



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activites and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRLM 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy
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GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Tawheed Ahmad Deva

Designation: Conservator of Forests

Department/ place of posting: Forest/Conservator of Forests, Working Plan Circle J&K

Mobile No: 7006156522

Email ID: tawheedifsnine@gmail.com

Home District: Anantnag

Dates of visit: 01-11-2022 & 02-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Laroo

Local Government Directory(LGD) code of the Panchayat: 1049243422/ 105923423

Name of CD Block: Kulgam

Name of Tehsil: Kulgam

Name of District: Kulgam

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02(Two)

No. of hamlets in the Panchayat: 03 (Three)

No. of households in the Panchayat: 613

Population (approx) of the Panchayat: 3291

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Floriculture	Saima Mushtaq	Gardner
Forest	Suhail Ahmed Wani	Range Officer Grade-I
Forest	Syed Wasim Gull	DFO Kulgam
RDD	Khurshid Ahmad Dar	Block Planning Officer
Youth Service & Sports	Tahira Akther	PET
Animal & Sheep Husbandry	Ajaz Bashir Itoo	ASM
Agriculture	Mohammad Ashraf Ganai	Agriculture Assistant
Irrigation and Flood Control	Ghulam Nabi Hajam	Helper
Fisheries	Mudasir Mushtaq	F/Guard
Food & Supplies	Fayaz Ahmad	Storekeeper
Horticulture	Vakil Ahmad Naik	Horticulture Technician
Education	Murtaza Ahmad Mir	Teacher
PDD	Mehraj-ud-Din Khan	Meter Reader
Revenue	Zaid Ahmad	GQ
Revenue	Hilal Ahmad	Pathwari
R&B	Farooq Ahmad Bhat	Daily Wager
FDC	Ghulam Hassan Lone	FW
PMGY	Sheikh Umer Rashid	Assistant Engineer
Handicrafts	Sajad Ahmad Sheikh	AHTO
ICDS	Dilsahda Akther	AWW
Jal Shakti (PHE)	Mohd. Ashraf Dar	Helper

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
Nil		

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
(Govt. Building)
 - b. New/need repairs **(Need Repairs)**
2. Furniture (Y/N) **(Yes)**
3. Computer/printer (Y/N) **(Yes)**
4. Internet (Y/N) **(No)**
5. Telephone (Y/N) **(No)**
6. Toilet (CSC/part of panchayat ghar) (Y/N) **(Yes)**
7. Water (Y/N) **(Yes)**
8. Electricity (Y/N) **(Yes)**
9. Bank branch (Y/N) **(Yes)**
10. CSC (Y/N) **(Yes)**
11. Patwarkhana (Y/N) **(No)**
12. Village haat (Y/N) **(Yes)**
13. Playground (Y/N) **(No)**
14. School-
 - a. Kindergarten (Y/N) **(No)**
 - b. Primary (Y/N) **(Yes)**
 - c. Secondary (Y/N) **(No)**
 - d. College (Y/N) **(No)**
 - e. University (Y/N) **(No)**
15. Anganwadi Centre (Y/N) **(Yes)**
 - a. (govt/private) **(Private)**
 - b. Total children enrolled= **225**
15. Amrit Sarovars – details, location, condition **Nil**
16. Government offices- details, whether functional or not
Panchayat Ghar (Functional) , Cooperative Building (Non Functional)
17. Ration shop (Y/N) **(Yes, in rented accommodation)**
18. Places of tourism importance – names, little details on historical/cultural importance **(Yes)**
(Syed Hassan Basri RA Shrine at Laroo about 400 old and as per locals was family Hakeem of Syed Simnani RA)
19. Village heritage sites/ treks- names, little details on historical/cultural importance **(No)**
20. VLW Office (Y/N) **(No)**
21. Primary Healthcare Centre (Y/N), **(No)**
22. List of Incomplete Buildings- names, year of construction
Cooperative Fair Price Shop Kanipora Nasirabad (2019-20)
23. List of Underutilized Buildings- names (**Nil**)

