

A) Details of Reporting OKcer:

Name: Mohd Yaseen Ganai
Designation: Lecturer
Department/ place of posting: Education / BHSS Wazirpur Lolab
Mobile No: 8082452956
Email ID: Mohdyaseen2956@gmail.com
Home District: Kupwara
Dates of visit: 02-11-2022 to 03-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Lalbugh
Local Government Directory(LGD) code of the Panchayat: 245642
Name of CD Block: Dazibad
Name of Tehsil: Kadalgunj Dazibad
Name of District: Kupwara

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 2
No. of hamlets in the Panchayat: 0
No. of households in the Panchayat: 430
Population (approx) of the Panchayat: 2159



Part-II:

Part-II: (To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Food civil Supplies PCA	Charadharay Mohd Shafi	Assistant store keeper
Ab. Rajulal Lone Horticulture	Ab. Rajulal Lone	Field Assistant
POD.	Haribhalla Lone	Jr. Line man
Ag B	Mohd Afraz Farayaz	Road Supervisor.
Education	Mohd Akbar Tawilay	Teacher
Tamim Ahmed (Revenue)	Tamim Ahmed	Patron
Tamim Ahmed Paddy	Tamim Ahmed Paddy	E.P.S
Yes	Sayad Hussain Butt	PEI
Tasbir Lone Health	Tasbir Lone	EMPHU
Nabin Agriculture	Nabin Ak. Lone	JABO
FOREST	Tamim Ak. Lone	Forest guard
E Floriculture	Rajulal Ak. Rattale	Watchman
Animal Husbandry	Mudhar Ak. Tawilay	ASM, CD

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private ✓
 - b. New/need repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
 - a. (govt/private) ✓
 - b. Total children enrolled 173 NA ✓
16. Amrit Sarovars – details, location, condition NA ✓
17. Government offices- details, whether functional or not
18. Ration shop (Y/N) ✓
19. Places of tourism importance – names, little details on historical/cultural importance
20. Village heritage sites/treks- names, little details on historical/cultural importance
21. VLW Office (Y/N) ✓
22. Primary Healthcare Centre (Y/N), ✓
23. List of Incomplete Buildings- names, year of construction Panchayat office and Anganwadi centre
- List of Underutilized Buildings- names SSA School Kham Mohalla Forest check post



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Yes. All online services provided
JKB/PSB counters/outlets	a) Status of counter — PSB b) Number of visitors — 10	Mohd Rameez Brief about all schemes.
Incomplete buildings/projects	Verify whether identification and redistribution done	Identification done.
PDS	Visit, evaluate, online status	100% online.
PHC	Visit- evaluate, status of staff, equipment and quality	Needs washroom and Repairment/Cons. of new b
Youth clubs	Meet, interact, seek suggestions	Motivated them for Self employment
SHG	Meet, identify problems, seek suggestions	Detailed discussion held
PMAY	Inspect, Inaugurate	Inspected several PMAY Houses
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Estimating water, toilet facility needed for girl students
Swachh SBM	Evaluate	250 HHs put and completed
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Tug of war between girl students ups & down
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive held in Panchayat office.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Cultural Event held at UPS & down
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Exhibition of schemes by social welfare and B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Deliverable	Dept.	Achievement
1. Golden Health Card	Health	100%
2. Land Passbook	Revenue	0
3. Inheritance Mutation	Revenue	32
4. Self Employment Drive	JMC Bank	15 youths identified
5. Identify Candidates for Skill Training	RDO	20 identified
6. CSE/IT Camp every panchayat	IT	1
7. Creating Awareness of Jan Bhigdar among panch and general public	IT	1
8. Printing of Digital JMC in every Panchayat	RDO	1
9. Sanitation meetings to be held Jal Shakti		NA
10. Field Testing kits To be provided Jal Shakti for all panchayats and Training giving		NA
11. Identification of water sufficient and quality of panchayat	Jal Shakti	
12. Implement Swachh Abhiyan plans	RDO	Implemented
13. UDID Cards to be converted to Digital Social welfare		NO
14. E-Shram Cards	Labour	800
15. Inspect playgrounds and ensure that atleast one sports event is held.	Yes	1 event held Tug of w
16. Inspect office of panchayat and ensure that name Pr. no. of panchayat is present.	Revenue	Yes
17. Audit/Inspection quality	RDO	Yes
18. Youth Clubs Interact	Youth Mission	Yes
19. Aadhar/Aadhar Mahila - upload pics	Culture DC's	Yes
20. Hold Gramsabha Meetings and assess quality and effectiveness of services delivery, performance and functioning of	All visiting Officers	113 Yes

