



GOVERNMENT OF JAMMU & KASHMIR  
DISTRICT ADMINISTRATION, DODA



**Sh. Manoj Sinha**  
Hon'ble Lieutenant Governor  
Jammu & Kashmir

**ADBHUT DODA**

Back to **Village-4**



**NASHA MUKT, ROZGAR YUKT, SWACHH DODA**





सत्यमेव जयते

75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



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Governance at doorsteps

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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Naser Ali

Designation: Asstt. Commissioner, Survey & Land Records, J&K

Department/ place of posting: Revenue / Office of Commissioner S & L R, J&K

Mobile No: 9796796786

Email ID: naser.ali81@gmail.com

Home District: Doda

Dates of visit: 1st & 2nd Nov- 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Koti

Local Government Directory(LGD) code of the Panchayat: 7050

Name of CD Block: Doda (Ghat)

Name of Tehsil: Doda

Name of District: Doda

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 135

No. of households in the Panchayat: 800

Population (approx) of the Panchayat: 5000





**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

**Details of absent employees vis-à-vis list furnished by the DC office:**

### BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private - Govt. Building
  - b. New/needing repairs - Needing Repairs
2. Furniture (Y/N) - Y
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled 118
15. Amrit Sarovars - details, location, condition - No. (Land Issue)
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance - Yes (Nakhan Bagri)
19. Village heritage sites/ treks- names, little details on historical/cultural importance - Yes (Chandi Maata Mandir - Urvan Bagri)
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N),
22. List of Incomplete Buildings- names, year of construction - Yes (4 room building at HSS)
23. List of Underutilized Buildings- names - No. (Issue of Land Dispute)



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	No. Khidmat centre in Panchayat.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No JKB/PSB
Incomplete buildings/projects	Verify whether identification and redistribution done	Incomplete 4 room building at HSS Koti due to land dispute. Infrastructure is pathetic & needs complete overhauling. No Playground Available. One portion of building is discolored which needs immediate repairs.
PDS	Visit, evaluate, online status	Yes, satisfactory
PHC	Visit- evaluate, status of staff, equipment and quality	Yes, staff available, Post of MO is vacant. PHC is not functioning properly as only 2 patients on an avg.
Youth clubs	Meet, interact, seek suggestions	- Yes. Visits the PHC in a population approx. 5000.
SHG	Meet, identify problems, seek suggestions	- NO
PMAY	Inspect, Inaugurate	Yes.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited, HSS Koti, PS Chubate, PS lower Shupi MS Basti & MS Hash. Except for electricity rest of amenities found ok.
Swachh SBM	Evaluate	80 to 90% households have IHHL some payments are pending. but
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Volleyball, Tug of War
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	No.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Yes.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Tendering under Process.

## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : Nil

Details of the bank sanctioning it : Nil

Total amount involved : Nil

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings (Done)

### DAY 2

- a. No of Individual Compost Pits constructed - 2 Compost Pit under construction
- b. No of Individual Soak Pits constructed - 310
- V. No. of Biodiversity management committee meetings held: 2
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: 2
- XI. No of grievances disposed of at Panchayat level: 2
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 nil 1 1	Chandan Manhas. - Nazir Ahmed. Shamir Hamid.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER <i>Principal</i>	26 - 1	25 - 1	- - -
	JAL JEEVAN:	1 1	1 1	Rahul (J.E.) Ghulam Nabi (Supervisor)
	PDD: LINEMAN JE ANY OTHER	1 1 1	1 1 1	Abdur Rahman Kishore Irshad Ahmed (Meter Reader)
	FOOD & CIVIL SUPPLIES	2	2	Anay atullah (Salesman) Hakhal (Salesman)
	AGRICULTURE & ANIMAL HUS- BANDARY	1 2	1 2	Irshad Hussain (AEA) Farooq Malik (Vet-Pharmacist) Gulboz Ali Lone (Attendant)
	SOCIAL WELFARE	1	1	Rashpal Singh (Junior Assistant)
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	3 1 - -	3 1 - -	Shahida, Zaitoona, Nirmala Devi Raja Devi -
	ANY OTHER DEPARTMENT ( <i>Sewerage</i> )	1	1	Ghulam Nabi (Watcher)



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Soakage pits Constructed - Compost pits under construction*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *34 solar lights Installed*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *under process*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *Street solar lights Installed, Plantation Drive, Water Ponds for harvesting rain water*
- vi. Whether schools have started segregating waste *No*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *(No)*

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *Quarterly held*
- ii) Do all the eligible individuals been provided the Golden Card? *No*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Institutionalized (100%)*

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *only 30% have water connections*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *Yes, Soakage Pit*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *No (90% have toilets)*
- iv) Are all the IHHs toilets functional or not? *Yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *No*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *Yes*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *No*

#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO (except Ward No. 1, 2, 7, 5 where No AWC is available) 1
- How many Bal Sabha's were organized in the Gram Panchayat-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? No
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
- Have all the eligible households registered in PDS or not? No (10% are not registered)
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No (no SHG in gram panchayat)

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? No
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? No (10% eligible households have been left out.)





## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 3
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - iv) Number of women beneficiaries headed households covered under PDS system 10
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 15
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet No (urgent requirement)
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) No
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) No { more street lights are required }

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country Completed this initiative  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS : 7

PRESENT : 4

BIODIVERSITY REGISTER PHOTOS -

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS -

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	5000	4000	-
Janani suraksha yojana	-	-	-
OLD AGE pension	204	204	-
Widow pension	43	43	-
Disability pension	62	62	-
Domicile certificate	5000	3000	-
Kisan credit card	370	370	-
PM kisan sammannidhi	370	370	-





Land pass book	800	750	under process
Registration of village vendors on GEM portal	-	-	-
Registration of village contractors on jktenders portal	8	8	-
Registration of village contractors on PWD portal	8	8	-
Incomplete buildings/projects	→ 4 room building at HSS Koti because of land dispute		

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed - Yes
2. Details of activities conducted - Pledge and Speech on Nasha Mukt
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
4. How many drug addicts in the village - Nil
5. Whether reported to the Deputy Commissioner - Nil
6. How many registered for rehabilitation under government programme - Nil

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Pond at Khanga NLO Jaywant Singh	2021-22	2.00 lac.	Yes	Yes	-
PMAY	Mohd Shafiq S/o Gm. Haveli	2020-21	1,30,000	Yes	Yes	-
IHHL UNDER SBM-G	I HHL unit of Shuh Ram	2020-21	12000	Yes	Yes	-
CSC UNDER SBMG	-	-	-	-	-	-
AMRIT SAROVARS	Nil	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 : 1500

Total attended : 50

Proceedings: All schemes discussed

(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings : Yes

Total children in the village above the age of 6 yrs : 2750 700

Total attended : 250

Proceedings: Cleanliness / Swachta / Nasha Mukh Bharat / Schooling / Academics / Extra Curriculum Activities

(Pl insert pointers to be discussed there - refer palli proceedings)





Wk 2  
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## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUN-DAY MARKET)	Yes	
	PMAY houses if any ready for inauguration	No.	
	Swachh gram projects- segregation sheds etc	No.	
	Amrit sarovars	No.	
	Sports kits	Yes	
	Village cultural events	Yes (School Events)	
	JJM assets/projects	No.	
	Any other to be identified at district level	No	

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Repair of School Building	work executed	
2	Water Supply in Schools	—	
3	Electric Connectivity	—	
4	Pending pay claim of VDC constructed from 2005	—	
5	Vehicular connectivity from Khangra	—	
6	to Malham Baggi (approx 5km)		
7	PHC	—	
II. Urgent Public Requirements/ Demands- B2V2			
1	SRTC Bus from Doda to Koti	—	
2	Food Store	—	
3	Staff for HSS Koti	—	
4	Need road from panchayat Ghara to Malham Baggi.	—	
5	Need of Animal/ Sheep Centre	—	
6	New water scheme from Koushwa to Koti.	—	
7	Need of Poles and wires, Transformers	—	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Electric Connectivity		
2	Lack of water supply		
3	Insufficient staff in HSS/ MS		





4	Need of PS in upper Chabote		
5			
IV. Major Problems- B2V2			
1	Lack of Funds .		
2			
3			
4			
5			
V. Major Problems- B2V3			
1	Lack of Funds .		
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1	No major complaint received so far.		
2			
3			
VII. Major Complaints- B2V2			
1	Water Supply .		
2	Need electricity poles & wires .		
3	Development of School Ground .		
VIII. Major Complaints- B2V3			
1	Fulfill the demands of B <sub>2</sub> V <sub>1</sub> & B <sub>2</sub> V <sub>2</sub>		
2	No New work due to tendering .		
3			



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: R O D
2. LEAST RESPONSIVE DEPARTMENT: Fisheries / Tourism / Irrigation

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: (Enclosed) - Annexure - I
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: - Annexure - II (18 demands as enclosed)
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) (Enclosed) - Annexure - III
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 08
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days Yes

Visiting Officer has stayed in the Panchayat for 2 days.



Signature of Sarpanch

Name Begum Begum.

Signature of the Visiting Officer

Name Naveen Ali

Designation: Asstt. Commissioner, Land  
& Survey Records, J & K



Annexure - I.

Many complaints were brought to the notice of undersigned during my two day visit to Panchayat Koti under B<sub>2</sub>V-4 programme.

