



## MESSAGE

After tremendous success of B2V3, the UT government led by Hon'ble LG Shri Manoj Sinha Ji sir has vigorously launched Fourth phase of this 8-day long programme of Back to Village (B2V4) commencing from 27th October, 2022. The programme mainly focuses on four broad objectives-

1. Energizing all 4291 panchayats of the UT
2. Collecting quality feedback on delivery of various government schemes
3. Capturing economic potential of the panchayats to synchronize them with decentralization goals
4. Undertaking unbiased assessment of needs of villages

Worthy Chief secretary of Jammu and Kashmir, Shri Arun Kumar Mehta Sir has stressed that public feedback about the working of government offices in local areas is a significant component of policy making regarding which this programme will play a key role. Other than this, spreading and evaluating awareness among masses about all online portals and prompt services offered by the government and promoting digital literacy and inclusion among the villagers to take benefit of government services and deliverables efficiently would be significant part of this Jan Abhiyan.

The programme methodology covers major visits by various bureaucrats to languishing projects and leading institutions in the panchayat in order to assess the ground situation and submit a comprehensive report regarding the success of various schemes including a holistic view while celebrating involvement of all stakeholders in the policy making. In Kupwara district, 33

prominent officers will be visiting different panchayats. Worthy Deputy Commissioner has expressed his desire to specify exact locations of the programme in such a way that a diversified perspective can be collected. As this is a joint effort and an important outreach initiative to tailor the schemes according to ground realities and improve overall efficiency of service delivery and hence ensure good governance, it is outrightly inevitable that all supporting staff has to ensure that all necessary interactions are facilitated in a way which ensures another massive response along with achievement of all objectives envisaged by visiting officers.

**DR. Doifode Sgar Dattatray (IAS)**  
Deputy Commissioner Kupwara

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



# INSTRUCTIONS FOR THE

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>b. Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>d. Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>e. Take plans for 2 previous years and ATRs from the planning deptt</li> <li>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:               <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>h. Plans/ beneficiary lists:               <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23.</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>i. Lists of beneficiaries for:               <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people select-ed under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan



Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes related to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayat Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under National Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under Intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K

9. The PFI members (Sarpanch, Pancha, BDC Chairperson) shall be at the forefront of all activities given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jepanchayat.in](http://www.jepanchayat.in) portal. Every Deputy Commissioner has to ensure that

12

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)





**A) Details of Reporting Officer:**

Name: AKHTER HUSSAIN SHAH  
Designation: AGRICULTURE EXTENSION ASSISTANT  
Department/ place of posting: AGRICULTURE / SPAO HANDWARA  
Mobile No: 7008263414  
Email ID: AKHTERHUSSAIN456@gmail.com  
Home District: KUPWARA  
Dates of visit: 31-10-2022 - 1-11-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: KACHHAMA A  
Local Government Directory(LGD) code of the Panchayat: 8017230  
Name of CD Block: MEELYAL  
Name of Tehsil: KRALPORA  
Name of District: KUPWARA

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: ONE KACHHAMA  
No. of hamlets in the Panchayat: 06  
No. of households in the Panchayat: 245  
Population (approx) of the Panchayat: 1976



**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC  
to the Panchayat for the programme:

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
AGRICULTURE	Sonullaha Bhat	PP.O
IGDS	Nelofet	ALW
NRLM	Khalida Bano	com mobilizer
EDUCATION	SHAKOOR Ahmad	NYC
JK Bank	Ghulam Ahmad D/o	
SOCIAL WELFARE	TAWSEEF Maqbool	
FISHERIES	MANZOOK AH BHAT	Fisheries Guard
C.C. IT Dept	Ab Hamid Raja	VLF
P.D.O	Noor Alam	Line man
FOREST	Ab Hamid Sheikh	
Sheep Husbandary	Mohd Ramzan Choke	
P.D.O	Ab maseed Tomtery	Panchayat Inspector
Handi Crafts	Shaukat Ahmad Mir	ARTO

