



75
Azadi Ka
Amrit Mahotsav



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

KEY FEATURES

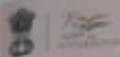
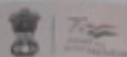
- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

INSTRUCTIONS	ACTION POINTS
Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none">a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.inb. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.inc. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.ine. Take plans for 2 previous years and ATRs from the planning depttf. Complete trainings on different components of B2V4 being organized by respective Deputy Commissionersg. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none">• PRI grants• District Plan• UT plan• MGNREGA• Other schemes of other departments• Any other workh. Plans/ beneficiary lists:<ul style="list-style-type: none">• MGNREGA draft plan document for the year 2022-23.• List of Awaas+ beneficiaries alongwith IHHL Convergence• List of pension beneficiaries.• List of SHGs• List of agriculture scheme beneficiariesi. Lists of beneficiaries for:<ul style="list-style-type: none">• Various certificates/ benefits to be distributed by the visiting officer.• Any other activities identified by different departments



lage

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JG/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jpanchayat.in)
6. Visit atleast 2 ambarowans and get its geo tagged photos
7. Inspect Khidmat (CSK) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhugidan, AapkiZaminAapkiNigam, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Whenever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukti Abhiyan

Day 2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SOGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day.
2. Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure RCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaoon Hariyat
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various depts including far feedback about discrepancies in functioning
18. Check the status of Nasha Mukti Abhiyan and reporting of drug addicts to Deputy Commissioners.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 3 works under following schemes.
 - a. MGNREGA
 - b. PMAY
 - c. SHH, toilets and payments
 - d. CSCs
 - e. AMBT SAROVARs
22. Hold a mahlasabha and a bahusba and record proceedings in the format given
23. Inaugurate village haat under JKRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-Kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukl J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery -
 - i. Patwari, VWV present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/individual beneficiary schemes etc
 - v. BhrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PR members (Sarpanch, Panch, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
01	Rural development department BOO JE GIS TA	05	03	- Prof. Dr. Khan (P/S) - Harshit Almond (JE) - Manu Chel Basha (JE)
02	SCHOOL EDUCATION TEACHER HEAD MASTER ANY OTHER	40	43	1. Jyotsna Khatke 2. Shobhit Kumar 3. Jasmit Khatke
03	JAL KIRAN	02 02	02 02	1. Manoj Kumar 2. Anand Kumar
04	FOOD LINEMAN JE ANY OTHER	06	06	1. Anand Kumar 2. Anand Kumar 3. Anand Kumar 4. Anand Kumar 5. Anand Kumar 6. Anand Kumar
05	FOOD & CIVIL SUPPLIES	02	02	1. Shobhit Kumar 2. Anand Kumar
06	AGRICULTURE & ANIMAL HUSBANDRY	01 01	01 01	1. Prof. Dr. Khan 1. Anand Kumar
07	SOCIAL WELFARE	NIL	NIL	NIL
08	HEALTH ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	ASHA nursing Staff (07)	(07)	1. Anand Kumar 2. Anand Kumar 3. Anand Kumar 4. Anand Kumar 5. Anand Kumar 6. Anand Kumar 7. Anand Kumar
09	ANY OTHER DEPARTMENT (PWD)	03	03	1. Anand Kumar 2. Anand Kumar 3. Anand Kumar

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

- SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024 *Clean and Green village*
- STATUS OF WORKS UNDER THE FOLLOWING SCHEMES

1. Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste *compost, 2 soak pits*
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *Solar Home Systems needed*
- Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? *Yes/No, if No, reason, thereof*
- Has the Climate Resilience Plan been developed for the GPT? *Yes/No*
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- Whether schools have started segregating waste - *YES*
- Whether schools have their own compost/soakage pits for solid/liquid waste management *constructed by KLD*

2. Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly? *NO*
- Do all the eligible individuals been provided the Golden Card? *All except new born of some children*
- Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes issues*
- Are all the eligible individuals been vaccinated against COVID-19? *YES*
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *YES*
- Whether all the deliveries were Institutionalized or conducted by trained Midwives? *YES*

3. Water sufficient village

- Do all the BHHs in the Gram Panchayat have water pipeline connections? *NO*
- Whether Gram Panchayat has taken steps for grey water management, if Yes please specify plan formulated
- Do all the BHHs in the Gram Panchayat have toilets? *YES*
- Are all the BHHs toilets functional or not? *YES*
- Do all the Schools/Aanganwadi centers have a toilet facility or not? *YES*
- Are all the toilets in the schools/Aanganwadi functional or not? *YES*
- Whether Gram Panchayat Bhawan has separate toilets for women or not? *Panchayat Bhawan NOT available*

- 4 Child Friendly village**
- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? YES/NO
 - ii) How many Bal Sabhas were organized in the Gram Panchayat 01
 - iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. YES/NO
 - iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? YES/NO
 - v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? YES/NO
- 5 Village with good governance**
- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
 - ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Painted on common wall
 - iii) Does the Gram Panchayat has its building or not? Building not available
 - iv) Is the Gram Panchayat office functional or not? functional from rented building
 - v) Are the activities approved under the Haatya Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
 - vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes
- 6 Poverty free and enhanced livelihood village**
- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
 - ii) Have all the eligible households registered in PDS or not? NO
 - iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
 - iv) Have all the eligible households been registered for Pension or not? NO
 - v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
 - vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
 - vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No
- 7 Socially secured village**
- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
 - ii) Is Gram Panchayat Office Disabled Friendly or not? Yes
 - iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
 - iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
 - v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc.? Yes
 - vi) Are all the eligible households getting benefits from IAY or not? Yes - but some are left out due to changing of data on passport/awar plus.

Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 01
 - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
 - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
 - iv) Number of women beneficiaries headed households covered under PDS system 25
 - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 25
- 9 Self-sufficient infrastructure in the village**
- i) Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NO
 - ii) Whether the Disaster management plan is available at the GP Level (Yes/No)
 - iii) Whether child-friendly park with required facilities is available in GP (Yes/No)
 - iv) Whether the GP has easy access to Godown for storage (Yes/No)
 - v) Whether street lights are provided in public places for ensuring safety (Yes/No) but need more street lights.

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country - Done -
(Scheme Material available from <https://kpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://kpanchayat.in/b2v4.php>)

- COMMITTEE MEMBERS copy to have, facing on table, no staff shikha
- PRESENT 01. NABU Musaloo
- BIODIVERSITY REGISTER PHOTOS not available
- PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS not available

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include:

- Tourist places which need to be developed - *Mughal Maidan*
- Specific product which needs to be developed - *Apple*
- Tourism-home stays - *N/A*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
Golden Health Card under Ayushman Bharat	2400	08	-
Janani suraksha yojana	25	25	nil
OLD AGE pension	98	98	nil
Widow pension	50	60	nil
Disability pension	50	50	nil
Domicile certificate	580/2	580	Rest under progress
Kisan credit card	380	266	cards submitted 20% 20% not
PM kisan sammanidhi	180	180	nil

Land pass book	1480	89	Rest under progress
Registration of village vendors on GEM portal	N/A	N/A	
Registration of village contractors on Jkpanchayat portal	N/A	N/A	
Registration of village contractors on PWD portal	05	05	submitted
Incomplete buildings/projects	NTPC is under under progress. must be completed as soon as possible.		

