



75
Azadi Ka
Amrit Mahotsav



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



MESSAGE

After tremendous success of B2V3, the UT government led by Hon'ble LG Shri Manoj Sinha Ji sir has vigorously launched Fourth phase of this 8-day long programme of Back to Village (B2V4) commencing from 27th October, 2022. The programme mainly focuses on four broad objectives-

1. Energizing all 4291 panchayats of the UT
2. Collecting quality feedback on delivery of various government schemes
3. Capturing economic potential of the panchayats to synchronize them with decentralization goals
4. Undertaking unbiased assessment of needs of villages

Worthy Chief secretary of Jammu and Kashmir, Shri Arun Kumar Mehta Sir has stressed that public feedback about the working of government offices in local areas is a significant component of policy making regarding which this programme will play a key role. Other than this, spreading and evaluating awareness among masses about all online portals and prompt services offered by the government and promoting digital literacy and inclusion among the villagers to take benefit of government services and deliverables efficiently would be significant part of this Jan Abhiyan.

The programme methodology covers major visits by various bureaucrats to languishing projects and leading institutions in the panchayat in order to assess the ground situation and submit a comprehensive report regarding the success of various schemes including a holistic view celebrating involvement of all stakeholders in the policy making. In Kupwara district, 33

prominent officers will be visiting different panchayats. Worthy Deputy Commissioner expressed his desire to specify exact locations of the programme in such a way that a diverse perspective can be collected. As this is a joint effort and an important outreach initiative to implement schemes according to ground realities and improve overall efficiency of service delivery to ensure good governance, it is outrightly inevitable that all supporting staff has to ensure necessary interactions are facilitated in a way which ensures another massive response for achievement of all objectives envisaged by visiting officers.

DR. Doifode Sgar Dattatra
Deputy Commissioner Kupwara

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

| ACTION | RESPONSIBILITY | LATEST BY | REMARKS |
|------------------------------------------------------------------------------------|-------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Jan abhiyan | All departments | Oct 15 -26 th | Going on |
| Deputation of Sectt staff/ HoDs | GAD | Oct 14 | Done |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers on B2V4 | RDD | Oct 26 | |
| Training of visiting officers | DCs | Oct 27 | |
| Field Visits to be completed by | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| Data of B2V4 to be uploaded by | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified |

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE | INSTRUCTIONS | ACTION POINTS |
|-------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments |

Day 1

Reach the village

1. Ensure that all front line workers of different depts are present
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amli ~~supervisors~~ and get its geo tagged photos
7. Inspect Khidmat (ISO) ~~Centres~~ and create Generate awareness on 225 schemes particularly ISO schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigam, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukh Abhiyan

Note

Day activity

one completed

Done



Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes related to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day.
2. Sensitize village residents about myScheme[®] portal, myScheme[®] which includes information about all the schemes being run by Central/ State/ UT govt across the country.
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Geon periyave, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme.
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation.
9. Ensure saturation of land pass books.
10. Ensure registration of village vendors needed for any scheme, on GSA portal.
11. Ensure panchayat contractors registration.
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali.
13. Ensure painting on digital J&K in panchayat ghars.
14. Ensure painting on panchayat activities and CSS in panchayat ghars.
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free.
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning.
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative.
20. Organize Talent Hunt at Panchayat Level.
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given.
23. Inaugurate village haat under JKSRLM.
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in.
25. Organize a village level cultural event to engage panchayat members.
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy.

