



GOVERNMENT OF JAMMU & KASHMIR  
DISTRICT ADMINISTRATION, DODA



**Sh. Manoj Sinha**  
Hon'ble Lieutenant Governor  
Jammu & Kashmir

**ADBHUT DODA**

Back to **Village-4**



**NASHA MUKT, ROZGAR YUKT, SWACHH DODA**



75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>b. Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>d. Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>e. Take plans for 2 previous years and ATRs from the planning dept</li> <li>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>g. Collect List of new works started/ ongoing/ completed during previous and current Financial year under the following head:               <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>h. Plans/ beneficiary lists:               <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23.</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergent</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>i. Lists of beneficiaries for:               <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

1. Discussion on the and assess the progress of different schemes related to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayat Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on Ge portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarden and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukht Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestay provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

# GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukht J&K
    - vii. NashaMukt J&K



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9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.



## A) Details of Reporting Officer:

Name: Dr. Khalid Hussain Malik (JIAS)  
Designation: Jt. Director Employment Jammu  
Department/ place of posting: Jammu Division  
Mobile No: 9622588222  
Email ID: drkhalidhmalik@gmail.com  
Home District: Kishtwar  
Dates of visit: 01-11-2022 to 02-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Dhazewsi-B  
Local Government Directory(LGD) code of the Panchayat: 1409009010  
Name of CD Block: Bhalessa  
Name of Tehsil: Gandoh Bhalessa  
Name of District: Doda

## C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 07  
No. of households in the Panchayat: 298  
Population (approx) of the Panchayat: 1205



# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N)
3. Computer/printer (Y/N) ✓
4. Internet (Y/N)
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N)
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
  - a. (govt/private) ✓
  - b. Total children enrolled 80
15. Amrit Sarovars - details, location, condition NO
16. Government offices- details, whether functional or not *Changan wadi centres = 04 NO*
17. Ration shop (Y/N) *Private building, Primary school 03*
18. Places of tourism importance - names, little details on historical/cultural importance NO *middle school, Govt buildings*
19. Village heritage sites/ treks- names, little details on historical/cultural importance NO
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction NO
23. List of Underutilized Buildings- names NO

# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not established
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	01 10 (av. daily)
Incomplete buildings/projects	Verify whether identification and redistribution done	NO
PDS	Visit, evaluate, online status	one ration depot only
PHC	Visit- evaluate, status of staff, equipment and quality	No
Youth clubs	Meet, interact, seek suggestions	Meeting done
SHG	Meet, identify problems, seek suggestions	Suggestion implemented more govt. so
PMAY	Inspect, Inaugurate	06
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Done on 01-11-2022
Swachh SBM	Evaluate	Inspection done on 01-11-2022
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	one CSC constructed
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Crossam competition held.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Plantation status status satisfactory Plantation drive started
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Dancing competition held Rural Haat visited.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Done
	JJM latigar project E, wst = 1 completed 5000 in progress 5000	

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

The sequized information is attached along with booklet in the format given to visiting officer in "Back to village kit"

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: = 01  
Details of the bank sanctioning it: IDK bank, Branch Gandoh,  
182203 Sol ID 0099  
Total amount involved: 52 lakh.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Naha Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

Meeting held at ITI Malsar (w.no-6) on 01-11-2022

### DAY 2

- a. No of Individual Compost Pits constructed 02 in progress
- b. No of Individual Soak Pits constructed 112
- V. No.of Biodiversity management committee meetings held: 02
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: 04
- XI. No of grievances disposed of at Panchayat level: 04
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	Himmat Singh Raina. Mohd Ashraf. Mohd 9saq Rajesh Raina.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	12 - -	10 - -	Nissar Ahmed, Farooq Ahmed Mohd Isfan, Aqfah Ahmed Javed Ahmed, Gh. Hussain Mohd 9saq, Taj-ud-Din, Akhter Hussain, Sheema.
	JAL JEEVAN: Supervisor Line-man	01 01	01 01	Abdul Satar Das Hassam Din.
	PDD: LINEMAN JE ANY OTHER	01 01	01 01	Farooq Ahmed Ashwani Kumar
	FOOD & CIVIL SUPPLIES	01	01	Rifat Jabbar
	AGRICULTURE & ANIMAL HUS- BANDARY AEO Animal Husbandry	01 01	01 01	Zain Din Vijay Kumar
	SOCIAL WELFARE Supervisor	01	01	Mohd Josa
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	03 02 - -	03 02 - -	Rozina Begum, Abida Begum Shamima Begum. Shahida, Masooda -
	ANY OTHER DEPARTMENT			

Pharmacist 01 - 01  
MLHP/CHO 01 - 01

Liyakat Ali  
Madiya Kousar.

