



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION   | RESPONSIBILITY    | LATEST BY                | REMARKS   |
|--|-------------------|--------------------------|---|
| Jan abhiyan  | All departments   | Oct 15 -26 <sup>th</sup> | Going on  |
| Deputation of Sectt staff/ HoDs  | GAD               | Oct 14                   | Done  |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs               | Oct 25                   | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers on B2V4  | RDD               | Oct 26                   |   |
| Training of visiting officers  | DCs               | Oct 27                   |   |
| Field Visits to be completed by  | Visiting Officers | Nov 3                    | DCs to supervise and ensure that each Panchayat is visited within the period specified  |
| Data of B2V4 to be uploaded by   | Visiting Officers | Nov 10                   | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified         |

**BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)**





## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | INSTRUCTIONS                                      | ACTION POINTS  |
|-------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol> |

**Day 1**

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jrcpanchayat.in)
6. Visit atleast 2 amritsarovers and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, JanShiksha, AapkiZaminAapkiNigrahi, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT train alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

**BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)**





Day 2

Have a meeting with all stakeholders, deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDCs prioritized for that village as per the resolution passed by Haryana Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT apart across the country.
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health + and under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme.
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation.
9. Ensure saturation of land pass books.
10. Ensure registration of village vendors needed for any scheme, on GEM portal.
11. Ensure panchayat contractors registration.
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gann Hariyali.
13. Ensure painting on digital J&K in panchayat ghars.
14. Ensure painting on panchayat activities and CSS in panchayat ghars.
15. The visiting office shall check no. of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free.
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning.
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative.
20. Organize Talent Hunt at Panchayat Level.
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRUT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given.
23. Inaugurate village haat under JKSRLM.
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in.
25. Organize a village level cultural event to engage panchayat members.
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy.

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Rumin Ahmad  
 Designation: JKAS  
 Department/ place of posting: Programme Officer (ICDS) Budgam  
 Mobile No: 9602393123  
 Email ID: rumin44.in@gmail.com  
 Home District: Jammu  
 Dates of visit: 01-11-2022 TO 02-11-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: G.K. Basim  
 Local Government Directory (LGD) code of the Panchayat: 241911  
 Name of CD Block: Shesabad Khore  
 Name of Tehsil: Singhpota  
 Name of District: Baramulla

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 2 (G.K. Basim + Kanteelough)  
 No. of hamlets in the Panchayat: 1  
 No. of households in the Panchayat: 443  
 Population (approx) of the Panchayat: 3101



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

| Department             | Name                | Designation     |
|------------------------|---------------------|-----------------|
| Revenue                | Patwari Mr. Ashraf  | Patwari         |
| Animal Husbandary      | Ab. Majeed Wani     | SVP             |
| Social Welfare         | Showket Ahmad       | Junior Asst.    |
| Agriculture            | Syed Showket        | AEA             |
| Education              | Syed Hafizullah     | Teacher         |
| PDD                    | Ghulam Jeelani      | M.R             |
| RDD                    | Dilawar Ahmad       | Dpl. Secretary. |
| RDD                    | Mr. Ashraf Malik    | GRS             |
| Health.                | Dr. Shahnaz Javid   | Medical officer |
| Horticulture           | Manzoor Ahmad       | Technician      |
| Forest                 | Tarsooq Ahmad Shala | B.O             |
| Sheep Husbandary       | Yaqub Mr. Sofi      | ASM             |
| Youth Service & Sports | Mr. Imran Parra     | R.K.            |
| ICDS                   | Hubeena             | Worker          |

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt Building/private
  - b. New/needing repairs
2. Furniture (Y/N) *yes*
3. Computer/printer (Y/N) *yes*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *yes*
7. Water (Y/N) *yes*
8. Electricity (Y/N) *yes*
9. Bank branch (Y/N) *NO*
10. CSC (Y/N) *yes*
11. Patwarkhana (Y/N) *yes*
12. Village haat (Y/N) *NO*
13. Playground (Y/N) *yes*
14. School-
  - a. Kindergarten (Y/N) *NO*
  - b. Primary (Y/N) *yes*
  - c. Secondary (Y/N) *yes*
  - d. College (Y/N) *NO*
  - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N) *yes*
  - a. (govt/private)
  - b. Total children enrolled *143*
15. Amrit Sarovars - details, location, condition *site Selected*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) *yes*
18. Places of tourism importance - names, little details on historical/cultural importance *nil*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *nil*
20. VLW Office (Y/N) *yes*
21. Primary Healthcare Centre (Y/N), *yes*
22. List of Incomplete Buildings- names, year of construction *NO*
23. List of Underutilized Buildings- names *nil*



# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs  | Visit, verify   | COMMENTS   |
|---|---|--|
| Khidmat Centres   | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K | Not available at Halqa level   |
| JKB/PSB counters/outlets                                      | a) Status of counter<br>b) Number of visitors   | Satisfactory<br>15   |
| Incomplete buildings/projects                                 | Verify whether identification and redistribution done   | <del>Free</del> Building (PHE)   |
| PDS   | Visit, evaluate, online status  | Satisfactory   |
| PHC   | Visit- evaluate, status of staff, equipment and quality   | Satisfactory   |
| Youth clubs   | Meet, interact, seek suggestions  | Satisfactory   |
| SHG   | Meet, identify problems, seek suggestions   | Satisfactory   |
| PMAY  | Inspect, Inaugurate   | Good going   |
| My school, my pride progress; schools- water, toilets, staff  | Visit, check for water, electricity, sanitation, meet students and staff  | Satisfactory   |
| Swachh SBM  | Evaluate  | Satisfactory   |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground  | Play ground exists<br>Sports kits distributed  |
| Har Gaon Hariyali, Plantation drive                           | Evaluate status, feedback   | Already done   |
| Village cultural event Dangal/ Haat/Mela                      | Participate in; ensure that it is held  | conducted  |
| Exhibition of schemes   | Ensure that every department participates and that it continues for the entire duration of B2V                                  | Satisfactory   |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply   | Verify  | JJM (Filtration Plant) under construction<br>since- 2014, needs 'immediate' completion |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN  
DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :  
Details of the bank sanctioning it :  
Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed *Nil*
- b. No of Individual Soak Pits constructed *170*
- V. No. of Biodiversity management committee meetings held: *2*
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: *Yes/No*
- VII. Are Sarpanchs being involved in start/inauguration of activities: *Yes/No*
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: *Yes/No*
- IX. Whether grievance redressal box is installed: *Yes/No*
- X. No of grievances received pertaining to Panchayat level: *Nil*
- XI. No of grievances disposed of at Panchayat level: *Nil*
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: *Yes/No*
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): *Yes/ No*

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF   | NUMBERS          |                  | NAMES  |
|--------|---|------------------|------------------|--|
|        |   | SANCTIONED       | ACTUAL           |  |
|        | Rural development department:<br>BDO<br>JE<br>GRS<br>TA                   | 01               | 01               | Mohd Ashraf Malik  |
|        | SCHOOL EDUCATION:<br>TEACHER<br>HEAD MASTER<br>ANY OTHER <i>Principal</i> | 19<br>01         | 19<br>01         | List enclosed<br>Gulsham Akroz   |
|        | JAL JEEVAN:   | 04               | 04               | ① M. Asim Joo (Fitter)<br>② M. Asgar Sofi (Asst. Lineman)<br>③ Ab. Rashid Ganie<br>④ Syed Hussain Shah |
|        | PDD:<br>LINEMAN<br>JE<br>ANY OTHER <i>inspector</i>                       | 02               | 02               | ① Tanveer Rasheed ② Rajaz<br>Gulam Izolani   |
|        | FOOD & CIVIL SUPPLIES   | 02               | 01               | Tariq Ahmad (storekeeper)  |
|        | AGRICULTURE & ANIMAL HUSBANDARY<br><i>Animal Husbandary</i>               | 1<br>1           | 1<br>1           | Syed Shauket (AEO)<br>Ab. Majeed wani (SVP)  |
|        | SOCIAL WELFARE  | —                | —                | —  |
|        | HEALTH:<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALLOPATHIC DOCTOR               | 2<br>2<br>2<br>4 | 2<br>1<br>1<br>2 | ① Shaheena ② Aamina<br>① Fatima<br>Dr. Shabir Ahmad<br>① Dr. Shazia ② Dr. Faizan                       |
|        | ANY OTHER DEPARTMENT  | —                | —                | —  |