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure *PANCHAYAT GHAR NOT AVAILABLE*
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarikhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School *3 Schools 1 UPS + 2 Primary*
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled *214*
16. Amrit Sarovars - details, location, condition
17. Government offices- details, whether functional or not
18. Ration shop (Y/N)
19. Places of tourism importance - names, little details on historical/cultural importance
20. Village heritage sites/ treks- names, little details on historical/cultural importance
21. VWV Office (Y/N)
22. Primary Healthcare Centre (Y/N)
23. List of Incomplete Buildings- names, year of construction *1. Panchayat Ghar*
24. List of Underutilized Buildings- names *2. Anganwadi Centre*



# DAY 1 - ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure *PANCHAYAT GHAR NOT AVAILABLE*
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School- *3 Schools 1 UPS + 2 Primary*
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled *214*
15. Amrit Sarovars - details, location, condition
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) ✓
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names *NIL*

1. Panchayat Ghar (2000)
2. Anganwadi Centre (Shri Mahila)

## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMNIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NOT AVAILABLE in this PANCHAYAT
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NO ANY BANK in THIS PANCHAYAT
Incomplete buildings/projects	Verify whether identification and redistribution done	1. PANCHAYAT GUDAR 2. ANGANWADI CENTRE
PDS	Visit, evaluate, online status	NOT AVAILABLE
PHC	Visit- evaluate, status of staff, equipment and quality	NOT AVAILABLE
Youth clubs	Meet, interact, seek suggestions	
SHG	Meet, identify problems, seek suggestions	
PMAY	Inspect, Inaugurate	INSPECTED UNDER PROGRESS
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	VISITED, CHECKED AND FOUND SATISFACTORY
Swachh SBM	Evaluate	
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	NOT AVAILABLE
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	
Jai Jeewan Mission verification- WSS/JSD Electricity supply	Verify	NOT SO MUCH SATISFIED



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN  
DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT**

It has been noticed that panchayat Ghat is available for this panchayat Halga, as per the plan given by panchayat committee the inspection by under signed the land measuring about 1.5 has been donated by the inhabitants and some work has also been done under Scheme 1114 as the scheme has been winded up by the govt. no further work has been done in this panchayat. So it should be completed as soon as possible.

The following demands were also made by inhabitants.

- 1) Electricity bills should be reduced (14 for free electricity should be given)
2. Health centre should be allotted to this panchayat Halga with adequate facilities.



# NOTES

Sheep and animal husbandary unit should be established.  
Some water pipes need in chopra and Dardnas  
this is a source of water

Transformers for Ward No 8 at War Mahalla

Food store should be allotted in this <sup>Ward No.</sup> panchayat

Tracking Sport at Haba Khatoon Mountain

should be brought as Tourist Sport

Recruitment of staff in UPS.

Anganwadi centre should be allotted to Ward no 3, 4, 9

Fencing of Grave yard at Ward no 4 and 2 near <sup>Chichi</sup>

house of Mohd Maqbool and Saradim <sup>Chichi</sup> Road

Approach filling of two culverts constructed on <sup>line</sup>

road approaching towards pees Mahalla.

Sanction of one Agriculture sub store in this panchayat

Primary school should be sanctioned at <sup>Deedda Mahalla</sup>

Link Road from house of SKinder Khan to Masjid Sharif



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasa Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 2
- b. No of Individual Soak Pits constructed 98
- v. No. of Biodiversity management committee meetings held: 2
- vi. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes? Yes/No ✓
- vii. Are Sarpanchs being involved in start/inauguration of activities? Yes/No ✓
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs? Yes/No ✓
- ix. Whether grievance redressal box is installed? Yes/No ✓
- x. No of grievances received pertaining to Panchayat level: 8
- xi. No of grievances disposed of at Panchayat level: 10 ✓
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures? Yes/No ✓
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/ No ✓



# MAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

DEPARTMENT WISE STAFF	NUMBER		NAMES
	SANCTIONED	ACTUAL	
Rural development department:	-	-	
BDO	-	-	
JE	01	01	MOHD BILAL KHAN
GRS	01	01	ASHFAQ AHMAD JOD
TA			
SCHOOL EDUCATION:			
TEACHER	09	08	1. PIKAT ALI KHAN
HEAD MASTER	01	X	2. MANZOOR AHMAD SHAN
ANY OTHER	-	-	3. RATA NAVEED
			4. MUZZFAR HUSAIN
			5. ZAHOR AHMAD SHAN
			6. MANZOOR AH KHAN
JAL JEEVAN:	02	02	1. LAL DIN
			2. AB HAMID SHAN
PDD:			
LINEMAN	01	01	NOOR ALAM KHAN
JE			
ANY OTHER			
FOOD & CIVIL SUPPLIES	01	01	MOHD SHAFI SHEIK
			WORKING FROM
			KAMA HAMA B
AGRICULTURE & ANIMAL HUS-			
BANDARY	01	01	MR. SONULLAHA BHAT
SOCIAL WELFARE			
HEALTH:			
ASHA	3	03	
ANM	02	02	
AYUSH DOCTOR			
ALLOPATHIC DOCTOR			
ANY OTHER DEPARTMENT			

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024;
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste UNDER CONSERVATION
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas NO INITIATIVE TAKEN
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No ✓
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste YES
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? YES
- ii) Do all the eligible individuals been provided the Golden Card? No
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? YES

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? YES
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify \_\_\_\_\_
- iii) Do all the IHHs in the Gram Panchayat have toilets? YES
- iv) Are all the IHHs toilets functional or not? YES
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? YES
- vi) Are all the toilets in the schools/Aanganwadi functional or not? YES
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No



**Child friendly village**  
Do all the children under the age of 0-6 years enroll in the Anganwadi centers for pre-schooling? Yes/NO

How many Bal Sabha's were organized in the Gram Panchayat? 2 to 3  
Whether the issues raised by Bal Sabha are addressed during the Gram Sabha? Yes/NO  
Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO  
Do the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

**Village with good governance**  
Is CSC located in the Gram Panchayat Bhawan or not? YES NO  
Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or

Does the Gram Panchayat has its building or not? NO  
Is the Gram Panchayat office functional or not? YES  
Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? YES  
Is Social Audit of earlier Schemes/Programs carried out or not? YES

**Poverty free and enhanced livelihood village**  
Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓  
Have all the eligible households registered in PDS or not? YES  
Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? YES  
Have all the eligible households been registered for Pension or not? YES  
Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? YES  
Has Job Cards been distributed to all the eligible individuals under MGNREGA? YES  
Has Gram Panchayat facilitated SHGs for Bank Account Linkages? YES

**Socially secured village**

Whether Gram Panchayat is maintaining data related to Differently Abled People? YES  
Is Gram Panchayat Office Disabled Friendly or not? YES  
Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?  
Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO  
Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?  
Are all the eligible households getting benefits from IAY or not? YES

- 8 Engendered Development in Village**
- How many Mahila Sabha's were organized in the Gram Panchayat 2 to 3
  - Whether SHGs federations have been provided space for meetings in the Panchayat premises (Yes/No)
  - Whether GPs have taken steps for increasing women's participation in Gram Sabha meetings
  - Number of women beneficiaries headed households covered under PDS system 41
  - Number of beneficiaries (out of total eligible population) receiving social protection Pradhan Mantri Matritva Vandana Yojana.....
- 9 Self-sufficient infrastructure in the village**
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... No
  - Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
  - Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
  - Whether the GP has easy access to Godown for storage (Yes/No) ✓
  - Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months.  
available at <https://jkpanchayat.in/b2v4.php>

