



B.D.o Copy



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022





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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

**BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)**



# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme\* portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.





**A) Details of Reporting Officer:**

Name: Dr. Papinder Kumar  
Designation: Asst. Prof.  
Department/ place of posting: Hr. Edu Deptt. GDC, Basoli  
Mobile No: 9469486289  
Email ID: bhagatpapinder@gmail.com  
Home District: Jammu  
Dates of visit: 28 & 29 of Oct 22

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Adhaat  
Local Government Directory(LGD) code of the Panchayat: 240820  
Name of CD Block: Dhar Mahampur  
Name of Tehsil: Mahampur  
Name of District: Kathua

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 17  
No. of households in the Panchayat: 417  
Population (approx) of the Panchayat: 1914

### Part-II:

**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

	Department	Name	Designation	
1.	Education	Shyam Kaul Sharma	Master	9682330032
2.	Excise	Chauyest Singh	Inspector	849302864
3.	P.D.D	Shankar Dada	Line man	7889787554
4.	T & L Forest	Shree Singh	Mali	92921031
5.	Sheep husbandry dept.	Ashutosh Sharma	A.S.M	882104387
6.	Todd Singh P.W.D	Todd Singh	Halper	60064423
7.	P.H.E	Rashpal Singh	Worker	96976091
8.	Sports	Sureet Kumar	R-E-K	729840510
9.	Sale man	Rashpal Singh		600558641
10.	I.C.D.S	Naresh Kumar	H.W.W	914948578
11.	Health Department	Sudesh Kumari	F.M.P.H.W	9622686376
12.	Health Department	Ratna Devi	F.M.P.H.W	7051207364
13.	Ashwalekar	Nismala Devi	R.Sh	9469960062
14.	Agriculture	Kamal Kumar	J.A.E.O	7889448355

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]





## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/need repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled 135
15. Amrit Sarovars - details, location, condition
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance Actual Vill Area.
19. Village heritage sites/ treks- names, little details on historical/cultural importance Fort Cused for security)
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N)
22. List of Incomplete Buildings- names, year of construction One Building at M.S. Gumar
23. List of Underutilized Buildings- names - N.L



# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not available urgent needed.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not. available urgent needed
Incomplete buildings/projects	Verify whether identification and redistribution done	One Building at MS Ginnani/Adhok.
PDS	Visit, evaluate, online status	Total PDS cases 355 using online machine.
PHC	Visit- evaluate, status of staff, equipment and quality	Not available urgent needed
Youth clubs	Meet, interact, seek suggestions	want start up projects but Bank need employees
SHG	Meet, identify problems, seek suggestions	Marketing program not functioning well so
PMAY	Inspect, Inaugurate	inspected & inaugurated.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	05 running without water supply. included 2 school without electricity
Swachh SBM	Evaluate	Need to clean Panchayat
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Cricket / preparing for Agriweek.
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback	Very good
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	03 Dangal in the month of Sep.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Each & every dep. explain their schemes
Jal Jeewan Mission verifica- tion- WSS/JSD Electricity supply	Verify	Final work done. Rectify each & every household.



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN  
DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 54

Details of the bank sanctioning it:

Total amount involved:

Not Approved by Bank because bank need cost. employee guarantee.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

## DAY 2

- a. No of Individual Compost Pits constructed 17
- b. No of Individual Soak Pits constructed 17
- V. No. of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: 0
- XI. No of grievances disposed of at Panchayat level: Not applicable
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 0 1 1	1 0 1 1	
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	15 1	10 1	Anita Devi (GK) Rajinder Singh (IA) H.M. Shayan Paul, Kishor Lal, Nareesh Umash, Mohinder Singh, Ashwari Sharma, Chaur Singh, Chaur Singh Raj Kumar, Arti Sharma, Arti, Kulots Vijay Kumar
	JAL JEEVAN:	NIL	NIL Daily wage	Rash Paul Singh
	PDD: LINEMAN JE ANY OTHER	NIL	NIL Daily wage	Vijay Singh
	FOOD & CIVIL SUPPLIES	NIL	NIL Salesman	Rash Paul Singh
	AGRICULTURE & ANIMAL HUS- BANDARY	1 Agri. 0 Animal Husbandary	1 0	Kamal Kumar
	SOCIAL WELFARE	NIL	NIL	-
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	3 3 1 0	3 3 0 0	Mirmala Devi (ASHA) Reena Devi - DO Makharu Devi - DO Rajna Devi (ANM) Sudesh Kumar - DO Kamlesh Kumar - DO
	ANY OTHER DEPARTMENT PWD Forest Sheep 126 Jatra	- 1 - 1 - 0 0	Daily wage 1 0 0	Yodh Singh Shoe Singh



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024;
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Project Under process
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Gram Sabha concluded
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes / No ✓
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Gram Sabha concluded
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes.
- ii) Do all the eligible individuals been provided the Golden Card? Yes.
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes.
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes.
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes.
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes.

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes.
- iv) Are all the IHHs toilets functional or not? No
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? No
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat 20
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? Yes
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes.

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- iv) Have all the eligible households been registered for Pension or not? Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? No
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Not.
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not? NO

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 10
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system 10
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 10

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) Yes
- iv. Whether the GP has easy access to Godown for storage (Yes/No) Yes
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme portal ([myscheme.in](https://myscheme.in)) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

#### PRESENT

#### BIODIVERSITY REGISTER PHOTOS

#### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include:

Tourist places which need to be developed *Adhat.*

Specific product which needs to be developed *Crest House.*

Tourism- home stays *No*

20 candidates for training under Himayat scheme alongwith trade in which training is to be given *Yes.*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1604 / 1448	05	Patien card not issue
Janani suraksha yojana	8	8	—
OLD AGE pension	124 / 114	114	Doc. not provided.
Widow pension	09	07	— Do —
Disability pension	18	18	—
Domicile certificate	1604 / 1207	1207	Doc not provided
Kisan credit card	250	53	Bank formalities not sufficient.
PM kisan sammannidhi	250	233	15 death case 1 land less 1 Mutation not done.



Land pass book	417	Nil	under process
Registration of village vendors on GEM portal	Nil	Nil	-
Registration of village contractors on jktenders portal	05	05	Nil
Registration of village contractors on PWD portal	05	05	Nil
Incomplete buildings/projects	01	01	M.S. Gimmu

## DAY 2 ACTIVITIES

### AGENDA 6

### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *Awareness Activities*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
4. How many drug addicts in the village *05*
5. Whether reported to the Deputy Commissioner, *Yes*
6. How many registered for rehabilitation under government programme *Nil*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	10	2021-22	20.0 lacs	Yes	Yes	Nil
PMAY	05	—	2.5 lacs	Yes	Yes	Nil
IHHL UNDER SBM-G	—	—	—	—	—	—
CSC UNDER SBMG	—	—	—	—	—	—
AMRIT SAROVAR	—	—	—	—	—	—

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 855

Total attended 22

Proceedings: Women empowerment

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 0-3

Total attended 30

Proceedings: Overall development

(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)		—
	PMAY houses if any ready for inauguration	01	Yes
	Swachh gram projects- segregation sheds etc	Nil	—
	Amrit sarovars	Nil	—
	Sports kits	05 Yes	—
	Village cultural events	03	—
	JJM assets/projects	Nil	—
	Any other to be identified at district level	Nil	—



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	① Const. of Road	More than 50% Black topped	
2	To provide Good quality of Water	Tender is allotted	
3	Electricity is very low	100% problem resolved	
4	Transportation problem	as Motorbikes are plying on the road	
5	Bank / ATM not available	Under process	
6	Post office / PHC	Do	
7	Monkey nuisance	Do	
II. Urgent Public Requirements/ Demands- B2V2			
1	Network problem	Not resolved	
2	Road connectivity	More than 50% Black topped	
3	Water Supply	Tender work is allotted	
4	Electricity problem	Resolved	
5	Post office / PHC	Under process	
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Delay in payment in MGNREGS	100% resolved	
2	Social welfare Dep. not active	Do	
3	Upgradation of P.S.	Problem not resolved	





4			
5			
IV. Major Problems- B2V2			
1	MGNREGS Material problem	under process	
2			
3			
4			
5			

V. Major Problems- B2V3

1	Tapped water facility	under process & will be resolved very soon	
2	Upgradation of school	Not resolved / under process	
3	Mobile phone network	Not resolved	
4	Monthly maintenance	—	
5	Transportation problem	resolved more than 50%	

VI. Major Complaints- B2V1

1	Delay in funding under MGNREGS	Problem resolved	
2	upgradation of school	Not resolved	
3			

VII. Major Complaints- B2V2

1	Complaints regarding D.S.C.	Problem resolved	
2	Basic facility at P.L. Shas road	resolved more than 75%	
3	Compound wall Toilet & water supply	75%	

VIII. Major Complaints- B2V3

1	Damage caused by recent landslide	not resolved	
2	Road connectivity	resolved more than 50%	
3	Tapped water supply	under process / will be resolved very soon.	



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Agriculture.
2. LEAST RESPONSIVE DEPARTMENT: Animal Husbandary.

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>Mobile Network Problem / issue</u>
II	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far: <u>Salaries of Teachers in Schools</u> <u>PHC required at urgency need</u>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete sugges- tions) <u>Road connectivity in pvt. / Area is not up to mark</u> <u>which can increase the commerce, trade &amp; tourism in the</u>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>06</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

It is certified that Dr. Papinder Kumar,  
visiting officer of B2V4 has stayed in the  
panchayat for two (02) days and one night

Signature of Sarpanch

Name .....  
Smt. Surishta Devi Sarpanch  
Panchayat Halqa Hadat  
Block. Dhar Mahanpur

Signature of the Visiting Officer

Name .....  
Papinder Kumar



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**