- 1) General public including PRI members have complaint about Forest Department, that the Beat Guard posted (Sh. Nasinder Singh) is not lifting any of their genuine demands of sanction of kaib etc for houses due to one reason or other. Many persons who have been sanctioned houses under PMAY are not able to construct houses due to this.
- 2) The HT wiring was seen hanging with trees and short poles particularly in ward no 03, 04, 05 and 06. At many places it is hanging at a height of 05-06 feet from the ground. This needs immediate intervention of department as well as Administration to avert any tragedy.
- 3) Huge scarcity of drinking water was reported from ward no 4 (Shagatpura, Narkpura & Sheikpura Basti) which needs immediate intervention.

A ——— and

Date - 02/11/22

Visiting officer  
B<sub>2</sub>V-4

**OFFICE OF THE SARPANCH PANCHAYAT HALQA KOTI BLOCK GHAT TEHSIL  
AND DISTT. DODA**

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Dated: 01/11/2022

The visiting Officer,  
B2V4, Panchayat Koti.

Sub: Memorandum of Demands from panchayat Koti.

Resp. Sir,

The Panchayat quorum from the core of our heart welcome your gracious presence here in this far flung village of district Doda. This is to bring into your kind notice that there are several long pending demands which requires your kind attention:

- 1 The road from Panchayat Ghar Koti to Top Makhanbagi via Chibote, Hash, Chakran, Upper Chibote, Khangana will not only cover the rest 70% of population of panchayat Koti but will play a crucial role in tourism development. (The DPR is already prepared by PMGSY Deptt.)
- 2 Electricity wires are either hanging with trees or the people manage their own wooden poles in Ward no. 3,4,5,6. Therefore we need at least 40 poles for W.No. 3, 35 poles for w. No. 4, 30 poles for W. No. 5 and 18 poles for W. No 6.
- 3 There is need for food store at Hash which will cover at least 2000 population as they have to cover a long distance to reach at the existing food store.
- 4 There is an urgent need of Anganwadi centers at Khangana, Hash, Lower Hash, Mandwas and upper Chibote.
- 5 Majority of population in panchayat Koti belongs to BPL category and live stock is the main source of livelihood to these poor people. Therefore, Animal/Sheep centre is an urgent requirement for timely treatment of this livestock.
- 6 Most deserving 75 Awas Plus IDs were rejected by the system. Kindly reconsider theses cases again to taken up them at par with other beneficiaries.
- 7 There is shortage of staff at newly upgraded HSS Koti and as such the vacant posts of lecturers and Masters be filled at an earliest.



- 8 We demand to start work immediately for newly sanctioned water supply scheme from Dherigoth to Koti which is sanctioned at an estimated cost of 555.54 Lacs under JJM.
- 9 We need a Khidmat Centre at panchayat Koti.
- 10 We need Street Lights for every ward.
- 11 We need tourist huts at different places of village Koti.
- 12 We need Road from Purnote to Basti (1300 Mtrs) that will connect Panchayat Koti to Dashnan, The DPR of which has already been prepared by R&B department.
- 13 We demand for timely pending dues under AWAS Plus Yojana.
- 14 Development of Playground at Govt. Primary School Dhurwal Koti.
- 15 Development of Ground at Chibote Koti.
- 16 Pacca Path from Gowari Nallah to HSS Koti.
- 17 Front Wall/ Development of Ground at PS Bhagatpura Koti.
- 18 There is need for syntax for every ward for BPL families.

19. Scarcity of Drinking water at Bhagatpura, Nalkpura and Sheekpura. The Department may be directed to

Yours faithfully,  
Sarpanch,  
Panchayat Koti

explore the options for Temporarily tapping a nearby water source till main water scheme (already sanctioned) is implement.

20. UPS- Basti is deficient in infrastructure & is w/o any playground. Backside is also not fenced. The school with a strength of 180 needs immediate intervention for creating additional infrastructure & posting of PET Teacher.

*[Signature]*

*[Signature]*  
SHAFIA BEGUM  
Panch Ward No 02  
Halqa Pyt. Koti Hash

*[Signature]*

*[Signature]*  
Panch Ward No 04  
Halqa Pyt. Koti Hash




*[Signature]*  
Ashfaq Ahmed Sheikh  
Panch Ward No 7  
Halqa Pyt. Koti (Ghat)

*[Signature]*  
Naser Ali  
Visiting Officer  
B2V-4

## Annexure - III

The programme was conducted in a very cordial atmosphere and huge public enthusiasm and participation was noticed. People were heard and some demands raised by people is as in Annexure II. Many completed projects were inaugurated. However it was noticed that area has huge tourist potential with tourist spots as Makhan Bagii and Chandi Mata Mandir (Ushar Bagii) which remained untutilized. The area is also near to famous tourist spot of Land Daman. Road connectivity to these spot and interlinking them can go a longway in bringing the area under Tourism map.

  
Naser Ali

Visiting Officer  
B2V-4.

Date: 02/11/22