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

Particulars	Visit, verify	COMMENTS
Amrit Sarovar		No Amrit Sarovars present in the Panchayat
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Available, however awareness programmes need to be conducted
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Functional 50
Incomplete buildings/projects	Verify whether identification and redistribution done	Cooperative Fair Price Shop
PDS	Visit, evaluate, online status	Yes
PHC	Visit- evaluate, status of staff, equipment and quality	Nil
Youth clubs	Meet, interact, seek suggestions	Meeting conducted.
SHG	Meet, identify problems, seek suggestions	Not existing
PMAY	Inspect, Inaugurate	Inspected
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited, interaction done with staff and students. MS Laroo needs upgradation and repairs
Swachh SBM	Evaluate	Geotagged and found functional
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Playground not available. Conducted and participated in sports activity at Govt High School Kanipora
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive carried out in Primary School Laroo
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Conducted and participated in the event.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Done
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Verified. However, there are certain issues raised viz inadequate supply of portable drinking water, supply of electric poles and wire.

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.No	DEPARTMENT	WORK/DELIVERABLE	ASSISTED BY
1.	RDD	ALL B2V WORKS- Document, Verify, Complete	DC
		VILLAGE HAATS –Establish	NRLM
2.	IT	1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, Jan Bhagidari- Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc	CSC
3.	FINANCE	1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) All INDIVIDUAL SUBSIDY SCHEMES- Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES	J&K BANK EDI LABOUR
4.	REVENUE	1) APKI ZAMIN APKI NIGRANI- Inform, popularise 2) PATWAR KHANA- Verify, Establish, Paint information and timings 3) INHERITANCE MUTATIONS- Complete 4) LAND PASSBOOKS-generate and Issue for undisputed entries	DC IT CSC
5.	HEALTH	1) PMJAY GOLDEN CARDS- Saturate 2) Swachh hospitals- clean toilets, junk free premises	NHM
6.	SOCIAL WELFARE	1) DIVYANG CAMPS- Hold Camps, ensure fittings 2) DISABILITY CARDS (UDID) – All existing 2.5 lakhs UDID Cards to be made digital 3) NOAPS/ISSS PENSIONS- Audit, Saturation of wall paintings of pension beneficiaries 4) POSHAN VATIKA-ensure 100% plantation 5) 500 ANEMIA CHECK UP CAMPS-Conduct 6) AADHAR SEEDING- Ladli Beti beneficiaries, Aanganwadi beneficiaries 7) BBBP events, at least 5 in every district 8) Formation of Senior Citizens club in every Panchayat	Health
7.	FOREST	1) GREEN J&K CAMPAIGN – Jan Abhiyan a) One Village One Beat Guard b) Forest for Fodder and livelihood -Complete all preparatory plantation activities in winter Plantation areas - Audit of summer plantation in non summer plantation areas -Saturate	
8.	TOURISM	1) TOURIST DESTINATIONS/CIRCUITS/THEMES TREKS/- Identify, Delineate, Demarcate 2) HOMESTAYS- Identify 3) VILLAGE COOPERATIVE- Provide Support for Tourism activities	JKTDC
9.	CULTURE	1) TALENT HUNT AT PANCHAYAT LEVEL - Organise	JKAACL
10.	LABOUR	1) e- SHRAM- Saturate	CSC
11.	SCHOOL EDUCATION	1) Bringing back all out of school children 2) MY SCHOOL MY PRIDE- 3) PARENT TEACHER MEETING	
12.	HIGHER EDUCATION	1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES	

