



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activites and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRLM 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy
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GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: DANISH IQBAL

Designation: ASSISTANT EXECUTIVE ENGINEER

Department/ place of posting: PUBLIC WORKS (R&B) DEPARTMENT-DIV-SOPORE

Mobile No: 8825053741

Email ID: danish.timesjobs@gmail.com

Home District: Srinagar

Dates of visit: 28th & 29th October, 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Achabal-B

Local Government Directory(LGD) code of the Panchayat: 241904

Name of CD Block: NADIHAL

Name of Tehsil: WATERGAM

Name of District: BARAMULLA

C) Panchayat Profile:

No. of revenue villages in the Panchayat: TWO (02)

No. of hamlets in the Panchayat: THREE (03)

No. of households in the Panchayat: THREE NINETY SEVEN (397)

Population (approx) of the Panchayat: THREE THOUSAND FIVE HUNDRED FIFTY FIVE (3555)

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
PDD	Shabir Ahmad Pandit	Meter Reader
R&B	Mushtaq ur Rehmaan	Junior Engineer
PHE	Showkat Ahmad Malik Bashir Ahmad Dar	Assistant Lineman Junior Engineer
EDUCATION	Tariq ul Qadir	Teacher
I&FC	Fayaz Ahmad Khan	Junior Engineer Supervisor
HORTICULTURE	Syed Khushal Geelani	Technician
SHEEP HUSBANDRY	Gh Mohi ud din Baba	Veterinary Pharmacist
ANIMAL HUSBANDRY	Javaid Ahmad Dar	Veterinary Pharmacist
HEALTH	Dr Misba Jalali	Medical Officer
FCS & CA	Tariq Ahmad Khatana	Assistant Store Keeper
REVENUE	Mushtaq Ahmad Wani	Patwari
SOCIAL WELFARE	Ms. Mehnaz	Supervisor
HANDICRAFT	Gurmeet Singh	
COOPREATIVE	Lone Musaif	
SERICULTURE	Mohd Maqbool Sheikh	
SOCIAL FORESTRY	Firdous Ahmad Dar	
HANDLOOM	Latief Ahmad Khan	

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
BANK	Fayaz Ahmad Mir	

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private- **Govt**
 - b. New/need repairs-**New**
2. Furniture (Y/N)-**YES**
3. Computer/printer (Y/N)-**YES**
4. Internet (Y/N)-**NO**
5. Telephone (Y/N)-**NO**
6. Toilet (CSC/part of panchayat ghar) (Y/N)-**YES**
7. Water (Y/N)-**YES**
8. Electricity (Y/N)-**NO**
9. Bank branch (Y/N)-**NO**
10. CSC (Y/N)-**YES**
11. Patwarkhana (Y/N)-**NO**
12. Village haat (Y/N)-**YES**
13. Playground (Y/N)-**YES**
14. School-
 - a. Kindergarten (Y/N)-**NO**
 - b. Primary (Y/N)-**YES**
 - c. Secondary (Y/N)-**NO**
 - d. College (Y/N)-**NO**
 - e. University (Y/N)-**NO**
15. Anganwadi Centre (Y/N)-**YES**
 - a. (govt/private)-**PRIVATE**
 - b. Total children enrolled-**25**
15. Amrit Sarovars – details, location, condition
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)-**YES**
18. Places of tourism importance – names, little details on historical/cultural importance-**NIL**
19. Village heritage sites/ treks- names, little details on historical/cultural importance-**NIL**
20. VLW Office (Y/N)-**YES**
21. Primary Healthcare Centre (Y/N)-**NO**
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names
 - 1: School Building outside Middle School Chotipora**
 - 2: School Building Inside Middle School Larihama**

