



75  
Azadi Ka  
Amrit Mahotsav

1



# Back<sup>2</sup> Village<sup>4</sup>

Government at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022





**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

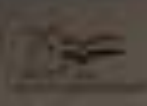
DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>• PRI grants</li><li>• District Plan</li><li>• UT plan</li><li>• MGNREGA</li><li>• Other schemes of other departments</li><li>• Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>• MGNREGA draft plan document for the year 2022-23.</li><li>• List of Awas+ beneficiaries alongwith VHL Convergence</li><li>• List of pension beneficiaries</li><li>• List of SHGs</li><li>• List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>• Various certificates/ benefits to be distributed by the visiting officer.</li><li>• Any other activities identified by different departments</li></ul></li></ol>



Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes.
3. Inspect JSS/PSE counter/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amtsavans and get its geo tagged photos
7. Inspect Khidmat XSC Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidan, ApkiZam in Apki Nigam, Digital J&K
8. Writing officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHC, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukh Abhiyan



2021

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country.
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of self health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme.
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation.
9. Ensure saturation of land pass books.
10. Ensure registration of village vendors needed for any scheme, on GCM portal.
11. Ensure panchayat contractors registration.
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Par Gaon Haryali.
13. Ensure painting on digital J&K in panchayat ghats.
14. Ensure painting on panchayat activities and CSS in panchayat ghats.
15. The visiting office shall check no. of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free.
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning.
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative.
20. Organize Talent Hunt at Panchayat Level.
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGS
  - b. PMAY
  - c. JH&L toilets and payments
  - d. CSCs
  - e. ASMIT SARDARS
22. Hold a mahilasabha and a baksabha and record proceedings in the format given.
23. Inaugurate village haat under JSRLM.
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in.
25. Organize a village level cultural event to engage panchayat members.
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy.



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Zahid Ahmad Bhal

Designation: Lecturer

Department/ place of posting: Education, HSS Sonf

Mobile No: 7889337615

Email ID: zahidchemist786@gmail.com

Home District: Anantnag

Dates of visit: 31/10/2022 - 1/11/2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Panzgam

Local Government Directory(LGD) code of the Panchayat: 242572

Name of CD Block: Breng

Name of Tehsil: Kokernag

Name of District: Anantnag

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: Panzgam(1)

No. of hamlets in the Panchayat: 6

No. of households in the Panchayat: 447

Population (approx) of the Panchayat: 5200

**Part-II:**

(To be filled by the visiting officer)

**Frontline C**

**Depart**

Agri

ED

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH

PH



**part-II:**

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Agriculture	Jugender Singh	AEO
Education	Shazia Ahmad Bhat	Teacher
WSD	Nazir Ah. Sheikh	Helper
PH&E	Mohd. Magbool Shah	Asst. Lineman
PDD	Mohd Yousuf Naiboo	LM-2
RDLPR	Afraz Inayat Khan	PAA
Revenue	G. M. Sheikh	Patwar
Forest	Zahoor Ah. Chapar	Forester
Health (NHM)	Dr. Touqeer Fabeem	CHO/MLHP
F&S	Nisha Jan	MTS
ICDS (AWC)	Syedra Akhlaq	AISH
JK Bank	Sajad Bashir Bhat	Adv. Manager
NRLM	Rishana Akhlaq	Mobile

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]



## A DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N) Y
3. Computer/printer (Y/N) Y
4. Internet (Y/N) N
5. Telephone (Y/N) N
6. Toilet (CSC/part of panchayat ghar) (Y/N) N
7. Water (Y/N) N
8. Electricity (Y/N) N
9. Bank branch (Y/N) N
10. CSC (Y/N) Y
11. Patwarikhana (Y/N) N
12. Village haat (Y/N) N
13. Playground (Y/N) N
14. School-
  - a. Kindergarten (Y/N) Y
  - b. Primary (Y/N) Y
  - c. Secondary (Y/N) Y
  - d. College (Y/N) N
  - e. University (Y/N) N
15. Anganwadi Centre (Y/N) Y
  - a. Govt/private
  - b. Total children enrolled 142
15. Amrit Sarovers - details, location, condition
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) Y
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ trek- names, little details on historical/cultural importance
20. VLW Office (Y/N) Y
21. Primary Healthcare Centre (Y/N) N
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names SSA Building Nandan (ward 3).