		2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs 3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite 4) FEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K 5) MY COLLEGE MY PRIDE- CLEANLINESS Drive in every GDC	
13.	YOUTH AFFAIRS	1) Games in every Panchayat- Organise	
14.	TRANSPORT	1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT 2) 100 cases under MUMKIN scheme	
15.	TRIBAL	1) ALL SCHOLARSHIP SCHEMES- Saturate 2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) – Complete	CSC
16.	PDD	1) DISTRIBUTION TRANSFORMERS- a) Check unique no, b) identify DTS with low oil and top up, c) identify DTs with load imbalance, d) replace non standard fuses with standard fuses, e) identify DTs without earthing and ensure proper earthing f) remove foliage around DTs 2) All cases of electrical accident claims pending to be resolved and put up for disbursement	
17.	CAPD	1) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS) 2) 100% GRIEVANCE REDRESSAL	IT
18.	SKILL DEVELOPMENT	1) SKILL TRAINING OF 13000 HEALTH STAFF AND ACCREDITATION TO NSDC/MSDE 2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS	
19.	COOPERATIVES	1) 25000 COOPERATIVE MEMBERS TO BE TRAINED	
20.	SCIENCE & TECHNOLOGY	1) Reach out to 10000 farmers for PM KUSUM SCHEME	
21.	PWD	1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE- Implement 2) COMPLETE JKPC MERGER PROCESS	
22.	ARI & TRAININGS	1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- Evaluate quality of work and grievance disposal, record keeping, inventory management	
23.	MINING	1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE	
24.	DMRR	1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal 2) TRAIN 250 APDA MITRAS	
25.	GAD	1) 100% BIOMETRIC ATTENDANCE ENSURE 2) ENSURE EPM BY ALL EMPLOYEES 3) 100% PROPERTY RETURNS FILED IN 4) 100% ONLINE APRs 5) HRMS IMPLEMENTATION	
26.	JAL SHAKTI	1) ACTIVATE ALL PANI SAMITIS sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2. 2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field	



		Testing Kits (FTKs) as per JJM guidelines.	
27.	LAW	1) 250 Awareness and Assistance camps through Legal Service Authority	
28.	ESTATES	1) Identify unauthorized occupants of government accommodation	
29.	PUBLIC GRIEVANCES	1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- <i>Identify</i>	
30.	HOSPITALITY AND PROTOCOL	1) Training of all employees of the department 2) Introduce and Implement Quality policy for the department	
31.	AGRICULTURE AND ALLIED SECTORS	1) Individual beneficiary schemes including bank loan schemes- <i>Accelerate, Saturate</i> 2) Soil Health Cards- <i>Saturate</i> 3) 5 KISAN MELAS- <i>Organise</i>	CSC J&K BANK
32.	FLORICULTURE	1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- <i>Organise</i>	
33.	INDUSTRIES	1) LAND ALLOTMENT FOR PROJECTS WORTH Rs. 6000 crores 2) 100% PMEGP TARGETS TO BE ACHIEVED 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB 4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE	

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 01

Details of the bank sanctioning it : J&K Bank Laroo

Total amount involved :1.6 lacs

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

Meetings held with all stake holders including PRIs, Senior Citizens, Social Activists, youth Clubs, etc. The Participants were sensitized about various schemes, abhiyans of the Government, Environmental awareness program was also conducted. A good response from the residents was received with respect Nasha Mukh Abhiyan, Corruption Free Governance and Making the blank patches as green spaces through Har Goan Hariyali Program

DAY 2

- a. No. of Individual Compost Pits constructed : **50 No's**
- b. No of Individual Soak Pits constructed: **50 No's**
- V. No. of Biodiversity management committee meetings held: **One(1)**
- VI. Isthe name of Sarpanch displayed on citizen information boards of all RD & PR schemes **(Yes)**
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No **(Yes)**
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No **(Yes)**
- IX. Whether grievance redressal box is installed: Yes/No **(Yes)**
- X. No of grievances received pertaining to Panchayat level: 05
- XI. No. of grievances disposed of at Panchayat level: 05
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures **(Yes)**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): **(Yes)**



HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	0	0	
	JE	0	0	
	GRS	1	1	Mudasir Ahmad
	TA	0	1	Asif Razzaq
	SCHOOL EDUCATION:	06	05	Mubasheria Yousuf, Shabeen Akhtar, Roshan Ara, Murtaza Mir, Tafuyul Nisa,
	TEACHER			
	HEAD MASTER			
	ANY OTHER		01	A. Rashid
	JAL JEEVAN:		01	Tufail
	PDD:			
	LINEMAN		2	Mohd Shaban, Sarer Ahmad
	JE		01	Mushtaq Ahmad Khan
	ANY OTHER		01	Shabir Ahmad Padder
	FOOD & CIVIL SUPPLIES		0	
	AGRICULTURE & ANIMAL HUSBANDARY		0	
	SOCIAL WELFARE		0	
	HEALTH:			
	ASHA		02	Rukhsana, Sakeena
	ANM		02	Mehrunnisa, Henna, Bushra
	AYUSH DOCTOR		0	
	ALLOPATHIC DOCTOR		0	
	ANY OTHER DEPARTMENT		08(Worker	Dilshada, Shahnaza, Shubnum,
	ICDS		01(Supervisor	Misra, Nusrat, Parveen, Tasleem, Shahnaza Amin and Jameela

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Composts/Soak pits
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas **Discussed on Ground Level**
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof (Done)
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No **(No)**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **(Adequate Plantation activities are being taken at appropriate time to mitigate climate change)**
- vi. Whether schools have started segregating waste **(Yes)**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management **(No)**

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? **(Yes)**
- ii) Do all the eligible individuals been provided the Golden Card? **(Yes)**
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **(Yes)**
- iv) Are all the eligible individuals been vaccinated against COVID-19? **(Yes)**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **(Yes)**
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **(Institutionalized deliveries)**

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **(Yes)**
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **(No)**
- iii) Do all the IHHs in the Gram Panchayat have toilets? **(No)**
- iv) Are all the IHHs toilets functional or not? **(Functional)**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? **(No)**
- vi) Are all the toilets in the schools/Aanganwadi functional or not? **(No)**

vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? **(Yes)**

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **Yes**
- ii) How many Bal Sabha's were organized in the Gram Panchayat **02**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **Yes**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **NO**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **YES**
- iii) Does the Gram Panchayat has its building or not? **YES**
- iv) Is the Gram Panchayat office functional or not? **YES**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **YES**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **YES (Quarterly)**

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **YES**
- ii) Have all the eligible households registered in PDS or not? **YES**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **YES**
- iv) Have all the eligible households been registered for Pension or not? **NO**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **YES**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **YES**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **NO**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **YES**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **NO**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **YES**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **NO**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **YES**
- vi) Are all the eligible households getting benefits from IAY or not? **YES**

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat **05**
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **NO, SHGs Have Not Been Framed**
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) **YES**
- iv) Number of women beneficiaries headed households covered under PDS system **Yes**
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana. **Nil**

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet (**No**)
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) (**No**)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) (**No**)
- iv. Whether the GP has easy access to Godown for storage (Yes/No) **Yes**
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) (**Yes, but insufficient**)

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country

The participants were sensitized about myScheme portal.

(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

BMC Meeting held. PBR also checked.

COMMITTEE MEMBERS

PRESENT **Yes**

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

Convergence meeting held with all stakeholders. Village Development Plan already framed in consultancy with Gram Panchayat. The instructions as per Govt. Order No. 1309-JK(GAD) of 2022 Dated: 01-11-2022 regarding preparation of Gram Panchayat Development Plans were elaborated for strict adherence.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3291	2600	Under process for approval by the Competent authority
Janani suraksha yojana	26	26	
OLD AGE pension	81	81	Nil
Widow pension	24	24	Ni
Disability pension	26	26	Nil
Domicile certificate	3291	642	Public not coming forward
Kisan credit card	458	458	
PM kisan sammannidhi	458	400	Under process

