



75
Azadi Ka
Amrit Mahotsav



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV 2022

KEY FEATURES

Deputy Commissioners to lead the Initiative
 Rural development Department to be the nodal department
 Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

| ACTION | RESPONSIBILITY | LATEST BY | REMARKS |
|------------------------------------------------------------------------------|-------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Jan abhlyan | All departments | Oct 15 -26 th | Going on |
| Deputation of Sectt staff/ HoDs | GAD | Oct 14 | Done |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainors on B2V4 | RDD | Oct 26 | |
| Training of visiting officers | DCs | Oct 27 | |
| Field Visits to be completed by | Visiting Officers | Nov 3 | DCs to supervise and ensure tha each Panchayat is visited within the period specified |
| Data of B2V4 to be uploaded by | Visiting Officers | Nov 10 | DCs to supervise and ensure th data of all Panchayats is upload ed by the visiting officer within the period specified |

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE | INSTRUCTIONS | ACTION POINTS |
|-------|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> Take print outs of filled booklets of BZ 11, BZ 12 and BZ 13 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning Deptt) Take prints of blank 2 booklets of BZ 14 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning Deptt Complete trainings on different components of BZ 14 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PPI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awasas+ beneficiaries alongwith MHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments |

| | |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reach the village | <ol style="list-style-type: none"> 1. Ensure that all front line workers of different deptts are present. 2. Ensure exhibition by different depts. about individual beneficiary schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Gandhi Katha (suggested details uploaded on jkpanchayat.in) 6. Visit atleast 2 amritsarovars and get its geo tagged photos 7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments 9. Check effectiveness of Centrally sponsored schemes 10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc 11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables 12. Assess effectiveness of sanitation campaign in the panchayat 13. Ensure self employment activities for 15 youth per panchayat 14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training 15. Wherever possible, distribute employment letters for people selected under various government employments 16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university 17. Open discussion on Nasha Mukht Abhiyan |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SOGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme[®] portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an Initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

1) Details of Reporting Officer:

Name: Narad Paul

Designation: Lecturer

Department/ place of posting: HSS Rangan.

Mobile No: 7889354800

Email ID: mr.1101976@gmail.com

Home District: Kathur

Dates of visit: 30/10/22 - 31/10/22

2) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Sarota - A

Local Government Directory(LGD) code of the Panchayat: 288903

Name of CD Block: Duggai

Name of Tehsil: Lohai Malhar

Name of District: Kathur

3) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 07

No. of households in the Panchayat: 273

Population (approx) of the Panchayat: 1590

AY 1- ACTIVITIES

ANNEX 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private *Govt*
 - b. New/needing repairs *No*
2. Furniture (Y/N) *✓*
3. Computer/printer (Y/N) *✓*
4. Internet (Y/N) *✓*
5. Telephone (Y/N) *✓*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *✓*
7. Water (Y/N) *✓*
8. Electricity (Y/N) *✓*
9. Bank branch (Y/N) *✓*
10. CSC (Y/N) *✓*
11. Patwarkhana (Y/N) *✓*
12. Village haat (Y/N) *✓*
13. Playground (Y/N) *✓*
14. School-
 - a. Kindergarten (Y/N) *✓*
 - b. Primary (Y/N) *✓*
 - c. Secondary (Y/N) *✓*
 - d. College (Y/N) *✓*
 - e. University (Y/N) *✓*
15. Anganwadi Centre (Y/N) *✓*
 - a. (govt/private) *✓*
 - b. Total children enrolled *✓*
15. Amrit Sarovars – details, location, condition *No*
16. Government offices- details, whether functional or not *No*
17. Ration shop (Y/N) *✓*
18. Places of tourism importance – names, little details on historical/cultural importance *Marhi Mata, Boudhi*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Marhi Mata*
20. VLW Office (Y/N) *✓*
21. Primary Healthcare Centre (Y/N) *✓*
22. List of Incomplete Buildings- names, year of construction *No*
23. List of Underutilized Buildings- names *No*

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs | Visit/Verify | COMMENTS |
|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Khidmat Centres | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrahi, Beams, Janbhagidari, Digital J&K | Satisfactory |
| JKB/PSB counters/outlets | a) Status of counter available b) Number of visitors 60-70 | found functioning |
| Incomplete buildings/projects | Verify whether identification and redistribution done | No |
| PDS | Visit, evaluate, online status N.A | - |
| PHC | Visit- evaluate, status of staff, equipment and quality - | - |
| Youth clubs | Meet, interact, seek suggestions | Awareness - self-employment Nasha Mutch |
| SHG | Meet, identify problems, seek suggestions | Needed further improvement in related schemes |
| PMAY | Inspect, Inaugurate | Inaugurated |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | Visited and found satisfactory Acute shortage of staff in schools |
| Swachh SBM | Evaluate | Satisfactory |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground Organized Cricket Match Sports kits distributed | - |
| Har Gaon Hariyali, Plantation drive | Evaluate status, feedback | Done in p/o Public and participants |
| Village cultural event Danga/ Haat/Mela | Participate in; ensure that it is held | Done |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V4 | Departments participated but no stalls were displayed by concerned |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply | Verify Three water tanks | In progress and satisfactory |

