing Digital Seva Services to the residents of panchayat.**

DAY2ACTIVITIES

AGENDA5

Ensures saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFIT OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3492	3091	Under process(will be saturated with one month time.
Janani Suraksha Yojana	28	24	Lack of documents.
OLD AGE Pension	84	84	100% Saturation
Widow Pension	26	26	100% Saturation
Disability Pension	69	69	100% Saturation
Domicile Certificate	3492	3240	Lack of documents
Kisan Credit Card	889	394	Under process

PMkisansammannidhi	398	398	100% Saturation
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Landpassbook	1200	500 (Issued So far)	Under process(will be issued in one month
RegistrationofvillagevendersonGEMportal	Nil	Nil	Local Vendors are made aware of Gem Portal .
Registrationofvillagecontractorsonjktendersportal	9	9	100% Saturation
RegistrationofvillagecontractorsonPWDportal	7	7	100 % Saturation
Incompletebuildings/projects	2	2	Funds issue.

DAY2ACTIVITIES

AGENDA6

NASHAMUKTABHIYAN

1. Whethergramsabharesolutionpassed **Yes**
2. Detailsofactivities conducted **Debate, Open discussion, Administration of pledge**
3. Whetherallactivities andGSresolutionuploadedonjkpanchayats.inportal **No**
4. Howmanydrugaddictsinthevillage **Not Confirmed**
5. WhetherreportedtotheDeputyCommissioner **No**
6. Howmanyregisteredforrehabilitationundergovernmentprogramme **Nil**

DAY2ACTIVITIES

AGENDA7 SOCIALAUDIT

Conductsocialauditofatleast5workseachunderfollowingschemes: Detail enclosed

NAMEOF THE SCHEME	DETAILSOF THE WORKS	YEAROF WORK APPROVAL	AMOUNT APPROVED FOR THEWORK	WHETHER WORKEXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATINGTOT THAT WORK
MGNREGA	09	2020-22	16.966lacs	Under process	yes	
PMAY	04	2020-22	5.20 lacs	Under process	Yes	
IHHL UNDERSBM-G	04	2022-23	0.48 lacs	Completed	Yes	
CSCUNDER SBMG	05	2019-22	15.00 lacs	completed	yes	
AMRIT SAROVAR	01	2022-23	2.92 lacs	On going	Yes	

DAY2ACTIVITIES

AGENDA 8

MAHILA SABHA

Totalwomeninthevillageabovetheageof18 **500**

Totalattended **350**

Proceedings: **All the ladies present in the sabha are made aware of various scheme being launched by the govt. for welfare of women. They are made advised about cleanliness schemes, Health schemes. They are advised to actively participate in preservation of Nature and other basis amenities They are made aware of Medicinal plants, organic manure etc.**

Demand for separate Community Washroom for ladies in each ward has been raised.

They also demanded for opening of stitching centre in panchayat halqa.

(Plinsertpointerstobediscussedthere–referpalliproceedings)

DAY2ACTIVITIES

AGENDA9

BALSABHA

Holda balsabhaandrecordproceedings **Hold .**

Totalchildreninthevillageabovetheageof.....

Totalattended **300**

1) Proceedings: **Interacted with the children between age group 6 to 17**



years. An open discussion on Nash Mukht Bahart and Brashtachar Mukht has been done. Pledge has also been administered on Brashtachar Mukh and Nash Mukht Bahart to the children. Children are advised to actively participate in eco friendly activities. They are made aware of various schemes being launched by the Govt. for children. They are encouraged for active participation in preservation of nature, its importance. Etc.

- 2) The children have also demanded for construction and development of Children park and play field for which land has been identified.
- 3) Children have also demanded for opening of library.

(Plinsertpointerstobediscussedthere–referpalliproceedings)

DAY2ACTIVITIES

AGENDA10

INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUSOF THEASSET/ACTIVITIES(NUMBER,OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGEHAATunderJKSRLM (SUNDAYMARKET)		
	PMAYhousesifanyreadyforinauguration	Nil	
	Swachhgramprojects-segregation shedsetc	Nil	
	Amritsarovars	One	Yes
	Sportskits	Distributed among Senoir Citizens, Youth.	
	Villageculturalevents	Various activities were organized. Sports activities, Cultural programme, stalls by various departments. Debate etc.	
	JJMassets/projects	Tube well under process	
	Anyothertobeidentifiedatdistrict level		

FOLLOWUPOF(B2V1,B2V2&B2V3):