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste \_\_\_\_\_
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas \_\_\_\_\_
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No \_\_\_\_\_
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes*
- ii) Do all the eligible individuals been provided the Golden Card? *NO*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes*

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections?
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets?
- iv) Are all the IHHs toilets functional or not?
- v) Do all the Schools/Anganwadi centers have a toilet facility or not?
- vi) Are all the toilets in the schools/Aanganwadi functional or not?
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not?

#### ✓ **Child Friendly village**

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat—02—
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### **5 Village with good governance**

- Is CSC located in the Gram Panchayat Bhawan or not?
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?
- Does the Gram Panchayat has its building or not?
- Is the Gram Panchayat office functional or not?
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?
- Is Social Audit of earlier Schemes/Programs carried out or not?

#### **6 Poverty free and enhanced livelihood village**

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not?
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not?
- Have all the eligible households been registered for Pension or not?
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
- Has Job Cards been distributed to all the eligible individuals under MGNREGA?
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages?

#### **7 Socially secured village**

- Whether Gram Panchayat is maintaining data related to Differently Abled People?
- Is Gram Panchayat Office Disabled Friendly or not?
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?
- Are all the eligible households getting benefits from IAY or not?





### 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat\_\_\_\_\_
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv) Number of women beneficiaries headed households covered under PDS system.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

### 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal ([myscheme.in](https://myscheme.in)) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDPD format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GDPD plan shall also include :

- Tourist places which need to be developed *No Tourist Place Available*
- Specific product which needs to be developed *Nil*
- Tourism- home stays *Nil*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *List of 20 candidates prepared*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY       |
|--|---|--|----------------------------|
| Golden Health Card under Ayushman Bharat | 3101  | 1516+989=2505  | Aadhar of children Pending |
| Janani suraksha yojana                   | 19  | 19   | Nil                        |
| OLD AGE pension                          | 192   | 192  | Nil                        |
| Widow pension                            | 28  | 28   | Nil                        |
| Disability pension                       | 42  | 42   | Nil                        |
| Domicile certificate                     | 3101  | 450  | under Process              |
| Kisan credit card                        | 254   | 83   | Not interested             |
| PM kisan sammannidhi                     | 254   | 254  | —                          |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



|   |        |     |                            |
|---|--------|-----|----------------------------|
| Land pass book  | 280    | 280 | nil                        |
| Registration of village vendors on GEM portal           | —      | —   | —                          |
| Registration of village contractors on jktenders portal | 10     | 10  | —                          |
| Registration of village contractors on PWD portal       | 5      | 5   | —                          |
| Incomplete buildings/projects                           | DHE- 1 | 1   | under lease<br>Jm Project. |

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *yes*
- Details of activities conducted *Awareness / counselling*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
- How many drug addicts in the village *nil*
- Whether reported to the Deputy Commissioner *nil*
- How many registered for rehabilitation under government programme *nil*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS        | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|-----------------------------|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA            | 1                           |                       |                              | Yes                                  | Yes               | Nil  |
| PMAY               | 3                           | 2021-22               | 390 laes                     | Yes                                  | Yes               | Nil  |
| IHHL UNDER SBM-G   | 1                           | 2021-22               | 0.12 laes                    | Yes                                  | Yes               | Nil  |
| CSC UNDER SBMG     | 1                           | 2021-22               | 3.00 laes                    | Yes                                  | Yes               | Nil  |
| AMRIT SAROVAR      | Only site has been Selected |                       |                              |                                      |                   |  |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 710  
 Total attended 86  
 Proceedings: Recorded in minutes register  
 (PI insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings  
 Total children in the village above the age of 6 years = 225  
 Total attended 105  
 Proceedings: Recorded in minutes register  
 (PI insert pointers to be discussed there - refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