Land pass book	601			
Registration of village vendors on GEM portal		1		
Registration of village contractors on jktenders portal		6		
Registration of village contractors on PWD portal	6	6		
Incomplete buildings/projects	1			

DAY 2 ACTIVITIES

AGENDA 6

NASHA Mukht Abhiyan

- Whether gram sabha resolution passed **Yes**
- Details of activities conducted : **Sports activities, cultural activities, Pledge taken on Nasha Mukht Abhiyan**
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal **Yes**
- How many drug addicts in the village = **Nil**
- Whether reported to the Deputy Commissioner **Nil**
- How many registered for rehabilitation under government programme
(**Not applicable**)

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	50	2021-22	36.00 lacs	Yes	Yes	Nil
PMAY	5		7.50 lacs	Yes	Yes	Nil
IHHL UNDER SBM-G	123	From 2014	14.76 lacs	Yes	Yes	Nil
CSC UNDER SBMG	Nil	Nil	Nil	Nil	Nil	Nil
AMRIT SAROVARs	Nil	Nil	Nil	Nil	Nil	Nil

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 **20**

Total attended **20**

Proceedings:

Empowerment of women, participation in Gram Sabha Panchayat Development Plan discussed threadbare

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of = **50 No's**

Total attended= **50 No's**

Proceedings:

Awareness of Nasha Mukhat Abhiyan, Poshan Abhiyan, sports activities deliberated.

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)		
	PMAY houses if any ready for inauguration	Completed upto lantral level	Yes
	Swachh gram projects- segregation sheds etc	Functional	Yes
	Amrit sarovars	Nil	Nil
	Sports kits	Distributed	
	Village cultural events	Organized	
	JJM assets/projects	Under tendering stage	
	Any other to be identified at district level	NA	



FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded
from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Pure drinking water	Nil	
2	Filtration Plant	Nil	
3	Sanction of Electric Poles	Nil	
4	Scholarship for students	Under process of approval	
5	Establishment of Govt. Dispensary	Nil	
6	Release of funds for cooperate	Funds released for building	
7	High Quality Fertilizer shop	Nil	
	Backward Status	Nil	
II.	Urgent Public Requirements/ Demands- B2V2		
1	Pure drinking water	Nil	
2	Filtration Plant	Nil	
3	Sanction of Electric Poles	Nil	
4	Scholarship for students	Under process of approval	
5	Establishment of Govt. Dispensary	Nil	
6	Release of funds for cooperate	Funds released for building	
7	High Quality Fertilizer shop	Nil	
	Backward Status	Nil	
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	Pure drinking water	Nil	
2	Filtration Plant	Nil	
3	San		
	Sanction of Electric Poles	Nil	
	S		
	Scholarship for students	Under process of approval	
	Establishment of Govt. Dispensary	Nil	

	Release of funds for cooperate	Funds released for building	
	High Quality Fertilizer shop	Nil	
	Backward Status	Nil	



OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Rural Development Department, Forest Department
2. LEAST RESPONSIVE DEPARTMENT: Nil

GENERAL ASSESSMENT OF THE VISITING OFFICER

- I Any major complaint brought to the notice of the Visiting Officer:
Cable for replacement of 11000 HT at critical places, public places, schools etc, 2. Removal of Chinara Tree at Govt. High School Kanipora which is threat to life and property, Removal of Transformer at Panchayat Ghar Laroo. 3. Cooperative FP Shop Non functional. 4. Poor Electricity Infrastructure in the panchayat. 5. Variation in Electricity Load Ratio to be changed to 1kw. 6. Long pending demand for Declaration of Village Kanipora/Laroo as Backward area still pending.
- II Major/urgent public demands that was/ were reflected earlier but have not been addressed so far:
Pure drinking water, Filtration Plant, Sanction of Electric Poles, Scholarship for students, Establishment of Govt. Dispensary, Release of funds for cooperative, High Quality Fertilizer shop,
- III Overall assessment of the visit and suggestions:
(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
The local public during the current phase of B2V4 pleaded that the demands projected under B2V2 and B2V3 Phases have not been taken up for execution, which needs to be looked into. Further the demands put forth during the current phase are priority works and may be taken up for development the Panchayat Halqa Laroo
- IV Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
7.5
- V Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days
Conv Enclosed

Signature of Sarpanch

Name Ab. Rehman Wagay

Signature of the Visiting Officer

Name: Tawheed Ahmad Deva, IFS

CERTIFICATE

This is to certify that Shri Tawheed Ahmad Deva, IFS Conservator of Forests visited Panchayat Halqa Laroo of Kulgam Block on 01-11-2022 and 02-11-2022, interacted with the locals, PRI's, took stock of developmental works, inaugurated already completed works done by the R.D.D viz. Construction of tile path, kick started plantation drive under Green J&K Drive, interacted with staff of various departments, School Children, Sports activities conducted.



Signature of Sarpanch / Panch

i) Name: MASROOR AHMAD MIR.

ii) Ab RAHMAN



**Urgent Public demands Panchayat Halqa Laroo under
B2V4 Program**

1. Tile Lane at Different Spots at Panchayat Halqa Laroo
2. Installation of Solar lights at different spots at Panchayat Halqa Laroo
3. Fencing/Filling of Graveyard kanipora Bonpora
4. Macadamization of Kanipora Shurat, Kanipora Nanibugh and Laroo to Sangus Road by R&B
5. Irrigation Canal near land of Ab. Rehman Wagay to Mushtaq Ahmad Laway at Laroo.
6. Irrigation Channel/Drain at Gamkul near land of Shayista Hamid at Laroo.
7. Tile Lane near Mehraj Ahmad aBhat to Alamgir
8. Tile Lane Near Ziyarat Sharief.
9. Tile Lane Masjid Basriya to Masjid Bonpora.
10. Tile Lane from Chinar to Holy Faith Public School.
11. Relocation of Panchayat Ghar Transformer.
12. Road repairment from Panchayat Ghar to Mushtaq Ahmad Bhat

Mushtaq Ahmad

Mushtaq Ahmad

REGISTRATION OF UNEMPLOYED YOUTH UNDER EMPLOYEMENT GENERATION SCHEMES
PANCHAYAT LAROO BLOCK KULGAM

S. No.	Name	Parentage	Residence	Aadhar No.	Contact No.	Qualification	D.O.B
1	Mohd Younis Bhat	Mohd Ramzan Bhat	Laroo	473017078826	9796510001	10+2	20-07-1985
2	Naveed Ahmad Dar	Manzoor Ahmad Dar	Laroo	460563440606	7006976241	PG Economics	20-09-1992
3	Nawaz Ahmad Dar	Bashir Ahmad Dar	Laroo	216275842461	7006927006	M. Com	7/1/1991
4	Umer Farooq	Farooq Ahmad Bhat	Laroo	748747893904	9149806843	10th	1/3/2005
5	Sartaj Mehraj	Mehrajudin Bhat	Laroo	732462041495	7051513257	12th	15-08-2002
6	Bilkeesa Ayoub	Mohd Ayoub Bhat	Laroo	422054790654	6005901317	12th	11/8/1998
7	Zahid Ahmad Itoo	Bashir Ahmad Itoo	Laroo	894990494311	7001807088	BSC IT	10/8/1997
8	Shah-E-Jahangeer	Jahangeer Ahmad Bhat	Laroo	262591378984	7006738317	M.Com	15-08-1998
9	Faizan Hamid	Ab Hamid Teli	Laroo	260523587057	6006301834	12th	25-05-2002
10	Waseem Ahmad Mochi	Ab Rehman Mochi	Laroo	437285770736	7298300336	10th	15-03-2000
11	Khushnooda Andleeb	Ab Hamid Bhat	Laroo	255945470268	7006951228	BA	2/1/1979