

**A) Details of Reporting Officer:**

Name: DR. UMAR MAJEED DAR.  
 Designation: VETERINARY ASSISTANT SURGEON.  
 Department/ place of posting: DEPTT. OF SHEEP HUSBANDRY-BUDGAM  
 Mobile No: 7006838442.  
 Email ID: adanimaya@gmail.com.  
 Home District: RAMBAN.  
 Dates of visit: First phase

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: P.H. HUKHLATRI  
 Local Government Directory(LGD) code of the Panchayat: 241370.  
 Name of CD Block: WATERHAIL.  
 Name of Tehsil: BEERWAH.  
 Name of District: BUDGAM.

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 03.  
 No. of hamlets in the Panchayat: 04.  
 No. of households in the Panchayat: 319  
 Population (approx) of the Panchayat: 2793 (As per census 2011).



### Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Revenue department	Shabir Ahmadi Shaikh	Patwarri.
Agriculture	Manjeet Singh.	A.E.O.
ICDS	Asmat Qayoom Shah	A.W.W.
Sheep husbandry	Bashir Ahmadi Gani	A.S.M.
Health & family education	Yasmeena Akter.	Asst. worker.
P.H.E.	Oskar Dar	Inspector.
Forest Deptt.	Akter Rasool	Class II.
PMGSY.	Tasaddak Hussain.	I.B.
P.D.D	Abdul Hameed Dar	Foreman.
Cooperative.	Abdul Majeed	Cooperative Assistant / I.E.
Social welfare	Shafiqah Bano.	Supervisor.
Food supplies.	Bashir Bhat.	- do -
School Education.	Mahd. Gehry Bhat	Teacher.

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]



# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
  - a. (govt/private) ✓
  - b. Total children enrolled 151 ✓
15. Amrit Sarovars – details, location, condition NO ✓
16. Government offices- details, whether functional or not ✓
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance (Big diversity Parat, Karshon, instahome) ✓
19. Village heritage sites/ treks- names, little details on historical/cultural importance (Spring, ushik, Historical, dance) ✓
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction (Panchayat Ghar Estb 2013) ✓
23. List of Underutilized Buildings- names x ✓



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Awareness generated regarding diff department Govt. schemes.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	X
Incomplete buildings/projects	Verify whether identification and redistribution done	Various sites identified.
PDS	Visit, evaluate, online status	✓
PHC	Visit- evaluate, status of staff, equipment and quality	✓
Youth clubs	Meet, interact, seek suggestions	✓
SHG	Meet, identify problems, seek suggestions	✓
PMAY	Inspect, Inaugurate	X
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	✓
Swachh SBM	Evaluate	✓
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Kabaddi match inaugurated at GMS- Haseeltri.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	✓
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Kabaddi match & Kashmiri cultural prog.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	✓
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	✓



## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

- ① The Govt middle school needs to be upgraded to High School.
- ② The playground of G.M.S - Horkhatri needs to be extended.
- ③ Immediate requirement of Veterinary Health centre at Horkhatri, as Dugaf is ready to provide the accommodation.
- ④ Solar Lights and Computer Lab for school.
- ⑤ Filling up of the post of P.T.I.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukti Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 45
- b. No of Individual Soak Pits constructed 105
- v. No.of Biodiversity management committee meetings held: 07
- vi. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No ✓
- vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- ix. Whether grievance redressal box is installed: Yes/No ✓
- x. No of grievances received pertaining to Panchayat level: 08
- xi. No of grievances disposed of at Panchayat level: 04 ✓
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- xiii. Whether all MGNREGA 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01	01 01 01	Atif Ahmad Tariq Rehman Syed Shah Faisal
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	29 03 01	25 0 0	Need of P.T.I (Physical training Instructor)
	JAL JEEVAN:	03	03	Abdul Samad Rather Munish Ch. Shetty Maha. Akbar Das
	PDD: LINEMAN JE ANY OTHER	01 01 01	01 01 01	Abdul Hameed Das Maha. Latif Nair Abdul Rahid.
	FOOD & CIVIL SUPPLIES	X	X	
	AGRICULTURE & ANIMAL HUS- BANDARY	01	01	Iqbal Ahmad Bantay
	SOCIAL WELFARE	X	X	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	03 02 X X	03 01 X X	Saleema, Saje, Rukhsana Shabir quyum
	ANY OTHER DEPARTMENT ICDS	05	05	Asmat quyum Majeed Jam Jasmeem Akter Nina Bano Shakeel



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:  
STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### Clean and green village

Initiatives taken by the Panchayat for managing Solid and Liquid Waste ✓

Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
*A pit has been recognized.* ✓

Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof ✓

Has the Climate Resilience Plan been developed for the GP? Yes /No ✓

Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. ✓

Whether schools have started segregating waste ✓

Whether schools have their own compost/soakage pits for solid/liquid waste management ✗

#### Healthy village

Are meetings related to Village Health and Sanitation Committee being held regularly? ✓

Do all the eligible individuals been provided the Golden Card? ✓ *(under process)*

Are all the Children being immunized as per the Schedule recommended by Govt. of India? ✓

Are all the eligible individuals been vaccinated against COVID-19? ✓

Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? ✓

Whether all the deliveries were Institutionalized or conducted by trained Midwives? ✓

#### Water sufficient village

Do all the IHHs in the Gram Panchayat have water pipeline connections? ✓

Whether Gram Panchayat has taken steps for grey water management. If Yes please specify ✗

Do all the IHHs in the Gram Panchayat have toilets? ✗

Are all the IHHs toilets functional or not? ✗

Do all the Schools/Anganwadi centers have a toilet facility or not? ✓

Are all the toilets in the schools/Aaganwadi functional or not? ✓

Whether Gram Pachachayat Bhawan has separate toilets for women or not? ✓





### Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat 06 ✓
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ✓
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

### Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? ✓
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? ✓
- Does the Gram Panchayat has its building or not? ✓
- Is the Gram Panchayat office functional or not? ✓
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? ✓
- Is Social Audit of earlier Schemes/Programs carried out or not? ✓

### Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? ✓
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? ✓
- Have all the eligible households been registered for Pension or not? ✓
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? ✓
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? ✓
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? ✓

### Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? ✓
- Is Gram Panchayat Office Disabled Friendly or not? ✓
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? ✓
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? ✗
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? ✗
- Are all the eligible households getting benefits from IAY or not? ✓

## Engendered Development in Village

8. How many Mahila Sabha's were organized in the Gram Panchayat 08
- i) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ☒
- ii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ☒
- iii) Number of women beneficiaries headed households covered under PDS system 94
- iv) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 59
9. Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet ☒
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ☒
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ☒
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ☒
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ☒

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2204	1542	Rest Under process
Janani suraksha yojana	25	25	α
OLD AGE pension	131	—	α
Widow pension	26	26	α
Disability pension	31	31	α
Domicile certificate	230	230	α
Kisan credit card	490	10	Under process
PM kisan sammannidhi	493	343	Under process



Land pass book	880	100	Under process
Registration of village vendors on GEM portal	N/a	—	✓
Registration of village contractors on jktenders portal	01	—	✓
Registration of village contractors on PWD portal	01	—	✗
Incomplete buildings/projects	N/a	—	✓

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed ✓
- Details of activities conducted ✓
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal ✓
- How many drug addicts in the village ✗
- Whether reported to the Deputy Commissioner ✗
- How many registered for rehabilitation under government programme ✗



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Const. of road from Pathar to NEW NAR	2022	2.89 lacs	✓		
PMAY	X	<del>2022</del> X	a	✓		
IHL UNDER SBM-G	Const. of road under nallas Achar	2022	12000	✓		
CSC UNDER SBMG	X	X				
AMRIT SAROVARS	X	X				

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

815

Total attended 230

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings ✓

Total children in the village above the age of 10 yrs

Total attended 28

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRIM (SUNDAY MARKET)	α	α
	PMAY houses if any ready for inauguration	α	α
	Swachh gram projects- segregation sheds etc	01	✓
	Amrit sarovars	Land available.	α
	Sports kits	α	α
	Village cultural events	3	✓
	JJM assets/projects	α	α
	Any other to be identified at district level	<ul style="list-style-type: none"> <li>Water resources</li> <li>Historical significance</li> <li>Biodiversity parks</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	P.H.C with Building	X	
2	Water treatment facility	X	
3	High School & Infra str. dev	X	
4	upgradation of Roads	✓	
5	Electric supply & Electrification	✓	
6	Veterinary & Sheep Centres	X	
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Water treatment facility	X	
2	upgradation of Roads	✓	
3	upgradation of G.M.S	X	
4	J.R.K Bank branch	X	
5	A.T.M facility	X	
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Lack of overall Infrastr. at G.P	✓	
2	Lack of employment & Awareness	✓	
3	Lack of awareness about Govt schemes	✓	



4				
5				
IV. Major Problems- B2V2				
1	Generally people seemed to be concerned about			
2	Socio & economic development.			
3	Upgradation of roads.			
4	Quality & quantity of water supply.			
5				
V. Major Problems- B2V3				
1				
2				
3				
4				
5				
VI. Major Complaints- B2V1				
1	Recognising of Ramhama as Denamce Village			
2	Upgradation of Roads & water facilities.			
3				
VII. Major Complaints- B2V2				
1				
2				
3				
VIII. Major Complaints- B2V3				
1	Improvement in electric infrastructure.			
2	Lack of library for schools & no playground.			
3				



= Major urgent public demand =

- ① Majorisation of Road from c.c. pura to Hotehlatari  
2.5 kms span.
- ② Road from Hotehlatari to Chak-e-Hotehlatari span 2 kms.
- ③ " " " " Kuehame span 3 kms.
- ④ Decrease in <sup>charges</sup> for/suho from Beerswah to Hotehlatari.
- ⑤ Enhancement of Stipend for <sup>costs</sup> regarding  
Preparation of MDM at School.

