



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and it to be the support departments

## ACTIONS AND TIMELINES

| ACTION                                                                       | RESPONSIBILITY    | DATE/DO                   | REMARKS                                                                                                                        |
|------------------------------------------------------------------------------|-------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Jan abhiyan                                                                  | All departments   | Oct 15 - 20 <sup>th</sup> | Going on                                                                                                                       |
| Deputation of Sectt staff/ HODs                                              | GAD               | Oct 14                    | Done                                                                                                                           |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs               | Oct 25                    | DCs will deploy senior level staff from the districts. Strict action to be taken against absenteers. No exemptions to be given |
| Training of district trainers on B2V4                                        | RDD               | Oct 26                    |                                                                                                                                |
| Training of visiting officers                                                | DCs               | Oct 27                    |                                                                                                                                |
| Field Visits to be completed by                                              | Visiting Officers | Nov 3                     | DCs to supervise and ensure that each Panchayat is visited within the period specified                                         |
| Data of B2V4 to be uploaded by                                               | Visiting Officers | Nov 10                    | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified        |



15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022

# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | INSTRUCTIONS                                      | ACTION POINTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jpanchayat.in">www.jpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jpanchayat.in">www.jpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jpanchayat.in">www.jpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current financial year under the following heads:               <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plan beneficiary lists:               <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23</li> <li>• List of Awas+ beneficiaries alongwith HHID, Convergence</li> <li>• List of pension beneficiaries</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for:               <ul style="list-style-type: none"> <li>• Various certificate/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>                                                                          |
| Day 1 | Reach the village                                 | <ol style="list-style-type: none"> <li>Ensure that all front line workers of different depts are present.</li> <li>Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>Inspect JNBPSB counters/outlets</li> <li>Participate/ensure organization of sports activity in playground, talent hunt/cultural event/youth activity</li> <li>Gandhi Kaitha (suggested details uploaded on <a href="http://jpanchayat.in">jpanchayat.in</a>)</li> <li>Visit atleast 2 amenity centers and get its geo tagged photos</li> <li>Inspect Kudnat (KSC) Centres and create Generate awareness on 225 schemes particularly GIC schemes like BEAMS, Janbhagan, AmulZaminApakshigant, Digital J&amp;K</li> <li>Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>Check effectiveness of Centrally sponsored schemes</li> <li>Visit and inspect all government establishments including PHC, AWC, FPS, school, etc</li> <li>Attempt sitabation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>Assess effectiveness of sanitation campaign in the panchayat</li> <li>Ensure self employment activities for 15 youth per panchayat</li> <li>Identify 20 potential candidates per panchayat for HIMMAT training alongwith the trade on which they want training</li> <li>Wherever possible, distribute employment letters for people selected under various government employments</li> <li>In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>Open discussion on Nishu Muat Abhiyan</li> </ol> |



Have a meeting with all stakeholders- dept officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by the Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayat Day.
2. Sensitize village residents about the 'Scheme' portal (myscheme.in) which includes information about all the schemes being run by Central/State/UT govt across the country.
3. Hold meeting of the Biodiversity Management Committees to discuss on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare village development plan in conformity with Gram Panchayat discussion in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme.
7. Ensure KCC Saturation.
8. Ensure saturation of land pass books.
9. Ensure registration of village vendors needed for any scheme, on GEM portal.
10. Ensure panchayat contractors registration.
11. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Ghar Hariyali.
12. Ensure painting on digital J&K in panchayat ghars.
13. Ensure painting on panchayat activities and CSS in panchayat ghars.
14. The visiting officer shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
15. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free.
16. Obtain a candid assessment about performance of various depts including fair feedback about discrepancy in functioning of drug id-.
17. Check the status of Nasha Mukta Abhiyan and reporting of drug id-.
18. Check the status of Deputy Commissioner.
19. Identify Tourist Destinations, Circuit, Theme Parks, Identify Homestays, provide support for tourism activities through Village Cooperative.
20. Organize Talent Hunt at Panchayat level.
21. Conduct social audit of atleast 5 works under following schemes:
  - a. PMAY
  - b. PMAY
  - c. IPED, toilets and payments
  - d. CSCs
  - e. AMRIT SANDYANIS
  - f. Hold a mahila sabha and a bala sabha and record proceedings in the form given.
  - g. Inaugurate village that under J&KSLM
  - h. Check if youth clubs are formed in the panchayat and what activities they are engaged in.
  - i. Organize a village level cultural event to engage panchayat members.
  - j. Sensitize GP about E-Kachh kosh an initiative of J&K Govt for empowering youths through online digital literacy.