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

NOTES

The villagers put forth their demands before visiting officer. Following are the demands of locals

① Construction of NPHC @ for Panchayat Lalabugh

② Govt. building for all Anganwadi Centres

③ Completion of Left Navigation School

④ Need of Animal Husbandry

⑤ Need of Dispensary in Lalabugh village

⑥ Need of Sheep Husbandry

⑦ Need of Sanitary complex near Majid Sharief Kaim Ashad

⑧ Need of Transformer for Kaim Ashad

⑨ Food store for Lalabugh

NOTES

- ⑩ Imp of play ground by way of seating arrangement of and dressing room.
- ⑪ Existing Health building needs improvement.
- ⑫ Overall Improvement in PHE Network
- ⑬ Completion of Under construction Anganwadi Centre.
- ⑭ Completion of Panchayat Building
- ⑮ Fencing around Panchayat Area
- ⑯ Sweeper of Panchayat/CFC Building without remuneration since last 4 years.



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 2

Details of the bank sanctioning it : The State Bank of India

Total amount involved : 15 lakhs.

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retired employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 1
- b. No of Individual Soak Pits constructed 205
- V. No. of Biodiversity management committee meetings held: Nil
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: 5
- XI. No of grievances disposed of at Panchayat level: 5
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	0 1 1 1	0 1 1 1	1. Ishiyar Ahmad. Taeiq Ahmad Faisal Ahmad
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	9 1 1	9 1 1	Head Teacher: Fayaz Ah Rends Teacher: 1. Imtiyaz Ah. Larnai 2. Farooq Ah. Beigh 3. Tahir Hussain Ahad 4. Razalla Shamas 5. Shesha Khan 6. Farooq Ah. Bat 7. Latent Ah. Larnai 8. Tahir
	JAL JEEVAN:	5	2	1. Bashir Ahmad 2. Ab. Majeed Larnai
	PDD: LINEMAN JE ANY OTHER	3 1 1	3 1 1	1. Habibullah Lone 2. Khurshid Ah. Rshad 3. Moid Shafi J.E: Jageed Singh Inspector: Mansoor Ah. Dahi
	FOOD & CIVIL SUPPLIES	4	1	Choudhary Moid Shafi (C ASK)
	AGRICULTURE & ANIMAL HUSBANDARY	1 1	1 1	JAEO: Mirza Ah. Lone Animal Husbandry: Mudassir Ah. Farisay
	SOCIAL WELFARE	0	0	0
	HEALTH: ASHA ANM AYUSH DOCTOR (MLHP Doctor) ALLOPATHIC DOCTOR	3 2 0 0	3 2 0 0	1. Hafeez 2. Mehmooda. 3. Parvina. ANM: 1. Jashir Kour 2. Maryam Syed MLHP: Yameen Ali
	ANY OTHER DEPARTMENT	0	0	0

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste SLWM Project Propo
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Procurement of Solar Panels
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes both
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes Soakage Pit
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes



8 Engendered Development in Village

- How many Mahila Sabhas were organized in the Gram Panchayat-----1
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system.....20
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....9

9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....Yes ✓
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted to panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months. *File of Biodiversity Management Committee*

COMMITTEE MEMBERS

PRESENT *Yes*

BIODIVERSITY REGISTER PHOTOS *NA*

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS *NA*

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

Tourist places which need to be developed NA.

