



75
Azadi Ka
Amrit Mahotsav

B2V-4

Kharab
Mandana
Upper



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



Governance at doorsteps

15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments



Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PFI members, Sarpanch, Panch, BDC Chairperson shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.panchayat.in portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Dr. Monika
Designation: Deputy - Director (Planning & Statistics)
Department/ place of posting: Directorate of Animal Husbandry, Jammu.
Mobile No: 94197-54060
Email ID: ngsharma19@gmail.com
Home District: Jammu
Dates of visit: 28.10.2022; 29.10.2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Khara-Madana (Upper)
Local Government Directory(LGD) code of the Panchayat: 239791
Name of CD Block: Purmandal
Name of Tehsil: Bari-Brahmana
Name of District: Samba

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02
No. of hamlets in the Panchayat: 12
No. of households in the Panchayat: 535
Population (approx) of the Panchayat: 2800 (Approx.)

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Revenue	Balbir Choudhary	Patwari
Education	Hussan Mohd.	Teacher
Health & P.W.	Dr. Rahul	Multi-Level Health Provider (MLHP)
PHE/JJM	Satish Kumar	Supervisor
FCS & CA	Kuldip Singh	Dealer
PDD/JPDCL	Suriya Bibi & Pawan	Sethi Meter Reader.
Social Welfare	Vijay Kumar	Senior Assistant
Co-operative Societies	Jyoti Sharma	Jr. Supervisor
RDD	Deepak Singh	VLW

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
ICDS	Nazia Akhter	Supervisor

* officers/officials other than deployed for duties also attend the panchayat during B2V4.

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private ✓
 - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) — (functional in Pvt. Buildings)
 - a. (govt/private) ✓
 - b. Total children enrolled 136
15. Amrit Sarovars – details, location, condition 02; ✓
16. Government offices- details, whether functional or not ✓
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance NIL
19. Village heritage sites/ treks- names, little details on historical/cultural importance NIL
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names

Geo-tagged
*
Photographs
enclosed

→ Pond at Madana locally known as "Bada Talab". W.No. 1
→ Pond at W.No. 4, Dharamshah.
→ Agriculture, Veterinary/Animal Husbandry, ISM (Ayush Dispensary) PWD all functional.

01 No. of toilet at PS- Raleh Chik; last budget installed -ent upto 2018-19.

↓
Primary School building at W.No. 6, Sulli Taleki.

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Present in Panchayat visited whereas earlier it was there in Sadyal now shifted to Madana and equipments lying there in the place.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	(a) Functional counter of JKB. (b) 50-60 visitors per day. Sometimes the visitor no. crosses more than 100 reported by bankers as well as villa.
Incomplete buildings/projects	Verify whether identification and redistribution done	→ 01 No. of toilet complex at PS Rakh-Chik and not redistributed yet.
PDS	Visit, evaluate, online status	→ functional as per existing guidelines.
PHC	Visit- evaluate, status of staff, equipment and quality	NA
Youth clubs	Meet, interact, seek suggestions	→ Met with members, motivated them to participate in kabadi match.
SHG	Meet, identify problems, seek suggestions	Met with ladies of SHG, engaged in learning vocational activities.
PMAY	Inspect, Inaugurate	Visited 04 No. of houses, they are near to completion.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Out of 3 PS functional electricity present in all and toilet facility is only 1 and no water supply in DPS Mehnalla and shortage in other.
Swachh SBM	Evaluate	→ functional the no. control.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Kabadi match between two teams one from HSS and youths from youth club held.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive conducted in Panch. Ghar.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Village Haat is not there but ladies from SHG's prepare their products and sell in exhibition and wherever possible.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	→ Depth of agriculture, ICDS, ISM, SHG ladies participated.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	→ Acute shortage of water supply in the whole panchayat where w. No. 6 till date is without water pipelines for water supply.



DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Document as per format enclosed
with the file as Annexure 'A'.

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 02 (for Trading activities)
 Details of the bank sanctioning it: J&K Bank Ltd.
 Total amount involved: Rs. 19.00 Lacs

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

* Proceeded as per instructions.

DAY 2

- a. No of Individual Compost Pits constructed - 02
- b. No of Individual Soak Pits constructed - 08
- V. No. of Biodiversity management committee meetings held: NIL (But members were advised to convene meeting on regular basis)
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No (Yes)
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: NIL
- XI. No of grievances disposed of at Panchayat level: NIL
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 1 1 1	Shirani Gota Anil Sharma Sunder Kumar Sahil
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	6 - -	6 - -	Sita Devi Asha Devi Sonam Gupta Mumtaz Bibi Gulam Rasool Riaz Mohd.
	JAL JEEVAN:	1	1	Rajinder Sharma
	PDD: LINEMAN JE ANY OTHER	1 1+1=2	1 1+1=2	Jasbir Singh Suriya Bibi/Pawan Sethi
	FOOD & CIVIL SUPPLIES	-	-	-
	AGRICULTURE & ANIMAL HUSBANDRY	Agriculture 1 (JAO) AHI- VAS - 1 VP - 1 Attendant - 1	1 1 1 1	Ashok Kumar Dr. Shamas Sham Lal Shabina Akter
	SOCIAL WELFARE	-	-	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	1 - 1 -	1 - 1 -	Salma Bibi Dr. Gauri
	ANY OTHER DEPARTMENT (PWD) AE	1	1	Ashish Sharma

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Construction of soakage pits for degrading waste mgmt.*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *nothing has been yet done; instructions were given to create awareness among both sources of energy.*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *Only for water bodies have been done; others is progress as reported.*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *resolution for no use of plastic/polythene bags has been passed for others spread while conducting GS.*
- vi. Whether schools have started segregating waste *Not yet*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *NO*

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *yes*
- ii) Do all the eligible individuals been provided the Golden Card? *98.9% as reported by Health Deptt.*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *yes*

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *No*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *Yes*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *Almost yes*
- iv) Are all the IHHs toilets functional or not?
- * v) Do all the Schools/Anganwadi centers have a toilet facility or not? *yes as anganwadi centers running in school accomodation, they provide.*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *yes*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *yes*

* Out of 3 Primary Schools toilet facility functional in one school only.