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as a visiting officer, not for carrying out any works or for making any commitments.
3. While preparing village development plan, he has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and most of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

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9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the of inauguration and ceremonies.
 10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Ajay Kumar Das
Designation: Lecturer
Department/ place of posting: School Education, BHSS Telangana
Mobile No: 7889431714 / 9596304260
Email ID: ajayelt1@gmail.com
Home District: Darumallahi / Srinagar
Dates of visit: 31/10/2022 - 01/11/2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Maniga - B
Local Government Directory(LGD) code of the Panchayat: _____
Name of CD Block: Ayhamma
Name of Tehsil: Kupwara
Name of District: Kupwara

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01
No. of hamlets in the Panchayat: 03
No. of households in the Panchayat: 329
Population (approx) of the Panchayat: 4000

Part-II:
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme

| Department |
|------------|
|------------|

visiting Officer during his/her two day visit to the Panchayat. All Frontline Officers/Officials who were assigned to the Panchayat for the programme.

| Department |
|------------|
| 192 |

| Department | Name | Designation |
|-----------------|----------------------|-------------|
| Agriculture | Abdul Hussain Zargar | AEA |
| Health Dept | Dra. Mohd. Aslam | CHO |
| Health Dept | Nazima Begum | F.M.P.H. |
| ICAR | Shakeela Jinn | Asst. Secy. |
| ICAR | Zareena Begum | Asst. Secy. |
| ICAR | Shahman Raza | Asst. Secy. |
| Sheep Husbandry | Ajmal Ali Khan | SAT |
| Sheep Husbandry | Masood Ali Khan | Asst. Secy. |
| Social Forestry | Masood Ali Khan | Asst. Secy. |
| PDO | Masood Ali Khan | Asst. Secy. |
| Education | Masood Ali Khan | Asst. Secy. |
| Forest | M. Hussain Jinn | Asst. Secy. |
| CHD PD Ford | Shahid Ahmed | Asst. Secy. |
| PHF | M. Sultan | Asst. Secy. |
| | Abdul Ali Khan | Asst. Secy. |

Details of absent employees vis-à-vis list furnished by the DC - 66

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar/Infrastructure
 - a. Govt building/private
 - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N)
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N)
15. Anganwadi Centre (Y/N)
 - a. (govt/private)
 - b. Total children enrolled (180)
15. Amrit Sarovars - details, location, condition
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N)
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names

Mangah - B Ward - IV

Aakhpath
Ziyarat

Anganwadi
oda high school

DAY 1-ACTIVITIES

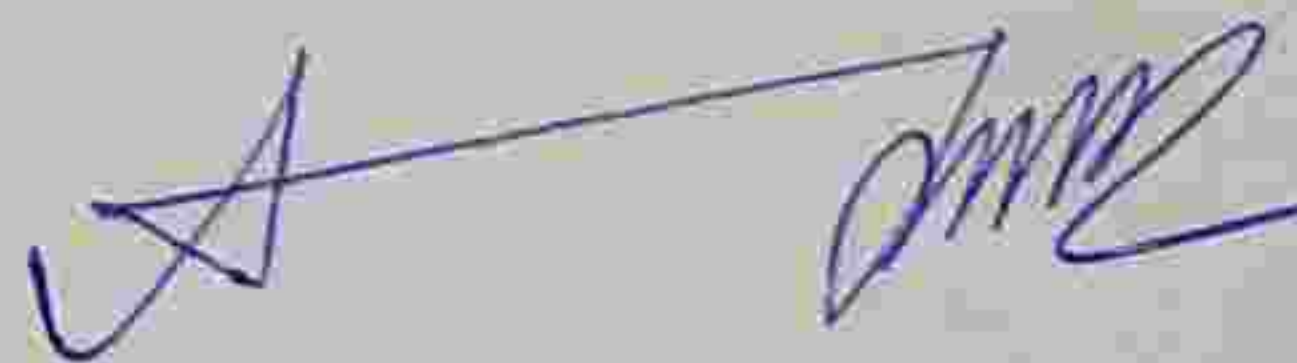
AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs | Visit, verify | COMMENTS |
|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Khidmat Centres | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | Functional village |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors | Active needs but improve in its function |
| Incomplete buildings/projects | Verify whether identification and redistribution done | |
| PDS | Visit, evaluate, online status | |
| PHC | Visit- evaluate, status of staff, equipment and quality | |
| Youth clubs | Meet, interact, seek suggestions | |
| SHG | Meet, identify problems, seek suggestions | |
| PMAY | Inspect, Inaugurate | |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | |
| Swachh SBM | Evaluate | |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | |
| Har Gaon Hariyali, Plantation drive | Evaluate status, feedback | |
| Village cultural event Dangal/ Haat/Mela | Participate in; ensure that it is held | |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V | |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply | Verify | |

