



75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>

<p><b>Day 1</b></p>	<p>Reach the village</p>	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidar, <u>AapkiZaminAapkiNigrani</u>, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat ✓</li> <li>13. Ensure self employment activities for 15 youth per panchayat ✓</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training ✓</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the <u>evening</u>, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, <u>youth club</u>, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukat Abhiyan</li> </ol>
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Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRILM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (Ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Sh. Bilal Ahmed Dar.  
Designation: Asstt. Executive Engineer.  
Department/ place of posting: PMGSY  
Mobile No: 7006286142  
Email ID: Er.Bilal@live.in  
Home District: Budgam  
Dates of visit: 01/11/2022 & 02/11/2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Sagote  
Local Government Directory(LGD) code of the Panchayat: 239965  
Name of CD Block: Dhangri  
Name of Tehsil: Rajouri  
Name of District: Rajouri

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 02  
No. of hamlets in the Panchayat: 07  
No. of households in the Panchayat: 491  
Population (approx) of the Panchayat: 2600 '+'

### Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
RDO	Mohammad Shahid	Panchayat Secretary
Revenue	Sheraz Shah	Patwari
PMGSY	Mohd Shafiq	Junior Engineer
Agriculture	Sunil Kumar	AEA
Sheep Husbandry	Mohd Sadig	ASM
Forest	Mohd Hussain	Plantation Watcher
Health	Nazia Parveen	ASHA Worker
Animal Husbandry	Lalit Sharma	MTS
JKPOO	Shakeel Ahmed	Junior Engineer
Fisheries	Naseeb Singh	Inspector
Education	Ranjit Singh	Teacher
ICDS	Shashi Bala	Supervisor
ICDS	Rekha Sharma	Anganwadi Worker

**Details of absent employees vis-à-vis list furnished by the DC office:**

Department	Name	Designation
Horticulture	-	-
Food Supply	-	-
R & B	-	-
Industries & Commerce	-	-
PHE	-	-
Skill Development	-	-

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Govt.*
  - b. New/needing repairs *Boundary + Water Tank + Bathroom + Kitchen + septic Tank.*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *Yes*
4. Internet (Y/N) *No*
5. Telephone (Y/N) *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *No*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *No (In nearby Panchayat)*
10. CSC (Y/N) *No*
11. Patwarkhana (Y/N) *Yes*
12. Village haat (Y/N) *Yes*
13. Playground (Y/N) *Yes*
14. School- *05 no.*
  - a. Kindergarten (Y/N) *Yes*
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *Yes → (But need upgradation of Building and construction of Boundary wall around school).*
  - d. College (Y/N) *No*
  - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N) *Yes*
  - a. (govt/private) *Private*
  - b. Total children enrolled *147*
15. Amrit Sarovars - details, location, condition *Two number of Ponds under construction.*
16. Government offices- details, whether functional or not *Functional - 05 no. of Schools, and Panchayat Ghar / Panchayat office*
17. Ration shop (Y/N) *Yes*
18. Places of tourism importance - names, little details on historical/cultural importance *Nil*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Nil*
20. VLW Office (Y/N) *Yes*
21. Primary Healthcare Centre (Y/N) *Yes*
22. List of Incomplete Buildings- names, year of construction *Nil*
23. List of Underutilized Buildings- names *Nil*

## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Nil But Required
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Nil
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Yes - Store available.
PHC	Visit- evaluate, status of staff, equipment and quality	Nil - but available in nearby area.
Youth clubs	Meet, interact, seek suggestions	Yes; Sports activities conducted
SHG	Meet, identify problems, seek suggestions	Awareness Lecture Delivered.
PMAY	Inspect, Inaugurate	Some Houses inaugurated.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	School Building of High school Sagate needs upgradation.
Swachh SBM	Evaluate	IHL Units constructed in almost all houses.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Play-ground available. Sports kit distributed. Participated in Volleyball match.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Ghazal and Pahari Singing by children.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Frontline workers present and elaborated their schemes to the public.
Jal Jeewan Mission verification-WSS/JSD Electricity supply	Verify	Tap water not available in major parts of Panchayat. Electric transformer need to be upgraded.