## GENERAL INSTRUCTIONS

1. The visiting officer shall retain himself/herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (Ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukta, bhrashtachar mukta, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas:
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery -
    - i. Patwar, VLVW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/individual beneficiary schemes etc
    - v. Bhrashtachar/Mukt J&K
    - vi. Bhai Mukta J&K
    - vii. NashaMukt J&K





- Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)
- Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

1) to be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

A) Details of Reporting Officer:

Name: Daleep Kumar

Designation: Treasury officer

Department/ place of posting: Finance / Ramsoo

Mobile No: 7028493772

Email ID: kumardaleep85@gmail.com

Home District: Kishna

Dates of visit: 28th and 29th of October, 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklet/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Shamasta - C

Local Government Directory (LGD) code of the Panchayat: 259665

Name of CD Block: Ramsoo

Name of Tehsil: Ramsoo / Nelderal

Name of District: Ramsoo

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 14

No. of households in the Panchayat: 450

Population (approx) of the Panchayat: 2500

DAY 1 - ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Char Infrastructure
  - a. Govt building/private
  - b. New/needed repairs
2. Furniture (V/N)
3. Computer/printer (V/N)
4. Internet (V/N)
5. Telephone (V/N)
6. Toilet (CSC/part of panchayat ghari) (V/N)
7. Water (V/N)
8. Electricity (V/N)
9. Bank branch (V/N)
10. CSC (V/N)
11. Patwarkhana (V/N)
12. Village haat (V/N)
13. Playground (V/N)
14. School
  - a. Kindergarten (V/N)
  - b. Primary (V/N)
  - c. Secondary (V/N)
  - d. College (V/N)
  - e. University (V/N)
15. Anganwadi Centre (V/N)
  - a. (govt/private)
  - b. Total children enrolled = 20+40+45+30
16. Aartri Sarovars - details, location, condition N/A
17. Government offices - details, whether functional or not
18. Ration shop (V/N)
19. Places of tourism importance - names, little details on historical/cultural importance N/A
20. Village heritage sites/ trees - names, little details on historical/cultural importance N/A
21. VLV Office (V/N)
22. Primary Healthcare Centre (V/N)
23. List of Incomplete Buildings- names, year of construction Not known
24. List of Underutilized Buildings- names N/A



# DAY 1 - ACTIVITIES

AGENDA 2:  
DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| Activity                                                    | Visit to                                                                                                              | Comments           |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|--------------------|
| Khumal Centre                                               | Create/Recreate awareness on 225 schemes particularly GIC scheme Asphi Zamin Asphi Nigam, Beem, Jambhagat Digital LRK | N/A                |
| JHE PDS counter/localities                                  | a) Status of counter<br>b) Number of visitors                                                                         | N/A                |
| Incomplete buildings/projects                               | Verify whether identification and redistribution done                                                                 | N/A                |
| PDS                                                         | Visit, evaluate, online status                                                                                        | Functional         |
| FHC                                                         | Visit, evaluate status of staff, equipment and quality                                                                | Functional         |
| Youth clubs                                                 | Meet, interact, seek suggestions                                                                                      | N/A                |
| SHG                                                         | Meet, identify problems, seek suggestions                                                                             | N/A                |
| PMAY                                                        | Inspect, inquire                                                                                                      | Inaugurated        |
| My school, my guide program, schools, walls, toilets, staff | Visit, Check for water, electricity, sanitation, meet students and staff                                              | checked            |
| Swachh SBM                                                  | Evaluate                                                                                                              | checked            |
| Panchayat play ground, Sports kits distribution             | Ensure, verify, Participate in at least one game in the playground                                                    | Participated       |
| Har Gaoon Mahual, Plantation drive                          | Evaluate status, feedback                                                                                             | Needs augmentation |
| Village cultural event<br>Dargal/ Haat/Mela                 | Participate in ensure that it is held                                                                                 | Songs/dance        |
| Exhibition of schemes                                       | Ensure that every department participates and that it continues for the entire duration of BZV                        | done               |
| Jal Jeevan Mission verification WSS/JSD                     | Verify                                                                                                                | progress works.    |

