

**A) Details of Reporting Officer:**

Name: Ishfaq Ah Safi  
Designation: Lecturer  
Department/ place of posting: Govt Boys Higher Secondary School  
Mobile No: 9858473116  
Email ID: Safi69ishfaq@gmail.com  
Home District: Ganderbal  
Dates of visit: 01/02. Nov. 2022.

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Poshkan  
Local Government Directory (LGD) code of the Panchayat: 289/28  
Name of CD Block: Kangan  
Name of Tehsil: Kangan  
Name of District: Ganderbal

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: Nil  
No. of hamlets in the Panchayat: 07  
No. of households in the Panchayat: 495  
Population (approx) of the Panchayat: 2285

### Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

**Frontline Officers/Officials who were assigned to the**

Department	Name
200	

Department	Name	Designation
ROO	M. Salim Mungu	GRS
STPC	M. Muzaffar Shah	Helper
Sheep	M. Shafi Ganga	Helper
Agriculture	Shafiq Ali Masoodi	AEA
PHE	M. Shah Nazam Singh	Art. Labourer
FLD	Shakeel Ali Yattoo	Store Keeper
Parave	Sharif Ali	Pestman
Handicraft	Mandoor Ali Lone	JCS
Health	Mohammed Ara	Programmer
ICDS	Mubeena	Asst.
Soil Conserv.	Pooyal Ali Khan	Helper
Lk Bank	S. Jodai	S/m.

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure - *Nil*
  - a. Govt building/private - *Yes*
  - b. New/needing repairs - *Yes*
2. Furniture (Y/N) - *Yes*
3. Computer/printer (Y/N) - *Yes*
4. Internet (Y/N) - *No*
5. Telephone (Y/N) - *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) - *No*
7. Water (Y/N) - *No* *Yes*
8. Electricity (Y/N) - *No*
9. Bank branch (Y/N) - *No*
10. CSC (Y/N) - *No*
11. Patwarkhana (Y/N) - *No*
12. Village haat (Y/N) - *No*
13. Playground (Y/N) - *Yes*
14. School-
  - a. Kindergarten (Y/N) - *No*
  - b. Primary (Y/N) - *Yes. 2*
  - c. Secondary (Y/N) - *No*
  - d. College (Y/N) - *No*
  - e. University (Y/N) - *No*
15. Anganwadi Centre (Y/N) - *Yes*
  - a. (govt/private) - *1 govt. 1 private*
  - b. Total children enrolled - *46*
15. Amrit Sarovars - details, location, condition *Yes (good) particular Purnima Kund.*
16. Government offices- details, whether functional or not *Yes.*
17. Ration shop (Y/N) - *Yes*
18. Places of tourism importance - names, little details on historical/cultural importance - *No*
19. Village heritage sites/ treks- names, little details on historical/cultural importance - *No*
20. VLW Office (Y/N) - *Yes*
21. Primary Healthcare Centre (Y/N), - *No*
22. List of Incomplete Buildings- names, year of construction *No*
23. List of Underutilized Buildings- names - *No*



# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Satisfactory
Incomplete buildings/projects	Verify whether identification and redistribution done	- nil -
PDS	Visit, evaluate, online status	PDO - LT/HT/Project
PHC	Visit- evaluate, status of staff, equipment and quality	Satisfactory
Youth clubs	Meet, interact, seek suggestions	- Nil -
SHG	Meet, identify problems, seek suggestions	- - -
PMAY	Inspect, Inaugurate	- - -
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Good
Swachh SBM	Evaluate	Satisfactory - needs up gradat 9 PS Padipai
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	- Satisfactory -
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	- nil -
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	- Satisfactory -
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	- nil -
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Needs up gradation. LT/HT/Transformer etc.

# DAY 1 - ACTIVITIES

## AGENDA 3: SATURATE JAN BHIYAN

### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

Rao. —	<u>Compt pub.</u> 85	<u>Sokage pt</u> 38.			
Heare	<u>Golden Carb.</u> 280	<u>Arailad Beyfies</u> 15.			
	<u>Sirai Surakshya Yogin.</u> 75	<u>75</u>			
Soni mufu.	<u>old Age Penn.</u> 205	<u>widow Penn.</u> 53	<u>Disability Penn.</u> 53		
Revenue Dept	<u>Domicile</u> 565	<u>Ustin R. Car</u> 60	<u>Pm. Kixi</u> 60	<u>Landpass</u> — 15000	
				<u>549.</u>	

