



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: DR RIYAZ AHMAD MIR
Designation: LECTURER
Department/ place of posting: EDUCATION / GHSS KUPWARA
Mobile No: 6006827161 / 9706459189
Email ID: botane.patho@gmail.com
Home District: KUPWARA
Dates of visit: 31-10-2022 - 01-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: SAIWAN
Local Government Directory(LGD) code of the Panchayat: 23 (239229)
Name of CD Block: Sogam Lalpora
Name of Tehsil: Lalpora
Name of District: Kupwara

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 1
No. of hamlets in the Panchayat: 1
No. of households in the Panchayat: 290
Population (approx) of the Panchayat: 1796



Part-II:

Part-II:
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
PHE/Jal Shakti	Nazim Ahmad	L/M
Agriculture	Tasleema	HCC
Health	Neelofar	CHO + ANM + All AW
NRLM	Rifat	C.M.
Social welfare	Shafiqudin Puzada	Sr. Asst
Forest	M.Maqsood Wani	F/G
Revenue	Ghouse Ali Qadri	Patwari
Handicraft	Ehtisham Ullah	J.T
Y.S.S.	Azharuddin Pk	REK
Immigration	Abdus Salam	Quartie
Fisheries	Mansoor Ali Shah	F/O
The Bank	Imran Syed	Manager Advance
Siociculture	Ehtisham Min	B/G
ICDS	Jahangir Ah	Supervisor + all ANW,

LCDS *Tahanger Ah*
Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private *one roomed school building*
 - b. New/needing repairs *needs new panchayat Ghar*
 - c. Furniture (Y/N) *Yes*
 - d. Computer/printer (Y/N) *Yes*
 - e. Internet (Y/N) *mobile internet*
 - f. Telephone (Y/N) *No*
 - g. Toilet (CSC/part of panchayat ghar) (Y/N) *No; located Separately*
 - h. Water (Y/N) *No*
 - i. Electricity (Y/N) *Yes*
 - j. Bank branch (Y/N) *No*
 - k. CSC (Y/N) *Yes*
 - l. Patwarkhana (Y/N) *established in a private room.*
 - m. Village haat (Y/N) *Yes*
 - n. Playground (Y/N) *Yes (within school premises)*
14. School-
 - a. Kindergarten (Y/N) *Yes*
 - b. Primary (Y/N) *Yes*
 - c. Secondary (Y/N) *No*
 - d. College (Y/N) *No*
 - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N) *Yes*
 - a. (govt/private) *3 AWCs established in private rooms*
 - b. Total children enrolled: *89.*
15. Amrit Sarovars - details, location, condition *existing/constructed*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance *Establishment of Forest Nursery cum park at Dham, Wal*
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLV Office (Y/N) *Yes*
21. Primary Healthcare Centre (Y/N), *Health and wellness centre available*
22. List of Incomplete Buildings- names, year of construction *Hospital building Since 2010.*
23. List of Underutilized Buildings- names *Nil*



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not available
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not available within Panchayat
Incomplete buildings/projects	Verify whether identification and redistribution done	Hospital building is incomplete
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	Health and wellness centre available
Youth clubs	Meet, interact, seek suggestions	Done
SHG	Meet, identify problems, seek suggestions	Done
PMAY	Inspect, Inaugurate	No cases at Panchayat
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Done
Swachh SBM	Evaluate	Done
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Done
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Done
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Done
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Done
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Deliverables	Dept	Target	Achieved	
		Saturation	90%	
1. Golden card	Health			
2. Land pasbook	Revenue	330	100	under process
3. Inheritance mutation	Revenue	330	200	under process
4. Self Employment	Sub/md	15	0	
5. Youth for Himayat training	RDD	20	20	
6. Gram Sabha	RDD	1	1	
7. Amrit sarovar	RDD	2	2	
8. Patwari office	Revenue	1		Established in position
9. VLV office	RDD	1	1	

NOTES

Urgent need of Handicraft Centres is projected by women in Mahila Sabha.

Urgent need of intervention by Industries Dept for setting up of Tailoring centres at Panchayat.

The women have exhibited some products that they have produced on their own using their skills in collaboration with SHGs, and the products were found astonishingly remarkable.