# DAY 1 - ACTIVITIES

AGENDA 3: SATURDAY JAN BHUTAN  
DELIVERABLES AND RECORD DEFICIENCIES IF ANY  
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

## DAY 1-ACTIVITIES

#### AGENDA 4:

**SELF EMPLOYMENT ACTIVITIES** - Ensure Self-employment activities for youth, distribute employment letter to various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 05  
Details of the bank sanctioning it: JK Bank, SBI Bank  
Total amount involved: 18 Lakhs

## DAY 1 ACTIVITIES

## AGENDA 5

**AENUDA**’s members, hold informal meetings with senior citizens, govt employees, retired employees, youth etc. and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nistha and their concerns.

Mukd Abhiyan, corruption free governance, doubling farmers income and record the proceedings

## DAY 2

- |       |                                                                                                              |        |
|-------|--------------------------------------------------------------------------------------------------------------|--------|
| 3.    | No of individual Compost Pits constructed                                                                    | 013    |
| b.    | No of individual Soak Pits constructed                                                                       | 25     |
| v.    | No of Biodiversity management committee meetings held                                                        | 14.    |
| vi.   | Is there a Sarpanch/panchayat play endowment information board or IIRDP schemes?                             | Yes/No |
| vii.  | Are 5 sarpanch being involved in statutory activities?                                                       | Yes/No |
| viii. | Whether subject has been assigned by the Sarpanch to the Panchs?                                             | Yes/No |
| ix.   | Whether grievance redressal box is installed?                                                                | Yes/No |
| x.    | No of grievance received pertaining to Sarpanch at level: 1 0                                                |        |
| xi.   | No of grievance disposed at Sarpanch at level: 1 0                                                           |        |
| xii.  | Whether the Sarpanch/Panchayat secretary has digital signatures?                                             | Yes/No |
| xiii. | Whether all MGNREGA 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? | Yes/No |

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

| SR NO. | DEPARTMENT WISE STAFF                                           | NUMBERS              | NAMES                                                     |
|--------|-----------------------------------------------------------------|----------------------|-----------------------------------------------------------|
|        | Rural development department<br>BDO<br>JE<br>GIS<br>TA          | 01<br>01<br>01<br>01 | V.R. Sharma<br>Forest Range<br>Tikotage Ahmed             |
|        | SCHOOL EDUCATION<br>TEACHER<br>HEAD MASTER<br>ANY OTHER (Mofas) | 8<br>01<br>01        | Shreegitya<br>Rabin Kumar Sharma<br>Farooq Ahmed          |
|        | JAL JEVANI                                                      | 02                   | Basir Ahmed<br>Shahir Ahmed                               |
|        | PDD<br>LINEMAN<br>JE<br>ANY OTHER                               | 01<br>01             | Mushtaq Ahmed<br>Basir Ahmed                              |
|        | FOOD & CIVIL SUPPLIES                                           | 02                   | Basir Ahmed<br>Rafiq Ahmed                                |
|        | AGRICULTURE & ANIMAL HUSB.<br>BANDARI                           | N/A                  | N/A                                                       |
|        | SOCIAL WELFARE                                                  | 02                   | Zaidug, Nicosy, Hanifa<br>Zafar, Amira, Kulida<br>Raminha |
|        | HEALTH<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALLOPATHIC DOCTOR      | 01<br>01<br>0        | Raminha Devi<br>Ramesh Devi<br>S                          |
|        | ANY OTHER DEPARTMENT                                            | 01                   | Saranger Singh<br>Sagar                                   |





Paik, S. (2003). *Monks*.  
Oxford: Oxford University Press.

[illegible]

ASSEMBLED FOR THAT VENDOR

Clean and green village

- [illegible]

## 2. Healthy willing

- Are meetings related to Village Health and Sanitation Committees? *Yes*
- Do all the eligible individuals been provided the Golden Card? *Yes*
- Do all the eligible individuals been immunized as per the Schedule recommended by Govt. of India? *Yes*
- Are all the children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- Does any pregnant women are getting necessary prenatal checkup? *Yes*
- Whether all the deliveries were institutionalized or conducted by trained Midwives? *Yes*

## 3. Water sufficient village

- Water sufficient village
- Do all the plots in the Gram Panchayat have water pipeline connections? *Yes*
- Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *No*
- Do all the plots in the Gram Panchayat have toilets? *Yes*
- Are all the toilets functional or not? *Yes*
- Do all the schools/Anganwadi centers have a toilet facility or not? *Yes*
- Are all the toilets in the schools/Anganwadi functional or not? *Yes*
- Whether Gram Panchayat Bhawan has separate toilets for women or not? *No*