## DAY 1-AC

### AGENDA 2

#### DIFFERENT BNS

#### ASSET REGISTER

Khadmat Centre

KSC-PSB Centre

Incomplete buildings

PDS

PHC

Youth Centre

SHG

PMAY

My school, my progress: school toilets, staff

Swachh SBM

Panchayat Sports kits Village game

Har Ghar Panchayat drive

Village culture Dargah/ Masjid

Exhibition

1st Jeewan Yojana- WSSN Electricity



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

SHORT HANDLED	VISIT VERIFY	COMMENTS
Kshatriya Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigam, Booms, Janbhagidari, Digital J&K	to be est.
J&K/PSB counters/outlets	a) Status of counter b) Number of visitors	to be est.
Incomplete buildings/projects	Verify whether identification and redistribution done	Construction link road Pragati link road to be est.
PDS	Visit, evaluate, online status	up to mark
PHC	Visit- evaluate, status of staff, equipment and quality	to be est.
Youth clubs	Meet, interact, seek suggestions	non-func
SHG	Meet, identify problems, seek suggestions	members need cooperation
PMAY	Inspect, Inaugurate	done
My school, my pride progress schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	done
Swachh SBM	Evaluate	satisfactory
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	to be est. after NOC from forest dept.
Har Gaon Haryali, Plantation drive	Evaluate status, feedback	done
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	done
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	done - Yes
Aaj Jeewan Mission verification- WSS/JSD Electricity supply	Verify	done



A

# DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN  
DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. Identification and demarcation of tourist spot not done yet.
2. ST area of the Panchayat Halqa are without Aangwadi centres.
3. There is not a single animal husbandary unit / Sheep unit in the whole Panchayat Halqa.

B

C

## DAY 1

AGENDA  
SELF E  
Ensure  
various

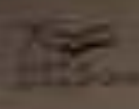
## DAY

AGEND  
In the e  
and oth  
Mukt A

## DAY 2

- a.
- b.
- v.
- vi.
- vii.
- viii.
- ix.
- x.
- xi.
- xii.
- xiii.





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 15

Details of the bank sanctioning it : Jc Bank Hekemag

Total amount involved : ₹ 1.25 lakhs only.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nisha Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- No of Individual Compost Pits constructed 40
- No of Individual Soak Pits constructed 32
- No. of Biodiversity management committee meetings held: 4
- Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No
- Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- Whether grievance redressal box is installed: Yes/No
- No of grievances received pertaining to Panchayat level: 5
- No of grievances disposed of at Panchayat level: 4
- Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

S. NO.	DEPARTMENT WITH STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BCO JE GRS TA	1	1	Nazir Ah Shah Kashid Dada Tasneef Shahid
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	19 Teacher + 2 Head Master	19 + 2 Teacher + 2 Head Master	Sunil Kumar Shahid Ah Muzaffar Ah Khos Iqbal Ah Sungul Ah
	JAL JEEVANI		1	M. Nayabul Shahid
	PDD: LINEMAN JE ANY OTHER	1 1		M. Yousuf Nadeem Kousar Ah Khattana
	FOOD & CIVIL SUPPLIES	1	1	Iqbal Ahmad Mallik
	AGRICULTURE & ANIMAL HUS- BANDARY	1	1	Bashir Ah
	SOCIAL WELFARE	08	08	Syed Ah Rifat Manzoor Kousar Ah
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	3 2 1 (CHD) 0		Dr. Tauseef Fahren
	ANY OTHER DEPARTMENT			