The women have demanded that the govt should ensure owning of these centres, and ensure ^{100%} marketing of products.

NOTES



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 0

Details of the bank sanctioning it : 0

Total amount involved : 0

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth cl and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 0 (as on date)
- b. No of Individual Soak Pits constructed 74
- V. No. of Biodiversity management committee meetings held: 2
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No yes
- IX. Whether grievance redressal box is installed: Yes/No yes
- X. No of grievances received pertaining to Panchayat level: 10
- XI. No of grievances disposed of at Panchayat level: 10
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No yes

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link Gram Swaraj Month)

- SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
- STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste Seakage pit Const.
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas NIU
- Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No
- Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- Whether schools have started segregating waste No
- Whether schools have their own compost/soakage pits for solid/liquid waste management NIU

2 Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- Do all the eligible individuals been provided the Golden Card? Some pendencies due to technical
- Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- Are all the eligible individuals been vaccinated against COVID-19? Yes
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes
- Do all the IHHs in the Gram Panchayat have toilets? Yes
- Are all the IHHs toilets functional or not? Yes
- Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- Are all the toilets in the schools/Aanganwadi functional or not? Yes
- Whether Gram Pachachayat Bhawan has separate toilets for women or not? No (Panchayat not available)

Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO Yes
- How many Bal Sabha's were organized in the Gram Panchayat 2
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO Yes
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. Yes
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No NO

Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? located separately
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? No
- Is the Gram Panchayat office functional or not? functional in school building
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Panchayat Ghar not available
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? No Shri Pendencies are there



8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat-----12-----
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) *Panchayat Bhawan is not available in E.P.*
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *Yes*
- Number of women beneficiaries headed households covered under PDS system-----16-----
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana *17*

9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....*NO...Not available*
- Whether the Disaster management plan is available at the GP Level (Yes/No) *Yes*
- Whether child-friendly park with required facilities is available in GP (Yes/No) *NO*
- Whether the GP has easy access to Godown for storage (Yes/No) *Yes*
- Whether street lights are provided in public places for ensuring safety (Yes/No) *Yes*

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for the panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months. *Role of BMC available at <https://jkpanchayat.in/b2v4.php>*

COMMITTEE MEMBERS

PRESENT *5*

BIODIVERSITY REGISTER PHOTOS *yes*

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS *—*

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram Sabha and get it approved.
GPDP format available on <https://jkpanchayat.in/b2v4.php>

In addition GPDP plan shall also include :

- Tourist places which need to be developed - *Bramahal has potential to be developed as tourist destination.*
- Specific product which needs to be developed
- Tourism- home stays *Jamd Ah Dar 810*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given .

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1100	1080 1000	20 (Due to technical issues 100.)
Janani suraksha yojana	40	33	Funds deficiency under process
OLD AGE pension	77	77	Nil
Widow pension	16	16	Nil
Disability pension	19	19	Nil
Domicile certificate	1100	600	500 not applied yet
Kisan credit card	150	70	'under process
Kisan sammannidhi	71 150	70	80 (Revenue records unupdated)

CK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

Land pass book	338	100	Under process
Registration of village vendors on GEM portal	30	5	Under process
Registration of village contractors on jktenders portal	10	10	—
Registration of village contractors on PWD portal	3	3	—
Incomplete buildings/projects	Hospital building pending since 2010.		Fresh tenders made.

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed yes
- Details of activities conducted Public awareness/Door to Door Campaign
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal yes
- How many drug addicts in the village 0
- Whether reported to the Deputy Commissioner yes
- How many registered for rehabilitation under government programme 0

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	Geo-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	All works were discussed and found satisfactory					
PMAY	not available					
IHHL UNDER SBM-G						
CSC UNDER SBMG	One under Const at School					
AMRIT SAROVAR	Inspected and found Satisfactory					

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .5. = 200

Total attended 100

Proceedings: recorded in karnwaj register

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Established by NRLM	
	PMAY houses if any ready for inauguration	Not available	
	Swachh gram projects- segregation sheds etc	Already proposed	
	Amrit sarovars	Two Amrit sarovars inspected.	
	Sports kits	Not distributed	
	Village cultural events	held by locals	
	JJM assets/projects	Nil	
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Lift drinking water scheme from Nalkh khushama to Helpna Jawan		
2	Drainage system for safe passage during floods		
3	upgradation of inner link roads		
4	upgradation of power supply by replacing old poles wires		
5	const of Panchayat Ghar		
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Lift drinking water scheme		
2	upgradation of Drainage system		
3	upgradation of inner roads		
4	upgradation of electric system		
5	const of Panchayat Ghar & food store		
6	AWE, Public Park, Community hall		
7	Playground/upgradation of M/S to high school		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Supply of water (Lift and filtration plant)		
2	Worst condition of inner link roads		
3	Worst condition of Electricity system		

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUN-DAY MARKET)	Established by NRLM	
	PMAY houses if any ready for inauguration	Not available	
	Swachh gram projects- segregation sheds etc	Already proposed	
	Amrit sarovars	Two Amrit sarovars inspected.	
	Sports kits	Not distributed	
	Village cultural events	held by locals	
	JJM assets/projects	Nil	
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Lift drinking water scheme from Nalkh Khurham to Herpora Jaiwan		All demands are still pending
2	Drainage System for safe passage during floods		
3	Upgradation of inner link roads		
4	Upgradation of power supply by replacing old poles/wires		
5	Const of Panchayat Ghar		
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Lift drinking water scheme		All demands are still pending
2	Upgradation of Drainage System		
3	Upgradation of inner roads		
4	Upgradation of electric system		
5	Const of Panchayat Ghar & Food Store		
6	AWE, Public Park, Community hall		
7	Playground/upgradation of m/s to high school		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Supply of water (Lift and filtration plant)		All demands pending
2	Worst condition of inner link roads		
3	Worst condition of Electricity system		



4	Poor drainage		Pending
5	Non availability of playground		
IV. Major Problems- B2V2			
1	Drinking water supply		
2	worst condition inner roads		
3	unsatisfactory system of road		All demands pending
4	Poor drainage		
5	Sports field		
V. Major Problems- B2V3			
1	Drinking water supply		Dugwell proposed by Jalshakti Dept.
2	Bad condition of inner roads		
3	Bad condition of electricity system		Two transformers with pole & wire restoration proposed by PDD
4	Poor drainage		
5	Playfield		
VI. Major Complaints- B2V1			
1	Drinking water supply		
2	inner lane roads		- do
3	electricity upgradation		
VII. Major Complaints- B2V2			
1	Non availability of Agriculture unit		
2	Horticulture unit, Jk Bank unit,		- pending
3	Animal husbandry unit		
VIII. Major Complaints- B2V3			
1	Non availability of drinking water		
2	Bad condition of 1/2 poles & wires,		
3			



OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: RDD
- LEAST RESPONSIVE DEPARTMENT: PHE

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Drinking water supply schemes.
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) Many demands projected during previous B2V programmes are still pending.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 7/10 Satisfactory
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

It is certified that the visiting officer namely ~~Dr.~~ Dr. Reyaz Ahmad Mir (Lecturer, GHHS Kupwara) has stayed in the gram panchayat Saiwan for 2 days and one night from 31st Oct 2022 to 1st of Nov. 2022 during B2V4 programme.

Signature of Sarpanch

Name Dr. Reyaz Ahmad Mir

SARPANCH

Phyt Hala Saiwan Lolab

Signature of the Visiting Officer

Name Dr. Reyaz Ahmad Mir

6206827161
9906459181

NOTES

1. Increase in ADF (PRI) budget from 23 lacs to at least 60 lacs.
2. Dug well for water supply scheme.
3. Animal husbandary, Sheep, Agriculture units at Panchayat level.
4. Playfield for youth
5. Proper drainage system around Dahgoom khul
6. Beautification and cleanliness of Dahgoom khul
7. Improvement in L/T H/T networks
8. Panchayat Ghar; an urgent need and land is already identified.
9. Sanctioning of PMAY cases / allotment of target to panchayat as previous no target was allotted
10. Sanctioning of AWC's / Buildings
11. A upgradation of school building Akhson Mohls.