



Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhlyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

Reach the village

1. Ensure that all front line workers of different deptts are present
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: MR. MOHD MAQBOOL SAMOON

Designation: ZONAL EDUCATION OFFICER

Department/ place of posting: EDUCATION - B.K. PORA

Mobile No: 9149931419

Email ID: Samoonmaqbool461@gmail.com.

Home District: BANDIPORA

Dates of visit: 1<sup>st</sup> of Nov. 2022 and 2<sup>nd</sup> of Nov. 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: KALIDAR

Local Government Directory(LGD) code of the Panchayat: 241248

Name of CD Block: BK PORA

Name of Tehsil: BK PORA

Name of District: BUDGAM

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 03

No. of hamlets in the Panchayat: -

No. of households in the Panchayat: 530

Population (approx) of the Panchayat: 3316 [As per Census of 2011]

3957 [PRESENT AS 15% HIKE  
OF 2011 CENSUS]



**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
RDD	SAJAD AHMAD	PANCHAYAT SECRETARY
RDD	YASMEENA	GRS
EDUCATION	IRSHAD AHMAD	TEACHER
TCDS	RUBAYA/REHANA/ZAMROODA	AWW
AGRICULTURE	HARDEEP KOUR	JAO
Road B	Er. HILAL AHMAD	A.E
PDD	NAZIR AH. BHAT	MIR INSPECTOR
ANIMAL HUSBANDARY	MOHD ASIF PARRY	VP
SOCIAL WELFARE	IMTIYAZ AHMAD	NYC
SHEEP HUSBANDARY	TAHIRA AKHTER	STOCK ASSISTANT
HEALTH	Dr. ISHFAQ	DOCTOR
J&K BANK	AMIR RASHID	BANKING ASSOCIATE
PMGSY	IMTIYAZ AHMAD	JE
REVENUE	REYAZ AHMAD	PATWARI
FOREST	ABDUL AHMAD	ASSISTANT

Details of absent employees vis-à-vis list furnished by the DC office.

Details of absent employees vis-à-vis list furnished by the DC office: ASSISTANT

[illegible]

# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled — 223
15. Amrit Sarovars – details, location, condition — NIL
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance — NA
19. Village heritage sites/ treks- names, little details on historical/cultural importance — NA
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N),
22. List of Incomplete Buildings- names, year of construction — NIL
23. List of Underutilized Buildings- names — NIL



# DAY 1-ACTIVITIES

## AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NA
Incomplete buildings/projects	Verify whether identification and redistribution done	NA
PDS	Visit, evaluate, online status	Andhar Seeded Ration Cards, Beneficiary availing benefits.
PHC	Visit- evaluate, status of staff, equipment and quality	Health centre (AYUSH) functioning in a rented building with insufficient accommodation.
Youth clubs	Meet, interact, seek suggestions	Youth club formed.
SHG	Meet, identify problems, seek suggestions	Issue of Loan and Guarantors.
PMAY	Inspect, Inaugurate	Awareness programs to be conducted. NA
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	No school existing in the Panchayat Halga.
Swachh SBM	Evaluate	Heading towards saturation.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Participated in volley ball game. Ground available and open for everyone.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive launched.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Village vendors are doing their business within a Km range of Panchayat Halga.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Concerned departments, apprised public of various schemes.
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	Committee has been formed. water pipe line scheme is under process and trying to cover entire Halga.

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES — DONE

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed — 16
- b. No of Individual Soak Pits constructed — 55
- v. No. of Biodiversity management committee meetings held: YES (02)
- vi. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No
- vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- ix. Whether grievance redressal box is installed: Yes/No
- x. No of grievances received pertaining to Panchayat level: — 04
- xi. No of grievances disposed of at Panchayat level: — 04
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No

# LIST OF YOUTH IDENTIFIED FOR HIMAYAT TRAINING

S.NO	NAME OF THE CANDIDATE	PARENTAGE	AGE	QUALIFICATION	CONTACT NUMBER
01.	AMBREENA BASHIR	BASHIR AHMAD BHAT	20	12 <sup>th</sup>	
02	FAIZAN	G.H. QADIR DAR	19	12 <sup>th</sup>	6005860355
03.	FAISAL HAMID	AB. HAMID	19	12 <sup>th</sup>	6005857676
04.	ZAHOR BASHIR	BASHIR AHMAD DAR	20	UNDER GRADUATE	9018373143
05.	INAYAT AHAD	AB. AHAD BHAT	22	GRADUATE	9149781520
06	MUSAIB MANZoor	MANZoor AHMAD DAR	20	12 <sup>th</sup>	9541863526
07.	ARSALAN SHAFI	M. SHAFI BHAT	20	UNDER GRADUATE	9596435616