#### 4 Child Friendly Villages

- ii) Do all the children under the age of 6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO  
 iii) How many Bal Sabhas were organized in the Gram Panchayat- 05  
 iv) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha Yes/NO  
 v) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO  
 vi) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

### Village with good governance

- 9) Is CSC located in the Gram Panchayat Bhawan or not? **Yes**
- 10) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? **Yes**
- 11) Does the Gram Panchayat has its building or not? **Yes**
- 12) Is the Gram Panchayat office functional or not? **Yes**
- 13) Are the activities approved under the Haatka Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- 14) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

### Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for this identification of the poor? YES/No If yes specify YES
- ii) Have all the eligible households registered in PDS or not? YES
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayatshala for holding meetings or not? YES
- iv) Have all the eligible households been registered for Pension or not? YES
- v) Has Gram Panchayat facilitated youth for Skill Enhancement Courses and Placement? NO
- vi) Has Job Card been distributed to all the eligible individuals under MGNREGA? YES
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? YES

### Socially secured village

- d) Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*  
 e) Is Gram Panchayat Office Disabled Friendly or not? *Yes*  
 f) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *Yes*  
 g) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier free access, etc. or not? *Yes*  
 h) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*  
 i) Are all the eligible households getting benefits from IAY or not? *Yes*



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GPOP format available on <https://panchayatnib2v4.php>)

### In addition GPOP plan shall also include:

- Tourist places which need to be developed *Talabigali, Dila Kharsaban*
- Specific product which needs to be developed *Yes*
- Tourism- home stays *Yes*
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *(list enclosed)*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL NUMBER OF BENEFICIARIES IN THE VILLAGE | TOTAL NUMBER OF BENEFICIARIES WHO HAVE NOT IDENTIFIED THE SCHEME | REASONS FOR PENDING |
|------------------------------------------|----------------------------------------------|------------------------------------------------------------------|---------------------|
| Golden Health Card under Ayushman Bharat | 2800                                         | 1800                                                             | under process       |
| Janani Suraksha Yojana                   | 60                                           | 60                                                               | Good                |
| OLD AGE pension                          | 200                                          | 195                                                              | under process       |
| Widow pension                            | 25                                           | 23                                                               | under process       |
| Disability pension                       | 18                                           | 15                                                               | under process       |
| Domicile certificate                     | 1850                                         | 500                                                              | under process       |
| Ration credit card                       | 210                                          | 75                                                               | under process       |
| PM Kisan Samman Nidhi                    | 500                                          | 395                                                              | under process       |



8. Engendered Development in Village 04
- How many Mahila Sabhas were organized in the Gram Panchayat Bhawan (Yes/No)
  - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
  - Whether GP has taken steps for increasing women's participation in Gram Sabha (Yes/No)
  - Number of women beneficiaries headed households covered under PDS system 25
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruva Vandana Yojana 01
  - Self-sufficient infrastructure in the village
  - Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet N/A
  - Whether the Disaster management plan is available at the GP Level (Yes/No)
  - Whether child-friendly park with required facilities is available in GP (Yes/No)
  - Whether the GP has easy access to Godown for storage (Yes/No)
  - Whether street lights are provided in public places for ensuring safety (Yes/No)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committee to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Note: available at <https://jpanchayat.in/b2v4.php>)

No record available of BMC

### COMMITTEE MEMBERS

#### PRESENT

#### BIODIVERSITY REGISTER PHOTOS

#### FAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

|                                                          | Total eligible | Total covered | Covered %     |
|----------------------------------------------------------|----------------|---------------|---------------|
| Land pass book                                           | 300            | 30            | under process |
| Registration of village vendors on GSA portal            | 100            | 0             | under process |
| Registration of village contractors on Jantendras portal | 06             | 06            | Covered       |
| Registration of village contractors on PWD portal        | 01             | 01            | Covered       |
| Incomplete buildings/projects                            | 0              | 0             | Nil           |

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Camps, Seminars, Handpallets, IEC activity
- Whether all activities and GS resolution uploaded on jpanchayat.in portal
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner Nil
- How many registered for rehabilitation under government programme Nil







