



Bagna



# Rural Village

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022

**Details of Reporting Officer:**

Name: Sh. Sanjay Kumar Gupta  
Designation: SMS (III)  
Department/ place of posting: Dept. of Agriculture and Production Ramban  
Mobile No: 9419293777  
Email ID: Sanjay1970.eg15@gmail.com  
Home District: Kathua  
Dates of visit: 31-10-2022 to 01-11-2022

**Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Bagna  
Local Government Directory(LGD) code of the Panchayat: 289232  
Name of CD Block: Ramban  
Name of Tehsil: Ramban  
Name of District: Ramban

**Panchayat Profile:**

No. of revenue villages in the Panchayat: 02  
No. of hamlets in the Panchayat: 12  
No. of households in the Panchayat: 385  
Population (approx) of the Panchayat: 2832

## Part-II:

To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Rural Dev. Department	Vivek Chagolla	Accounts Assistant (Panchayat)
Education Dept.	Ajay Singh	Teacher
Youth Services and Sports	Yaduvir Singh	NYC
Sheep Husbandry	Mohd. Rashid	Assistant Stock
Tal Shakli	Palail Singh	Daily Wager
PDD	Ramesh Singh	Lineman (Daily Wager)
Health and Medical	Hema Devi	Asha Worker
Health and Medical	Dropta Devi	Asha Worker
Forest Department	Veer Vikram Singh	Forest Guard
Revenue Dept.	Mehraj-ud-din	Palwari

**Details of absent employees vis-à-vis list furnished by the DC office:**

Department	Name	Designation
Animal Husbandry	—	—
Fishery Dept.	—	—
Horticulture	—	—
Floriculture	—	—
PWD	—	—
Tourism Dept.	—	—
Disaster Management	—	—
Planning Dept.	—	—
JK Bank	—	—

Village

# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled
15. Amrit Sarovars – details, location, condition *Location - Tel, condition - Good*
16. Government offices- details, whether functional or not *Functional*
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance *Nil*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Nil*
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N)
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names *Nil*



# DAY 1-ACTIVITIES

## AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K	Not available in Panchayat
PSB counters/outlets	a) Status of counter b) Number of visitors	Nil
Incomplete buildings/projects	Verify whether identification and redistribution done	Two school buildings due to non-availability of funds
PDS	Visit, evaluate, online status	Nil
PHC	Visit- evaluate, status of staff, equipment and quality	Nil
Youth clubs	Meet, interact, seek suggestions	Youth clubs needed to be activated
SHG	Meet, identify problems, seek suggestions	- Nil -
PMAY	Inspect, Inaugurate	Visited and inaugurated two houses (well furnished)
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation; meet students and staff	Good arrangement of water supply but electricity is not available in Ms Tehimajra
Swachh SBM	Evaluate	90% completed
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Sports kit distributed but playground doesn't exist in Panchayat
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive initiated by Panchayat
Village cultural event Dargal/ Haat/Mela	Participate in; ensure that it is held	Attended and held at GGS Tehimajra
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Distribution of Land Pass books
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Poor water supply



## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

	Achievements	Deficiencies
Golden Health Cards	2832	482
and Passbooks	862	712
Ambulance Mobilization	—	Data not available
Self employment drive	—	Data not available
Candidates for Himayat	NIL	NIL
ESC/IT Camps	Yes	—
Creating awareness of Jan Bhagidari	Yes	—
Rolling of Digital I+K	Yes	—
Pani Samiti Meetings	Yes	—
Field Rolling kila ke Pyda	NIL	—
Certificate of water sufficiency	Data not provided by Dept	—
Implementation of SBM Plans	Yes	—
UDIS cards to be converted to Digital format	Data not provided by Dept.	—
E-Gram Cards	55% Cards made	—
Spread play fields at least 1 sport	Yes	—
Deployment of officers of Palwasi and view	Yes	But their name is not posted on wall
Amrit Sarovar	Yes	Good Quality
Amrit Mahotsav Photos	NIL	—
Gram Sabha meetings and assess	NIL	—
Quality and effectiveness of service delivery	Don't know	Gram Sabha

## DAY 1- ACTIVITIES

### AGENDA 4: SELF EMPLOYMENT ACTIVITIES

Secure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : \_\_\_\_\_

Details of the bank sanctioning it : \_\_\_\_\_

Total amount involved : \_\_\_\_\_

## DAY 1 ACTIVITIES

### AGENDA 5

the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukti Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

No of Individual Compost Pits constructed *nil*

No of Individual Soak Pits constructed *20 completed*

No. of Biodiversity management committee meetings held: *Nil*

Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No ✓

Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓

Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓

Whether grievance redressal box is installed: Yes/No ✓

No of grievances received pertaining to Panchayat level: *N/A*

No of grievances disposed of at Panchayat level: *N/A*

Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓

Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature

Certificate (DSC): Yes/ No

# MAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

DEPARTMENT WISE STAFF	NUMBERS		NAMES
	SANCTIONED	ACTUAL	
Rural development department:			
BDO	01	01	Sh. Munish Gupta
JE	01	01	Ganesh Chandra
GRS	01	01	Amrita Bano
TA			
SCHOOL EDUCATION:			
TEACHER	15	12	
HEAD MASTER	03	0	
ANY OTHER			
JAL JEEVAN:			
	1	1	Palash Singh (Daily wages)
	1	1	Danish Iqbal (JE)
PDD:			
LINEMAN	1	1	Ramash Singh
JE			
ANY OTHER			
FOOD & CIVIL SUPPLIES	—	—	—
AGRICULTURE & ANIMAL HUSBANDRY			
	1	1	Sh. Munish Gupta (JAEO)
SOCIAL WELFARE	—	—	—
HEALTH:			
ASHA	2	2	Dimple Devi
ANM			Hema Devi
AYUSH DOCTOR			
ALLOPATHIC DOCTOR			
ANY OTHER DEPARTMENT			
Sheep Husbandry	1	1	Mohd. Rashid (Assistant stock)



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:  
STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### Clean and green village

Initiatives taken by the Panchayat for managing Solid and Liquid Waste Compost and Soak pits

Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

Solar

Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes

Has the Climate Resilience Plan been developed for the GP? Yes /No

Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.

Whether schools have started segregating waste NO

Whether schools have their own compost/soakage pits for solid/liquid waste management NO

#### Healthy village

Are meetings related to Village Health and Sanitation Committee being held regularly? NI

Do all the eligible individuals been provided the Golden Card? 90%

Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes

Are all the eligible individuals been vaccinated against COVID-19? Yes

Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Partially

Whether all the deliveries were Institutionalized or conducted by trained Midwives? Partially

#### Water sufficient village

Do all the IHHs in the Gram Panchayat have water pipeline connections? Partially

Whether Gram Panchayat has taken steps for grey water management. If Yes please specify NO

Do all the IHHs in the Gram Panchayat have toilets? 90%

Are all the IHHs toilets functional or not? 90% functional

Do all the Schools/Anganwadi centers have a toilet facility or not? NO in Anganwadi's

Are all the toilets in the schools/Aanganwadi functional or not? NO in Anganwadi's

Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO



### Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *100% Only*
- How many Bal Sabha's were organized in the Gram Panchayat *Nil*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO *Yes*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*

### Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *Yes*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *NO*
- Does the Gram Panchayat has its building or not? *NO*
- Is the Gram Panchayat office functional or not? *Yes*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *NO*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

### Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *BPL*
- Have all the eligible households registered in PDS or not? *Yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *NO*
- Have all the eligible households been registered for Pension or not? *NO*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *NO*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *NO*

### Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *NO*
- Is Gram Panchayat Office Disabled Friendly or not? *NO*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *NO*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *NO*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *NO*
- Are all the eligible households getting benefits from IAY or not? *NO (60% get benefit)*

## Gender Development in Village

How many Mahila Sabha's were organized in the Gram Panchayat nil  
 Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓  
 Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓  
 Number of women beneficiaries headed households covered under PDS 25  
 Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana nil

Self-sufficient infrastructure in the village

Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NO  
 Whether the Disaster management plan is available at the GP Level (Yes/No) ✓  
 Whether child-friendly park with required facilities is available in GP (Yes/No) ✓  
 Whether the GP has easy access to Godown for storage (Yes/No) ✓  
 Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Digitize village residents about myScheme" portal (myscheme.in) which includes information about all schemes being run by Central/ State/ UT govt across the country  
 Scheme Material available from <https://jkpanchayat.in/b2v4.php>

## DAY 2 ACTIVITIES

### AGENDA NO.3

Joint meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

Only a forest Guard presented himself as a member without any details of proceedings



## 2 ACTIVITIES

4  
officer shall also plan and conduct panchayat level convergence meeting of all departments and  
village development plan for village, in consultancy with Gram panchayat, discuss it in gram  
and get it approved.  
format available on <https://jkpanchayat.in/b2v4.php>)

### GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## 2 ACTIVITIES

### ENDA 5

are saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Pradhan Mantri Bharat	2832	2350	Documentation Issue
Pradhan Mantri suraksha yojana	—	—	—
OLD AGE pension	119	89	unavailability of documents
Widow pension	25	20	unavailability documents
Disability pension	13	09	unavailability of documents
Domestic certificate	2832	400	Under Process
Kisan credit card	174	136	Overage Farmers Ownership
Kisan sammanidhi	174	140	Issue



pass book	863	151	Under Process
Registration of village vendors on GEM portal	—	—	—
Registration of village contractors on jktenders portal	8	8	—
Registration of village contractors on PWD portal	1	1	—
Complete buildings/projects	2	2	Due to non-availability of Funds and civil case

## DAY 2 ACTIVITIES

### END A 6 SHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Conducted awareness Campaign*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *Nil*
- Whether reported to the Deputy Commissioner *Report submitted*
- How many registered for rehabilitation under government programme *Nil*



## AY 2 ACTIVITIES

### ENDA 7 QUAL AUDIT

Product social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
GNREGA	P/Palan a/c Bhola Mohan Singh	2022-23	2.50 Lac	Yes	Captured	Nil
DAY	Goutam Singh s/o Raju Singh	2019-20	1.50 Lac	Yes	Captured	Nil
HL UNDER SBM-G	Mohan Singh s/o Nath Singh	2017-18	12,000	Yes	Captured	Nil
SC UNDER IMG	CSC a/c Ramesh Singh	2019-20	2.00 Lac	Yes	Captured	Nil
MRT PROVARS	Pankaj Kumar a/c W. No. 1	2022-23	1.50 Lac	Yes	Captured	Nil

## AY 2 ACTIVITIES

### ENDA 8

#### MOHILA SABHA

Total women in the village above the age of 18

Total attended 11

Proceedings: Importance of Mohila Sabha discussed  
(Pl insert pointers to be discussed there - refer palli proceedings)

## AY 2 ACTIVITIES

### ENDA 9

#### BAL SABHA

Hold a Bal Sabha and record proceedings

Total children in the village above the age of 6

Total attended 25

Proceedings: Role of Bal Sabha discussed

(Pl insert pointers to be discussed there - refer palli proceedings)

# 2 ACTIVITIES

DA 10

URATIONS

ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/AC- TIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
VILLAGE HAAT under JKSRM (SUN- DAY MARKET)	—	—
PMAY houses if any ready for inaugra- tion	Well furnished house of Goulam Singh s/o Fayiz Chand	Captured
Swachh gram projects- segregation sheds etc	—	—
Amrit sarovars	Completed (1)	Captured
Sports kits	Cricket Bat ball Badminton kit	Captured
Village cultural events	Folk dance, Thali dance, Dogri songs	Captured
JJM assets/projects	work has been started for reservoirs	Captured
Any other to be identified at district level	—	—

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands- B2V1		
Drinking water supply due to scarcity of water	Yes (Under Process)	2-Grn approved under JIM
PDS Depot for Bagra	No Action taken	—
Upgradation of Schools	No Action taken	—
Primary Schools for all wards	No Action taken	—
Const of Community Hall	Action awaited	—
Anganwadi for all wards	No action taken	—

Urgent Public Requirements/ Demands- B2V2		
Scarcity of water	Yes	2-Grn approved under JIM
PDS Depot for Bagra	No Action taken	—
Health Dispensary	No Action taken	—
Upgradation of Schools	No Action taken	—
Community Hall	No Action taken	—
Primary School for all wards	No Action taken	—
Anganwadi centres	No Action taken	—

Particulars	Action taken	Remarks #
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### Major Problems - B2V1

Scarcity of drinking water	Yes (Under Process)	2-Grn approved under JIM
Health Dispensary	No Action taken	—
Veterinary Centre	No Action taken	—



Occupational roads	No Action	—
Revenue village due to hilly area	No Action	—

#### Major Problems- B2V2

Scarcity of Drinking Water	Yes	2.64 cr approved
Health dispensary	No Action	—
Veterinary Centre	No Action	—

#### Major Problems- B2V3

Scarcity of drinking water	Yes	2.64 cr approved
Health dispensary	No Action	—
Veterinary Centre	No Action	—

#### Major Complaints- B2V1

Deficiency of Teachers in schools	No Action	urgent requirement
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#### Major Complaints- B2V2

Scarcity of drinking water	No Action	—
No dispensary	No Action	—

#### Major Complaints- B2V3

Health dispensary	No Action	—
Veterinary centre	No Action	—
Poor connectivity of roads	No Action	—

# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Rural Development Department
2. LEAST RESPONSIVE DEPARTMENT: Animal Husbandry

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Poor Rural Connectivity Deficiency of leeches No Health and veterinary centre</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>No Health and veterinary centres</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>It is one of most remote P.G.s. Road connectivity is poor. Medical and veterinary facilities need some special attention</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>07</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

*It is certified that the visiting officer has stayed in Panchayat for two days and one night.*

*Rajesh*  
**RAJESH SINGH**  
 Sarpanch  
 Pvt. Halqa Bagna  
 Block Ramban

Signature of Sarpanch

Name *RAJESH SINGH*

*Sanjay Kumar Gupta*  
 Signature of the Visiting Officer

Name *Sanjay Kumar Gupta*



**Department of Rural Development and Panchayati Raj**