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SRN	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:	01	01	SAJAD AH. DANDITH
	BDO	01	01	SAJAD AH. (HALQA BK PORA)
	JE	1	1	ONE JE FOR WHOLE BLOCK.
	GRS	01	01	YASMEENA
	TA	01	01	MUZAFFAR AH. (FOR 8 PANCHAYATS)
	SCHOOL EDUCATION:			SCHOOL HAS BEEN
	TEACHER	/	/	MERGED WITH
	HEAD MASTER			ANOTHER SCHOOL
	ANY OTHER			
	JAL JEEVAN:	07	07	ALL WORKING FOR THE
				SAID PANCHAYAT HALQA.
	PDD:			ALL WORKING FOR THE
	LINEMAN	08	08	PANCHAYAT HALQA
	JE	01	01	KALIDAR.
	ANY OTHER INSPECTOR	01	01	
	FOOD & CIVIL SUPPLIES	01	01	MAJID AHMAD (GOVT.)
				FAIR PRICE SHOP (TWO)
	AGRICULTURE & ANIMAL HUSBANDRY	01	01	HARDEED KOUR
		01	01	MOHD ASIF PARRY
				(COVERING THREE PANCHAYAT HALQAS)
	SOCIAL WELFARE	—	—	—
	HEALTH: AYUSH	02	02	
	ASHA	03	03	
	ANM	1	1	
	AYUSH DOCTOR	01	01	DR. SHAPEEQA
	ALLOPATHIC DOCTOR	1	1	
	ANY OTHER DEPARTMENT			
	FOREST CORPORATION	01	01	ASHIQ HUSSAIN



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Initiatives under process.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas NIL
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

#### 2. Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? YES, FORTNIGHT
- ii) Do all the eligible individuals been provided the Golden Card? NO
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? YES

#### 3. Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? YES
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets? YES
- iv) Are all the IHHs toilets functional or not? YES, FUNCTIONAL
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? YES
- vi) Are all the toilets in the schools/Aanganwadi functional or not? FUNCTIONAL
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? **YES/NO**
- ii) How many Bal Sabha's were organized in the Gram Panchayat— **02**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. **YES/NO**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? **YES/NO. — NO**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? **YES/NO NA**

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **NO**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **YES**
- iii) Does the Gram Panchayat has its building or not? **NO**
- iv) Is the Gram Panchayat office functional or not? **YES, IN PVT BUILDING**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **YES**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **YES**

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? **Yes/No** if yes specify
- ii) Have all the eligible households registered in PDS or not? **YES**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **NO**
- iv) Have all the eligible households been registered for Pension or not? **NO**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **YES**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **YES**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **YES**

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **YES.**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **NO (FUNCTIONING IN PVT BUILDING)**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **NO**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **NO**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **YES**
- vi) Are all the eligible households getting benefits from IAY or not? **NO**

### Engendered Development in Village

- 8 How many Mahila Sabha's were organized in the Gram Panchayat-----01-----
- i) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **NO**
- ii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) **Yes**
- iii) Number of women beneficiaries headed households covered under PDS system.....**YES**.....
- iv) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....**12**.....

### Self-sufficient infrastructure in the village

- 9 Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet....**NO**.....
- i. Whether the Disaster management plan is available at the GP Level (Yes/No) **NO**
- ii. Whether child-friendly park with required facilities is available in GP (Yes/No) **Yes**
- iii. Whether the GP has easy access to Godown for storage (Yes/No) **Yes**
- iv. Whether street lights are provided in public places for ensuring safety (Yes/No) **Yes**
- v.

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

*THE BIODIVERSITY COMMITTEE WAS FRAMED AND MINUTES OF MEETING WAS PEN-DOWN IN MINUTES REGISTER.*





## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3957 After giving hike by 15% of 2011 census	3672	285 Under process
Janani suraksha yojana	54	11	13 Under process
OLD AGE pension	39	39	NIL
Widow pension	20	20	NIL
Disability pension	06	06	NIL
Domicile certificate	3957	500	277 under process (Rest not applied yet)
Kisan credit card	3957	127	Rest not applied
PMA kisan sammannidhi		41	under process



Land pass book	530	12	Rest under process
Registration of village vendors on GEM portal	—	—	—
Registration of village contractors on jktenders portal	—	—	—
Registration of village contractors on PWD portal	—	—	—
Incomplete buildings/projects	—	—	—

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed — YES
2. Details of activities conducted Pledge regarding making the Panchayat Hq's drug free was taken in presence of all line departments officials
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal
4. How many drug addicts in the village — NIL
5. Whether reported to the Deputy Commissioner — NIL
6. How many registered for rehabilitation under government programme — NIL



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE WORK	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	SEEKING TRAINED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
	09	2022-23	TEN LAKH	ONE COMPLETED REST UNDER PROCESS	YES	NIL
MGNREGA	-	-	-	-	-	-
PMAY	-	-	-	-	-	-
IHL UNDER SBM-G	-	-	-	-	-	-
CSC UNDER SBM-G	-	-	-	-	-	-
AMRIT SAROVAR	-	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 Appox. 1000.