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :  
Details of the bank sanctioning it :  
Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed — 85
- b. No of Individual Soak Pits constructed — 38
- V. No. of Biodiversity management committee meetings held: — Yes
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No — Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No — Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No — Yes
- IX. Whether grievance redressal box is installed: Yes/No — Yes
- X. No of grievances received pertaining to Panchayat level: — Nil
- XI. No of grievances disposed of at Panchayat level: — Nil
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No — Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No — Yes



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	0	0	
	JE	1	1	
	GRS	1	1	Azhar - lehar.
	TA	1	1	m. Saleem onagay
	SCHOOL EDUCATION:			Ahja Seedi
	TEACHER			
	HEAD MASTER	10	15	
	ANY OTHER	03	03	
	JAL JEEVAN:			
		05	02	m. Anwar (Gov. Lab)
	PDD:			Rashid Kha (Gov. Lab)
	LINEMAN	02	01	
	JE	01	01	Q. Mustafa Kanna
	ANY OTHER	02	02	Mushky & V (78)
	FOOD & CIVIL SUPPLIES			Muzi M (Head Bone)
		02	02	1. Shaker Ali Yattoo (Sh. Kapi)
	AGRICULTURE & ANIMAL HUS- BANDARY			2. m. Abdulhak Kha.
		02	—0—	Both vacant.
	SOCIAL WELFARE			1-JABO
		01	01	1-AEA.
	HEALTH:			Rafiqia Akhtar (S. worker)
	ASHA	02	02	Asha. Bikkis.
	ANM	02	02	Maheta Akter.
	AYUSH DOCTOR	01	01	Shakula Akter.
	ALLOPATHIC DOCTOR	nil.	nil.	Dr. Ayoub.
	ANY OTHER DEPARTMENT	—	—	

TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

# DAY 2-ACTIVITIES

## AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:  
STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

### Clean and green village

Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes.  
Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No.

Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes.

Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. No.

Whether schools have started segregating waste No.

Whether schools have their own compost/soakage pits for solid/liquid waste management No.

### Healthy village

Are meetings related to Village Health and Sanitation Committee being held regularly? Yes.

Do all the eligible individuals been provided the Golden Card? Yes (08-Rudiy)

Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes.

Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes.

Whether all the deliveries were Institutionalized or conducted by trained Midwives? No.

### Water sufficient village

Do all the IHHs in the Gram Panchayat have water pipeline connections? only 90%

Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes. Soakage pits.

Do all the IHHs in the Gram Panchayat have toilets? Yes.

Are all the IHHs toilets functional or not? Functional.

Do all the Schools/Anganwadi centers have a toilet facility or not? Yes.

Are all the toilets in the schools/Aaganwadi functional or not? Yes.

Whether Gram Pachachayat Bhawan has separate toilets for women or not? Yes.





### Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO — no —
- How many Bal Sabha's were organized in the Gram Panchayat — 48 —
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO — yes —
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. — yes —
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No — no —

### Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? — yes —
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? — no —
- Does the Gram Panchayat has its building or not? — not —
- Is the Gram Panchayat office functional or not? — yes —
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? — yes —
- Is Social Audit of earlier Schemes/Programs carried out or not? — yes —

### Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify — yes —
- Have all the eligible households registered in PDS or not? — yes —
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? — no —
- Have all the eligible households been registered for Pension or not? — yes —
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? — no —
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? — yes —

### Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? — no —
- Is Gram Panchayat Office Disabled Friendly or not? — no —
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? — no —
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? — not —
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? — yes —
- Are all the eligible households getting benefits from IAY or not? — yes (40% age) —

## Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat... no
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) no
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) yes
- Number of women beneficiaries headed households covered under PDS 08
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana... aid
- Self-sufficient infrastructure in the village no
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet... yes (no function needs certification)
- Whether the Disaster management plan is available at the GP Level (Yes/No) no
- Whether child-friendly park with required facilities is available in GP (Yes/No) no
- Whether the GP has easy access to Godown for storage (Yes/No) no
- Whether street lights are provided in public places for ensuring safety (Yes/No) yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

#### PRESENT

#### BIODIVERSITY REGISTER PHOTOS

#### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

**AGENDA 4**  
 Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
 GDDP format available on <https://jkpanchayat.in/b2v4.php>

**In addition GDDP plan shall also include :**

- Tourist places which need to be developed — Radpathi Posthar.
- Specific product which needs to be developed — nil
- Tourism- home stays — nil
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given — yes.