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed - *yes*
- Details of activities conducted - *awareness among general public*
- Whether all activities and GS resolution uploaded on jkpanchayat.in portal - *yes*
- How many drug addicts in the village - *N/A*
- Whether reported to the Deputy Commissioner - *N/A*
- How many registered for rehabilitation under government programme - *N/A*

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Play ground	2023	6.50 lacs	YES	Yes	NIL
PMRY	Water supply	2023	800000	YES	Yes	NIL
IPHL UNDER SBM-G	Water supply	2023	12.00 lacs	YES	Yes	NIL
CSC UNDER SBM-G	NIL	NIL	NIL	NIL	NIL	NIL
ANRT SAROVAR	NIL	NIL	NIL	NIL	NIL	NIL

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 = 140
 Total attended = 40
 Proceedings: - Women need to engage in SHGs
 (Pl insert pointers to be discussed there - refer poll proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balaabha and record proceedings
 Total children in the village above the age of 10 = 180
 Total attended = 39
 Proceedings: - Children need proper environment for play and educational requirement.
 (Pl insert pointers to be discussed there - refer poll proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (PAID, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JASLM (SUNDAY MARKET)	SHG	Yes
	PMRY houses if any ready for inauguration	under construction	Yes
	Swachh gram projects- segregation sheds etc	under construction	Yes
	Anrt sarovars	plan formulated	Yes
	Sports kits	Yes	Yes
	Village cultural events	N/A	N/A
	JM assets/projects	N/A	- Nil -
	Any other to be identified at district level	N/A	- N/A -

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(The filled excel sheet to be taken from district level and also to be downloaded from www.kpanchayat.in)

S.NO.	Particular	Action taken	Remarks
I. Urgent Public Requirements/Demands- B2V1			
1	Drinking water	YES	need further imp
2	Electricity network	YES- need more	-do-
3	Drainage facility	YES- need more	-do-
4	Medical facility	YES	-do-
5	Play ground	YES	-do-
6	Roads (Internal)	YES	-do-
7	upgradation of bus facility	NO action	Need action
II. Urgent Public Requirements/Demands- B2V2			
1	Lack of Bank facility	NO action	Bank facility need
2	Lack of P.H.C building	under construction	need further imp
3	Lack of Drinking water	under progress	-do-
4	Lack of Edu. Infra	under progress	-do-
5	Lack of Electricity supply	under progress	-do-
6	upgradation of school	NO action	545 hours need up gradation
7	need for bus facility	NO action	Needs action

S.NO.	Particular	Action taken	Remarks
III. Major Problems - B2V1			
1	Electricity	Some poles & wires installed	Needs more
2	Drinking water	Some improvement made	-do-
3	Drainage facilities	lessen action	Needs more action

4	Road connectivity	Some work completed	needs maintenance of road & High level of road
5			
IV. Major Problems- B2V2			
1	Bank facility	NO action	Need action
2	upgradation of HT to 11kV	NO action	Needs action
3			
4	Agri Extension Centre	NO action taken	Need action
5			

V. Major Problems- B2V3			
1	Lack of proper Health Infrastructure	NTPHC is under construction	Needs complete PHC
2	Sanitation	Some work done	Need more action
3	Drinking water	-do-	Need 30 no. tubewells
4	Electricity	Some poles/wires installed	Need 40 no. poles
5			

VI. Major Complaints- B2V1			
1	Non-availability of poles and wires	Some poles installed	Need 40 no. HT/LT poles
2			
3			

VII. Major Complaints- B2V2			
1	Electricity	Some improvement	Need more
2	Drinking water	-do-	Needs more
3	Health Infra	NTPHC under construction	Needs completion

VIII. Major Complaints- B2V3			
1	Electric poles & wires	Some installed	Need 40 HT/LT poles
2	upgradation of water supply scheme	Needs further up gradation	
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>1. Salary of A-W-W has not been disbursed from last 02 months</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far. <i>1. Canal of major irrig. canal from Hanbor to Shekleson which is life link for agriculture, Horticulture of the Gram Panchayat</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) = <i>The B2U programmes are good initiative. However demands of the panchayat are not completely fulfilled due to insufficient funds</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>= (06) = points</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

The visiting officer has stayed in the Panchayat Hatga Barenty-B for 02 days on 31 October 2022 and 01 Nov-2022. and the B2U programme was concluded successfully. The public gathering was very good.

Signature of Sarpanch

Name

Signature of the Visiting Officer

Name *Eth. Nabin*
Lecture