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not available in the Halqa.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not available in the Halqa.
Incomplete buildings/ projects	Verify whether identification and redistribution done	-
PDS	Visit, evaluate, online status	-
PHC	Visit- evaluate, status of staff, equipment and quality	Not available in the Halqa.
Youth clubs	Meet, interact, seek suggestions	-
SHG	Meet, identify problems, seek suggestions	-
PMAY	Inspect, Inaugurate	Inaugrated 2 Houses covered under the Scheme
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited and Inspected 3 Govt. Middle Schools and found their functioning good
Swachh SBM	Evaluate	Village was substantially clean with no open garbage dumping.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Participated in Football Match and 2 Carrom games.
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback	Planted 8 Deodar Trees.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Haat was established by NRLM Field funtionaries
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	-
Jal Jeewan Mission verifica- tion- WSS/JSD Electricity supply	Verify	-

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S. No	Deliverable	Department	Unit	Remarks	Deficiencies Observed/Remarks
1	Golden Health Cards	Health	1,00,000	Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat	Some cases are pending as many subjects work elsewhere in the country or study outside.
2	Land Passbooks	Revenue	10,00,000	Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat	Passbooks have not been issued to all the eligible candidates due to technical glitches in Tehsil Office.
3	Inheritance Mutations	Revenue	7,000	Panchayat/District Targets to be fixed by the Department based on survey of every Panchayat by the Patwaries	Mutation Camps need to be held regularly in the area for speedy disposal.
4	Self Employment Drive	J&K Bank Industries	65,000	At least 15 persons per Panchayat	Banks Lack Initiative & Participation. 15 candidates identified
5	Identify candidates for skill training under HIMAYAT and other schemes	RDD	1,00,000	At least 20 per Panchayat	Identified 20 candidates in B2V4 Programme
6	CSC/IT Camps in every Panchayat	IT	4290	One per Panchayat	Camp Held for Awareness
7	Creating Awareness of Jan Bhagidari among PRIs and general public	IT	1,00,000	25 additional hits/Panchayat	-
8	Painting of Digital J&K in every Panchayat	RDD	4290	One per Panchayat	Not Done
9	Pani Samitis meetings to be held	Jal Shakti	4290	One per Panchayat	Held
10	Field testing kits to be provided for all Panchayats and trainings given	Jal Shakti	4290	One per Panchayat	Not Provided

11	Certification of water sufficiency and quality of Panchayats	Jal Shakti	451	As per list decided by Department	Not Provided
12	<ul style="list-style-type: none"> Implement Swachh Gram Plans Door to door collection and disposal- ensure Management of grey water, black water and solid waste 	RDD	6,870	To be implemented in every Village	General awareness generated
13	UDID Cards to be converted to Digital Format	Social Welfare	2,50,000	Panchayat/District Targets to be fixed by the Department based on existing cards	-
14	E-shram Cards	Labour	2,50,000	Panchayat/District Targets to be fixed by the Department based on survey	-
15	Inspect Playfields and ensure that at least one sports event is held	YSSS	4290	At least one per Panchayat	-
16	Inspect office of Patwari, VLW and ensure that name and phone number of the Patwari/VLW is painted on the wall of the office.	Revenue, RDD	8580	2 per Panchayat (1 patwari Office + 1 VLW office)	VLW Office available
17	Amrit Sarovars- Inspect quality	RDD	1,500	75 per Panchayat	-
18	Youth Clubs Interact	Youth Mission	4290	At least one per Panchayat	-
19	Azadi Ka Amrit Mahotsav- Upload High Quality videos	Culture DCs	15,000	At least 3 per Panchayat	-
20	Hold Gram Sabha meetings and assess quality and effectiveness of service delivery, performance and ranking of departments and perception of corruption	All visiting Officers	4,290	Every Panchayat	Meetings Held and all Line Departments evaluated as per Deliverables and Commitments made
21	To check quality of the works executed.	All Visiting Officers	-	2 works Every Panchayat	10 Works Inspected and 5 Works Audited during the visit

