

A) Details of Reporting Officer:

Name: Ali Mohammad Khan
 Designation: Principal
 Department/ place of posting: HSS Achabal
 Mobile No: 8491071061
 Email ID: alikhan.edu20@gmail.com
 Home District: Anantnag
 Dates of visit: 31-10-2022 / 01/11/2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be verified by the visiting officer and missing details to be filled)

Name of the Panchayat: C.S Pora
 Local Government Directory(LGD) code of the Panchayat: 242497
 Name of CD Block: Achabal
 Name of Tehsil: Mattan
 Name of District: Anantnag

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02
 No. of hamlets in the Panchayat: 04
 No. of households in the Panchayat: 846
 Population (approx) of the Panchayat: 4000

To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Department	Name	Designation
Revenue.	Jishad Ah. Khan	Naib-Tehsildar
RDD	Sukhbears kaur	LRS
Revenue	Mohd Maqbool Dar	Patwar
PDD	Mohd Tajbal Khan	Inspector.
DHE	Mohd Amin	Ass. Line man.
Education	Balbeers Singh	Teacher
Agriculture	Naseer Ah. Lanie	AEA.
Health	Masrat Yaseen	FM PHW
CSC	Shameer Khan	Nle.
Food	Sastaj Ahmad.	SK.
TcDS	Waheda Akhter	Supervisor
RDD	Pirzada Ayaz Ahmad	plantation Supervisor
Asha (Health)	Fatima Begum	Asha.

And many other departments

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private ✓
 - b. New/need repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
 - a. (govt/private) ✓
 - b. Total children enrolled 295
15. Amrit Sarovars – details, location, condition ✓
16. Government offices- details, whether functional or not ✓
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction Degree College GRSB works
23. List of Underutilized Buildings- names P.S Sheikh Mohalla
P.S Kamraji Mohalla
Education institutions

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	
Incomplete buildings/projects	Verify whether identification and redistribution done	Degree college R&B
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	Satisfactory
Youth clubs	Meet, interact, seek suggestions	Yes
SHG	Meet, identify problems, seek suggestions	Yes
PMAY	Inspect, Inaugurate	Yes
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Available at M/Sc. Spora Non. available at M/Sc CIDAS
Swachh SBM	Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Yes
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes
Village cultural event Dargal/ Haat/Mela	Participate in; ensure that It is held	Yes
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Ja Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Yes



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- No of Individual Compost Pits constructed 20
- No of Individual Soak Pits constructed 02
- No.of Biodiversity management committee meetings held: 03
- I. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- II. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- III. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IV. Whether grievance redressal box is installed: Yes/No ✓
- No of grievances received pertaining to Panchayat level: Nil
- I. No of grievances disposed of at Panchayat level: Nil
- II. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- III. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS				NAMES
		SANCTIONED		ACTUAL		
	Rural development department: BDO JE GRS TA	01 01 01 01		01 01 01 01		Sajid Hakeem Sukhbeer Kaur Khalid Rashid
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	C.Spora 9 Nil Nil	CIDAs 10 01 Nil	9 Nil Nil	10 Yes Nil	
	JAL JEEVAN:	C.Spora 03	CIDAs 04	03	04	Mohd Armin, Mumelkhan Awas Khan, Hameed Khan Aziz Khan, Mohd Saleem Eh. Mohd.
	PDD: LINEMAN JE ANY OTHER	C.Spora 01 01 01	CIDAs 02 01 01	01 01 01	02 01 01	Mohd Iqbal Khan Abdul Hameed C.Spora Mohd Abass Khan CIDAs Mohd Armin CIDAs Gulzar Ah. JE
	FOOD & CIVIL SUPPLIES	C.Spora 01	CIDAs 01	01	01	Saeed Ahmad Khanday - SK C.Spora Saima Nazir - FPS CIDAs
	AGRICULTURE & ANIMAL HUSBANDRY	Agri 01	Animal Husbandry 01	01	01	Agri - Naseer Ahmad Hanif AEA Animal Husbandry Mohd Ameen Khan Sup
	SOCIAL WELFARE	Nil		Nil		
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	C.Spora 05 03 01 Nil	CIDAs 02 02 01 Nil	C.Spora 05 03 01 Nil	CIDAs 02 02 01 Nil	Nargis Jan MLHPat C.Spora Aasiya Masood MLHPat CIDAs
	ANY OTHER DEPARTMENT Horticulture	01		01		Afroz Ahmad

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- i. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
- ii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof _____
- v. Has the Climate Resilience Plan been developed for the GP? Yes /No
- vi. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vii. Whether schools have started segregating waste Yes
- viii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

2 Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- i) Do all the eligible individuals been provided the Golden Card? Yes
- ii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- v) Are all the eligible individuals been vaccinated against COVID-19? Yes
- i) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- ii) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- i) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes
- ii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- v) Are all the IHHs toilets functional or not? Yes
- i) Do all the Schools/Anganwadi centers have a toilet facility or not? NO
- ii) Are all the toilets in the schools/Anganwadi functional or not? NO
- iii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat 08
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irreg attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes speci
- Have all the eligible households registered in PDS or not?
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? NO
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People?
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes

Engendered Development in Village

How many Mahila Sabha's were organized in the Gram Panchayat—20—

-) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- i) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- v) Number of women beneficiaries headed households covered under PDS system..... Yes.....
-) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... Yes.....
-) Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... No.....
- i. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- ii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- v. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- z. Whether street lights are provided in public places for ensuring safety (Yes/No)

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDPD format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDPD plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	C.Spora 2556 C1 Das 1563	C.Spora 2324 C1 Das 1480	Adhar card not updated and Technical em
Janani suraksha yojana	43	6	Under Process
OLD AGE pension	57	Nil	—
Widow pension	15	Nil	—
Disability pension	15	Nil	—
Domicile certificate	3000	2500	Under process
Kisan credit card	376	376	Nil
PM kisan sammannidhi	271	271	Nil

Land pass book	600	75%	Under process
Registration of village vendors on GEM portal			
Registration of village contractors on jktenders portal			
Registration of village contractors on PWD portal			
Incomplete buildings/projects	Degree college	R&B Project.	

DAY 2 ACTIVITIES

AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *yes*
- Details of activities conducted *yes*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
- How many drug addicts in the village
- Whether reported to the Deputy Commissioner
- How many registered for rehabilitation under government programme

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THE WORK
MGNREGA	C/O Irrigation Lad from Jagat Singh	2022-2023	1.50 lac	Yes	- Yes	
PMAY	Construction of PMAY at S. Porad	2022-2023	17000	Yes	-	
IHL UNDER SBMG	IHL unit of Mad Ashraf Khan	2022-2023	12000	Yes	-	
CSC UNDER SBMG	CSC at Darululloom	2020-21	180,000	Yes	-	
AMRIT SAROVAR	And Masjid Hassan Nil	Nil	Nil	Yes	-	

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Yes	Yes
	PMAY houses if any ready for inauguration	Yes	Yes
	Swachh gram projects- segregation sheds etc	Nil	
	Amrit sarovars	Nil	
	Sports kits	Badminton and distributed among them	Yes
	Village cultural events	Cultural programme organised	Yes
	JJM assets/projects	Nil	
	Any other to be identified at district level	Nil	

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Being terrain area the soil conservation by way of creating plots		
2	Sno1. will also help in water conservation by dams/ drains etc.		
3	Old/deteriated non functional water pipe rain water network along with its reservoirs need renovation		
4	Drains/Walls required along existing roads.		
5	Some poor internal roads/approach roads needs to be renovated		
6	Non functional Hand pumps/ Street lights to be made functional		
7	Proper co-ordination between various depts. & Special audit committee of Panch.		
II. Urgent Public Requirements/ Demands- B2V2			
1	Upgradation of deteriorated HT/ LT network.		
2	Regular water supply with proper quality maintained		
3	Role of rural dev. dept. Staff needs to be improved.		
4	All demands put in B2V1 to be fulfilled		
5	Sarpanch Chowkidar may be made accountable		
6	with due salary paid on time		
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Soil Erosion in place	Hand scope	of Improvement
2	Drinking Problem	Scheme going	Needs expedite
3	Poor electric network	80% done	Pendency to be completed

4	Poor Internal roads	Almost 95% done	- do -
5			

IV. Major Problems- B2V2

1	Demands of B2V, to be fulfilled	80% done	- -
2	Poor electricity	80% done	- -
3	Non active		
4	Role of Sarpanch	No Progress	Needs improve - ment
5			

V. Major Problems- B2V3

1	Same as major complaints		
2			
3			
4			
5			

VI. Major Complaints- B2V1

1	Lack of co-ordination b/w various govt. agencies and		
2	members of PFI Senior citizens. Rural dev. dept. needs		
3	to work very hard for same.		

VII. Major Complaints- B2V2

1	The gram Sabha meeting schedule should be made		
2	Public & frequent meeting with participation of all		
3	interested may be ensured		

VIII. Major Complaints- B2V3

1	Demands of B2V may be prioritized		
2			
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT:
- LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Requirement of renovation of health shed</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far. <i>Requirement of M/S C S Pora, Thell upgradation of health shed at Chas</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Overall assessment is satisfactory but a lot of scope for improvement. Participation of senior citizens was 50%. Participation of Panch was satisfactory. We took keen interest and put some valuable suggestion on behalf public which will be enclosed with booklet.

Signature of Sarpanch *[Signature]*
 Name *Mohd. Irfan Magrey*

Signature of the Visiting Officer *[Signature]*
 Name *M. Mohamud*