# DAY 2-ACTIVITIES

## AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste 02 compost pits under Constn 121 Soak Pits Constn
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
NIL
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof NIL
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Plantation drive at the Water courses, Valim; Traditional Ponds maintained
- vi. Whether schools have started segregating waste NO
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management NO

### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Done
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify 112 Soak Pits have been constructed
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aaganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO



### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----03-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? No
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? No
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? Not - P.Y.Ghar in Progress
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- iv) Have all the eligible households been registered for Pension or not? Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? No
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not? Yes



### 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 02
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
  - iv) Number of women beneficiaries headed households covered under PDS system. 480
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana. NOL
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. No
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about the schemes being run by Central/ State/ UT govt across the country

(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

*about 'my scheme' portal and all pastiche part made of families with postal and all the schemes of all depts displayed on the portal*

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role chart available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS *Mohd Iqbal, Ali Mohd, Ravinder Kumar, Haroon Zakir Hussain, Zainab Khatun, Jabeen*

PRESENT: All

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

*only 02 meetings held*  
1st meeting - 08-09-2020  
2nd meeting - 02-11-2022

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

#### In addition GPDP plan shall also include:

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

*Convergence meeting of all depts was conducted and development plan for pvt. in consultancy with Gram pvt. Was formulated & approved the GPDP in the format provided to visiting officers by attached with the booklet.*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1048	1048	-
Janani suraksha yojana			
OLD AGE pension			
Widow pension			
Disability pension			
Domicile certificate	1205	1031	Not approached to relevant authorities
Kisan credit card	175	175	
PM kisan sammannidhi	200	200	



Land pass book	410	410	
Registration of village vendors on GEM portal	-	-	
Registration of village contractors on jktenders portal	07	07	
Registration of village contractors on PWD portal	07	07	
Incomplete buildings/projects	Pvt Ghat in Progress (funds not available)		

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed *yes 22-10-2022*
2. Details of activities conducted *Awareness regarding drug addicts carried out in all wards.*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
4. How many drug addicts in the village *nil*
5. Whether reported to the Deputy Commissioner *-*
6. How many registered for rehabilitation under government programme *-*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA						
PMAY	Dhyan Singh s/o Mahant Lal	2021-22	1-30	Satisfactory		
MHE UNDER SBM-G	Mohd Younus s/o Farooq Ahmed	2020-21	12000	Satisfactory		
CSC UNDER SBMG	CSC near Dasgah Simlatola	2017-18	1-80	yes		
AMRIT SAROVAR	-	-	-	-		

**DAY 2 ACTIVITIES** Discussion held on following points & demands presented are also mentioned below:

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18  
Total attended 27  
Proceedings:  
(Pl insert pointers to be discussed there - refer palli proceedings)

- 1, Installation of CCTV at critical location for women safety.
- 2, Delivery honorarium paid regularly.
- 3, Requirement of Ambulance stressed upon by all participants.
- 4, Sewing centre for skill development required.
- 5, Handicrafts for training imparting required.
- 6, Demand for marriage assistance.
- 7, Education centre for adult required.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings  
Total children in the village above the age of ...  
Total attended  
Proceedings:  
(Pl insert pointers to be discussed there - refer palli proceedings)

- Some demands/suggestion put forward by participating children.
- 1, Requirement of public library
  - 2, Sports activities less, Requirement of proper training + equipment.
  - 3, Requirement of Computer Laboratories.



## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Inaugrated in w.n 0:04	
	PMAY houses if any ready for inauguration	one house inaugrated	
	Swachh gram projects- segregation sheds etc	-	-
	Amrit sarovars	-	-
	Sports kits	casom board provided to Pgt.	
	Village cultural events	Singing, Dancing,	
	JJM assets/projects	-	-
	Any other to be identified at district level	-	-

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
<b>I. Urgent Public Requirements/ Demands- B2V1</b>			
1	Constn. of foot bridge over Dharewesi Nallah	No action taken till date.	
2	Sanctioning of health centres	No action taken till date.	
3	Lay down of pipe link for drinking water	work in progress.	
4	Constn. of Pyt gas	work in progress.	
5	Constn. of Road.	work in progress	Need black topping
6			
7			
<b>II. Urgent Public Requirements/ Demands- B2V2</b>			
1	Health facilities	No action taken by Adm.	
2	Stadium for sports events.	Do	
3	Animal/sheep/poultry husbandry	Do	
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
<b>III. Major Problems - B2V1</b>			
1	Health facilities	No action taken	
2	Foot bridge over Dharewesi Nallah	Do	
3	Stadium for sports events	Do	

4			
5			

IV. Major Problems- B2V2

1			
2			
3			
4			
5			

V. Major Problems- B2V3

1	Health facility	No action taken	
2	Foot bridge over <del>to house</del> <del>is not</del>	Do	
3			
4			
5			

VI. Major Complaints- B2V1

1	Health facility	No action taken	
2	Road connectivity	work in progress	Need black Topping
3			

VII. Major Complaints- B2V2

1	Health facility	No action taken	
2	Stadium for Sports events	Do	
3			

VIII. Major Complaints- B2V3

1	Health facility	No action taken	
2	Road connectivity	Need black Topping	
3			



# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

	Any major complaint brought to the notice of the Visiting Officer: <i>1. Upgradation of school P/S Latijaar to H/S Upgradation of school M/S Shallah to H/S Shallah.</i>
I	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Requirement of Health facility Centre at Shallah, Dispensary at Latijaar</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>All schools are functioning very good but there is a dire need of upgradation to P/S Latijaar to H/S Latijaar &amp; H/S Shallah to H/S Shallah.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>7.5/10.</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch  
*M. Iqbal Sheikh*  
Sarpanch Panchayat Halqa  
Name .....

Signature of the Visiting Officer  
*[Signature]*  
Name..... *Dr. Khalid Hassan*  
*M. U. (T. H. S.)*

Progress Report in respect of Achievements in Deliverables in Panchayat **Dherwari-B**  
 Date: **01-11-2022**

S.No	DEPARTMENT	WORK/DELIVERABLE	Target	Achievement	Percentage
1	RDO	ALL BIV WORKS- Document, Verification to be Completed	07	07	100%
		All GPOs to be prepared and finalized under convergence mode	-	-	-
		Panchayat Awards to be finalized	-	-	-
2	IT (DSD) (District Information & Informatics Office)	Village Hall to be established in each village	01	01	100%
		1) CSC CAMPS- ONE PER PANCHAYAT	10	10	100%
		2) ALL 225 ONLINE SERVICES- Popularise, Inform	25	25	100%
		3) Begun, Jan Bhaydar- Assist in Access, Demonstrate, Educate, Inform	73	73	100%
		4) Hearings, Wall Paintings in all Panchayats about Digital JSK and services	01	01	100%
		5) Assist in enrollment of user services- Golden Cards, Domiciles, UIDI etc	03	03	100%
		1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat	15	01	6.6%
3	FINANCE (Employment & Lead Bank)	2) All INDIVIDUAL SUBSIDY SCHEMES- Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications	01	01	100%
		3) AADHAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES	54	40	100%
		1) APRI ZAMIN APRI NIGRANI- Inform, popularise	03	03	100%
4	REVENUE	2) PATWAR KHANA- Verify, Establish, Print information and listings	-	-	-
		3) INHERITANCE MUTATIONS-Complete	07	07	100%
		4) LAND PASSBOOKS- generate and issue for undisputed entries	410	410	100%
		1) PWAY GOLDEN CARDS- Saturate	1048	1048	100%
5	HEALTH	2) 26 health hospitals- clean toilets, Junk free premises	01	01	100%
		1) DIVYANG CAMPS- Hold Camps, ensure filings	02	02	100%
		2) DISABILITY CARDS (UIDI) - All existing 2.5 lakhs UIDI Cards to be made digital	03	03	100%
		3) NCAPSSSS PENSIONS- Audit, Saturation of wall paintings of pension beneficiaries	105	105	100%
		4) POSHAN PATKA-ensure 100% plantation	310	310	100%
		5) 500 ANEMIA CHECK UP CAMPS-Conduct	30	30	100%
		6) AADHAR SEEDING- Ladi Beti beneficiaries, Aanganwadi beneficiaries	80	30	37%
		7) BBBP events, at least 5 in every district	02	02	100%
7	FOREST	8) Formation of Senior Citizens club in every Panchayat	01	01	100%
		1) GREEN JSK CAMPAIGN - Jan Aashrayan a) One Village One Beat Guard b) Forest for Fodder and livelihood -Complete all preparatory plantation activities in winter Plantation areas -Audit of summer plantation in non summer plantation areas -Saturate	-	-	-
8	TOURISM (CED BDW/AD Tourism)	1) TOURIST DESTINATIONS/CIRCUITS/THEMES TREKS- Identify, Delineate, Demarcate	-	-	-
		2) HOMESTAYS- Identify	-	-	-
		3) VILLAGE COOPERATIVE- Provide Support for Tourism activities	-	-	-
9	CULTURE	1) TALENT HUNT AT PANCHAYAT LEVEL- Organise	01	01	100%
10	LABOUR	1) e- SHRAM- Saturate	947	830	87%