(Prefilled excel sheet to be taken from district level/and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks#
I. Urgent Public Requirements/Demands-B2V1			
1	Link Road from Chak Sadda to Muthi Charu	No	Land Dispute.
2	Constuction of 2 nos culvert on L/Rd from Chal Lala to Chak Sadda	One constructed	Lack of Funds
3	Black Topping of Link Road from Osk to Panjgrain on wards poultry farms	No.	Funds issue
4	Upgradation of WSS Sadwal(replacement of pipes)	Done	
5	Upgradation of WSS Jarain	No	In plan of Curreny year under JJM
6	Upgradation of WSS Chak Dulma	No	In plan of Curreny year under JJM
7	Upgradation of Medical Aid Centre to PHC	No	
II. Urgent Public Requirements/Demands-B2V2			
1	Compensation in lieu of damaged crop in 2019-20	Pending	
2	Shifting of revenue record of village Muthi charu from Distt.Kathua to Distt. samba	Pending	
3	Bifrcation of Ration cards	Pending	
4	Land for Veterninary Hospital has been identified , needs immediate start	Yet to be started	
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks#
III. Major Problems-B2V1			
1	Ration cards have not been renewed/bifurcated	Pending	
2	Rent/compensation of land beyond fencing not being paid	Some cases are pending	
3	Tubewell constructed for Irrigation at Malani	Not functional	

4	Hanging Electici wires	No action taken by PDD	
5			
IV. MajorProblems-B2V2			
1	Repair/replacement of hanging old electric wires	No action taken by PDD	
2	Bifurcation/renewal of Ration cards	Pending since 2011	
3	Old age pension to all eligible pensioners	100% saturation	
4			
5			
V. MajorProblems-B2V3			
1	Bifurcation/renewal of Ration cards	No action	
2	Repair/replacement of hanging old electric wires	No action	
3	Compensation to households of Village Sadwal for land acquired by defence for ditch purpose	Pending	
4	Construction of T-road from chak lala to Bein Nallah	Not statred	
5			
VI. MajorComplaints-B2V1			
1	Ration cards have not been renewed/bifurcated	Pending	
2	Rent/compensation of land beyond fencing not being paid	Some cases are pending	
3	Tubewell constructed for Irrigation at Malani	Not functional	
VII. MajorComplaints-B2V2			
1	Compensation in lieu of damaged crop in 2019-20	Pending	
2	Shifting of revenue record of village Muthi charu from Distt Kathua to Distt samba	Pending Pending	
3	Bifurcation of Ration cards		
VIII. MajorComplaints-B2V3			
1	Shifting of revenue record of village Muthi charu from Distt Kathua to Distt samba	Pending	
2	Coverage of Left over Houses without Bunkers	Pending	
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** RDD/Agriculture
2. **LEAST RESPONSIVE DEPARTMENT:** Irrigation & Flood Control Department

GENERAL ASSESSMENT OF THE VISITING OFFICER Detail Enclosed

I	Any major complaint brought to the notice of the Visiting Officer: Enclosed
II	Major/urgent public demands that was/were reflected earlier but have not been addressed so far: Enclosed
III	Overall assessment of the visit and suggestions: Enclosed (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 08
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name.....



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir

Beneficiaries under Awaas plus PMAYG Panchayat Chak Dulma						
S.No.	Awaas plus ID	Beneficiary	Father's/ Husband's name	Age	Gender	Social Category
1	145583254	Mom Sen	Nikka Mohar	30	Male	ST
2	144609090	Jyothi Lal	Hans raj	32	Male	SC
3	142497623	Balbir Kumar	Amar Nath	45	Male	SC
4	151263452	Santosh Devi	Surinder Kur	40	Female	Other

Beneficiaries under SBM(G)										
S.No.	Panchayat	Habitation Name	Family ID	Family Head	Father/Husband name	Gender	Category	Sub Category	Scheme	Total Cost
1	Chak Dulma	Chak Bhagta	2091461184	Parshotam Kumar	Chuni Lal	Male	Apl	Small & marginal Farmers	SBM	12000
2	Chak Dulma	Chak Bhagta	2091294590	Rattan Chand	Badhawa	Male	Apl	Small & marginal Farmers	SBM	12000
3	Chak Dulma	Chak Sadda	2091294594	Tilak Raj	Girdhari lal	Male	Apl	Small & marginal Farmers	SBM	12000
4	Chak Dulma	Karwal	2091529001	Ajay Kumar	Mulkh Raj	Male	Apl	Small & marginal Farmers	SBM	12000

