

DAY 1 - ACTIVITIES
AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/needng repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N)
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N)
15. Anganwadi Centre (Y/N)
 - a. (govt/private)
 - b. Total children enrolled 210
15. Amrit Sarovars - details, location, condition
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N),
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names





HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR.NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	01	01	Ubaid Aman wani
	JE	01	01	Habibullah Najas
	GRS VLVW	01	01	Sarfraz Ahmad Khan.
	TA			
	SCHOOL EDUCATION:			
	TEACHER	23	17	
	HEAD MASTER	01	01	
	ANY OTHER	07	06	
	JAL JEEVAN:			
		03	03	1. Gh. Mohi-ud-din Bhatt 2. Gh. Mohammad Lone 3. Mushtaq Ah. Lone
	PDD:			
	LINEMAN ✓	01	01	Mohd Iqbal Wani
	JE			
	ANY OTHER			
	FOOD & CIVIL SUPPLIES	01	01.	Mushtaq Ah. Teli
	AGRICULTURE & ANIMAL HUS- BANDARY	01	01	Gh. Rasool Lone
		02	01	Mohd Amin Zargar
	SOCIAL WELFARE			
		X	X	
	HEALTH:			
	ASHA	04	04	Shameema Begum
	ANM	02	02	Nargis Akhter
	AYUSH DOCTOR	X	X	
	ALLOPATHIC DOCTOR	X	X	
	ICDS / ANY OTHER DEPARTMENT			
	AW	06	06	
	Horticulture	01	01.	Mr. Farooq Ah. Malik



- 8 Engendered Development in Village
- How many Mahila Sabha's were organized in the Gram Panchayat 04
 - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
 - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
 - Number of women beneficiaries headed households covered under PDS system..... X.....
 - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... X.....
- 9 Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... X.....
 - Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
 - Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
 - Whether the GP has easy access to Godown for storage (Yes/No) ✓
 - Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme* portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months. Role of BMC available at <https://jkpanchayat.in/b2v4.php>

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat—06
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? ✓
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? ✓
- Does the Gram Panchayat has its building or not? X
- Is the Gram Panchayat office functional or not? X
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? X
- Is Social Audit of earlier Schemes/Programs carried out or not? X

Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not? X
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? X.
- Have all the eligible households been registered for Pension or not? X
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?+
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? X
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? X

Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? X
- Is Gram Panchayat Office Disabled Friendly or not? X
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? X
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? ✓
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? X
- Are all the eligible households getting benefits from IAY or not? X

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste ✓
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas ✓
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof ✓
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No ✓
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. ✓
- vi. Whether schools have started segregating waste yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management yes

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? ✓
- ii) Do all the eligible individuals been provided the Golden Card? ✗
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? ✓
- iv) Are all the eligible individuals been vaccinated against COVID-19? ✓
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? ✓
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? ✓

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? ✗
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify ✗
- iii) Do all the IHHs in the Gram Panchayat have toilets? ✗
- iv) Are all the IHHs toilets functional or not? ✓
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? ✓
- vi) Are all the toilets in the schools/Aanganwadi functional or not? ✓
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? ✗



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed /
- b. No of Individual Soak Pits constructed - 70
- v. No. of Biodiversity management committee meetings held: yes
- vi. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No
- vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- ix. Whether grievance redressal box is installed: Yes/No
- x. No of grievances received pertaining to Panchayat level:
- xi. No of grievances disposed of at Panchayat level: /
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

A) Details of Reporting Officer:

Name: Mr. Hafizullah ShahDesignation: Sr. LecturerDepartment/ place of posting: Education DIET KupwaraMobile No: 7006581577Email ID: Shahhafiz7@gmail.comHome District: KupwaraDates of visit: 31-10-2022 to 01-11-2022B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)Name of the Panchayat: Gulgam (B)Local Government Directory(LGD) code of the Panchayat: 6995Name of CD Block: Herri DadinabadName of Tehsil: KupwaraName of District: Kupwara

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01No. of hamlets in the Panchayat: 06No. of households in the Panchayat: 301Population (approx) of the Panchayat: 2523

NOTES

The visit was very much beneficial for the public for the betterment of development of Panchayats. The public were informed about the functions of various departmental schemes / flagship programmes. The urgent public requirement / demands highlighted in B.V., B.V., B.V. should be redressed early as per the need. Otherwise these programmes are useless. The general public is not satisfied as the demands mentioned earlier in these programmes were not redressed till date.

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name Asha Begum

Signature of the Visiting Officer

Name Nashiruddin Say



4	Lack of Animal Husbandry	- NO.	
5	Lack of Play fields	Yes.	
IV. Major Problems- B2V2			
1	Urgent need of MTPHC	not yet	
2	up gradation of BHS Gurga		
3	to Hk. Secondary	not yet.	
4	Macadamisation of minor		
5	links	- not yet.	
V. Major Problems- B2V3			
1	Macadamisation of minor	links roads	not yet.
2	Need of 60 poles & 200-eyes	50%	
3	Bridge near PS Teli Mahalla	not yet.	
4	Tapping water pipes no.	not yet.	
5	Primary Health Center	- not yet.	
VI. Major Complaints- B2V1			
1	R & B department have	frequent complaints regarding	
2	maintenance of roads.		
3	PSD department long frequent	complaints regarding not installing	
VII. Major Complaints- B2V2			
1	Conditions of roads		
2		NO	
3			
VIII. Major Complaints- B2V3			
1	Long Pending demands of		
2	DA Y Scheme		
3		NO	

I	Any
II	Majo
III	Over (The tions
IV	Over
V	Certif

Signature of Sa
Name Asa...

FOLLOW UP OF (B2V1, B2V2 & B2V3):
(Pre filled excel sheet to be taken from district level/ and also to be downloaded
from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Drinking Water facilities / water shed		
2	up gradation of High School to Hr. Secondary		
3	up gradation of Irrigation Canals / Bore wells		
4	up gradation of electric System		
5	Requirements of NTPS		
6	Development of inner link roads.		
7	Requirement of Animal Husbandary Deptt		
II. Urgent Public Requirements/ Demands- B2V2			
1	Need of (NTPHC) for the Panchayat Halga Gulgam B		
2	up gradation of High School to Hr. Secondary		
3	Macadamization of inner link roads of Gulgam B		
4	Fencing of Water Reservoir of Gulgam B		
5	J&K Bank branch with ATM at Gulgam B		
6	Need of Animal Husbandry / Sheep husbandry		
7	Const/ improvement of Road Kachrapora to Teli Mohalla.		

S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Unhygienic drinking water = NO		
2	Lack of Irrigation facilities 30%		
3	Lack of building for Health Centre - NO -		

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Construction of irrigation channel	2020-21	2.3685	Completed		
PMAY	Nazir Ak. Teli	2021-22	1.60	Ongoing		nil
PHIL UNDER SBM-G	Ab. Rashid Shiekh	2020-21	12000/-	Completed		60% amount not released.
CSC UNDER SBM-G	Construction of Bathrooms	2020-21	200000/-	Completed.		
AMRIT SAROVAR	nil	nil				

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 810

Total attended 31

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

ML SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 734

Total attended 42

Proceedings:

Pl insert pointers to be discussed there – refer palli proceedings)



Land pass book	400	nil	
Registration of village vendors on GEM portal	nil	nil	
Registration of village contractors on Jktenders portal	15	15	
Registration of village contractors on PWD portal	10	10	
Incomplete buildings/projects	02	02	Funds not released.

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed ✓
- Details of activities conducted ✓
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal ✓
- How many drug addicts in the village 10
- Whether reported to the Deputy Commissioner X
- How many registered for rehabilitation under government programme X

DAY 2

AGENDA 7 SOCIAL A

Conduct s

NAME OF THE
SCHEME

MGNREGA

PMAY

IHHL
UNDER SBI

CSC UNDER
SBMG

AMRIT
SAROVARS

DAY 2

AGENDA 8

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AGENDA 9

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DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)		
	PMAY houses if any ready for inauguration	Physically Completed	
	Swachh gram projects- segregation sheds etc		
	Amrit sarovars		
	Sports kits / Baby kits	02	
	Village cultural events	3: programmes.	
	JJM assets/projects		
	Any other to be identified at district level		

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2523	1200	
Janani suraksha yojana	92	64	
OLD AGE pension	480	280	
Widow pension	28	20	
Disability pension	72	47	
Domicile certificate	2523	700	
Kisan credit card	400	320	Not follow the department Beneficiaries does not follow the same.
PM kisan sammannidhi	400	147	



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

ACTIVITY SARDARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	
Incomplete buildings/projects	Verify whether identification and redistribution done	
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	
Youth clubs	Meet, interact, seek suggestions	
SHG	Meet, identify problems, seek suggestions	
PMAY	Inspect, Inaugurate	
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	
Swachh SBM	Evaluate	
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	
Jai Jeewan Mission verification- WSS/JSD Electricity supply	Verify	

DAY 1-ACTIVITIES

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Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have
filled by the Visiting Officer before the booklet is handed over to the DC



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