| SR NO. | ASSETS / ACTIVITIES INAUGURATED              | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)              | GEO-TAGGED PHOTOS |
|--------|--|---|-------------------|
|        | VILLAGE HAAT under JKSRIM (SUNDAY MARKET)    | Stall estb. by NRIM SHGs  | Yes               |
|        | PMAY houses if any ready for inauguration    | 3 PMAY Houses under construction                                    | Yes               |
|        | Swachh gram projects- segregation sheds etc  | Estimation done   | ✓                 |
|        | Amrit sarovars                               | Estimation has been done & site has been selected                   | Yes               |
|        | Sports kits                                  | Sports kits distributed   | Yes               |
|        | Village cultural events organised            | JJM Pilgrimage Plan under const. since 2014 Needs speedy completion | Yes               |
|        | JJM assets/projects                          |   | Yes               |
|        | Any other to be identified at district level | —   | —                 |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

| S.NO.  | Particulars  | Action taken                        | Remarks #                                |
|--|--|-------------------------------------|--|
| <b>I. Urgent Public Requirements/ Demands- B2V1</b>  |  |                                     |  |
| 1  | Raising of Bards of irrigation Nalla                         | Action taken                        | under MGNREGS                            |
| 2  | Replacement of veer gate                                     | No Action taken                     | -  |
| 3  | Installation of transformers & Poles                         | Partially.                          | Poles installed                          |
| 4  | Portable drinking water                                      | No action                           | Pending                                  |
| 5  | Macadamization of main road                                  | Action taken                        | Partially completed due lack of funds    |
| 6  | c/o foot bridge near Hakeem Masjid                           | No action taken                     | utmost Priority                          |
| 7  | Repairment of link road + macadamization                     | Action taken                        | A few links developed by RDO             |
| <b>II. Urgent Public Requirements/ Demands- B2V2</b> |  |                                     |  |
| 1  | Macadamization of main road                                  | Action taken                        | Partially completed due to lack of funds |
| 2  | c/o foot bridge near Hakeem masjid                           | No action taken                     | utmost Priority                          |
| 3  | Availability of Jsk Bank branch                              | No action taken                     | utmost Priority                          |
| 4  | Installation of transformers & Poles                         | Action taken                        | Partially 30%                            |
| 5  | Repairing of irrigation gate at veer                         | No action taken                     | -  |
| 6  | Middle School buildings <sup>subject specific</sup> facility | No action taken                     | Students + education suffer              |
| 7  | 24x7 Gynaecology facility at NTPUC                           | Not Provided                        | Patients suffer badly                    |
| S.NO.  | Particulars  | Action taken                        | Remarks #                                |
| <b>III. Major Problems - B2V1</b>                    |  |                                     |  |
| 1  | Scarcity of drinking water                                   | Filtration Plant under construction |  |
| 2  | Threat of flood from nearby nallah                           | Action taken Partially              | Earthen bunds                            |
| 3  | Non-availability of electric Poles, wires & Transformers     | Action taken                        | poles installed 30%                      |