Detail of work executed from the last 3 years & during the current year								
S.No.	Block	Panchayat	Sector/ Scheme/ Plan	Year	Name of Work	Estt. Cost	Expend iture(In lacs)	Status
1	Rajpura	Chak Dulma	MGNREGA	2020-21	Constt. Of Playfield at Chak Dulma	1	1	In progress
2	Rajpura	Chak Dulma	MGNREGA	2020-21	Earth Filling near Peer Baba at Chak Bhagta	4.5344	0.78	Ongoing
3	Rajpura	Chak Dulma	MGNREGA	2020-21	Renovation of Play Ground at Sadwal	2.9952	2.6868	Physically Completed
4	Rajpura	Chak Dulma	MGNREGA	2020-21	Constt of Playfield at Chak Dulma	4.25	1.9456	Physically Completed
5	Rajpura	Chak Dulma	MGNREGA	2021-22	ground filling of Govt Middle School Maalani	0.2641	0.1562	Ongoing
6	Rajpura	Chak Dulma	MGNREGA	2021-22	Constt of same Nallah from Land of Ramji Dass to onward at Sadwal W. NO. 11	0.77	0.443	Ongoing
7	Rajpura	Chak Dulma	MGNREGA	2022-23	Protection of land and earth filling at peer Baba Chak Bhagta W.	2.5926	0.3746	Ongoing
8	Rajpura	Chak Dulma	MGNREGA	2022-23	Constt of 4 Nos soak pit in Panchayat Chak Dulma	0.1192	0.0318	Ongoing
9	Rajpura	Chak Dulma	MGNREGA	2022-23	Desilting and Jungle clearance of jarian Minor	0.44	0.4131	Ongoing
						16.966	7.8311	

Major complaints / demands brought to the notice of the Visiting Officer:

1. Construction of Road from Village Chak Dulma to Village Mangu under PMJSY.
2. Shifting of Border fencing from village Chak Sadda to Zero Border line Panchayat Chak Dulma.
3. Seperate Electric Receiving Station of approx. 5 MVA near village Chak Bhagta (Baba Mundra Bala) (No land issue will raised)
4. Construction/ Development of Children Park at Village Chak Bhagta (Land identified)
5. Play field for youth at Village Sadwal (Land identified)
6. Chal Dulma Panchayat has been declared Aspirational Block under ABDP. Rs. 12.00 lakh has been released on account of Custom Hiring Centre at Chak dulma. The Resident of panchayat are demanding for proper construction of Food procurement centre at Malani.
7. Crate work in Chak Dulma in Baber Nallah.
8. Construction of Sewage Treatment plant on Babar Nallah.
9. Establishment of Organic & Green Industries.
10. Construction of Bund/crate on Bein Nallah near ST Basti Malani, Jarain & Muthi Charu
11. Repairing of boundary wall of High School Chal Sadda., Construction of Water Tank.
12. J&K Bank ATM in Panchayat
13. Compensation to households of Village Sadwal for land acquired by defense for ditch purpose.
14. Upgradation of MAC to PHC.
15. Operation of SRTC bus service in Border belt
16. Black Topping of Link Road from Osk to Panjgrain on wards poultry farms
17. Shifting of revenue record of village Muthi charu from Distt.Kathua to Distt. Samba.

Following issues/ demands were raised earlier also but have not been redressed so far:

1. Construction of Link Road from Chak Sadda to Muthi Charu.
2. Black Topping of Link Road from Osk to Panjgrain on wards poultry farms
3. Compensation in lieu of damaged crop in 2019-20 is still pending since 2019.
4. Shifting of revenue record of village Muthi charu from Distt.Kathua to Distt. Samba.

5. Bifurcation of Ration cards i.e. Separate cards and New Ration cards for new separated families has not been issued since 2011.
6. Repair/replacement of hanging old electric wires.

Suggestions:

During the visit to panchayat Chak Dulma , undersigned has covered all the aspects. Conducted gram sabha and inspected various developmental works. Interacted with residents of all age groups. Over all assessment of the government functionaries in panchayat has been found satisfactory. Development works are going on but funds constrain is a major issue.

However, replacement of electric wires, upgradation of MAC to PHC, operation of SRTC Bus service, Construction of bund/crate on Bein Nallah at ST Basti Malani , Repairing of Panchayat Ghar , Renewal of Ration cards , Compensation issues are need to be address on prioirity.



OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:**
2. **LEAST RESPONSIVE DEPARTMENT:**

GENERAL ASSESSMENT OF THE VISITING OFFICER

Detail Enclosed

I	Any major complaint brought to the notice of the Visiting Officer: <i>Enclose</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Enclosed</i>
III	Overall assessment of the visit and suggestions: <i>Enclosed</i> (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>08</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name

V. Sharma
VINAY SHARMA

Signature of the Visiting Officer

Name

S. Arora
SONIKA ARORA