11	SCHOOL EDUCATION	1) Bringing back all out of school children	04	04	
		2) MY SCHOOL MY PRIDE-	11	11	100%
		3) PARENT TEACHER MEETING	12	08	66%
12	HIGHER EDUCATION	1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES	-	-	-
		2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs	-	-	-
		3) COMPLETE AND Launch HRM MODULE UNDER e-Satsarth Gov. Infra	-	-	-
		4) FEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K	-	-	-
		5) MY COLLEGE MY PRIDE- CLEANLINESS Drive in every GDC	-	-	-
13	YOUTH AFFAIRS	1) Games in every Panchayat- Organise	01	01	100%
14	TRANSPORT	1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT	-	-	-
		2) 100 cases under MUMKIN scheme	-	-	-
15	TRIRAI	1) ALL SCHOLARSHIP SCHEMES- Saturate	-	-	-
		2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) -Complete	-	-	-
16	PDD	1) DISTRIBUTION TRANSFORMERS- a) Check unique no. b) identify DTs with low oil and top up. c) identify DTs with load imbalance. d) replace non standard fuses with standard fuses, e) identify DTs without earthing and ensure proper earthing f) remove foliage around DTs	-	-	-
		2) All cases of electrical accident claims pending to be resolved and put up for disbursement	20	10	50%
17	CAPD	1) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS)	01	01	100%
		2) 100% GRIEVANCE REDRESSAL	-	-	-
18	SKILL DEVELOPMENT	1) SKILL TRAINING OF 13000 HEALTH STAFF AND ACCREDITATION TO NSDC/MSDE	204	173	84%
19	COOPERATIVES	2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS	-	-	-
		1) 25000 COOPERATIVE MEMBERS TO BE TRAINED	-	-	-
20	SCIENCE & TECHNOLOGY	1) Reach out to 10000 farmers for PM KUSUM SCHEME	-	-	-
21	PWD	1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE-Implement	100%	online payment	
		2) COMPLETE JKPC MERGER PROCESS	-	-	-
22	ARI & TRAINING	1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- Evaluate quality of work and grievance disposal, record keeping, inventory management	-	-	-
23	MINING	1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE	-	-	-
24	DMRR	1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal	-	-	-
		2) TRAIN 250 APDA MITRAs	-	-	-
25	GAD	1) 100% BIOMETRIC ATTENDANCE ENSURE	-	-	-
		2) ENSURE EPM BY ALL EMPLOYEES	-	-	-
		3) 100% PROPERTY RETURNS FILED IN	-	-	-
		4) 100% ONLINE APRA	-	-	-
		5) HRMS IMPLEMENTATION	-	-	-

26	JAL SHAKTI	1) ACTIVATE ALL PANI SAMITISensitise the local communityGram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2	07	07	100%
		2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field Testing Kits (FTKs) as per JJM guidelines.	01	01	100%
27	LAW	1) 250 Awareness and Assistance camps through Legal Service Authority	-	-	-
28	ESTATES	1) Identify unauthorized occupants of government accommodation	-	-	-
29	PUBLIC GRIEVANCES	1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess	-	-	-
		2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- Identify	-	-	-
30	HOSPITALITY AND PROTOCOL	1) Training of all employees of the department	-	-	-
		2) Introduce and Implement Quality policy for the department	-	-	-
31	AGRICULTURE AND ALLIED SECTORS	1) Individual beneficiary schemes including bank loan schemes- Accelerate, Saturate, KCC & PM KISAN (Eligible)	175 200	175 200	100% 100%
		2) Soil Health Cards- Saturate (Universal distribution)	294	72	24%
		3) 5 KISAN MELAS-Organise	03	03	100%
32	FLORICULTURE	1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- Organise	-	-	-
33	INDUSTRIES	1) LAND ALLOTTMENT FOR PROJECTS WORTH Rs. 6000 crores	-	-	-
		2) 100% PMEGP TARGETS TO BE ACHIEVED	-	-	-
		3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EOOB	-	-	-
		4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE	-	-	-
33	SHEEP HUSBANDRY DODA	1) ESTABLISHMENT OF UNITS UNDER INTEGRATED SHEEP DEVELOPMENT SCHEME-SUBSIDYMODE	01	-	-
		2) ESTABLISHMENT OF UNITS UNDER INTEGRATED SHEEP DEVELOPMENT SCHEME-PARTICIPATORYMODE	-	-	-
		3) ESTABLISHMENT OF UNITS UNDER TRIBAL SUB PLAN	-	-	-

Details of Educated unemployed youth interested to avail the benefit of  
Self Employment Scheme during Jan-Abhiyan-B2V4 (min. 15/Panchayat)

S. No.	Name of Candidate	Parentage	Blocks	Panchayat	Highest Qualification	Date of Birth	Mobile No.	Name of activity which the Candidate is interested to setup	Remark
1	2	3	4	5	6	7	8	9	10
1.	Mohd Rafi	Mohd Iqbal	Bhalesa	Dhara-Wari-B	12th	25-03-97	8492998541	Driving	
2.	Mohd Saleem	Fareed Ahmed	-do-	-do-	12th	10-08-99	8833864316	Computer	
3.	Mudassir Javid	Javid Ahmed	-do-	-do-	12th	10-02-98	6006564138	Painter	
4.	Shahid Saleem	Akhter Hussain	-do-	-do-	12th	10-12-97	8082617400	Computer	
5.	Yasin Anfat	Mohd Dim	-do-	-do-	12th	21-07-90	8082244115	Plumber	
6.	Shabir Ahmed	Shames Dim	-do-	-do-	12th	20-09-87	9103159164	Welder	
7.	Mohd Younis	Farooq Ahmed	-do-	-do-	12th	03-02-98	7298413949	Driving	
8.	Mumim Nawaz	Shah Nawaz	-do-	-do-	12th	07-06-2002	6006490798	Driving	
9.	Baber Ali	Sabder Ali	-do-	-do-	12th	15-03-2004	9882676362	Computer	
10.	Reyaz Ahmed	Farooq Ahmed	-do-	-do-	12th	15-05-98	6006495391	Computer	
11.	Momim Server	Basharat Hussain	-do-	-do-	B.A.	20-08-98	8082237489	Electrician	
12.	Nadeem Ahmed	Mohd Iqbal	-do-	-do-	B.A.	05-01-99	8082243490	Electrician	
13.	Mohd Imran	Shames Dim	-do-	-do-	12th	28-03-2003	9622724630	Plumber	
14.	Jabeena Begam	Mohd Esaq	-do-	-do-	M.A.B.Ed.	16-08-91	7051071665	Sewing	
15.	Haroon Abbass	Mohd Abbass.	-do-	-do-	12th.	08-02-97	8803101206	PMEGP	

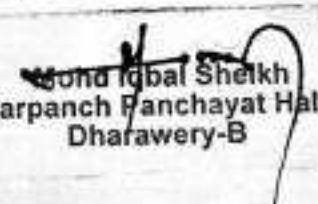
Office of the Sarpanch Panchayat Halqa Dharawari-B  
Block Bhalesa (Gandoh)

Certificate

It is Certified that visiting officer Dr. Khalid Hussain Malik Jr. Director Employment Jammu Under Back to Village Programme (B<sub>2</sub>V<sub>4</sub>) stayed in Panchayat Dharawari-B for 2 days.

Hence Certificate is issued

Sarpanch Panch. Halqa

  
Mond Iqbal Sheikh  
Sarpanch Panchayat Halqa  
Dharawari-B