**FOLLOW UP OF (B2V1, B2V2 & B2V3):**  
(The filled excel sheet to be taken from district level and also to be downloaded from www.japanchor.in)

| I. Urgent Public Requirement/ Demands - B2V1  |               |                   |
|-----------------------------------------------|---------------|-------------------|
| 1 Road connectivity forest Nec                | No action     | Still Pending     |
| 2 Road connectivity in G. P.                  | No action     | Good Progress     |
| 3 Electricity schemes                         | No action     | Good Progress     |
| 4 Opening/ development of PWC                 | No action     | Still Pending     |
| 5 Opening of road AOC                         | No action     | Still Pending     |
| 6 Opening of health centers                   | No action     | Still Pending     |
| 7 Check of steel bridge Gopuram?              | No action     | Still Pending     |
| II. Urgent Public Requirement/ Demands - B2V2 |               |                   |
| 1 Road connectivity                           | No action     | Still Pending     |
| 2 Road supply scheme                          | Good Progress | Needs improvement |
| 3 Medical facilities                          | No action     | Still Pending     |
| 4 Fire Stock                                  | No action     | Still Pending     |
| 5 Water supply Gopuram                        | No action     | Good Progress     |
| 6 Const. Steel bridge at Gopuram              | No action     | Still Pending     |
| 7 Const. Steel bridge at Gopuram              | No action     | Still Pending     |
| III. Major Problems - B2V1                    |               |                   |
| 1 Road connectivity                           |               |                   |
| 2 Water supply in G. P.                       |               |                   |
| 3 Electricity schemes                         |               |                   |
| IV. Major Problems - B2V2                     |               |                   |
| 1 Road connectivity                           | No action     | Still Pending     |
| 2 Road supply scheme                          | Good Progress | Needs improvement |
| 3 Medical facilities                          | No action     | Still Pending     |
| 4 Fire Stock                                  | No action     | Still Pending     |
| 5 Water supply Gopuram                        | No action     | Good Progress     |
| 6 Const. Steel bridge at Gopuram              | No action     | Still Pending     |
| 7 Const. Steel bridge at Gopuram              | No action     | Still Pending     |

| 1 Opening/ development of PWC |  |  |
|-------------------------------|--|--|
| 2 Steel bridge                |  |  |
| VI. Major Problems - B2V2     |  |  |
| 1                             |  |  |
| 2                             |  |  |
| 3                             |  |  |
| 4                             |  |  |
| 5                             |  |  |
| VII. Major Problems - B2V3    |  |  |
| 1                             |  |  |
| 2                             |  |  |
| 3                             |  |  |
| 4                             |  |  |
| 5                             |  |  |
| VIII. Major Problems - B2V3   |  |  |
| 1                             |  |  |
| 2                             |  |  |
| 3                             |  |  |
| 4                             |  |  |
| 5                             |  |  |
| IX. Major Problems - B2V3     |  |  |
| 1                             |  |  |
| 2                             |  |  |
| 3                             |  |  |
| 4                             |  |  |
| 5                             |  |  |



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD
2. LEAST RESPONSIVE DEPARTMENT: Agriculture & allied dept.

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |                                                                                                                                                                                                                                                     |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I   | Any major complaint brought to the notice of the Visiting Officer: Road connectivity                                                                                                                                                                |
| II  | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Road connectivity                                                                                                                                 |
| III | Overall assessment of the visit and suggestions:<br>(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) Motorable road connectivity is essential which will mitigate other problems |
| IV  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)<br>RDD(1) PHE(02) EDU(03) Social Welfare(04) Forest(05) CAPD(06) PDD(07) Health(08) Horticulture(09) Agri(10)                                                       |
| V   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days                                                                                                                                                          |

*Mahd. Shafi Khan*  
SARPANCH  
P. L. H. Dhanmasta (C)  
Signature of Sarpanch

Name Mahd. Shafi

Signature of the Visiting Officer

Name Daleep Kumar  
(KNS)



# DAY 1 - ACTIVITIES

## AGENDA 4:

**SELF EMPLOYMENT ACTIVITIES**  
Ensure Self employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 05  
Details of the bank sanctioning it: SK Bank, SBI Bank  
Total amount involved: 18 lacs

# DAY 1 ACTIVITIES

## AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth & other citizens who are enrolled on college/university and have discussion on Gandhi Kaitha, Naha Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