Total attended — 15

Proceedings: Discussion on facility for elderly, widows, disabled persons, (Pl insert pointers to be discussed there - refer palli proceedings) Establishment of SHG's and Self Employment schemes.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .... Appox. 1100.

Total attended — 12

Proceedings: — Played a volley ball match in presence of officials of all line departments.

(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

Sl. No.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	-	-
	PMAY houses if any ready for inauguration	-	-
	Swachh gram projects- segregation sheds etc	-	-
	Amrit sarovars	-	-
	Sports kits	Carrom and other equipments	-
	Village cultural events	-	-
	UM assets/projects	-	-
	Any other to be identified at district level	-	-



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Setting up of Cold Storage	-	Not done
2	Establishment of skill development centre	-	Not done.
3	Provision of waste management system	-	Not done.
4	Lack of Govt. School in Kalidar Halga	-	Not done.
5	One more Sub-centre with paramedical staff	-	Not done.
6	Requirement of Additional Transformers	-	Not done
7	Macadamization of Roads especially link roads	-	DONE
II. Urgent Public Requirements/ Demands- B2V2			
1	Requirement of School in the Halga	-	Not done
2	Ration Ghat in the Halga	-	Not done
3	Health Sub centre	-	Not done
4	Transformers, Electric poles, Wiring	-	Electric poles, wiring through PRI.
5	Dilapidated Condition of Roads	-	YES.
6	Pipes for drinking water	-	YES
7	Waste management	-	Not done.
S.NO	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Lack of Govt. School	Not done	
2	Additional Sub-centre	Not done	
3	Absence of Ration Ghats	Not done	



- 4 Requirement of additional transformer, poles, wiring — Not done  
 5 Macadamization of Roads especially link roads — YES

IV. Major Problems- B2V2

- 1 Dilapidated Roads — YES  
 2 Transformers poles and wiring — Pole and wiring done.  
 3 Establishment of Ration Ghat — Not done  
 4 Provision of Health centres in Halqa — Not done  
 5

V. Major Problems- B2V3

- 1 Installation of Electric poles, Transformer — only poles through  
 2 Pipes for drinking water — YES P.G. and one transformer  
 3  
 4  
 5

VI. Major Complaints- B2V1

- 1 Major complaint regarding poor condition of Roads (DONE)  
 2 Loose wiring and conductors are threat to lives — (DONE)  
 3 No disposal of waste in the Halqa — Not done.

VII. Major Complaints- B2V2

- 1 Transformers to be installed in the Halqa — only one  
 2 Macadamization of Roads — DONE  
 3 Proper drainage system — Not done.

VIII. Major Complaints- B2V3

- 1 Installation of transformers, Electric poles — ONLY ONE  
 2 Separate Ration Ghat for Kalidar — NOT DONE  
 3 Pipes for drinking water — YES  
 4 Macadamization of Road — DONE.



## MAJOR DEMANDS DURING B<sub>2</sub>V<sub>4</sub>

1. The first major demand put forth by the Panchayat Halqa/body, senior citizens and locals was lack of Govt. School, as no Govt. School exists within the Panchayat Halqa. As per reports of Panchayat body, locals and senior citizens, State land is available for construction of Govt. offices and the same can be identified by the Revenue department.
2. The second major demand was lack of Panchayat Ghar and Health Sub-Centre. The Panchayat members often meet in a PVT. rented building thus creating hurdles for fair atmosphere of public meetings, Gram Sabha's etc.
3. The third major demand was about public drainage system and re-damisation of Pending link roads.
4. One more major demand was for establishment of three Handicraft Centres for three Revenue villages.
5. Maintenance of already existing playground at Gund Checkpost, Halqa Kalidag.

Abdul Gani Dar  
**ABDUL GANI DAR**  
SARPANCH  
Panchayat Halqa Kalidar  
Block B.K. Pora

Mustafa  
Visiting Officer B<sub>2</sub>V<sub>4</sub> 2012

# OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISTING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete sugges- tions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name .....

**ABDUL GANI BAR**  
SARPANCH  
Panchayat Halqai Kaddar  
Block B.K. Pora

Signature of the Visiting Officer

Name *M. Mohd. Masood*

*Sarpanch*

*42 Eo B.K. Pora*