



Ranchyat Halqa
Razwan S.K. pora



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

A) Details of Reporting Officer:

Name: Mohd. Magbool Malik
Designation: Agriculture Extension officer
Department/ place of posting: Agriculture (Magam)
Mobile No: 7889339018
Email ID: malikmagbool7889339018@gmail.com
Home District: Budgam
Dates of visit: 30-31 - oct. 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Razven
Local Government Directory(LGD) code of the Panchayat: 241457
Name of CD Block: S.K - poka
Name of Tehsil: Magam
Name of District: Budgam

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02
No. of hamlets in the Panchayat: 02
No. of households in the Panchayat: 398
Population (approx) of the Panchayat: 2146 (as per Census 2011)



Part-II:
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private ✓
 - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) (recently purchased 2022) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) (needs improvement) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
 - a. (govt/private) ✓
 - b. Total children enrolled (131) ✓
15. Amrit Sarovars – details, location, condition (nil) ✓
16. Government offices- details, whether functional or not (nil) ✓
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance (nil) ✓
19. Village heritage sites/ treks- names, little details on historical/cultural importance (nil) ✓
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction (nil) ✓
23. List of Underutilized Buildings- names (nil) ✓



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not existing
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not existing
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Yes
PHC	Visit- evaluate, status of staff, equipment and quality	Nil
Youth clubs	Meet, interact, seek suggestions	Yes
SHG	Meet, identify problems, seek suggestions	Yes. Revolving Fund has not released on time.
PMAY	Inspect, Inaugurate	Nil, Due to lack of Funds.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Satisfactory, but Shortage of drinking water.
Swachh SBM	Evaluate	O.D.F
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Yes. Kabaddi match has been organised.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes.
Village cultural event Dargal/ Haat/Mela	Participate in; ensure that it is held	Yes. Such events has organised.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Nothing has been done on ground.

DAY 1 - ACTIVITIES
AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

[illegible]

[illegible]



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : *N*

Details of the bank sanctioning it : *N*

Total amount involved : *N*

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

Pledge has been Taken, and Citizens promises we will work on it to eradicate the issue.

- DAY 2**
- No of Individual Compost Pits constructed *(62)*
 - No of Individual Soak Pits constructed *(49)*
 - No. of Biodiversity management committee meetings held: *(3)*
 - Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: *Yes/No* ✓
 - Are Sarpanchs being involved in start/inauguration of activities: *Yes/No* ✓
 - Whether subjects have been assigned by the Sarpanch to the Panchs: *Yes/No* ✓
 - Whether grievance redressal box is installed: *Yes/No* ✓
 - No of grievances received pertaining to Panchayat level: *nil*
 - No of grievances disposed of at Panchayat level: *nil*
 - Whether the Sarpanch/Panchayat Secretary has digital signatures: *Yes/No* ✓
 - Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): *Yes/ No* ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO / <i>panchayat sec.</i> JE GRS TA	01 01 01	01 01 01	Farooq Ahmad Mir Tawqeer Ahmad Dar Aftermeem Ali
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	11+3 1+1 1	12+3 1+1 1	1. M. Dar 2. Ab. Hamid Mir 3. Ab. Roop Parray 4. Syed Nighat Rashid 5. Bilal Ah. Sheikh 6. Tahira 7. Sirajuddin 8. Farooq Ah. Dar 9. M. Amin Lone 10. Ab. Hamid Parray 11. MST. Aminna 12. Ab. Ahmad Parray 13. Sabeena Khalid 14. Irshad Ah. Parray 15. Reyaz Ah. Bhat 16. Ataz Ah. Parray 17. Shafeeqa
	JAL JEEVAN:			
	PDD: LINEMAN JE ANY OTHER	01 01	01 01	Altaf Ahmad Abdul Aziz
	FOOD & CIVIL SUPPLIES	01	01	Sheikh Shamsul Islam
	AGRICULTURE & ANIMAL HUSBANDRY	01 01 01	01 01 01	Syed Jaffer Shah Mohd. Ramzan Dar (A.H.) Mohd. Younus Parray
	SOCIAL WELFARE	01	01	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	03	03	1. Rafeeqa 2. Shameena 3. Haseena
	ANY OTHER DEPARTMENT			



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Soakage and Compost*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
Compost are under progress, plantation, Organic plants.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *✓*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No *✓*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *No.*
- vi. Whether schools have started segregating waste *No.*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *No.*

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *✓*
- ii) Do all the eligible individuals been provided the Golden Card? *✓*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *✓*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *✓*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *✓*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *✓*

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *(No)*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *yes Soakage pits are under progress*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *98% ODF*
- iv) Are all the IHHs toilets functional or not? *yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *yes*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *yes*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *No*

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ☒ YES
- How many Bal Sabha's were organized in the Gram Panchayat? 01 ☒
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ☒
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ☒
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ☒

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? No
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? No
- Does the Gram Panchayat has its building or not? yes
- Is the Gram Panchayat office functional or not? yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
- Is Social Audit of earlier Schemes/Programs carried out or not? yes

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ☒
- Have all the eligible households registered in PDS or not? yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? No
- Have all the eligible households been registered for Pension or not? yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? yes
- Is Gram Panchayat Office Disabled Friendly or not? yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? yes
- Are all the eligible households getting benefits from IAY or not? No. Since from five years

No funds has been released from Centre. But List had been framed.



8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 01 ✓
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv) Number of women beneficiaries headed households covered under PDS system 05
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2435	2345	Aadhaar / Finger Mismatch
Janani suraksha yojana	31	25	Paper pending
OLD AGE pension	391	391	Nil
Widow pension	49	49	Nil
Disability pension	54	54	Nil
Domicile certificate	1500	1100	rest of all not submitted application
Kisan credit card	303	273	30 pending not Cooperate
PM kisan sammannidhi	330	330	nil



Land pass book	510	All generated (online) 10 passbooks issued	
Registration of village vendors on GEM portal	0	0	nil
Registration of village contractors on jktenders portal	03	03	nil
Registration of village contractors on PWD portal	0	0	nil
Incomplete buildings/projects	0	0	nil

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *yes*
- Details of activities conducted *yes*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *No*
- How many drug addicts in the village *nil*
- Whether reported to the Deputy Commissioner *No*
- How many registered for rehabilitation under government programme *No*

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	05	21/22/22-23	2.67 lack 2.70 lack 2.80 lack Nil 80 lack	Satisfactory	Yes	No
PMAY	Nil	Nil	Nil	Nil	Nil	Nil
IHL UNDER SBM-G	182	2022-23	12000/unit	Satisfactory	Yes	No
CSC UNDER SBMG	Nil	Nil	Nil	Nil	Nil	Nil
AMRIT SAROVAR	Nil	Nil	Nil	Nil	Nil	Nil

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 (686)

Total attended (40)

Proceedings: Demanding Establishment of different Centers like Sargi,
(Pl insert pointers to be discussed there – refer palli proceedings) tailoring etc.

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended (50)

Proceedings: Demanding for Computer lab, Gym centre, Smart classroom
etc.

(Pl insert pointers to be discussed there – refer palli proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	—
	PMAY houses if any ready for inauguration	—	—
	Swachh gram projects- segregation sheds etc	—	—
	Amrit sarovars	—	—
	Sports kits	—	—
	Village cultural events	—	—
	JJM assets/projects	—	—
	Any other to be identified at district level	—	—

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Lack of road facilities/ link road, drinking water, electric poles and wires.	poles and wires had been installed but no action Taken	
2	Lack of proper Transport, Lack of Health Centre.	No action taken	
3	Shortage of ICDS Centre, lack of vatamary/ animal husbandry sheep unit.	No action Taken	
4	Lack of proper mobile network.	No action Taken	
5	Establishment of J&K Bank / ATM	No action Taken	
6	Establishment of Girls High School at Razwan	No action Taken	
7	Lack of ambulance van Service.	No action Taken	
II. Urgent Public Requirements/ Demands- B2V2			
1	Providing of drinking water facilities at Razwan and peth mohalla cherheal.	No action Taken	
2	Improvement of existing HT/LT network.	Done	
3	Establishment of Sub Health centre at sufficient quantum of Kachari Land.	No action Taken	
4	J&K Bank ATM to be established.	No action Taken	
5	Development of Grat Canal from Sk pose to Razwan.	Executed by RDD	
6	upgradation of road Razwan to Bundgam.	Done By R&B	
7	upgradation of Both middle schools in halga to level of High School.	No action Taken	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Drinking water facility, Electric poles, wires.	No action Taken	
2	playground facility in Both Schools.	Executed at Razwan But not village Charkhad	
3	Establishment of vatamary/ Sheep Centre	No action Taken	



4	Establishment of J&K Bank/ATM	No action Taken	
5	Establishment of mobile Tower	No action Taken	
IV. Major Problems- B2V2			
1	Drinking water facility	No action Taken	
2	HT/ LT network	Executed	
3	Veterinary and Animal husbandary	No action Taken	
4	Establishment of Sub-Health Centre.	No action Taken	
5			
V. Major Problems- B2V3			
1			
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1	Lack of drinking water facility, Lingering wires & poles for both villages.	Still as it is	
2	Electric wires & poles for both villages.	Executed	
3			
VII. Major Complaints- B2V2			
1	Construction work on water Tank at Razwan left midway.	No action Taken	
2	Uneven distribution of power supply from nearest Grid Station at SK.pora	Forward to Concerned Deptt.	
3	POD/PHE official never visited to halga.	No action Taken	
		Done - visit regularly	
VIII. Major Complaints- B2V3			
1	Leakage of water pipes at different places at chushal as the Concern deptt. not responding.	No action Taken	
2	Bank loan should be provided to the people without employee guarantee.	No action Taken	
3	Non functioning of Khidmat Centre at Razwan.	No action Taken	

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** Agriculture 2. R.D.D
2. **LEAST RESPONSIVE DEPARTMENT:**

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Drinking water facilities & Basic health facilities to the Panchayat halqa.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>1. No. of Borewell to facilitate the drinking water facilities to the Panchayat Halqa Razwan. 2. Construction of road from main road to middle school Charkhal.</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>The Panchayat is working, needs to work more. The problems & demands posed by the people during these events needs to be resolved on priority basis.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>The overall Rating of the Panchayat is Satisfactory. (07)</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the Panchayat for 2 days <i>Certified that visiting officer stayed at Panchayat Razwan for two days continuously on 30-10-2022 and 31-10-2022 and feels satisfactory.</i>


Mohd. Shafiq Parray
 Sarpanch
 Panchayat Halqa Razwan

Signature of Sarpanch

Name *Mohd. Shafiq Parray*


 Signature of the Visiting Officer

Name *Mohd. Shafiq Parray*



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir