



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



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KEY FEATURES

Deputy Commissioners to lead the initiative
Rural development Department to be the nodal department
Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukat Abhiyan

Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

He is going to the village as planning officer, not for sanctioning any works or for making any commitments.

While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans

His work shall be hard core planning and audit and is not a PR exercise.

Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.

Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.

Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

In addition attention may be given to the following areas

- a. Make full use of Centrally Sponsored Schemes
- b. Saturation of individual beneficiary schemes
- c. Self-employment schemes
- d. Bank linked schemes- including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

0. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

Details of Reporting Officer:

Name: Mudasir Ahmad Bhat
 Designation: J. Agriculture Extension Officer
 Department/ place of posting: Subdivisional Agriculture Officer
Ganderbal.
 Mobile No: 7006708346
 Email ID: mudasirpatt@ gmail.com
 Home District: Ganderbal
 Dates of visit: 01-02 November, 2022

Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Benhama
 Local Government Directory(LGD) code of the Panchayat: 242324
 Name of CD Block: Lax
 Name of Tehsil: Lax
 Name of District: Ganderbal

Panchayat Profile:

No. of revenue villages in the Panchayat: 01 (Benhama)
 No. of hamlets in the Panchayat: 09
 No. of households in the Panchayat: 318 (As per 2011 Census)
 Population (approx) of the Panchayat: 2073 (As per 2011 Census)

To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Education	Zahoor Ali Mir	Teacher
Fisheries	Bashir Ali Hayam	F. Supervisor
Revenue	Muzzaffer John	Patwari
CSC Centre	Musab Jameel	Operator
FCS & CA	Ab Rashid Wana	ASK
ROD	Wagor Nabi	Secretary Panchnayat
Horticulture	Ashag Hussain Sheikh	Gardener
Agriculture	Ajaz Ali Mir	JAED
Sheep Husbandary	Ichlag Ali Rikhi	SAT
ICoS	Rubecha, Mehbooba, Farhat, Nazia, Shagufta	AWNs
R&B	Naseer Ali Kanth	J&F
Mohd. Jawad Bhat	I&FC	J&F
Muz Bank	Muzzaffer Ahanger	BM

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

ATTENDANCE

<u>Name</u>	<u>Department</u>	<u>Designation</u>
Shoukat Ali Gamie	JK Bank	BC
Tahmeena Jan	Health	MLHP
Abida Akhter	Health	FMPHW
Tasawar Aziz	Social welfare	TSWO
Meharj-un-din Bhatt	YSS	Rek
Paveez Ahmad	Forest	watcher
Tamveer	Handicrafts	Orderly

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private *Govt.*
 - b. New/need repairs *- Need window glasses*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *Yes*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *Yes*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *NO*
10. CSC (Y/N) *Yes*
11. Patwarkhana (Y/N) *NO*
12. Village haat (Y/N) *NO*
13. Playground (Y/N) *NO*
14. School-
 - a. Kindergarten (Y/N) *Yes*
 - b. Primary (Y/N) *Yes*
 - c. Secondary (Y/N) *NO*
 - d. College (Y/N) *NO*
 - e. University (Y/N) *SKUAST-K Faculty of Forestry*
15. Anganwadi Centre (Y/N) *5*
 - a. (govt/private) *1 govt 2 4 rented (private)*
 - b. Total children enrolled *91*
15. Amrit Sarovars - details, location, condition *Nil*
16. Government offices- details, whether functional or not *Schools, Panchayat Ghar & Anganwadi Centres*
17. Ration shop (Y/N) *Yes* *Functional*
18. Places of tourism importance - names, little details on historical/cultural importance *NO*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *NO*
20. VLW Office (Y/N) *Yes*
21. Primary Healthcare Centre (Y/N) *NO*
22. List of Incomplete Buildings- names, year of construction *Nil*
23. List of Underutilized Buildings- names *Nil*

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not available in Panchayat
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not Available
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	working satisfactory & is fully online but needs ration fee from
PHC	Visit- evaluate, status of staff, equipment and quality	PHC not available but Sub-Centre is serving people.
Youth clubs	Meet, interact, seek suggestions	Demand levelling and maintenance of play ground.
SHG	Meet, identify problems, seek suggestions	working without any problems.
PMAY	Inspect, inaugurate	Inspected & Inaugurated.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	water & electricity available Sanitation satisfactorily Met students & staff
Swachh SBM	Evaluate	Panchayat ODF Free
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Tug of war game was held at Govt. middle school & volley ball match was played.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive carried out by RDD & Forest Deptt.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Kashmiri folk dance by girls of Govt. Middle School
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Stall was installed by SHG under cluster Coordinator Shazia.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Inspected filtration plant which is working satisfactorily.

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

RDD → Inauguration of PMAY house and R2B road.

IT → Assistance provided for different schemes.

Health → Golden Cards and PM-SEHAT

Forest → Plantation drive

School Education → My school My pride

Youth Service Sports → Sports activities and training

Self Help Groups → Self-employment

CSC Centre → Online services

Food Corporation → PMGKY, AAY

ICDS → Mid day meal

Agriculture → Soil Health Cards, Kisan Credit Cards.

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 74

Details of the bank sanctioning it: J&K Bank Manigram

Total amount involved: 256.7 Lakhs already disbursed

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- I. No of Individual Compost Pits constructed 28
- II. No of Individual Soak Pits constructed Nil
- III. No. of Biodiversity management committee meetings held: Nil
- IV. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No Yes
- V. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VI. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- VII. Whether grievance redressal box is installed: Yes/No Yes
- VIII. No of grievances received pertaining to Panchayat level: N/A
- IX. No of grievances disposed of at Panchayat level: N/A
- X. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No Yes
- XI. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 1 1 1	Amarjeet Singh Mohd. Rafiq Aashiq Kishore Ab. Wani
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	12 1 Cook - 1	10 1 1	Zahoor Ali, Khushood Ali, Tufail Bano, Sana Kousar Babli Rani
	JAL JEEVAN: ASTA LINEMAN DROW SUPERVISOR	1 2 1	1 2 1	
	PDD: INSPECTOR LINEMAN JE ANY OTHER FOREMAN	1 1 1 1	1 1 1 1	Fayaz Ali. Manzoor Ali. Iqbal Ali. Fayaz Ali. Dar
	FOOD & CIVIL SUPPLIES	3	1	Ab. Rashid - ASK
	AGRICULTURE & ANIMAL HUS- BANDARY AEA T.A.	1 1	1 1	Shakeel Shah Khushbakh Mushlag
	SOCIAL WELFARE	4	3	
	HEALTH: MLHP ASHA EHO ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	1 1 1 1 -	1 1 1 1 -	Tahmeena Jan Abida Akhtar Amine Bano Gh. Nabi
	ANY OTHER DEPARTMENT	-	-	-

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:

STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

Clean and green village

Initiatives taken by the Panchayat for managing Solid and Liquid Waste no Compost pits & dust

Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

Solar lights installed.

i. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof None has come for the same.

ii. Has the Climate Resilience Plan been developed for the GP? Yes /No NO

iii. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Usage of single use plastic has been reduced.

iv. Whether schools have started segregating waste NO

v. Whether schools have their own compost/soakage pits for solid/liquid waste management NO

2 Healthy village

i) Are meetings related to Village Health and Sanitation Committee being held regularly?

ii) Do all the eligible individuals been provided the Golden Card?

iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?

iv) Are all the eligible individuals been vaccinated against COVID-19?

v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?

vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives?

3 Water sufficient village

i) Do all the IHHs in the Gram Panchayat have water pipeline connections?

ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify

iii) Do all the IHHs in the Gram Panchayat have toilets?

iv) Are all the IHHs toilets functional or not?

v) Do all the Schools/Anganwadi centers have a toilet facility or not?

vi) Are all the toilets in the schools/Anganwadi functional or not?

vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not?

1 Child Friendly village

Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO

How many Bal Sabha's were organized in the Gram Panchayat-----

Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO

Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.

Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

Is CSC located in the Gram Panchayat Bhawan or not? *Yes*

Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*

Does the Gram Panchayat has its building or not? *Yes*

Is the Gram Panchayat office functional or not? *Yes*

Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*

Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

6 Poverty free and enhanced livelihood village

Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify

Have all the eligible households registered in PDS or not?

Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not?

Have all the eligible households been registered for Pension or not?

Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?

Has Job Cards been distributed to all the eligible individuals under MGNREGA?

Has Gram Panchayat facilitated SHGs for Bank Account Linkages?

7 Socially secured village

Whether Gram Panchayat is maintaining data related to Differently Abled People?

Is Gram Panchayat Office Disabled Friendly or not?

Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?

Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?

Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?

Are all the eligible households getting benefits from IAY or not?

Engendered Development in Village

How many Mahila Sabha's were organized in the Gram Panchayat-----

Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)

Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)

Number of women beneficiaries headed households covered under PDS system.....

Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

Self-sufficient infrastructure in the village

Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....

Whether the Disaster management plan is available at the GP Level (Yes/No)

Whether child-friendly park with required facilities is available in GP (Yes/No)

Whether the GP has easy access to Godown for storage (Yes/No)

Whether street lights are provided in public places for ensuring safety (Yes/No)

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country

(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS *Gh. Naba Munshi, Mymmoone, Mehbooba, Mohd. Gadiq Mir,*
PRESENT *3*
BIODIVERSITY REGISTER PHOTOS *Yes*
PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS *Bashir Ali Hajam, Mohd. Masood, Ahangor*

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1609	1590	Newborns do not have Aadhar Cards.
Janani suraksha yojana	53	40	—
OLD AGE pension	105	105	—
Widow pension	22	22	—
Disability pension	27	27	—
Domicile certificate	1027	814	Old age persons do not applied for the same.
Kisan credit card	213	204	Not willing
PM kisan sammannidhi	163	163	

Land pass book	384	45	Process is newly introduced, hence will take time
Registration of village vendors on GEM portal	N/A		
Registration of village contractors on jktenders portal	N/A	—	—
Registration of village contractors on PWD portal	N/A	—	—
Incomplete buildings/projects	None	none	—

DAY 2 ACTIVITIES

AGENDA 6 NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Sensitized people about ill-effects of drug addiction & motivated them for de-addiction*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal
- How many drug addicts in the village *N/A*
- Whether reported to the Deputy Commissioner *NO*
- How many registered for rehabilitation under government programme *N/A*

Social Audit

Name of the work with Scheme	Year of Approval	Amount provided (in lakhs)	whether executed satisfactorily	Geotag Photo
1. MGNREGA C/o P. Sund from H/o Farooq Ali Mir to Ali Mohd. ul Mir Mohalla-Hajam Mohalla.	2020-2021	0.9794	Satisfactory	Yes
2. MGNREGA C/o of 10 members of individual ^{train} compost pits Phase I at Benhama	2022-2023	0.9967	Satisfactory	Yes
3. MGNREGA C/o of road from Baba Khal to onwards at Benhama	2020-2021	1.5097	Satisfactory	Yes
4. PMAYG (non-Sec) House of Mohd. Kussain Khan	2021-22		Satisfactory	Yes

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA						
PMAY						
IHHIL UNDER SBM-G	—	—	—	—	—	—
CSC UNDER SBMG	—	—	—	—	—	—
AMRIT SAROVAR	—	—	—	—	—	—

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 723

Total attended 29

Proceedings: Awareness regarding good education, playing of games, women improvement, health, SHG, rural livelihood, NRLM etc.
(Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended 41

Proceedings: Awareness regarding good education, discipline SBM, no child labour, no drugs and yoga
(Pl insert pointers to be discussed there - refer palli proceedings)

Children suggested that playground should be made available to them and P.T. teacher should be posted at schools.

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	-	
	PMAY houses if any ready for inauguration	1 House inaugurated and is in progress belonging to Hussain Sheikh.	
	Swachh gram projects- segregation sheds etc	-	
	Amrit sarovars	-	
	Sports kits	1 Chess board 1 Carrom board issued to PRI by social welfare Dept.	
	Village cultural events	01 By girls of Govt. Middle school Benhans.	
	JJM assets/projects	Falkatram Mandi	
	Any other to be identified at district level	-	

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Backward Status for panchayat Halga	Action not taken yet	Pertains to SFC
2	Lift Irrigation Scheme	No action	Pertains to SFC
3	Primary Health Centre	No action	Sub-centre already functioning
4	Animal & Sheep Husbandary unit	No action	Report submitted to DAFK
5	Separate Patwari Halga	No action	
II. Urgent Public Requirements/ Demands- B2V2			
1	Backward Status	No action	Pertains to SFC
2	Lift Irrigation Scheme	-do-	Also demanded in B2V1
3	Const. of roads & drains	Action taken up	Completed by RDO
4	Primary Health Centre	No action	Sub-centre available
5	Separate Patwari Halga	-do-	Also demanded in B2V1
6	Const. of food store building	-do-	
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Const. of roads & drains	Action taken up	Completed by RDO
2	Lift Irrigation scheme	No action	
3	Animal Husbandary unit	-do-	

4	Agricultural facilities	No action	
5	ATM/Handicraft Centre	do	

Major Problems- B2V2

1			
2			
3			
4			
5			

Major Problems- B2V3

1	Solid waste Mgmt disposal	Action taken up	Compost pits & soakage pits
2	ATM facility at the	No action	
3	Halqa franchisee		
4	Upgradation of Govt Middle	No action	
5	School Benhama to High School		

Major Complaints- B2V1

1	Electricity problems	Partially completed	
2			
3			

Major Complaints- B2V2

1	Metalling of roads	Action taken up	
2	Installation of transformer	No action yet	
3	at Hajam Mohalla, By pass ch.		

Major Complaints- B2V3

1	Upgrade middle school to	No action	
2	High school		
3	ATM facility not available	do	

General Assessment


- (1) Revenue official should be deputed to the panchayat for atleast two days a week as public faces lot of problems especially elderly people.
 - (2) Major Issues/demands:
 - (a) Dismantling of old school building adjacent to Headmaster's office in Govt. Middle School Benhama as the existing building is not safe. A new building should be constructed to accomodate the students.
 - (b) Public transport to and fro from Benhama to Sonua should be made operational as it is causing lot of problem especially to students.
 - (c) Lift irrigation scheme should be implemented in the panchayat to meet irrigation demands.
 - (d) Playground for local youth should be made functional by chafffilling as it is packed with stones and boulders.
 - (e) Animal Husbandary unit should be established in help.
 - (f) Boundary wall should be constructed at primary school.
- All these demands were earlier addressed in B2V programmes but are not implemented.
- (3) The people took part actively in B2V programme and put forth their demands enlisted above. People know the importance of this programme and hence provided full cooperation during these two days (1-2 November). The Panchayat Ghar should be upgraded and renovated. The frontline workers posted in different panchayats should be deputed to their respective panchayats during B2V programme so that they are able to redress the public grievances.


OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: R & B
2. LEAST RESPONSIVE DEPARTMENT: RDO

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 7.5
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days


SARPANCH
Signature of Sarpanch
Name Gh. Nabi Munshi


Signature of the Visiting Officer
Name. Mudasir Ah.
Bhat