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## 12 ACTIVITIES

shall also plan and conduct panchayat level convergence meeting of all departments and village development plan for village, in consultancy with Gram panchayat, discuss it in gram and get it approved.  
format available on <https://jkpanchayat.in/b2v4.php>)

**GPDP plan shall also include :**

- Specific places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 30 candidates for training under Himayat scheme alongwith trade in which training is to be given

## 12 ACTIVITIES

ANNA 5

saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Health Card under Nirmal Bharat	1976	1200	Under process as some people are out village for working
Suraksha yojana	25	11	Under process
Age pension	135	135	No pendency
Widow pension	41	41	No pendency
Disability pension	22	22	No pendency
Maternity certificate	1976	1775	Not applied
Bank credit card	344	134	Remaining not included
Sammanidhi	344	250	94 HAVING NO LAND RECORDS

Least price book	-	-	under process
Registration of village and district on Jkpan portal	-	-	-
Registration of village and district on Jkpan portal	2	2	n/a. pandurang
Registration of village and district on Jkpan portal	-	-	-
Uncomplete buildings/pan posts	1. Ambarjal Panch 2. Jankhori center	-	-

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *YES*
- Details of activities conducted
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *YES*
- How many drug addicts in the village *- NIL -*
- Whether reported to the Deputy Commissioner *- NIL -*
- How many registered for rehabilitation under government programme



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECEIVED RELATING TO THAT WORK
MGNREGS	Watering Canal	2022-23	1.9902	on going		
PMAY	TK/3378550	2022-23	0.2033	on going		
PMH UNDER SBM-G	AB AZIZ KHATA	2020-21	12000	Completed		
CSC UNDER SBM-G	CENTARY GMA					
AMRIT SAROVAR	NGAL MASEID SARE	2019-20				
	-	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 = 310

Total attended = 60

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6 = 212

Total attended = 30

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	-	-
	PMAY houses if any ready for Inauguration	2 Houses under construction	
	Swachh gram projects- segregation sheds etc	-	-
	Amrit sarovars	-	-
	Sports kits	Sports Kit was given to elder people.	
	Village cultural events		
	JJM assets/projects		
	Any other to be identified at district level		



# **FOLLOW UP OF (B2V1, B2V2 & B2V3):**

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

Particulars		Action taken	Remarks #
Urgent Public Requirements/ Demands- B2V1			
1	Transport facility for public		
2	Anganwadi Centre at Ward 3, 4		
3	upgradation of UPS to high school		
4	poor road maintenance		
5			
6			
7			
Urgent Public Requirements/ Demands- B2V2			
1	Installation of electric Transformers located in Ward 2		
2	Health centre with good staff strength		
3	fire service station in this locality		
4	Animal Husbandary unit / sheep centre		
5	up gradation of Ded Mooti as Tourist Destination		
6			
7			
Sl. No.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	poor road maintenance		
2	poor education Infrastructure		
3	Job opportunity for Job Seekers.		

4

5

## IV. Major Problems- B2V2

- 1 Lack of Gram panchayat House
- 2 Lack of Health centre
- 3 Need of water supply pipes in chapan and bhatia
- 4 Need of 100 KW Transformer in ward no 8
- 5 Need of fire service station and food store in panchayat Halga.

## V. Major Problems- B2V3

1

2

3

4

5

## VI. Major Complaints- B2V1

1

2

3

## VII. Major Complaints- B2V2

1

2

3

## VIII. Major Complaints- B2V3

1

2

3



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>1. Panchayat Ghat 2. Fire Service</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Employment generation units should be issued in this panchayat</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>07</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

*Makhani Begum*  
**Makhani Begum**  
**SARPANCH**  
**Halqa Kach-hama A**  
 Signature of Sarpanch  
 Name .....

*Akhter Hussain*  
 Signature of the Visiting Officer  
 Name *AKHTER HUSSAIN SHAH*