|                              |   |                          |                                |
|------------------------------|---|--------------------------|--------------------------------|
| 4                            | Non Availability of Jalk Bank   | No action taken          |                                |
| 5                            | Public transport facility.  | No action taken          | People suffer badly.           |
| IV. Major Problems- B2V2     |   |                          |                                |
| 1                            | Const. of foot bridge near Hakeem Masjid on Nalla Ferozpora                                 | No action taken          | People suffer badly            |
| 2                            | Availability of Jalk Bank branch  | No action taken          | Pending                        |
| 3                            | Installation of transformers, electric poles, electric wires                                | Action taken Partially   | Poles only 30%                 |
| 4                            |   |                          |                                |
| 5                            |   |                          |                                |
| V. Major Problems- B2V3      |   |                          |                                |
| 1                            | Old Foot bridge near Hakeem Masjid on Nalla Ferozpora                                       | No action taken          | utmost Priority                |
| 2                            | Macadamization of internal links  | No action taken          | Pending                        |
| 3                            | Drain Passing through the Centre of Play ground of school (water body)                      | No action taken till now | Students suffer while playing. |
| 4                            |   |                          |                                |
| 5                            |   |                          |                                |
| VI. Major Complaints- B2V1   |   |                          |                                |
| 1                            | Old Foot bridge near Hakeem Masjid on Nalla Ferozpora                                       | No action taken          | utmost Priority                |
| 2                            | Availability of bank branch   | No action taken          | —                              |
| 3                            | Installation of transformers & electric poles   | Action taken             | Poles installed                |
| VII. Major Complaints- B2V2  |   |                          |                                |
| 1                            | Shifting of small Canal Passing through the Centre of GHSS playground towards the periphery | No action                | Students suffer while playing  |
| 2                            |   |                          |                                |
| 3                            |   |                          |                                |
| VIII. Major Complaints- B2V3 |   |                          |                                |
| 1                            | Electric Poles, wires, transformers   | Action taken             | Poles installed                |
| 2                            | Macadamization of inner links   | No action                | Pending                        |
| 3                            | Veterinary hospital building  | No action                | land not available             |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD
2. LEAST RESPONSIVE DEPARTMENT: Nil

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |   |
|-----|---|
| I   | Any major complaint brought to the notice of the Visiting Officer:<br>JIM Filtration Plant at G.K.O. under const. since 2014 (not completed)  |
| II  | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far<br>c/o foot bridge near Hakeem masjid over Nallah Ferozpora at G.K.O.  |
| III | Overall assessment of the visit and suggestions:<br>(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)<br>the demands raised during BTV-1, 2, 3 must be addressed at an earliest |
| IV  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)<br>0  |
| V   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days enclosed.  |

Signature of Sarpanch

Name: Mohd. Abdullah

Signature of the Visiting Officer

Name: Farmin Shukla



# Assesment of Rural Development by Visiting officers in Gram Sabha

1 District Baramulla  
 2 Block Whore Sheerbad.  
 3 Main Grievance of RDD & PR (BTV.1,2&3)  
 I During BTV programme the demands  
 II received are still pending upto the  
 III extent of about 75%  
 IV Some demands & grievances received from  
 V public during BTV &  
 VI

4 Improvement required in RDD and PR  
 I Salary of GRS should be released well on  
 II time, their salary should be enhanced &  
 III a policy should be formulated for their  
 IV absorption in the deptt.  
 V  
 VI

5 People perception about RD & PR ( Excellent /very Good/Good/satisfactory / un-satisfactory)

Satisfactory.

6 People perception about Panchayats ( Excellent /very Good/Good/satisfactory / un-satisfactory)

Satisfactory

7 People perception about back to village ( Excellent /very Good/Good/satisfactory / un-satisfactory)

Good

8 Improvement required in fund function and functionary of Panchayats

I Pyl. functionary should be empowered to  
 II take decisions at pyl. level.  
 III more funds should be allocated to  
 IV meet the necessary demands of halga.  
 V Enhancement in the salary of GRS  
 VI Changing the desig. of Sec Pyl to PBO &  
 Enhancement of GRS upto 2000-

9 Cordination , functioning of front line workers in Panchayats ( Excellent /very Good/Good/satisfactory / un-satisfactory)

Satisfactory.

Cordination of Nodal Officer of Block ( Excellent /very Good/Good/satisfactory / un-satisfactory)

Satisfactory.

Signature of Visiting Officer  
 with name and designation

Ronin Ahmad  
Programme Officer





Govt. of Jammu & Kashmir

Department of Rural Development & Panchayat Raj

# BACK TO VILLAGE PROGRAMME-4

Certified that The Visiting Officer Mr. Romin Ahmed(KAS) along with his team stayed in the Panchayat Gund Khaja Qasim, Block Sherrabad Pattan Dist. Baramulla on 01 & 02 November 2022 for Back To Village Programme -4. Their work and behavior has been found outstanding & exceptional.

  
SARFARAZ AHMED  
M. A. RESHI  
Halq Baramulla  
CELL:- 9697318842