## DAY 2 ACTIVITIES

**AGENDA 5**  
 Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Arushman Bharat	280	15	265
Janani suraksha yojana	75	75	nil
OLD AGE pension	205	205	nil
Widow pension	53	53	nil
Disability pension	54	54	nil
Domicile certificate	565	565	nil
Kisan credit card	60	60	nil
Kisan sammanidhi	60	39	21 - Employees not eligible



Land pass book	549	430	
Registration of village vendors on GEM portal	04	04	119 - Under process.
Registration of village contractors on jktenders portal	05	04	— Gord —
Registration of village contractors on PWD portal	04	04	— Under pm. —
Incomplete buildings/projects	nil.	nil.	—
			nil

## DAY 2 ACTIVITIES

### AGENDA 6 NASHA MukT ABHIYAN

- Whether gram sabha resolution passed — YB. —
- Details of activities conducted — YB. —
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal — YB. —
- How many drug addicts in the village — YB. —
- Whether reported to the Deputy Commissioner — YB. —
- How many registered for rehabilitation under government programme YB.

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
ANANDWIREGA	05	2021-22	750569	Yes	Yes	No
AMRAY	05	2021-22	7.50 Lak	Yes	Yes	No
PHIL UNDER SBM-G	05	2017-18	0.60 Lak	Yes	Yes	No
CSC UNDER SBM-G	0	0	0	0	Yes	No
AMRIT SAROVARS	03	2021-22	5.30 Lak	Yes	Yes	Yes

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 500.

Total attended 150.

Proceedings:

(Insert pointers to be discussed there – refer palli proceedings)

→ Needs play field for playing.

→ Lack of proper structure in schools, drinking water,

GO TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUN-DAY MARKET)		
	PMAY houses if any ready for inauguration	ND.	ND.
	Swachh gram projects- segregation sheds etc	Yes - 05	Yes.
	Amrit sarovars	Yes. Sangipet Concert pls.	- Yes -
	Sports kits	- 03 -	Yes.
	Village cultural events	-	-
	JJM assets/projects	-	-
	Any other to be identified at district level	-	-



# **FOLLOW UP OF (B2V1, B2V2 & B2V3):** (Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	PHC - Contin.	not given.	near to the Panchayat Bungalow.
2	Ad. 03 AWC's	not given	
3	Regulation of Electric poles	- 20% given -	
4	Panchayat Bungalow	- not given	
5	Bank Branch.	- not - given	
6	Vatemanu Centre	- not given	
II. Urgent Public Requirements/ Demands- B2V2			
1	Upgradation of Panchayat Com	- not taken up -	near Junction of Panchayat + AWC road
2	mobile van - (Ambulance)	- not taken up	
3	Road Connectivity AWC to Panchayat	- not taken up -	
4	Water harvesting tank	- not taken up -	
5			
III. Major Problems - B2V1			
1	Electric poles / AWC / LT.	20% upgraded	20% pending
2			
3			

4

5

IV.

## Major Problems- B2V2

1

2

3

4

5

Demands received in  
 STV, STV<sub>2</sub> has not  
 been fulfilled till now.

V.

## Major Problems- B2V3

1

2

3

4

5

Demands received in STV,  
 STV<sub>2</sub>, STV<sub>3</sub> has not  
 been fulfilled till  
 now.

VI.

## Major Complaints- B2V1

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# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: *Rural development Department*
2. LEAST RESPONSIVE DEPARTMENT: *- Nil -*

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:	<i>PHE / PDD - Department related works.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far	<i>PHE - Dept. for Storage tank / PDD - Dept. for LT/AT / PDD - Dept. for</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	<i>08</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	<i>Present for 2 days</i>

*Needs PHE Centre at the Panchayat. The overall assessment of the departments was found satisfactory, needs upgradation of roads, PHE lines, electricity LT/AT/transform, upgradation of primary school, Padi path. The response of G. Public was found cooperative, needs to fulfill their basic demands as submitted in BTR (Prasanna).*

Signature of Sarpanch

*Mohd Younis Bijren*  
Mohd Younis Bijren  
SARANCH POSHKER

Signature of the Visiting Officer

Name.....  
*ASHFAQ AHMAD*  
Lect. Statistics  
BHSS Gandhinagar