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN  
DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

All Activities performed as per schedule:

- Gram Sabha at Panchayat Bhar Sagote.
- Listened to problems and urgent demands of the public.
- Visited High School Sagote.
- Interaction with teachers and students.
- Organising and taking part in sports activities.
- Organising of cultural activities.
- Conduct of Mahila Sabha.
- Conduct of Bal Sabha.
- Visited the Anganwadi Centres in the Panchayat.
- Distribution of Sports kit.
- Greh Parvesh of PMAY Houses.
- Inauguration of various works implemented in Panchayat.
- Inauguration of SBM units.
- Inauguration of Amrit Sarovar Ponds.
- Interaction with senior citizens of Sagote.
- Inauguration of Village Rural Heat.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 03
- b. No of Individual Soak Pits constructed 170
- V. No.ofBiodiversity management committee meetingsheld: 01
- VI. Isthe name of Sarpanch displayed on citizen information boards of all IRD&PR schemes: Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- IX. Whether grievance redressal box is installed: Yes/No Yes
- X. No of grievances received pertaining to Panchayat level: 02
- XI. No of grievances disposed of at Panchayat level: All
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes

### HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 1 1 1	Khadam Hussain Shah Alam Bin Satish Sayed Ahmed
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	(25 no. of schools) 28 1	28 1	Manju Bala Ranjeet Singh Yash Pal Sharma Shaninder Singh
	JAL JEEVAN:	1	1	Krishan Kumar
	PDD: LINEMAN JE ANY OTHER	1 1	1 1	Mohd Rafiq Shakeel Ahmed
	FOOD & CIVIL SUPPLIES	-	-	-
	AGRICULTURE & ANIMAL HUS- BANDARY	1 1	1 1	Sunil Kumar Lalit Sharma
	SOCIAL WELFARE	1	1	Riffat Akrom
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	4 1	4 1	Nazie Parveen Anju Bala Sumon Dori Kashmeire Wandi Chanchal Dori
	ANY OTHER DEPARTMENT (Forest)	-	-	Mohd Hussain

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Sheds - Under Construction.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Under Process.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes (Partially)-
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes - Various steps taken.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes - Soakpits
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Functional - but underused because of shortage of water.
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aaganwadi functional or not? Functional.
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Single Toilet.



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **Yes**
- ii) How many Bal Sabha's were organized in the Gram Panchayat—**04**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **Yes**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **No**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes**
- iii) Does the Gram Panchayat has its building or not? **Yes**
- iv) Is the Gram Panchayat office functional or not? **Yes**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **Yes-BPL**
- ii) Have all the eligible households registered in PDS or not? **Yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **Yes**
- iv) Have all the eligible households been registered for Pension or not? **Yes**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **Yes**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **Yes**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **Yes**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- vi) Are all the eligible households getting benefits from IAY or not? **Yes**

### 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 04
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - iv) Number of women beneficiaries headed households covered under PDS system... 09
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana... All eligible registered; 04 got benefitted in 2021-22.
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet... No
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) No
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that Panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

#### PRESENT

#### BIODIVERSITY REGISTER PHOTOS

#### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDPD plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2650	2406	Problems related to Aadhar enrollment
Janani suraksha yojana	119	05	—
OLD AGE pension	73	73	—
Widow pension	09	09	—
Disability pension	19	19	—
Domicile certificate	2650	2014	Infants, Children, Out of Country.
Kisan credit card	191	191	—
PM kisan sammannidhi	287	287	—

Land pass book	203	44	In process
Registration of village vendors on GEM portal	Nil	Nil	Nil
Registration of village contractors on jktenders portal	07	—	—
Registration of village contractors on PWD portal	04	—	—
Incomplete buildings/projects	Nil	Nil	Nil

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA UKT ABHIYAN

1. Whether gram sabha resolution passed **Yes**
2. Details of activities conducted **Mass Awareness, Hoardings, Posters etc.**
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal **Yes**
4. How many drug addicts in the village **Nil**
5. Whether reported to the Deputy Commissioner **Nil**
6. How many registered for rehabilitation under government programme **Nil**

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Plom Works	2021-22	4000000	Yes	Yes	Nil.
PMAY	Pucca House	2018 onwards	Rs. 150000 per Unit.	Yes	Yes	Nil.
MHL UNDER SBM-G	SBM Units (JHMS)	-	Rs 12000/ Unit	Yes	Yes	Nil.
CSC UNDER SBM-G	Nil.	Nil.	Nil.	Nil.	Nil.	Nil.
AMRIT SAROVAR	02 no. of Ponds.	2022.	Rs 5Lakh per Unit.	In Process.	Yes.	Nil.