## DAY 2-AC

### AGENDA NO. 1

Discussion on  
utilized for that  
Panchayat Ra  
Gram Swaraj M

1. SDGs A
2. STATUS

1. Clean an
- i. Initiatives
- ii. Initiative No

- iii. Has map
- iv. Panchay
- v. Has the
- Steps tal
- consum
- measure
- irrigatio

- vi. Whethe
- vii. Whethe

### 2 Health

- i) Are mer
- ii) Do all t
- iii) Are all t
- iv) Are all t
- v) Does G
- vi) Wheth

### 3 Water

- i) Do all t
- ii) Wheth
- iii) Do all t
- iv) Are all
- v) Do all t
- vi) Are all
- vii) Wheth



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: *Clean & Green Village*
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES: *Compost Pit: 140  
Soakage pits: 32*

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Yes Compost, Soakage pits*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *No*

iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? *Yes/No. If No, reason, thereof*

iv. Has the Climate Resilience Plan been developed for the GP? *Yes/No*

v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *No*

vi. Whether schools have started segregating waste *Yes*

vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *Yes*

#### 2 Healthy village

i. Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes*

ii. Do all the eligible individuals been provided the Golden Card? *Yes (95%)*

iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*

iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes*

v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*

vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? *Yes*

#### 3 Water sufficient village

i. Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes*

ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *Yes*

iii. Do all the IHHs in the Gram Panchayat have toilets? *Yes*

iv. Are all the IHHs toilets functional or not? *Yes*

v. Do all the Schools/Anganwadi centers have a toilet facility or not? *Yes*

vi. Are all the toilets in the schools/Aanganwadi functional or not? *Yes*

vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? *No*



**4 Child Friendly village**

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat 12
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

**5 Village with good governance**

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

**6 Poverty free and enhanced livelihood village**

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Pyt Seay
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

**7 Socially secured village**

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes

Engg  
How  
Whet  
No)  
Who  
Num  
syste  
Num  
Prad  
Self  
Wh  
toile  
Wh  
Wh  
Wh  
Wh

DAY

AGENCI

Sensiti  
the sch  
(Schen

DAY

AGENCI

Hold  
tion o  
regist  
panch  
avail



**Engendered Development in Village**

- How many Mahila Sabha's were organized in the Gram Panchayat 12
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- Number of women beneficiaries headed households covered under PDS system 9
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

**Self-sufficient infrastructure in the village**

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes
- Whether the Disaster management plan is available at the GP Level (Yes/No)
- Whether child-friendly park with required facilities is available in GP (Yes/No)
- Whether the GP has easy access to Godown for storage (Yes/No)
- Whether street lights are provided in public places for ensuring safety (Yes/No)

**DAY 2 ACTIVITIES****AGENDA NO.2**

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country

Scheme Material available from <https://jkpanchayat.in/b2v4.php>  
PORTAL DISPLAYED AND PARTICIPANTS SENSITIZED

**DAY 2 ACTIVITIES****AGENDA NO.3**

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS Amjad Khatana, Nayid Khatana, Nazir Chopan, Ab Rashid Poonia  
 PRESENT All

BIODIVERSITY REGISTER PHOTOS ✓

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS :

01. 08 July  
 02. 25 September  
 03. 28 October

02. 19 August



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GDP format available on <https://kpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

Tourist places which need to be developed *KRETHWAN TOP*

Specific product which needs to be developed *NIL*

Tourism- home stays *NIL*

20 candidates for training under Himayat scheme alongwith trade in which training is to be given *10 CANDIDATES UNDERGOING TRAINING*

*OF CUTTING & TAILORING.*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2052	1992	
Janani suraksha yojana	24	05	non-availability of accounts, funds
OLD AGE pension	102	102	0
Widow pension	40	40	0
Disability pension	35	35	0
Domicile certificate	5300	4300	under process
Kisan credit card	194	194	0
PM kisan sammannidhi	146	146	0

Land pass book			
Registration of village vendors on GEM portal	0	0	
Registration of village contractors on Jstenders portal	20	20	
Registration of village contractors on PWD portal	20	20	
Incomplete buildings/projects	—	—	