ACTIVITY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

- ① Golden health cards Health Dept.
- ② Self employment drive Industries.
- ③ Painting of Digital JHK PDD.
- ④ Field testing kits Tal Shakti.
- ⑤ visit of schools
- ⑥ Sports activity conducted at school (H/S Manoj).
- ⑦ meeting with Panchayat representative & other officials of various dept.'s.
- ⑧ Plantation drive with forest dept.



NOTES

Visited Aunt Suresh's house
Ranchayat, Mangal B

Checked the quality of water
at different schools.

Interacted with youth and
people in general

Spread Awareness among the people
about diff. schemes.

Inspected soak pits and
other under construction sites

Conducted visits to diff
storage tanks of PHE, for which
people demanding cleaning of Tank

Moreover the many other issues
which demand action at the
highest level.

NOTES

The ~~in~~ ~~un~~ ~~met~~ ~~demands~~ ~~are~~ ~~being~~ ~~into~~ ~~into~~ ~~if~~ ~~undertaken~~ ~~in~~

1) ~~up~~ ~~whole~~ ~~as~~ ~~is~~ ~~upgraded~~ ~~to~~ ~~higher~~ ~~level~~

2) ~~Balance~~ ~~of~~ ~~the~~ ~~balance~~ ~~needed~~ ~~in~~ ~~the~~ ~~area~~

3) ~~main~~ ~~road~~ ~~of~~ ~~range~~ ~~to~~ ~~be~~ ~~maintained~~

4) ~~local~~ ~~road~~ ~~to~~ ~~be~~ ~~constructed~~ ~~from~~ ~~main~~ ~~road~~ ~~to~~ ~~Khandak~~

5) ~~to~~ ~~be~~ ~~filled~~ ~~channel~~ ~~from~~ ~~primary~~ ~~school~~ ~~to~~ ~~higher~~ ~~school~~

6) ~~Dach~~ ~~at~~ ~~the~~ ~~center~~ ~~should~~ ~~be~~ ~~available~~ ~~throughout~~ ~~the~~ ~~week~~

7) ~~Departmental~~ ~~food~~ ~~store~~ ~~needs~~ ~~to~~ ~~be~~ ~~reported~~ ~~at~~ ~~removed~~

8) ~~Subordinate~~ ~~school~~ ~~for~~ ~~girls~~ ~~must~~ ~~be~~ ~~established~~

9) ~~Land~~ ~~owner~~ ~~of~~ ~~Pvt.~~ ~~Building~~ ~~range~~ ~~-8~~ ~~has~~ ~~not~~ ~~been~~ ~~compensated~~ ~~till~~ ~~date~~ ~~, his~~ ~~demand~~ ~~needs~~ ~~to~~ ~~be~~ ~~addressed~~

A

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

No information received from concerned dept.

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Na Mukht Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed — 02
- b. No of Individual Soak Pits constructed — 35
- V. No. of Biodiversity management committee meetings held: — 00
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: 1
- XI. No of grievances disposed of at Panchayat level: 1
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF | NUMBERS | | NAMES |
|--------|---------------------------------|------------|--------|---------------------------------------------|
| | | SANCTIONED | ACTUAL | |
| | Rural development department: | | | |
| | BDO | 01 | 01 | Tarun Ah, Pad Des (RDO) |
| | JE | 01 | 01 | Aga Zaffar (JE) |
| | GRS | 01 | 01 | Tamoor Ah (GRS) |
| | TA | 03 | 03 | La Jamal Ah Khan (TA) |
| | SCHOOL EDUCATION: | 09 schools | | |
| | TEACHER | 37 | 37 | |
| | HEAD MASTER | 03 | 03 | |
| | ANY OTHER | | | |
| | JAL JEEVAN: | 03 | 03 | Abid Khan Shah Miftah Abul Kader Khan |
| | PDD: | | | |
| | LINEMAN | 02 | 02 | |
| | JE | 01 | 01 | |
| | ANY OTHER | | | |
| | FOOD & CIVIL SUPPLIES | 01 | 01 | Sultan Mughal |
| | AGRICULTURE & ANIMAL HUSBANDARY | 00 | 00 | |
| | | 01 | 01 | Shafi Keshi (Animal) |
| | SOCIAL WELFARE | - | - | |
| | HEALTH: | | | |
| | ASHA | 08 | 08 | CASHA) |
| | ANM | 01 | 00 | Calipathic Doctor |
| | AYUSH DOCTOR | | | |
| | ALLOPATHIC DOCTOR | | | |
| | ANY OTHER DEPARTMENT | | | |