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 : ~~0894~~ 694

Total attended : 148

Proceedings: Programme / Sabha conducted as per instructions.

(P) insert pointers to be discussed there - refer patti proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6 : 692

Total attended : 109

Proceedings: Programme / Schedule conducted as per schedule / instructions.

(P) insert pointers to be discussed there - refer patti proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUN-DAY MARKET)	Recently Inaugurated	Yes
	PMAY houses if any ready for inauguration	04 No. of PMAY Houses Inaugurated	Yes
	Swachh gram projects- segregation sheds etc	Under Process	—
	Amrit sarovars	Under Construction	—
	Sports kits	Available	—
	Village cultural events	Conducted as per Schedule	—
	JJM assets/projects	Under Process	—
	Any other to be identified at district level	—	—

### FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Foot Bridge in Ward No.4.	Pending.	
2	High School Upgradation. (Building)	Pending.	
3	Fertilizer store.	Pending.	
4	Water supply for irrigation and		
5	drinking purposes.	Pending.	
6	Play field	Pending.	
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Water supply for irrigation and	Pending.	
2	drinking purposes.		
3	High School Building Upgradation.	Pending.	
4	Fertilizer store.	Pending.	
5	Foot Bridge in Ward No.4.	Pending.	
6	Play field	Pending.	
7	Animal Husbandry / Sheep Husbandry Centre	Pending.	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Road Connectivity.		Pending
2	High School Building.		Pending
3	Animal Husbandry / Sheep Husbandry Centre.		Pending.

4	Water Supply	Pending	
5	Fertilizer Store	Pending	
IV. Major Problems- B2V2			
1	Road Connectivity.		Pending.
2	High School Building.		Pending.
3	Animal Husbandry / Sheep Husbandry Store.		Pending.
4	Water Supply.		Pending.
5	Fertilizer Store.		Pending.
V. Major Problems- B2V3			
1	Road Connectivity.		Pending
2	Health Centre.		Pending
3	Water Supply.		Pending
4	Lift Scheme for irrigation + Drinking Water.		Pending
5	High School Building Upgradation.		Pending
VI. Major Complaints- B2V1			
1	High School Building.		Pending.
2	Water Supply.		Pending.
3	Road Connectivity.		Pending.
VII. Major Complaints- B2V2			
1	High School Building		Pending.
2	Water Supply.		Pending.
3	Road Connectivity		Pending.
VIII. Major Complaints- B2V3			
1	High School Building.		Pending.
2	Water Supply.		Pending.
3	Road Connectivity.		Pending.



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: 1. Education. 2. Sheep Husbandry. 3. Rural Dev. Dept.  
 2. LEAST RESPONSIVE DEPARTMENT:

Public Demand of Changing name of Panchayat to Sewa Sagote.

1. PHE - Negligence of duties.  
 2. Horticulture - Negligence of duties + people not aware about schemes

### GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <ul style="list-style-type: none"> <li>Animal Husbandry Centre required.</li> <li>High School Building need to be upgraded.</li> <li>Water Supply not sufficient.</li> </ul>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <ul style="list-style-type: none"> <li>High School Building.</li> <li>Road Connectivity.</li> <li>Water Supply.</li> </ul>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) Facilities like Rural connectivity, Water Supply, School Building are not up to the standards. Urgent works on basic necessities required. No tap connection in any household of the Panchayat.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 3.5 (Some govt. departments are performing well like Sd., Revenue, Works of Health, etc.)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

The visiting officer was very dedicated towards his assigned duties. All the duties were performed as per the schedule. The officer reached the Panchayat at 9:00 AM sharp and also accessed all the schemes being implemented by all the departments in the Panchayat. Field visits were undertaken. The officer visited the Govt. offices viz. Schools and Panchayat Bhawan. Cultural activities were conducted, and the officer took part in sports activities. He stayed in the Panchayat for the two days and one night. Various works were conducted, visited and inaugurated. The officer left the Panchayat at 5:00 PM on 2nd of Nov. 2022.

Signature of Sarpanch

Name .....