## DAY 2 ACTIVITIES

### AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Ansabness*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *N/A*
- Whether reported to the Deputy Commissioner *N/A*
- How many registered for rehabilitation under government programme *N/A*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK (LAKHS)	WHETHER WORK EXECUTED COMPLETELY	GE-INDEXED	ANY GRIEVANCE RECEIVED RELATING TO THIS WORK
MGNREGA	Drainage work in village	21-22	1.7524	YES	YES	NIL
PMAY	Drainage work in village	21-22	1.30	YES	YES	NIL
INHL UNDER SBM-G	Drainage work in village	22-23	2.00	YES	YES	NIL
CSC UNDER SBM-G	Drainage work in village	21-22	2.00	YES	YES	NIL
AMRT SARDARS	Drainage work in village	21-22	3.00	YES	YES	NIL

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 - 2260

Total attended - 150

Proceedings:

(Pl insert pointers to be discussed there - refer patti proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6 - 360

Total attended - 250

Proceedings: less space to play

(Pl insert pointers to be discussed there - refer patti proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR. NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JSRLM (SUNDAY MARKET)	available	Yes
	PMAY houses if any ready for inauguration	inaugurated	Yes
	Swachh gram projects- segregation sheds etc	available	-
	Aerit sarovars	done	Yes
	Sports kits	done	-
	Village cultural events	done	Yes
	JJM assets/projects	done	-
	Any other to be identified at district level	-	-



**FOLLOW UP OF (B2V1, B2V2 & B2V3):**  
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

SNO	Particulars	Action taken	Remarks
I. Urgent Public Requirements/ Demands- B2V1			
1	water supply from Lamsan to Panzgam	not	
2	Road to Masnati	tendering done	
3	Sports field	forest deptt default	
4	Animal/sheep centre	not	
5	Transmission of electricity	Yes	done
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	water supply from Lamsan to Panzgam	not	
2	Road to Masnati	tendered	
3	Sports field	yes	
4	Animal/sheep centre	yes	
5	LT poles	demand out	
6			
7			
SNO	Particulars	Action taken	Remarks
III. Major Problems - B2V1			
1	Power water electric supply	done	
2			
3			



4			
5			
Major Problems- B2V2			
1	Lack of awareness of centrally		
2	sponsored schemes	being done	
3			
4			
5			

Major Problems- B2V3			
1	Poor water	YES	YES
2	supply still		
3	disturbed		
4			
5			

Major Complaints- B2V1			
1	Poor service supply	YES	YES
2			
3			

Major Complaints- B2V2			
1	Food sale centre at Peerdar	NO	NO
2			
3			

Major Complaints- B2V3			
1	Food sale centre at Peerdar	no action	
2			
3			



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Food & Supply
2. LEAST RESPONSIVE DEPARTMENT: Water

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>AWC - 4 needed</u>
II	Major/urgent public demands that were/were reflected earlier but have not been addressed so far: <u>water supply</u>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <u>overall progress at good pace</u>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>8.5</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days <u>yes</u>

Amjad Hussain Khatana  
Signature of Sarpanch  
Amjad Hussain Khatana  
Name

Zahid M. Yousuf  
Signature of the Visiting Officer  
Zahid M. Yousuf  
Name



## MySchemes

MyScheme a national platform that aims to offer one-stop search and discovery of the Government schemes, providing an innovative, technology-based solution to discover scheme information based upon the eligibility of the citizen was launched in the UT of Jammu & Kashmir by the Chief Secretary, J&K on 12-08-2022, thereby **J&K became first union territory among all the States/UTs to on-board its schemes on MyScheme portal.**

The easy user interface of myScheme help the citizens to find the right Government schemes by directing the citizen to the application page of the scheme of their choice, thereby not only reduces the time and effort of citizens in searching for appropriate government schemes but also guides on how to apply for different Government schemes. **Thus, no need to visit multiple Government websites.**

In the portal, schemes are available across a wide range of sectors such as

1. Agriculture
2. Rural & Environment
3. Education & Learning
4. Banking, Financial Services & Insurance,
5. Social welfare , Revenue, Transport, Tourism etc

**MyScheme** offers a convenient three- step process for the citizens to discover the government schemes for which they are eligible i.e. the user enters his /her attributes such as demographic, income, social details, etc.; List of Schemes to look into; & the user can select from the list of eligible schemes and get detailed information regarding the scheme

The Unified Integrated Accessible, Transparent portal (**e-UNNAT**) with URL <http://eunnat.jk.gov.in>, developed, deployed and hosted in J&K State Data centre by Information Technology department , on-boarded with 107 online services fully integrated with **Meri Pechaan (National Single Sign On)** also provides a glimpse into the My Scheme portal of the Government of India by providing access to information on the schemes by re-directing through a single URL.

On MyScheme portal, UT of Jammu & Kashmir has on-boarded 10 Schemes of 6 Departments/Organisations. More Schemes will be on-boarded in due course of time. It is envisaged that in the upcoming phases, myScheme shall have the feature to apply for schemes from within the MyScheme Portal.



# Details of Schemes on-boarded:

S.N.	Scheme on boarded	Department	URL	Remarks
1	Ekta Mamago Assistance Scheme for Poor Girls	Social Welfare	<a href="https://www.myscheme.gov.in/schemes/smaspg">https://www.myscheme.gov.in/schemes/smaspg</a>	On-boarded
2	LadkiBeti Scheme		<a href="https://www.myscheme.gov.in/schemes/lbs">https://www.myscheme.gov.in/schemes/lbs</a>	On-boarded
3	Credit Card Scheme for Artisans & Weavers	Handicrafts & Handloom Department	<a href="https://www.myscheme.gov.in/schemes/ccsaw">https://www.myscheme.gov.in/schemes/ccsaw</a>	On-boarded
4	Revised Education Scheme for Children of Weavers Handicrafts & Handloom Departments		<a href="https://www.myscheme.gov.in/schemes/rascaw">https://www.myscheme.gov.in/schemes/rascaw</a>	On-boarded
5	Karkhandar Scheme		<a href="https://www.myscheme.gov.in/schemes/ksdcs">https://www.myscheme.gov.in/schemes/ksdcs</a>	On-boarded
6	PradhanMantriKisanUjjaSuraksha evamUtthanMahabhayan Scheme for farmers	Science & Technology (JAKEDA)	<a href="https://www.myscheme.gov.in/schemes/pm-kusum">https://www.myscheme.gov.in/schemes/pm-kusum</a>	On-boarded
7	Phase-II of the Grid Connected Rooftop Solar Programme		<a href="https://www.myscheme.gov.in/schemes/gcrsp-p2">https://www.myscheme.gov.in/schemes/gcrsp-p2</a>	On-boarded
8	Tejaswini-the Radiant	Mission Youth, J&K	<a href="https://www.myscheme.gov.in/schemes/tr">https://www.myscheme.gov.in/schemes/tr</a>	
9	Prime Minister's Special Scholarship Scheme For The Students Of Union Territories Of Jammu & Kashmir And Ladakh	All India Council for Technical Education (AICTE)	<a href="https://www.myscheme.gov.in/schemes/pmss">https://www.myscheme.gov.in/schemes/pmss</a>	On-boarded PMSSS is a scholarship scheme by the All India Council for Technical Education (AICTE) for the students who are domicile of the UTs J&K and Ladakh who after passing Class 12 or equivalent examination
10	HIMAYAT-DeenDayalUpadhyaya-GrameenKaushalyaYojana	Rural Development Department	<a href="https://www.myscheme.gov.in/schemes/himayat">https://www.myscheme.gov.in/schemes/himayat</a>	On-boarded HIMAYAT is a placement-linked market-driven training programme by the Ministry of Rural Development for unemployed youth in Jammu and Kashmir, a part of its flagship DeenDayalUpadhyaya GrameenKaushalyaYojana (DDU-GKY). This scheme is being implemented through the Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)



subject: Conduct of meeting of Biodiversity Management Committee (BMC) during Fourth Phase of Back to Village Programme (B2V4).