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs implemented for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on the Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024;
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste No
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No
- iv. Has the Climate Resilience Plan been developed for the GP? Yes / No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. No
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? No
- ii) Do all the eligible individuals been provided the Golden Card? No
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? No
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? No
- iv) Are all the IHHs toilets functional or not? No
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? No
- vi) Are all the toilets in the schools/Aanganwadi functional or not? No
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/No Yes
- ii) How many Bal Sabhas were organized in the Gram Panchayat No
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/No Yes
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No Yes
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No Yes

Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? No
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? No
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? No

Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- iv) Have all the eligible households been registered for Pension or not? No
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? No
- ii) Is Gram Panchayat Office Disabled Friendly or not? No
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? No
- vi) Are all the eligible households getting benefits from IAY or not? No

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat No
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) No
- iv) Number of women beneficiaries headed households covered under PD5 system No
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana No

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted. Panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months.
(Material available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITY 4

AGENDA 4

Visiting officer shall plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed *del*
- Specific product which needs to be developed *del*
- Tourism- home stays *del*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *20 Candidates identified.*

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|------------------------------------------|---------------------------------------------|------------------------------------------------------------|----------------------|
| Golden Health Card under Ayushman Bharat | 4000 | 1000 plus | Lack of awareness |
| Janani suraksha yojana | 45 | | |
| OLD AGE pension | 1000 | 800 | |
| Widow pension | 200 300 | 200 280 | |
| Disability pension | 20 | 15 | |
| Domicile certificate | 4000 | 2000 | |
| Kisan credit card | 800 | 300 | |
| PM kisan sammannidhi | 400 | 100 | |

| | | | |
|---------------------------------------------------------|-----|-----|--|
| Land pass book | 300 | 0 | |
| Registration of village vendors on GEM portal | | N/A | |
| Registration of village contractors on jktenders portal | 15 | 10 | |
| Registration of village contractors on PWD portal | 15 | 10 | |
| Incomplete buildings/projects | 05 | 04 | |

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *Yes*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
4. How many drug addicts in the village *N/A*
5. Whether reported to the Deputy Commissioner *N/A*
6. How many registered for rehabilitation under government programme *N/A*

DAY 2 ACTIVITY 7

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GPS TAGGED PHOTOS | ANY GRIEVANCE/RECORD/RELATIVE TO THAT WORK |
|--------------------|------------------|-----------------------|------------------------------|--------------------------------------|-------------------|--------------------------------------------|
| MGNREGS | Shoring of road | 2021-22 | 2.00 lac | Yes | Yes | Yes |
| PMAY | Water supply | 2022-23 | 0.50 lac | Yes | Yes | No |
| PMHE UNDER SBM-G | Sanitation | 2019-20 | 0.12 lac | Yes | Yes | No |
| CSC UNDER SBM-G | Shel | Shel | ? | - | | |
| AMRIT SAROVAR | Shoring of road | 2021-22 | 2.00 lac | Yes | Yes | Shel |

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 — 200

Total attended — Shel

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 12 — 12 years

Total attended — Shel

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

| Sr No. | ASSETS/ACTIVITIES INAUGURATED | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | COMPLETED |
|--------|----------------------------------------------|--------------------------------------------------------|-----------|
| | VILLAGE HAAT under JKSRM (SUNDAY MARKET) | not available | No |
| | PMAY houses if any ready for inauguration | Nil | No |
| | Swachh gram projects- segregation sheds etc | Nil | Nil |
| | Amrit sarovars | Ongoing | Yes |
| | Sports kits | Nil | No |
| | Village cultural events | Held | Yes |
| | JJM assets/projects | Nil | No |
| | Any other to be identified at district level | Nil | No |

FOLLOW UP OF (B2V1, B2V2 & B2V3)

This sheet must stick to the water from district level and also to be disseminated
From water planning agency cell

| S.No | Particulars | Action taken | Remarks |
|------------------------------------------------------|------------------------------------|--------------|--------------------|
| I. Urgent Public Requirements/ Demands- B2V1 | | | |
| 1 | Repairment of Main Road | No | Not started |
| 2 | Public health center | Yes | Functional |
| 3 | Water supply tank plant | Yes | Working |
| 4 | Substation | No | No |
| 5 | High school | Yes | Under construction |
| 6 | High school | No | No |
| II. Urgent Public Requirements/ Demands- B2V2 | | | |
| 1 | Repairment of Main Road | No | Not started |
| 2 | Public health center | Yes | Functional |
| 3 | Substation | No | No |
| 4 | Water plant | No | Working |
| 5 | High school | No | No |
| 6 | High school | No | No |
| III. Major Problems - B2V1 | | | |
| 1 | Delay in construction of Check dam | | Under construction |
| 2 | Quality of drinking water | | |
| 3 | | | |

| | | | |
|---|--|--|--|
| 4 | | | |
| 5 | | | |

IV. Major Problems- B2V2

| | | | |
|---|------------------------------------|--|--|
| 1 | Delay in construction of Checkdams | | |
| 2 | Delay in PMAY | | |
| 3 | Delay in Transport system | | |
| 4 | | | |
| 5 | | | |

V. Major Problems- B2V3

| | | | |
|---|------------------------|--|--|
| 1 | Water pipeline damaged | | |
| 2 | Basic health care | | |
| 3 | Roads in bad condition | | |
| 4 | | | |
| 5 | | | |

VI. Major Complaints- B2V1

| | | | |
|---|-------------------------------------|--|--|
| 1 | The same as already mentioned above | | |
| 2 | | | |
| 3 | | | |

VII. Major Complaints- B2V2

| | | | |
|---|----------------------------|--|--|
| 1 | The same as reported above | | |
| 2 | | | |
| 3 | | | |

VIII. Major Complaints- B2V3

| | | | |
|---|-----------------------------|--|--|
| 1 | The same as mentioned above | | |
| 2 | | | |
| 3 | | | |

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD / Education
2. LEAST RESPONSIVE DEPARTMENT: Bank

GENERAL ASSESSMENT OF THE VISITING OFFICER

| | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I | Any major complaint brought to the notice of the Visiting Officer: |
| II | Major/urgent public demands that was/ were reflected earlier but have not been addressed so far: |
| III | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) |
| V | Certificate from <u>Sarpanch</u> that the visiting officer has stayed in the panchayat for 2 days |

Liyakat Ali Khan
Sarpanch
Phyt. Halqa Manigah (B)

Signature of Sarpanch

Name Liyakat Ali Khan

Signature of the Visiting Officer

Name Ajay Ahmad D
Lecturer English,
BHSS, Tekipora, So

Model Officer

NOTES

1. Upgradation of high school to higher ^{Secondary} school.
2. Playground badly needed.
3. Health sector to be improved, Ambulance badly demanded and required.
4. ^{New} Roads / check / R - walls - drains, footpaths / Flood channels / Fences for graveyards.
5. Aangamwardi Centres needed.
6. Fire and emergency services ^{needed}.
7. SRTC bus service ^{needed}.
8. Banks - non-cooperative, not at all providing Loans without guarantors.
9. Renovations and development of schools.

[Signature]