*(Signature)*  
 S. Jeev Kumar (Mangru)  
 SARPANCH  
 Pw. Halga Sagote  
 Block Dhangri (Rajouri) J&K

Signature of the Visiting Officer

Name.....

*(Signature)*  
 (Bilal Ahmed Dar)  
 (visiting officer).


## List of Twenty Candidates for training under HIMAYAT Programme

<u>S.No.</u>	<u>Name with Percentage</u>	<u>Contact No.</u>	<u>Trade</u>
1	Ankush Sharma s/o Ravi Chandan	9682691247	Mechanical
2	Mohit Sharma s/o Raj Kumar	6006257480	ITI
3	Dheeraj Sharma s/o Subash Chander	9906292497	Mechanical
4	Pervaiz Ahmed s/o Sadiq Hussain		Mechanical
5	Tariq Mehmood s/o Mohd Ishaq		Mechanical
6	Nozakat Ali s/o Nasser Hussain		Mechanical
7	Mohd Mehfooz s/o Mohd Azam		ITI
8	Jasveer Singh s/o Late Chanchal Singh		ITI
9	Jyoti Sharma s/o Bal Krishan		ITI
10	Tajeshwar Singh s/o Late Pritam Singh		ITI
11	Amit Sharma s/o Bansi Lal		Mechanical
12	Mawish Sharma s/o Ram Rattan		Plumbing
13	Pushar Sharma s/o Kamel Sharma		Plumbing
14	Vishal Sharma s/o Ravi Chandan		Electraction
15	Choran Singh s/o Chaim Singh		Electraction
16	Bhupinder Sharma s/o Ram Rattan		Electraction
17	Gourav kumar s/o Ram Lal		Electraction
18	Jughel kumar s/o Vinod kumar		ITI
19	Pankaj Sharma s/o Chaman Lal		ITI
20	19. Amit kumar s/o Om Parkash		ITI
	20. Satish kumar s/o Harish Chandan		ITI

## List of 15 youths for Self Employment Scheme:


1. Ashwani Kumar s/o Chaman Lal.
2. Pankaj Sharma s/o Subash Chander.
3. Sachin Kumar s/o Bablu.
4. Tushar Sharma s/o Kamal Sharma.
5. Deepak Kumar s/o Shiv Nath.
6. Jugesh Kumar s/o Mala Ram.
7. Jasveer Singh s/o Late Chanchal Singh.
8. Kulwant Singh s/o Late Kamal Singh.
9. Sumeet Singh s/o Late Pritam Singh.
10. Dheeraj Sharma s/o Subash Sharma.
11. Ankush Sharma s/o Ravi Chander.
12. Vikram Singh s/o Gaderu Singh.
13. Mohd Tayub s/o Late Zakir Hussain.
14. Sunil Sharma s/o Krishan Lal.
15. Sushil Kumar s/o Baldev Singh.

## Demands of Public:

1. Constt. of Motorable Road from Main Road to Kote Sagote to Mohalle Dewte. (PWD/PMASy.)
2. Constt. of Motorable Road from Main Road Majid to Sewa Jagri, Sewa Taali via Sew Jagri, Sewa Chafra. (PWD/PMASy.)
3. Constt. of Motorable Road from Phagle to Dragri. (PWD/PMASy.)
4. Constt. of Tile Path from Bansilal Sharma to Sewa Bridge to Sewa Upper. (RDD).
5. Constt. of Motorable Road from Main Road to Primary School Kote. (R&B).
6. Requirement of 100 number of poles for electricity connections. (PDD)
7. Installation of Transformers near Panchayat Ahor Sagote. (PDD)
8. Upgradation of Building of High School Building. (School Edu.)
9. Development of stadium/Play field near High School Sagote. (Sport)
10. Constt. of Road from Main Road sagote to Dr. Rakesh Mohalle. (R&B)
11. Go Tile Work from Panchayat Ahor to Shiv Mohalle. (RDD)
12. Constt. of Creta Work at Dalhori Nalla from Shamshan Ahor to Kashmiri Mohalle. (Irrigate)
13. Sanction of Animal Husbandry and Sheep Husbandry Centre.
14. Change the name of Panchayat to Sewa Sagote  15. Bank Branch with ATM.
16. Community Service Centre.

Department of Rural Development and Panchayati Raj

Government of Jammu & Kashmir

  
(Bilal Ahmed Durrani)  
Waiting officer.