The Government of J&K has constituted Biodiversity Management Committees (BMCs) in all the 4,280 Village Panchayats and 78 Urban Local Bodies (ULBs) as per the Biological Diversity Act, 2002 & Rules, 2004 for conservation and sustainable use of biodiversity. The BMCs are mandated to document the biodiversity (all life forms, plants, and animals) under their jurisdiction in the form of Peoples Biodiversity Register (PBR). The PBRs have already been prepared for all the Village Panchayats, however being a dynamic document, it is updated periodically. Other responsibilities of BMCs are:

1. Conservation and sustainable utilization of biological resources.
2. Eco-restoration of local biodiversity.
3. Documentation & protection of traditional knowledge.
4. Management of biodiversity heritage sites.
5. Conservation of traditional varieties/breeds of important plants & animals.
6. Biodiversity education & awareness creation.

As per the Operational Guidelines issued by National Biodiversity Authority, a BMC shall hold minimum four meetings in a year and meet at least once in 3 months. Hence, it is advised to all the officers/officials nominated for the "Fourth Phase of Back to Village Programme (B2V4)" to attend the meeting of Biodiversity Management Committees of the villages allotted to them and deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources, besides creation of awareness on biodiversity. The meeting of BMC will be facilitated by Panchayat Secretary/VLW.

The agenda points that may be taken up during the meeting of the BMC are given as under:-

1. Creation of awareness on Biological Diversity Act, 2002 and functions of the BMC including their responsibility on documentation of biodiversity.
2. Listing of Vaid, Hakims and traditional health care practitioners in the village.
3. Listing of individuals possessing traditional knowledge in the village.



4. Listing of Sacred Groves, Sacred Water Bodies, and potential Biodiversity Heritage Sites (Areas outside forests with rich biodiversity which can be conserved and managed by the Village Panchayat).
5. Identification of Non Timber Forest Produce (NTFP) found within the jurisdiction of BMC which can be sustainably collected and utilized.
6. Conservation of traditional varieties/breeds of economically important plants/animals.
7. Need assessment for capacity building of Biodiversity Management Committees.



### Bal Sabha

Today on 20-4-22, Bal Sabha Meeting held at Panchayat Palli in ward No. 3.

The agenda of the meeting to conduct Bal Sabha to create awareness among the children of Panchayat Palli for good education, play games. Children suggested that for development good lanes, drain, road, hospital, schools, gym, gym centre, playground, library required. Mam also made the children aware for Swachh Bharat, Gram Sabha, planning of works, Bal Sabha, No Drugs, No Child Labour.

After the PM Visit the Yoga Classes to be held daily in Panchayat Ghar Palli.

Today on 1-11-2022, Bal Sabha meeting was held at Panchayat Utarga Panagam (Block Baramy) in Ward No. 01. The agenda of the meeting was to create awareness among the children for good education, good health, personal hygiene, participation in sports, cleanliness drives, no child labour, ill effects of pollution, duties of a good citizen etc.



## Mahila Sabha

Today on 20-04-2022, a Mahila Sabha was held at Panchayat Level under the Chairmanship of Sarpanch Shri Randir Sharma.

The agenda of the meeting is to conduct Mahila Sabha at Panchayat Level to aware the women of the Panchayat Patti about health, self help groups, Rural Livelihood Mission. The making of uniform for the school children should be through SHGS of the Panchayat. The problem is to sell their different items through District Level Administration. The Mid-day Meal is provided as per food chart. It should be necessary that the SSA must purchase their raw material from the locals/SHGS. If the Panchayat there is only one shop to purchase the uniform so, the lack of uniform is also the biggest problem among the Panchayat women's/Locals. The Umeed Organization should be there whenever the Sabha conducts. The basic need is to purchase/sell their products on bigger platform. The conclusion is that lack of platform to sell their products, demands under Janani Suraksha Yojana, demand to install CCTV Camera at Village Level.