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given - *list prepared (enclosed)*

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2194	2194	NA.
Janani suraksha yojana	380	380 16	Documentation Under process.
OLD AGE pension	201	201	NA
Widow pension	48	48	NA
Disability pension	45	45	NA
Domicile certificate	100%	100%	2000.
Kisan credit card	440 387	387	NA.
PM kisan sammannidhi	440 125	125	NA



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Azadi Ka
Amrit Mahotsav

Land pass book	Nil	Nil	Nil
Registration of village vendors on GEM portal	Nil	Nil	Nil
Registration of village contractors on jktenders portal	4	4	Nil
Registration of village contractors on PWD portal	Nil	Nil	Nil
Incomplete buildings/projects	Panchayat Water Shed Anganwadi Centre	Nil	Nil

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Tug of war sports activity, Nasha Mukti, Bandhi Katha,
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner Nil
- How many registered for rehabilitation under government programme Nil

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Soilage pits	2022-23	502500	Yes	Yes	Nil
PMAY	5	2021-22	875000	Yes	Yes	Nil
IHHL UNDER SBM-G	Sh. Hassan Gani, Fawaz Ali, Jodit, Rakesh, Wali, Mehrez	2022-23	60,000/-	Yes	Yes	Nil
CSC UNDER SBMG	Majid Shereef, Jaleem Taseel	2018-19 2019-20	400000 180,000/-	Yes	Yes	Nil
AMRIT SAROVAR	Nil	Nil	Nil	Nil	Nil	Nil

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

Total attended 20

Proceedings: Sensitised about use of Sanitary pads

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ... 6 years

Total attended 10

Proceedings: Health and Hygiene

(Pl insert pointers to be discussed there – refer palli proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Nil	Nil
	PMAY houses if any ready for inauguration	Nil	Nil
	Swachh gram projects- segregation sheds etc	Proposed for slum project.	Nil
	Amrit sarovars	Nil	Nil
	Sports kits	Chess and Carom	Yes
	Village cultural events	Nil	Nil
	JJM assets/projects	Nil	Nil
	Any other to be identified at district level	Nil	Nil

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Const. of NIPHC at Gopapora.	Not Taken Up	Not Feasible.
2	Const. of Lift Irrigation scheme	Ongoing	Work Under Execution
3	Const. of Water Tank	Not Taken Up	Funds Not Released
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Flume for Lift	Not Taken Up	Funds Not Released
2	Irrigation/ bonds/		
3	Retaining walls		
4	Lift Irrigation scheme	Ongoing	Work Under Execution
5	Fencing of Panchayat land	Not Taken Up	Funds not released
6	Drainage system.	Not Taken Up	Funds Not Released
7	Malodourisation	Taken Up Partially	Still pending
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Const. of NIPHC at Lal bith	Not Taken Up	Not Feasible.
2	Lift Irrigation scheme	still ongoing	Work Under Progress.
3	Water Tank	Not Taken Up	Still as it is



4			
5			
IV. Major Problems- B2V2			
1	Flume for life irrigation	Not Taken up.	Still Not Taken
2	Fencing of Panchayat Land	Not Taken up	
3			
4	Repairment of Panchayat House	Not Taken Up.	
5			
V. Major Problems- B2V3			
1	Flume for life irrigation.	Not Taken up	
2			
3	Fencing of Panchayat	Not Taken Up	
4	Repairment of Panchayat	Not Taken up	
5	NPHC	Not Taken up -	
VI. Major Complaints- B2V1			
1	Unsafe inadequate water supply	Nil	
2			
3	Requirement of sheep/Animal Husbandry	Nil	
VII. Major Complaints- B2V2			
1			
2	Need of NPHC/Requirement of Animal Husbandry		
3			
VIII. Major Complaints- B2V3			
1			
2	Life Irrigation	Nil	
3	Maintenance of Panchayat Office	Nil	
		Nil	

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 08
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name ... Fareeda Begum ...

SARPANCH
Panchayat Halqa Lalbugh

Signature of the Visiting Officer

Name ... Mohd Yaseen Gani ...

NOTES

Overall Assessment of visiting officer
In organising meetings with 14 line departments,
Panchayat Secretaries are facilitators and 14
from line departments are supposed to attend
the meetings but coming for the meetings
are at the rank of class IV employees
who have no say in planning. If someone
at the rank of above Secretary Panchayat
attends the meeting, they undervalue the Panchayat
Secretaries views on planning. There is also
lack of coordination as the Panchayat Secretary
is of lower rank than other officers. To resolve
the issue Panchayat Secretary may be ~~desig~~ desig-
nated as Panchayat Development Officer.