## DAY 2

- No of Individual Compost Pits constructed 015
- No of Individual Soak Pits constructed 025
- No of Biodiversity management committee meetings held N/A
- Is there any Sarpanch/panchayat level information board for all RDS & R schemes? Yes/No
- Are Sarpanch/panchayat level information board for all RDS & R schemes? Yes/No
- Whether subjects have been assigned by the Sarpanch to the Panchs? Yes/No
- Whether grievance redressal box is installed? Yes/No
- No of grievance received pertaining to Panchayat level? 10
- No of grievance disposed at Panchayat level? 0
- Whether the Sarpanch/Panchayat secretary have digital signatures? Yes/No
- Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/No

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT/STATE                 | NUMBERS | NAMES         |
|--------|----------------------------------|---------|---------------|
|        | Bural development department     |         |               |
|        | BDO                              | 01      | V.R. Sharma   |
|        | JE                               | 01      | Feroz Dary    |
|        | GDS                              | 01      | Shafiq Ahmad  |
|        | TA                               | 01      |               |
|        | SCHOOL EDUCATION                 |         |               |
|        | TEACHER                          | 8       | Shafiq Ahmad  |
|        | HEAD MASTER                      | 01      | Bashir Ahmad  |
|        | ANY OTHER (Mofat)                | 02      | Shafiq Ahmad  |
|        | JAL JEEMAN                       | 02      | Bashir Ahmad  |
|        | PDD                              | 01      | Mushtaq Ahmad |
|        | LINEMAN                          | 01      | Shafiq Ahmad  |
|        | JE                               | 01      | Bashir Ahmad  |
|        | ANY OTHER                        | 02      | Bashir Ahmad  |
|        | FOOD & CML SUPPLIES              | 02      | Bashir Ahmad  |
|        | AGRICULTURE & ANIMAL HUS-BANDARY | N/A     | N/A           |
|        | SOCIAL WELFARE                   | 02      | Shafiq Ahmad  |
|        | HEALTH                           | 01      | Bashir Ahmad  |
|        | ASHA                             | 01      | Bashir Ahmad  |
|        | ANM                              | 01      | Bashir Ahmad  |
|        | AYUSH DOCTOR                     | 01      | Bashir Ahmad  |
|        | ALLOPATHIC DOCTOR                | 01      | Bashir Ahmad  |
|        | ANY OTHER DEPARTMENT             | 01      | Bashir Ahmad  |



| SR NO. | DEPARTMENT/INSTITUTE                  | NUMBERS    | NAMES                 |
|--------|---------------------------------------|------------|-----------------------|
|        |                                       | SANCTIONED | ACTUAL                |
|        | Rural development department<br>HDO   | 01         | V.R. Suresh           |
|        | JE                                    | 01         | Fareed Dairiy         |
|        | GDS                                   | 01         | Ishtaq, Ahmed         |
|        | TA                                    | 01         |                       |
|        | SCHOOL EDUCATION<br>TEACHER           | 03         | Bhaskar Singh         |
|        | HEAD MASTER                           | 01         | Babun Kumar Sharma    |
|        | ANY OTHER (Males)                     | 01         | Fareed Ahmed          |
|        | JM, JESMAN                            | 02         | Basir Ahmed           |
|        |                                       | 02         | Shahid Ahmed          |
|        | FOOD<br>LINEMAN                       | 01         | Mustafiz Ahmed        |
|        | E                                     | 01         | Basir Ahmed           |
|        | ANY OTHER                             |            |                       |
|        | FOOD & CIVIL SUPPLIES                 | 02         | Basir Ahmed           |
|        |                                       | 02         | Rafiq Ahmed           |
|        | AGRICULTURE & ANIMAL H/IS-<br>BANDARY | 01         | Arif                  |
|        |                                       | 01         | Zahid, Nisrass, Haris |
|        | SOCIAL WELFARE                        | 01         | Zahid, Amine, Jaleel  |
|        |                                       | 01         | Ramim bar             |
|        | HEALTH<br>ASPIA                       | 01         | Ramim bar             |
|        | ANM                                   | 01         | Ramim bar             |
|        | AYUSH DOCTOR                          | 0          |                       |
|        | ALLOPATHIC DOCTOR                     | 0          |                       |
|        | ANY OTHER DEPARTMENT                  | 01         | Surinder Singh        |
|        |                                       | 01         | Surinder Singh        |