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO (136 No. of children under age of 0-6 enrolled)
- ii) How many Bal Sabha's were organized in the Gram Panchayat? 1
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not?
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- iii) Does the Gram Panchayat has its building or not? yes
- iv) Is the Gram Panchayat office functional or not? yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? yes

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify (Issuance of Job Cards)
- ii) Have all the eligible households registered in PDS or not? yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- iv) Have all the eligible households been registered for Pension or not? yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? ~~not~~ yes
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
- ii) Is Gram Panchayat Office Disabled Friendly or not? NO
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? yes
- vi) Are all the eligible households getting benefits from IAY or not? yes

8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat-----1
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system.....394.....
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....21.....

9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....NO.....
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

* proceeded as per instructions.

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

BMC had ~~not~~ been constituted as per resolution as on 2.11.2019 whereas no meeting till date has been convened. Details regarding Role of BMC has been shared to all the members and sensitized them properly. And also advised to follow the instructions in future.

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDPD format available on <https://jkpanchayat.in/b2v4.php>)

* Discussed with all the departments as well as with all the stakeholders.
In addition GDPD plan shall also include:

Tourist places which need to be developed

Specific product which needs to be developed - Haldi / Ginger

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which

training is to be given - Dist received from Pgt. members enclosed.

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2800	2730	few of the beneficiaries are Army personnel, documents deficiency.
Janani suraksha yojana	22	21	1 left due to incomplete documents
OLD AGE pension	141	141	
Widow pension	10	10	
Disability pension	25	25	
Domicile certificate	2800	840	till date only 840 app. received (reported by Patwaris), fresh applications in process
Kisan credit card	523	477	→ applications for others in progress.
PM kisan sammannidhi			

Land pass book	856	118	uploading in process.
Registration of village vendors on GEM portal	NIL	NIL	
Registration of village contractors on jktenders portal	3	3	
Registration of village contractors on PWD portal	4	4	
Incomplete buildings/projects	1	1	Season unknown (toilet complex at PS, Rakeh Chik)

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *yes*
- Details of activities conducted *Awareness among youths.*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
- How many drug addicts in the village *NIL*
- Whether reported to the Deputy Commissioner *NIL*
- How many registered for rehabilitation under government programme *NIL*



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA			BDO Level			
PMAY			yet to be done			(as installments are still not disbursed completely)
IHHL UNDER SBM-G			Do			
CSC UNDER SBMG			Performed in the office of BDO as reported			
AMRIT SAROVAR			yet to be done			

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 1024

Total attended 15

Proceedings: ① Awareness of departmental schemes related to employment generation and skill development.
(Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

② Discussions regarding corruption free India held in the meeting.

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ... approx. 753 children upto the age of 18 yrs

Total attended 12

Proceedings:

① Nisha Mukti Bharat; ② encouraging them for games and other cultural activities.
(Pl insert pointers to be discussed there - refer palli proceedings)

③ Awareness among children for career courses.

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	—
	PMAY houses if any ready for inauguration	04 No. of works in progress	—
	Swachh gram projects- segregation sheds etc	—	—
	Amrit sarovars	Visited 02 No. of Amrit sarovars as per instructions.	—
	Sports kits	Distributed among old age citizens.	—
	Village cultural events	Kabadi match organised.	—
	JJM assets/projects	—	—
	Any other to be identified at district level	Golden Cards distributed among beneficiaries.	—

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Bridge at Madana Khad connecting to Sandhi Road -	Pending/NO	Initiative
2	Requirement of crates for whole Pvt. to stop Soil-Erosion.	Pending/	No initiative
3	Requisition for Community Hall	Still pending	
4	Bifurcation of old ration cards.	Pending	
5	02 No. of Tube - Wells at Madana & Meghnalla.		
6			
7			

II.	Urgent Public Requirements/ Demands- B2V2		
1	Same.		
2			
3			
4			
5			
6			
7			

S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	Acute Shortage of Water Supply		Even water supply through tanker also stopped
2	Non-Availability of Crates to control soil		- No step taken by F.I. control Dept.
3	erosion. Bridge at Madana Khad due to floods during rainy season.		

4			
5			
IV.	Major Problems- B2V2		
1	Same		
2			
3			
4			
5			
V.	Major Problems- B2V3		
1	Immediate installation of Hand Pump at Pending		
2	Salli-Takebi →		
3			
4			
5			
VI.	Major Complaints- B2V1		
1	Same addressed at S.No. III		
2			
3			
VII.	Major Complaints- B2V2		
1	Same		
2			
3			
VIII.	Major Complaints- B2V3		
1	Same		
2			
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Agriculture Department and allied departments also.
2. LEAST RESPONSIVE DEPARTMENT: PHE / Jal Jeevan Mission (JJM)

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Acute water supply as well as no water supply through pipelines at W.No. 6</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>1. Bridge at Madana Khad connecting to Sandli Road</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>2. water supply → acute shortage</i> <i>Annexure - 'B'</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>- 9</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days


SUNITA KUMARI
SARPANCH
Signature of Sarpanch *Madana Khata*
Name *Smt. Sunita Kumari*

Signature of the Visiting Officer
Name *Dr. Moniles*