Today on 1st of November-2022, a Mahila Sabha was held at Panchayat Halsa Panchayat Ward No. 06.

The agenda of the meeting was to create awareness among the women about Self Help Groups, Women Empowerment, Various JK Bank Schemes related to females, ill effects of Drug abuse, Corruption menace and maintenance of cleanliness in the homes & surroundings.





## **"Gandhi katha at Gram level"**

**"گاؤں میں گاندھی کتھا"**

**"गांव में गांधी कथा"**

### **Objective of the programme:**

**"Gandhi katha at Gram level"** is a mass contact program to connect with rural population and further popularize and promote the vision of Gandhi's ideal village as a self reliant and sustainable socio-economic unit with focus on Panchayati Raj, Khadi, Cottage Industry and Swachta etc.

- The program intends to engage with the masses at Halaqa level inviting PRI representatives, Artisans/weavers, MGNREGA workers, Health workers, SHGS, School children, Senior citizens, Farmers, Artists, Volunteers, Women leaders, SC/ST representatives, BPL members, Youth club members etc.
- Involvement of different stakeholders from the government departments like Rural Development Department and PR, KVIB, Handloom & Handicrafts, Cooperatives, Health and School Education.

### **NATURE OF PROGRAM**

- The nature of program is proposed to be in sync with the Gandian philosophy of "simplicity" and austerity without any exaggerated decorative/cosmetic/lavish displays.
- To be conducted preferably in open community spaces accessible to general population.
- All the participants including officers/officials shall sit on the ground at par and among the general public, as far as possible/suitable.
- The time duration of the program should be minimum, preferably concluded in an hour and half beyond farming.

### **MESSAGE CONTENT/THEMES of the programme:**

- ▶ PRIs and their importance
- ▶ Role of Khadi and village industries and local economic products
- ▶ Village sanitation and environmental consciousness
- ▶ Communal Harmony and coexistence



- ▶ Non-violence (2<sup>nd</sup> October as International Day of Non violence)
- ▶ Casteisms and social inequality in Societies
- ▶ Education including Adult education
- ▶ Women/gender issues
- ▶ Drug abuse and prohibition of intoxicating substances
- ▶ Promotion of Vernacular language and National Language
- ▶ Promotion SC/ST interests.
- ▶ Cooperative movement
- ▶ Wildlife
- ▶ Labor Welfare
- ▶ Life discipline

### PROPOSED ACTIVITIES

(Indicative, not exhaustive)

- General Assembly of participants and introductory remarks on Gandhi's life, his contribution, philosophy about the Indian village etc. by selected few participants.
- Display/exhibition of Gandhian SYMBOLIC artifacts like Charkha, Handloom and handicraft products or any other local economic product.
- Awareness about Govt Schemes promoting Gandhian ideas and village economy; distribution of available pamphlets/literature if any
- Activities conveying a message of "simple living as high thinking" and making Khadi and other indigenous products as a national pride and heritage.
- A special talk on value education, communal harmony and coexistence, cleanliness, equality, non-violence and truthfulness by the local religious preacher.
- Activities by/for school children like Skits, Quizzes, talks on Gandhian principles spelt out in Directive Principles of State policy under the constitution of India.
- Talk on Swachta/Cleanliness of public spaces especially around Schools/hospitals/religious places and other public institutions.
- Highlighting the scope and achievements of MGNREGA/SBM(G)
- Any other artistic activity like Poetry, Ladishah, Narration, mimicry etc.
- Walk through within village habitation displaying placards promoting Gandhian philosophy in particular about the cleanliness, drug abuse etc.
- Visit to local heritage sites/monuments, if any, springs, canal etc around the Village/ Gram Panchayat.





**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**