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHUYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

STATUS OF ACTIVITIES BEING CARRIED OUT DURING B2V4 PROGRAMME BLOCK DUGGAIN

Daily Report

Dist: KATHUA Date: 30/10/2022

By: Sabita - A

No. of Panchayats where visiting officers visited: 8

Total No. of people who participated in B2V4 in the Block today: 1775

| | Deliverable | Department | Overall Target | District Target | Cumulative Achievements (19 Oct, 2022 - till today) | Today's Achievements |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------|
| 1 | Golden Health Cards | Health | | Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat | - | 1440 |
| 2 | Land Passbooks | Revenue | | Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat | - | 15 |
| 3 | Inheritance Mutations | Revenue | | Panchayat/District Targets to be fixed by the Department based on survey of every Panchayat by the Patwaris | - | 2 |
| 4 | Self Employment Drive | J&K Bank & Industries | | At least 15 persons per Panchayat | - | 12 |
| 5 | Identify candidates for skill training under HIMAYAT and other schemes | RDD | | At least 20 per Panchayat | - | 20 |
| 6 | CSC/IT Camps in every Panchayat | IT | | One per Panchayat | - | 01 |
| 7 | Creating Awareness of Jan Bhagidan among PRIs and general public | IT | | 25 additional hits/Panchayat | - | 10 |
| 8 | Painting of Digital J&K in every Panchayat | RDD | | One per Panchayat | - | 01 |
| 9 | Pani Samitis meetings to be held | Jal Shakti | | One per Panchayat | - | 01 |
| 10 | Field testing kits to be provided for all Panchayats and trainings given | Jal Shakti | | One per Panchayat | - | 01 |
| 11 | Certification of water sufficiency and quality of Panchayats | Jal Shakti | | As per list decided by Department | - | 03 |
| 12 | Implement Swachh Gram Plans - Door to door collection and disposal- ensure - Management of grey water, black water and solid waste | RDD | | To be implemented in every Village | - | 01 |
| 14 | E-shram Cards | Labour | | Panchayat/District Targets to be fixed by the Department based on survey | - | 173 |
| 15 | Inspect Playfields and ensure that at least one sports event is held | YSS | | At least one per Panchayat | - | 01 |
| 16 | Inspect office of Patwari, VLW and ensure that name and phone number of the Patwari/VLW is painted on the wall of the office | Revenue, RDD | | 2 per Panchayat (1 patwari office + 1 VLW office) | - | 01 |
| 17 | Amrit Sarovars- Inspect quality | RDD | | 75 per District | - | 0 |
| 18 | Youth Clubs Interact | Youth Mission | | At least one per Panchayat | - | |
| 19 | Azadi Ka Amrit Mahotsav- Upload High Quality videos | Culture & DCs | | At least 3 per Panchayat | - | 01 |
| 20 | Hold Gram Sabha meetings and assess quality and effectiveness of service delivery, performance and ranking of departments and perception of corruption | All visiting Officers | | Every Panchayat | - | 01 |

Signature
B.V. V

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 12-11 (Pending back of digitality)
 Details of the bank sanctioning it: Jh Bank Machhadde
 Total amount involved: 14 Lacs

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 04
- b. No of Individual Soak Pits constructed 40
- V. No.of Biodiversity management committee meetings held: 02
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: - 03
- XI. No of grievances disposed of at Panchayat level: 03
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF | NUMBERS | | NAMES |
|--------|------------------------------------------------------------------------|--------------------|---------------------------|---------------------------------------------------------------------------------------------------------|
| | | SANCTIONED | ACTUAL | |
| | Rural development department: BDO JE GRS TA | - - - - | - - - - | |
| | SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER <i>Master</i> | -16 02 | 08 - Nil | Shabir Ahud, Farooq, Ahmed Mohan Singh, Jyoti Devi Kuldeep kumar Sunita Sharma Sudesh Singh |
| | JAL JEEVAN: | 01 | 01 03 (Daily) Nagar | Sansar Chand Sudesh Kumar Mohd. Rafiq Rakesh Kumar |
| | PDD: LINEMAN JE ANY OTHER | - - - | 01 (Daily Nagar) | |
| | FOOD & CIVIL SUPPLIES | 01 | 01 | Mohd. Siddiq |
| | AGRICULTURE & ANIMAL HUSBANDRY | 01 | 01 | Parbhat Kumar |
| | SOCIAL WELFARE | - | - | |
| | HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR | 01 01 - - | 01 01 - - | Darshana Devi Pooja Devi |
| | ANY OTHER DEPARTMENT <i>Veterinary Asstt.</i> | 01 | 01 | Manik Goshami |

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Nil
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas 16 solar system
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof _____
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes Plantation drive held
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Soaka being
- iii) Do all the IHHs in the Gram Panchayat have toilets? Not sufficient (40%) only
- iv) Are all the IHHs toilets functional or not? 50%
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Four of (remaining)
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? N.A

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat. *62*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *ch(1)*

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *No*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *No*
- Does the Gram Panchayat has its building or not? *No*
- Is the Gram Panchayat office functional or not? *Yes but will be made so at CFC*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *No*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

5 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- Have all the eligible households registered in PDS or not? *only 50% made*
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? *No*
- Have all the eligible households been registered for Pension or not? *Not all registered*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Registered but not distributed*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

Socially secured village

Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*

Is Gram Panchayat Office Disabled Friendly or not? *No*

Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *Yes*

Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *Partly*

Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Not all*

Are all the eligible households getting benefits from IAY or not? *Getting benefit under PNAY*

Note:- Rasal Chand s/o Kapoori did not get payment under IAY

One Maya Ram s/o Ramlal did not get II instalment under PNAY

8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat—02—
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system..... 56
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... ALL

9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Yes
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>) J. A

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed *Swanija & Madi Mata & Pranti Mata*
- Specific product which needs to be developed
- Tourism- home stays *Seri Rala*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *Yas*

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|------------------------------------------|---------------------------------------------|------------------------------------------------------------|---------------------------------------------------------------|
| Golden Health Card under Ayushman Bharat | 1590 | 1440 | Under progress |
| Janani suraksha yojana | 09 | 08 | - |
| OLD AGE pension | 30 | 13 | Document deficiency |
| Widow pension | 25 | 10 | Supporting Document deficiency |
| Disability pension | 15 | 07 | Document deficiency |
| Domicile certificate | 1590 | 1200 | Document deficiency |
| Kisan credit card | 230 | 210 | Maximum availed Either pensioners have not |
| PM kisan sammannidhi | 230 | 190 | Pending are either pensioners or or equal current credit c |

| | | | |
|---------------------------------------------------------|-----|-----|-------------------------|
| Land pass book | 120 | 15 | Online process going on |
| Registration of village vendors on GEM portal | Nil | Nil | N/A |
| Registration of village contractors on jktenders portal | 10 | 03 | eligibility deficiency |
| Registration of village contractors on PWD portal | Nil | Nil | Nil |
| Incomplete buildings/projects | N/A | N/A | N/A |

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Yes
- Whether all activities and GS resolution uploaded on Jkpanchayats.in portal Yes
- How many drug addicts in the village —
- Whether reported to the Deputy Commissioner Yes
- How many registered for rehabilitation under government programme Nil

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|-----------------------------|-----------------------|------------------------------|--------------------------------------|-------------------|----------------------------------------------|
| MGNREGA | Construction of 100m x 100m | 2021-22 | 0.85 | 0.58 Yes | Yes | Nil |
| PMAY | JK 1223741 | 2021-22 | 130,000 + 18000 | Yes | Yes | Nil |
| IHL UNDER SBM-G | Road to S/O Jambhik | 2021-22 | 12000/- | Yes | Yes | Payment Pending |
| CSC UNDER SBM-G | N.A | - | - | - | - | - |
| AMRIT SAROVAR | N.A | - | - | - | - | - |

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 750

Total attended - 15

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

1. Sewing Centre to be set up at Hande
2. AWC & MCC should be improved
3. AWC are only distribution centres of ration.

Need

Jebic khad, organic farming and kitchen gardens to be developed

DAY 2 ACTIVITIES

AGENDA 9

AL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 14 (177)

Total attended 80

Proceedings:

Develop public kids garden for children
Playing fields must be enlarged

(insert pointers to be discussed there - refer palli proceedings)

special yoga classes & Meditation should be made by learned by an expert teacher.

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

| SR NO. | ASSETS / ACTIVITIES INAUGURATED | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|----------------------------------------------|--------------------------------------------------------|-------------------|
| | VILLAGE HAAT under JKSRIM (SUNDAY MARKET) | In progress (Construction Payment Pending) | Yes |
| | PMAY houses if any ready for inauguration | Inauguration done | Yes |
| | Swachh gram projects- segregation sheds etc | N/A | Yes |
| | Amrit sarovars | N/A | Yes |
| | Sports kits | Yes distributed | Yes |
| | Village cultural events | Organized by students | Yes |
| | JJM assets/projects | Sapare to chunane | Yes |
| | Any other to be identified at district level | Construction of Tractor Road from Main Road to Bramman | Yes |

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

| S.NO. | Particulars | Action taken | Remarks # |
|------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------------------------|
| I. Urgent Public Requirements/ Demands- B2V1 | | | |
| 1 | Road Connectivity Mahan to Panpal | Earth work done but Drain work pending. | Quality work needed to be performed |
| 2 | Sub-Centre Health | No action taken | Demand projected in B2V1 |
| 3 | Provision of More water supply scheme | 50% improvement | work to be completed as early as possible. |
| 4 | Coverage under PM Ujjwala Yojana | 70% completed | yet needed to be fulfilled |
| 5 | Provision of benefit under old age, widow disability pension | | |
| 6 | Regular health camp | - Nil - | Urgently required |
| 7 | Improvement of Edu. Infrastr. | Work completed but payment pending under MGNREGA (B2V2) | Req. of funds |
| II. Urgent Public Requirements/ Demands- B2V2 | | | |
| 1 | Sub-Centre/ PHC Sadra - A | - Nil - | Urgently required |
| 2 | Prov. of More tapped water connections | 60% covered | Proposed projects must be tendered |
| 3 | Increased coverage under PM Ujjwala Yojana | In progress | - |
| 4 | Disability Pension | In progress | Disability or identification should be done by Org. of C. & L. which |
| 5 | Widow Pension | In progress | should be accomplished as cases are already submitted |
| 6 | Regular health camps | Camps organized during COVID-19. | frequent camps should be organized |
| 7 | | | |
| S.NO. | Particulars | Action taken | Remarks # |
| III. Major Problems - B2V1 | | | |
| 1 | No road connectivity | Earth work completed | Drainage work pending |
| 2 | No. PHC/HSC | - Nil - | Urgently required |
| 3 | Poor education Infrastr. and lack of teaching staff. | Nil | Few Teaching staff deployed in Pashan & Pailawan Zan |



| | | | |
|------------------------------|-------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------------------------------------------------|
| 4 | Poor access to micro finance services | Khidmat Centre giving services | Requirement of the Bank Branch |
| 5 | Absence of Animal Husbandry Centre | - Nil - | Required on primary basis. |
| IV. Major Problems- B2V2 | | | |
| 1 | | | |
| 2 | | | |
| 3 | — Nil — | | |
| 4 | | | |
| 5 | | | |
| V. Major Problems- B2V3 | | | |
| 1 | Allotment of HSC/PHC | - Nil - | Urgently required |
| 2 | Complete coverage under Jal Shakti Mission | Under progress | Improvement required |
| 3 | Complete coverage under PM Ujjwala Yojana | 70% completed | Be completed as soon as possible |
| 4 | Regular Health Camps | - Nil - | Need of the hour |
| 5 | Old Age / widows / Disability Pension | Slow progress | File submitted not getting cleared by the concerned Dept. |
| VI. Major Complaints- B2V1 | | | |
| 1 | No road connectivity | Mahan to Bawal Earth work zone | Drained Required |
| 2 | | | |
| 3 | | | |
| VII. Major Complaints- B2V2 | | | |
| 1 | No. presence of Animal Husbandry Centre and social welfare Deptt. in Ppt Sadrota-A. | - Nil - | Regular presence of Animal Husbandry workers and beneficiary to be assured at the centres. |
| 2 | | | |
| 3 | | | |
| VIII. Major Complaints- B2V3 | | | |
| | No-Major Complaint | — | — |
| | | | |
| | | | |

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

| | |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I | Any major complaint brought to the notice of the Visiting Officer: <i>Understand that Gali road Malhar to Enjal has damaged Pucca Pipeline at Gali, Chaffee, Ward 4, Halga, Chumra - A</i> |
| II | Major/urgent public demands that was/were reflected earlier but have not been addressed so far: <i>not using alternate Small of Road from Panch to Gali under PMGSY - Department Immediately</i> |
| III | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) There is poor performance of departments of public interest as well as shortage of staff in govt. run departments. The public road path of teachers should be filled on priority basis. Awareness of PRI Members is the necessity of the hour. |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) (05) five |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days |

Notified that the visiting officer remained
Pvt Halga Sadrola - A for 02-days.
At 20/10/22 - 31/10/22.

Signature of Sarpanch *[Signature]*
Name *Vikram Singh*
Sarpanch Halga Pyl.
Sadrola - A (Duggain)

[Signature] 31/10/22
Signature of the Visiting Officer

Name *Naresh Kumar*
Deputy HSS Baggaan
Zone - Malhar
7889354890



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir