



75
Azadi Ka
Amrit Mahotsav



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

Day 1

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none">Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.inAlso take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.inCollect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.inTake plans for 2 previous years and ATRs from the planning depttComplete trainings on different components of B2V4 being organized by respective Deputy CommissionersCollect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none">PRI grantsDistrict PlanUT planMGNREGAOther schemes of other departmentsAny other workPlans/ beneficiary lists:<ul style="list-style-type: none">MGNREGA draft plan document for the year 2022-23.List of Awaas+ beneficiaries alongwith IHHL ConvergenceList of pension beneficiaries.List of SHGsList of agriculture scheme beneficiariesLists of beneficiaries for:<ul style="list-style-type: none">Various certificates/ benefits to be distributed by the visiting officer.Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people select-ed under various government employments
16. In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.



A) Details of Reporting Officer:

Name: Amresh Kotwal.

Designation: Dy. District Election Officer DODA

Department/ place of posting: Election Deptt | Doda.

Mobile No: 94191 55069

Email ID: _____

Home District: Doda

Dates of visit: 31-10-2022 to 01-11-2022.

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Matta 'B'

Local Government Directory(LGD) code of the Panchayat: 239600

Name of CD Block: Kishtwar

Name of Tehsil: Kishtwar

Name of District: Kishtwar

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01 Matta

No. of hamlets in the Panchayat: 04

No. of households in the Panchayat: 421

Population (approx) of the Panchayat: 2180 souls



DAY 1- AGENDA

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
RDD	Ayesh Anjum	Gsam Senika
RDD	Anu Radha	G.R.S
Agriculture	Humerah Nabi	JAEO
PWD	Vikas Shasna	J.E
PHE	Iekh Ray	Supervisor
PDD	Kewal Krishan	Technician
Fisheries	Zahor Ahmed	Dy. Inspector
Food & Supply Deptt.	Rajesh Kumar	Dealer
ICDS	Wahida Banu	Anganwasi Worker
Education	Sunil Dutt.	Teacher
Health	Shrista Parveen	FMPHW
Revenue	Hardeep Singh	Patwari
Fisheries	Zahor Ahmed	Inspector
Social welfare	Mohd Amin	Junior Assstt.

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private *Private*
 - b. New/needing repairs *- Nil -*
2. Furniture (Y/N) *Y*
3. Computer/printer (Y/N) *Y*
4. Internet (Y/N) *N*
5. Telephone (Y/N) *N*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Y*
7. Water (Y/N) *Y*
8. Electricity (Y/N) *Y*
9. Bank branch (Y/N) *Y*
10. CSC (Y/N) *Y*
11. Patwarkhana (Y/N) *N*
12. Village haat (Y/N) *Y*
13. Playground (Y/N) *N*
14. School-
 - a. Kindergarten (Y/N) *N*
 - b. Primary (Y/N) *Y*
 - c. Secondary (Y/N) *N*
 - d. College (Y/N) *N*
 - e. University (Y/N) *N*
15. Anganwadi Centre (Y/N) *Y*
 - a. (govt/private) *govt*
 - b. Total children enrolled *80 children in 4 AWC*
15. Amrit Sarovars – details, location, condition *Pond at Sarkat under Development*
16. Government offices- details, whether functional or not *functional OS*
17. Ration shop (Y/N) *Y*
18. Places of tourism importance – names, little details on historical/cultural importance *Gori Shankar, Mand all cultural, historical*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Festival are celebrated*
20. VLW Office (Y/N) *Y* *N.A*
21. Primary Healthcare Centre (Y/N), *Y*
22. List of Incomplete Buildings- names, year of construction *- Nil -*
23. List of Underutilized Buildings- names *Fisheries Qtr near Sarkat.*



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	visited csc Malla and all the schemes are delivered as by csc
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No Bank Branch Counter in the Ppt.
Incomplete buildings/projects	Verify whether identification and redistribution done	No Incomplete buildings & projects
PDS	Visit, evaluate, online status	Yes
PHC	Visit- evaluate, status of staff, equipment and quality .	visited Health & wellness centre one Doctor (MLHP) Sr. Pharmacist & MRHW
Youth clubs	Meet, interact, seek suggestions	not interacting even after inviting them.
SHG	Meet, identify problems, seek suggestions	Met with SHG + need establish - ment of shops for Marketing
PMAY	Inspect, Inaugurate	Inspected one house & found it incomplete
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	No Electricity & water in Govt Middle School Boys Sarkoot found.
Swachh SBM	Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Participated in games Ludo Kho-kho in Govt Middle School Boys Sarkoot.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation Drive Done in Chougana Gori Shankar Mandar
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Haat Mela visited & Cultural event in KGBV Girls Hostel.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V 4	Yes
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Yes

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIVAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Strapana Divas adoption for all panchayat done	- No deficiency
VLE office is functional at Panchayat Hatta's	- do -
Web portal has been created	- do -
PAA have been assigned the jobs	- do -
Wage employment demand saturation has been made	- do -
"Har Kam Par Naam" "Saal" "Laagal" CIB have been Installed	- do -
Social audit is being conducted in Ppt. at different Interval	- do -
Annual Plan adopted in Yr. 2022-23	- do -
PMAY + IHHL have been Saturated	- do -
Panchayat Convergence Plan adopted	- do -
MPR of Panchayat Level Functionaries is being Submitted regularly	- do -
Panchayat asset Register has been checked	- do -
Waste Plastic in the Panchayat is major Problem & is having deficiency in disposal	
Azadi Ka Amrit Mahotsava is being celebrated during the Year	



V.12
380

HUMAN P
SR NO.

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

26 youths were motivated to get benefits from various self employment schemes

Number of cases in different categories sanctioned: No Information Received

Details of the bank sanctioning it:

Total amount involved:

from banks

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed Nil
- b. No of Individual Soak Pits constructed 38
- V. No. of Biodiversity management committee meetings held: 03
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: 03
- XI. No of grievances disposed of at Panchayat level: 03 ✓
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	Nil Nil 01 01	01	Anu Radha Pasikar
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	17 01 01	17 01 01	Vinod Kumar, Irshad Hussain Sunil Dutt, Anju Pasikar & others Parveen kousar (H.M)
	JAL JEEVAN: Supervisor Filter	01 01	01 01	Lekh Raj Pawan Kumar
	PDD: LINEMAN JE ANY OTHER	02 01	02 01	Babu, Ram, Ranjeet Kumar Vimay Rathore.
	FOOD & CIVIL SUPPLIES Sales Man	01	01	Rajesh Kumar Sharma
	AGRICULTURE & ANIMAL HUS- BANDARY JAE0 Animal husbandry	01 —	01 —	Humerah Nabi —
	SOCIAL WELFARE	Nil	— Nil	—
	HEALTH: ASHA ANM AYUSH DOCTOR (NHM) ALLOPATHIC DOCTOR Sr. Pharmacist	04 02 01 01	04 02 01 01	Pushpa Daxi, Seema Koul Kanchan Bala, Umme Shaista Parveen Dr. Saba Subash Pasikar
	ANY OTHER DEPARTMENT	—	—	—



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Nil & land not got Identified for Solid waste Management shed
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, Biogas - Nil -
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No ✓
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste YES
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? YES
- ii) Do all the eligible individuals been provided the Golden Card? YES
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? YES

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? YES im progress im JJM
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify YES Soak pit constructed
- iii) Do all the IHHs in the Gram Panchayat have toilets? YES
- iv) Are all the IHHs toilets functional or not? YES
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? One School namely GMSB Sarkot neither water supply
- vi) Are all the toilets in the schools/Aaganwadi functional or not? one School not functional
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes*
- How many Bal Sabha's were organized in the Gram Panchayat---*04*-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *✓*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *Yes* *✓*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *✓*

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *No*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- Does the Gram Panchayat has its building or not? *No*
- Is the Gram Panchayat office functional or not? *Yes*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not? *Yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? *No*
- Have all the eligible households been registered for Pension or not? *Yes*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *Yes*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- Is Gram Panchayat Office Disabled Friendly or not? *Yes*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *No*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- Are all the eligible households getting benefits from IAY or not? *Yes*



Village No. 02

DAY 2
AG

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----02-----
 - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) *Yes*
 - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *Yes*
 - iv) Number of women beneficiaries headed households covered under PDS system.....15.....
 - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....38.....
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet....*No.. Community in GP*
 - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) *Yes*
 - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) *No*
 - iv. Whether the GP has easy access to Godown for storage (Yes/No) *No*
 - v. Whether street lights are provided in public places for ensuring safety (Yes/No) *Yes*

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS 10-04-2022, 19-06-22, 05-08-22

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed *Arai Tekmachhi*
- Specific product which needs to be developed *Saffron*
- Tourism- home stays *NO*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *Yes*

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	725	650	Aadhaar seeding is to be done for infants
Janani suraksha yojana	72	72	—
OLD AGE pension	48	48	—
Widow pension	11	11	—
Disability pension	13	13	—
Domicile certificate	2180	740	No application received in respect of left out.
Kisan credit card	226	No Information from concerned banks	No Information from Bank
PM kisan sammannidhi	142	52	Land Record from Revenue is U/P/Process



Land pass book	900	20	Under Progress as reported Patwaris
Registration of village vendors on GEM portal	11	- Nil -	No awarded & No awarded
Registration of village contractors on jktenders portal	04	- Nil -	No awarded & No awarded
Registration of village contractors on PWD portal	04	04	-
Incomplete buildings/projects	Nil	- Nil -	-

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Pledge / Discussion & all activities Concluded*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village - *Nil*
- Whether reported to the Deputy Commissioner *NA*
- How many registered for rehabilitation under government programme *-*



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Const. of h/h T Ward level 3	2021-22	3.50 lacs	satisfactory	Yes	-
PMAY	Deep Kumar	2022	1.30 lacs	Incomplete due to not release of 2nd installment	Yes	-
IHHL UNDER SBM-G	Pardeep Kr	2021-22	0.12 lacs	Yes	Yes	-
CSC UNDER SBMG	CSC near Govi Shankar	2019-20	2.00 lacs	Yes	Yes	-
AMRIT SAROVAR	Removal of Pond Sarkat	2022-23	2.50 lacs	Yes	Yes	-

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 649

Total attended 20

Proceedings: Demanded cutting & Tailoring, Handloom centre, additional Aweek
(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .8yr

Total attended 10

Proceedings: demands Playground etc by their parents

(Pl insert pointers to be discussed there – refer palli proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Inaugurated	Yes
	PMAY houses if any ready for inauguration	-	
	Swachh gram projects- segregation sheds etc	-	
	Amrit sarovars	-	
	Sports kits	-	
	Village cultural events	-	
	JJM assets/projects	-	
	Any other to be identified at district level	Inauguration of Tile path from Main Road to Ho Manoj Kumar & other U/H Capen	Yes

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Upgradation of roads		
2	Constt. of Solid waste Management plant		
3	Constt. of Panchayat Ghar building		
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Upgradation of roads		
2	Constt. of Solid waste Management plants		
3	Constt. of Panchayat Ghar Building		
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Upgradation of Road		
2	Constt. of Solid waste management plants		
3	Constt. of Panchayat Ghar Buildings		



4			
5			
IV. Major Problems- B2V2			
1			
2			
3			
4			
5			
V. Major Problems- B2V3			
1			
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1			
2			
3			
VII. Major Complaints- B2V2			
1			
2			
3			
VIII. Major Complaints- B2V3			
1			
2			
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: RDD
- LEAST RESPONSIVE DEPARTMENT: Jal Shakti

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>Nil.</u>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <u>I demanded Irrigation for Saffron cultivation 2. U/G Drain of Begamkh</u> <u>Repairment of Jal Shakti Reservoir Ward 5, Pipes of Jal Shakti in the P.T. are not proper</u>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <u>Demanded Govt. bldg. for school & P.T. Chas. Demands of Drains of P.T. & RDD Filled</u> <u>needed to be constructed</u> <u>As the Panchayat is adjoining Municipality needs the solid waste disposal regularly</u> <u>laying around the Sakshi Pond.</u>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>7.5</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days <input checked="" type="checkbox"/>

It is certified that the Visiting officer Sh. Anuresh Kotwal Dy. Election officer Doda attended his duties in B.V. at Panchayat Matta-B Block Kishwar & stayed in the Panchayat Two days w.e.f 31-10-2022 to 01-11-2022

Satish Kumar Bhagat
Sarpanch P.T. Matta-B
Block Kishwar
Signature of Sarpanch

Satish Kumar Bhagat
Sarpanch P.T. Matta-B
Block Kishwar

Signature of the Visiting Officer

Name

Name... Anuresh Kotwal
visiting officer
Matta B
Block Kishwar