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: Identified 15 Cases

Details of the bank sanctioning it: No Official of the Bank was Present

Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed-**NIL**
- b. No of Individual Soak Pits constructed-**110**
- V. No.of Biodiversity management committee meetingsheld: **TWO (2)**
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD&PRschemes:Yes/No-**YES**
- VII. Are Sarpanchs being involved in start/inauguration of activities:Yes/No-**YES**
- VIII. Whether subjectshave been assigned by the Sarpanch to the Panchs:Yes/No-**YES**
- IX. Whether grievances redressal boxis installed:Yes/No-**YES**
- X. No of grievances received pertaining to Panchayat level: **FIVE (5)**
- XI. No of grievances disposed of at Panchayat level: **FIVE (5)**
- XII. Whether the Sarpanch/Panchayat Secretary have digitalsignatures:Yes/No-**YES**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No-**YES**

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO			
	JE		1	Er Mudasir Shafi
	GRS	1	1	Shabir Ahmad Dar
	TA	1	1	Ms. Nuzhat
	SCHOOL EDUCATION: GBS Chotipora TEACHER HEAD MASTER ANY OTHER	7	7	Ms Naza Bano Ms Khalida Akhter Mr Gh Ahmad Bhat Mr Mudaasir Kabir Mr Mudasir Rashid Mr Tariq ul Qadir Ms Jabeena Bano
	SCHOOL EDUCATION: GBS Yadipora TEACHER	6	6	Mr Naseer Ahmad Malik Mr Raja Ghulam Nabi Mr Mohd Amin Mr Imtiyaz Ahmad Mr Asif Elahi Mr Mushtaq Mohd.
	MASTER	1	1	Mr Yasir Bashir
	Rehbar e Khel	1	1	Mr Gowhar Gul.
	SCHOOL EDUCATION: GBS Larihama TEACHER	6	5	Mr Abdul Hamid Parray Mr Abdul Rashid Lone Mr Manzoor Ah. Ganai Mr Amir Mohi ud din Mr Parvaiz Ah Sheikh
	JAL JEEVAN: Assistant Line Man	1	1	Showkat Sidiq Malik
	PDD: LINEMAN	2	2	Mohd. Akbar
	JE METER READER	1	1	Shabir Ahmad Pandit

	FOOD & CIVIL SUPPLIES Assistant Store Keeper		1 (For 3 Villages)	Tariq Ahmad Khatana
	AGRICULTURE & ANIMAL HUSBANDARY JAEO Vetirinary Pharmacist	1 1	1 1	Mohammad Shafi Javaid Ahmad Dar
	SOCIAL WELFARE Supervisor	1	1	Ms Mehnaz
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	No Health Centre in the Panchayat		

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste YES
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

NO INITIATIVE TAKEN

- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof YES
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No **NO**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **NO STEPS TAKEN**
- vi. Whether schools have started segregating waste. **NO**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management **NO**

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly?
- ii) Do all the eligible individuals been provided the Golden Card?
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- iv) Are all the eligible individuals been vaccinated against COVID-19?
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives?

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **NO**
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **NO**
- iii) Do all the IHHs in the Gram Panchayat have toilets? **YES**
- iv) Are all the IHHs toilets functional or not? **YES**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? **YES**
- vi) Are all the toilets in the schools/Aanganwadi functional or not? **YES**
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? **NO**

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO. **YES**
- ii) How many Bal Sabha's were organized in the Gram Panchayat. **TWO (2)**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO. **YES**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.. **NO**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No. **YES**

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **YES**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **NO**
- iii) Does the Gram Panchayat has its building or not? **YES**
- iv) Is the Gram Panchayat office functional or not? **YES**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **NO**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **YES**

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **YES**
- ii) Have all the eligible households registered in PDS or not? **YES**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **YES**
- iv) Have all the eligible households been registered for Pension or not? **YES**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **YES**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **YES**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **YES**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **NO**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **NO**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **NO**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **NO**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **YES**
- vi) Are all the eligible households getting benefits from IAY or not? **YES**

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat. **SIX (6)**
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **YES**
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) **YES**
- iv) Number of women beneficiaries headed households covered under PDS system. **NIL**
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojna. **NIL**

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. **YES**
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No). **NO**
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No). **NO**
- iv. Whether the GP has easy access to Godown for storage (Yes/No). **NO**
- v. Whether street lights are provided in public places for ensuring safety (Yes/No). **NO**

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS-YES

PRESENT-YES

BIODIVERSITY REGISTER

PHOTOS-NOT MAINTAINED

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS-NOT AVAILABLE

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed. **Chotipora Talab can be developed in to a Tourist Place by converting it in to an AMRITSAROVAR**
- Specific product which needs to be developed. **MUSHROOM**
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given **Identified by the Sarpancg during B2V4 visit.**

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2337	1967	370 Candidates working elsewhere in other stated and countries
Janani suraksha yojana	39	39	NIL
OLD AGE pension	97	97	NIL
Widow pension	37	37	NIL
Disability pension	22	22	NIL
Domicile certificate	2337	Not Available	Candidates not showing up
Kisan credit card	428	428	NIL
PM kisan sammannidhi	213	213	NIL

Land pass book	Not Available	30	Technical Issues
Registration of village vendors on GEM portal	-	-	-
Registration of village contractors on jktenders portal	-	2	-
Registration of village contractors on PWD portal	-	1	-
Incomplete buildings/projects	-	-	-

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT Abhiyan

1. Whether gram sabha resolution passed. **YES**
2. Details of activities conducted. **Genral Awareness Programme held once a year.**
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal. **YES**
4. How many drug addicts in the village. **Not Identified.**
5. Whether reported to the Deputy Commissioner. **NO**
6. How many registered for rehabilitation under government programme **NIL**

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	1: Dev of Land of BMS Chotipora.	2021-22	Rs: 188229.00	YES		NO
	2: Dev of Land near Panchayat Bhawan	2021-22	Rs: 86887.00	YES		NO
PMAY	1: House owned by Gh Hassan Lone	2021-23	Rs: 150000.00	YES		NO
	2: House owned by Mohammad Yaseen Lone.	2021-23	Rs: 150000.00	YES		NO
IHHL UNDER SBM-G	1: Unit owned by Gh Mohi ud din Shah.	2021-23	Rs: 12000.00	YES		NO
	2: Unit owned by Gh Mohammad Shah.	2021-23	Rs: 12000.00	YES		NO
CSC UNDER SBMG						
AMRIT SAROVAR						

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18- **Data Not Available**
Total attended: **Twenty Five (25)**

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended: **Thirty (30)**

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)		
	PMAY houses if any ready for inauguration 1: House owned by Gh Hassan Lone 2: House owned by Mohammad Yaseen Lone.	Completed/ID 1401666165 Completed/ID 139671440	
	Swachh gram projects-segregation sheds etc		
	Amrit sarovars		
	Sports kits		
	Village cultural events		
	JJM assets/projects		
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Widening of Achabal-Rebbon Road	Lack of Funds	
2	Replacement of HT/LT Poles	Insufficient Qty Provided	
3	Overhead Water Tank in Chotipora	Feasibility Report Pending	
4	Land Settlement on Priority	Not resolved	
5	Culvert in Nigi Nallah	Proposed but not Approved	
6	Construcrction of Drainage on Major Roads	Not Provided	
7	Developmemt of Play field	Land Dispute	
II. Urgent Public Requirements/ Demands- B2V2			
1	Overhead Water Tank in Chotipora	Feasibility Report Pending	
2	Replacement of HT/LT Poles	4.8 Lacs Sanctioned in B2V2 but not Sufficient	
3	Provision of Primary Health Centre	Feasibility Report Pending	
4	Compound Walling of Schools	Fencing done by Panchayat for BMS Chotipora & BMS Yadipora	
5	Developmemt of Play field	Land Dispute	
6	Achabal Road to be Completed in War Footing Basis	Completed	
7	Survey to be done by Social Welfare Department for Identification of Poor, needy and Specially Abled People in the Village	Many Beneficiaries covered under several Schems of the Contral Government	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Trees largely Supporting LT/HT Lines close to ground	4.8 Lacs Sanctioned in B2V but not Sufficient	
2	Narrow Roads & Lack of Transport Facility	Feasibility Report Pending	
3	Soil erosion & flooding by Namji & Viji Nallah affecting Horticulture in particular	Check Dams, P. Walls, RCC embankments proposed under various schemes	

4	Issued in Revenue Records	Matter discussed with higher authorities	
5	Quality Education to improve the economic status	Feasibility Report Pending	
IV. Major Problems- B2V2			
1	Inhabitants of the Village are devoid of Basic Facilities	Surveyed & Proposed	
2	Trees largely Supporting LT/HT Lines close to ground	4.8 Lacs Sanctioned in B2V1 but not Sufficient	
3	Lack of ICD Centres	Lack of Funds	
V. Major Problems- B2V3			
1	Roads Leading to the Village are narrow	No Project Prepared for Widening so far	
2	Drinking Water Facilities not available readily. Pipe network is well Knit. However Water supply is erratic and muddy.	PHE department asked to Expedite the Projects in the Pipeline on war footing basis	
3	Lift Irrigation Schemes are Defunct	IFC Department asked to Clean the Canal and make the Scheme functional	
4	Drainage Facilities not available		
5	Demand of Primary Health Centre		
6	Substantial Drug Activities going on in the Village		Locals afraid of the Mafia and not willing to identify the culprits
VI. Major Complaints- B2V1			
1	At Ground Level no awareness of Govt Schemes particularly the ones implemented by Social Welfare Department	General Awareness created	
2	Against revenue officials, agriculture & Horticulture officials failing to disseminate the knowhow about agricultural practices	Lack of Man power	
3	Trees largely Supporting LT/HT Lines close to ground	Not enough money Sanctioned	
VII. Major Complaints- B2V2			



1	At Ground Level no awareness of Govt Schemes particularly the ones implemented by Social Welfare Department	General Awareness created	
2	Low lying LT/HT Lines	Not enough money Sanctioned	
3	Lanes are very narrow & lack Proper Drainage	Two drains constructed under 14FC & 15 FC	
4	Lack of Playground	Land Dispute	
5	ICDS Centres lack trunks and lack heating facilities	Inadequate Funds	
VIII. Major Complaints- B2V3			
1	Absence of Drinking Water due to defunct PHE Schemes	PHE asked to expedite the Projects in the Pipeline	
2	Lanes are very narrow & lack Proper Drainage	R&B Dept asked to Frame a DPR for Widening of Chotipora Road.	
3	Low lying LT/HT Lines	PDD dept appraised about the issue, but lack of Funds reported as a Major Set Back.	
4	Lack of Primary Health Centre		

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** Rural Development Department
2. **LEAST RESPONSIVE DEPARTMENT:** Sheep Husbandry Department

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	<p>Any major complaint brought to the notice of the Visiting Officer: Sheikh Mohalla Chotipora has been suffering since many years due to absence of Portable Drinking Water and the issue has not been resolved till date despite being reflected in both Back to Village Programmes held before.</p>
II	<p>Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: 1: Demand for Overhead Water Tank reflected in all B2V Programmes, but still not addressed. 2: Widening of Achabal Rebbon Road still awaited. 4: Establishment of Primary Health Centre. 3: Drainage System for Sheikmohalla Chotipora.</p>
III	<p>Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) I really enjoyed the Visit as Visiting Officer in Achabal-B as It was my first participation in any Back to Village Programme. The Functioning of all the Line Departments was assessed via deliverables of Jan Abhiyan and commitments made/instructions given in previous back to village programmes. The Overall functioning of the Line Departments has been found good, however it can be improved by deputing staff as per sanctioned cadre strength in each department and enhancing funds to be spent on awareness programmes. It is suggested that before conducting any Back to Village Programme anywhere, the participation of locals shall be enhanced by making advertisements and hoardings in the Village. Pending remuneration of MNREGA staff and Anganwadi Workers shall be ensured.</p>
IV	<p>Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10): 8 (Eight)</p>
V	<p>Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days. Certified that the Visiting Officer has stayed in the Panchayat for 2 days on 28th & 29th of October, 2022</p>

Signature of Sarpanch

Name: M Dilawar Khan

Signature of the Visiting Officer

Name: Er Danish Iqbal



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir