



# Back2 Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

**BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)**



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>



1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukh Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Haryali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarden and playgrounds present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukti Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRMLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukht J&K
    - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: NISARAHMED (Nisar Ahmed)  
Designation: Lecturer  
Department/ place of posting: Education/HSS Roulka  
Mobile No: 9797384871  
Email ID: nisarahmed4@gmail.com  
Home District: Kattua  
Dates of visit: 30th & 31st Oct. 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Kishampur  
Local Government Directory(LGD) code of the Panchayat: 1691  
Name of CD Block: Billawar  
Name of Tehsil: Billawar  
Name of District: Kattua

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 07  
No. of households in the Panchayat: 387  
Population (approx) of the Panchayat: 1858



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Department	Name	Designation
JIC Room	Kritika Sharma	Manager
Forest	Sanjay Kumar	Forest Guard
Vertinory	Sahil Samotra	Assistant
Medical	Sandeep Kumar	JM PHN
ICDS	Veena Devi	Anganwadi Worker
Floriculture	Neel Kumar	Daily wages
Social Forestry	Brij Mohan	Helper
DMHSV	Sudesh Kumar	JS
Education	Nandan Lal	Master
Education	Anurag Khosla	Teacher
Irrigation	Agit Kumar	JS
PHE	Mohd. Rafiq	Asst. Engineer
PNB	Randeep Singh	Daily wages
Revenue	Shav Singh	Peon

Details of absent employees vis-à-vis list furnished by the DC office: AEO -

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# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) JKB ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) Koti ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) + upper pry ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
  - a. (govt/private) ✓
  - b. Total children enrolled 114 ✓
15. Amrit Sarovars – details, location, condition Not available.
16. Government offices- details, whether functional or not Pgt Ghar, CFC / Functional
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance NO
19. Village heritage sites/ treks- names, little details on historical/cultural importance NO
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction NO
23. List of Underutilized Buildings- names NO





## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Conducted. People made aware about Govt. Schemes.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Monthly 2 meeting. 10-15 visitors attend. People are made aware about schemes.
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Visited. 90% online.
PHC	Visit- evaluate, status of staff, equipment and quality	Conducted. Appreciable.
Youth clubs	Meet, interact, seek suggestions	Met youth clubs. Noted suggestion.
SHG	Meet, identify problems, seek suggestions	No problem.
PMAY / Awas +	Inspect, Inaugurate	Completed. Handed over to Major Singh w. No 7.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited M/S + M/S Boys + Girls Everything is OK.
Swachh SBM	Evaluate	Complete.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Conducted.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Max. natural through P.Y.T. Plantation done + Seed balls.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Haat Mela by SHG Kishanpur.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Not participated due to death of staff.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Nil

## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned:

Details of the bank sanctioning it: *T+K Bank. 13. Kishanpur.*

Total amount involved: *1.95 Lacs.*

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed *NO*
  - b. No of Individual Soak Pits constructed *57 in progress*
  - V. No. of Biodiversity management committee meetings held: *Yes*
  - VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No *✓*
  - VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No *✓*
  - VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No *✓*
  - IX. Whether grievance redressal box is installed: Yes/No *✓*
  - X. No of grievances received pertaining to Panchayat level: *5*
  - XI. No of grievances disposed of at Panchayat level: *5*
  - XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No *✓*
  - XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No *✓*
- Secretary P.Y.T.*

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 2 1 01	1 vacant 1 1	
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	23 3 1	17 1 1	
	JAL JEEVAN: / Asst line man	Previously 7 employees	only 2 Now	Mohd. Latif Asst Lineman Balbir Singh - do -
	PDD: LINEMAN JE ANY OTHER	3 — —	3 — —	
	FOOD & CIVIL SUPPLIES	Private running		
	AGRICULTURE & ANIMAL HUSBANDRY	No vet. Centre.		
	SOCIAL WELFARE	—	—	Attended for 2 hours only due to dearth of staff.
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	3+2=5 2+2=4 2 Nil	5 4 2 Nil.	
	ANY OTHER DEPARTMENT	—	—	—



# DAY 2-ACTIVITIES

## AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste No / Directed to take up in future
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No / Advised for future
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No / Directed for future
- iv. Has the Climate Resilience Plan been developed for the GP? Yes / No ☒
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. No / Advised for future
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No / Dearth of funds

### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Institutionalized

### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No / Scarcity of H<sub>2</sub>O
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes, Deep drain
- iii) Do all the IHHs in the Gram Panchayat have toilets? No
- iv) Are all the IHHs toilets functional or not? Partly / Scarcity of H<sub>2</sub>O
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aaganwadi functional or not? Functional
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No Separate Toilet

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- ii) How many Bal Sabha's were organized in the Gram Panchayat? *21 Directed to conduct in future as per norms.*
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ✓ *N.A.*
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? *No, Separate in w. NO 7*
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- iii) Does the Gram Panchayat has its building or not? *Yes*
- iv) Is the Gram Panchayat office functional or not? *Functional*
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii) Have all the eligible households registered in PDS or not? *Yes*
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? *Yes*
- iv) Have all the eligible households been registered for Pension or not? *Max.*
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *No*
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? *No*
- ii) Is Gram Panchayat Office Disabled Friendly or not? *No*
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *Yes*
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes. Max.*
- vi) Are all the eligible households getting benefits from IAY or not? *In progress / Yes Phase wise.*



## 8 Engendered Development in Village

- 2 / Advised to conduct as per norms of Govt.
- i) How many Mahila Sabha's were organized in the Gram Panchayat.....
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
  - iv) Number of women beneficiaries headed households covered under PDS system..... 36
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... 33

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Yes
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

10 Nil Not maintained Not conducted  
Advised to conduct in future.

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkipanchayat.in/b2v4.php>)

#### In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3861	3611	One to migration
Janani suraksha yojana	46	46	—
OLD AGE pension	148	148	—
Widow pension	35	35	—
Disability pension	57	57	—
Domicile certificate	1871	1778	93 Not applied
Kisan credit card	402	384	(18) Not interested
PM kisan sammannidhi	402	344	58 Not eligible





Land pass book	1680	Digitalisation complete	Issued 20 on spot.
Registration of village vendors on GEM portal	—	—	—
Registration of village contractors on jktenders portal	5	5	—
Registration of village contractors on PWD portal	3	3	—
Incomplete buildings/projects	nil	nil	—

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *checked the resolution.*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
4. How many drug addicts in the village *nil*
5. Whether reported to the Deputy Commissioner *No*
6. How many registered for rehabilitation under government programme *nil*

## DAY 2 ACTIVITIES

### AGENDA 7

#### SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	D. Channel	2021-22	1.90	Yes	uploaded	Nil
PMAY / Aayus Plus	Kalla Dabber	2021-22	1.45	Yes	uploaded	Nil
IHHL UNDER SBM-G	Major Singh	2021-22	0.12	Yes	upload	Nil
CSC UNDER SBMG	Rajinder Kumar	2019-20	2.80	Yes	uploaded	Nil
AMRIT SAROVAR	CSC at Kishanpur W. No 7					
	Scheme not launched in this PYT due to non-availability of required land as per norms.					

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 20.

Total attended 10

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

Discussed about abolishing of dowry system and Nari Shakati and Women Safety

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 12- 18

Total attended 5

Proceedings:

Discussed about Nisha Mukat

(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	nil	nil
	PMAY houses if any ready for inauguration	Already inaugurated B2V (Prerims)	uploaded.
	Swachh gram projects- segregation sheds etc	nil	nil
	Amrit sarovars	Nil	Nil
	Sports kits	Yes Distributed (Already)	—
	Village cultural events	Yes, Sports Nasha Mukat Dancing, Kabaddi	uploaded.
	JJM assets/projects	In progress	uploaded. by concerned Deptt.
	Any other to be Identified at district level	nil	Nil.



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Const. of Road from Keshanpur to Lihall via Koti & Kalla Dabber to Kalli - Nil	NO	Some demand project again, generate demand
2	Up gradation of HS Koti High School - Nil	NO	Some demand project again, urgent need
3	Water supply to Koti, 12 after Kalla Dabber - long standing work of reservation	NO	Some demand raised, generate demand
4	Check dam at Koti, 12 after Kalla Dabber - Nil	NO	Urgent need, stop level
5	lift irrigation from Bini Nalla	NO	Demand raised again, generate demand
6	Illegal overtake in road by civil	NO	Issue raised
7	Sus Centre be graded to PK	Serious	Old building is very dilapidated, need urgent work - 12
II. Urgent Public Requirements/ Demands- B2V2			
1	Tourism spot now road up, question from village to Koti & Keshanpur	NO	Some demand project needs attention
2	Demand of civil of Sus Centre Koti building / land overtake	NO	Raised issue again, generate demand
3	Demand of Sus w.n.s.s.6	NO	Issue raised again
4	Vel. Sus Centre - at Ppt. Keshanpur	NO	Urgent need in the building
5	Many people on road w.n.s.7	NO	Generate demand
6	Demand of Gali w.n.s.4 & 5	NO	Issue raised again
7	Demand of Carpenter Centre at w.n.s.6	NO	NO demand raised
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Monkey Menace	NO	Damage crops, Vegetables
2	poor road connectivity	NO	Issue raised again, need for
3	poor irrigation	NO	Issue raised again



4	Lack of Skill dev. institution DIT	No.	To equip or employed you; necessity.
5	Water Supply / Drinking	No.	Urgent scarcity - Need lift system.
IV. Major Problems- B2V2			
1	Road Connectivity -	No	Need improvement
2	Lack of water supply.	No	Need special for.
3	Lack of irrigation	No	Need lift irrigation
4	/	/	/
5	/	/	/
V. Major Problems- B2V3			
1	Tourist spot & Road Connectivity -	No.	Need special focus on same.
2	Bus-centre at Poth w. no. 2 (Building) -	No	Urgent requirement.
3	Tin shed w. no. 5 & 6 (Crane) -	No	Urgent need.
4	Veterinary centre at old post. ghar 14's house -	No	Urgent requirement.
5	Computer centre at w. no. 6	No	For Skill development
VI. Major Complaints- B2V1			
1	Illegal encroachments	No	Need special attention of Revenue & Forest.
2	Irrigation facilities	No.	Need due attention of lift irrigation.
3			
VII. Major Complaints- B2V2			
1	base electric poles.	No.	Need special attention to see
2	Telli w. no. 1 to dw		function live of
3	w. no. 4 w. no. 2		Human, & animals
VIII. Major Complaints- B2V3			
1	base wiring at house of varinder.	No.	& birds.
2	labour spots etc	No.	Urgent for
3	complaint described of Surjit Singh.		Safety of household owner.



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: *DDO as Agricultural Deptt*
- LEAST RESPONSIVE DEPARTMENT: *Sen Culture, Soil Conservation, Flood Control. (copy of Complaint letter attached)*

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Yes, Complaint of Sanjeev Singh d/o. Kati Chaudhary</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Land claim from British Singh to Mohan Singh House no. 1</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Plz Turn over (P.T.O) Next page.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>(56)</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days <i>Yes, copy attached</i>

*Kanta Devi*  
**KANTA DEVI**  
Sarpanch Pyt. Halqua  
Kishanpur (Billawar)  
Signature of Sarpanch

Name .....

*Nisar Ahmed*  
31/10/22  
Signature of the Visiting Officer  
Name... *NISAR AHMED*  
*Rect. HSS*  
*Roulka*  
*9797384871*



## Assessment & Suggestions

By visiting officer.

B2V is a good initiative of Govt. vis-a-vis of JK UT. Govt. officers of high profile are visiting door step of people & Sensitising and aware the innocent people at their door step. Making aware about all the Govt. Schemes. Digitalisation is a people friendly program. Self-employment Schemes like Himayat. Youth clubs and Nari Shakti abhiyan are also changing the life style of Village people.

### Suggestions

People are showing anguish and resentment for not fulfilling the previous B2V demands. Only few projected in B2V demands are met out. Some people in the B2V meeting expressed their resentment to Boycott this B2V in future if the demands are not fulfilled.

Higher authorities are request to prepare advance schedule for visiting officers and frontline worker one to one before deploying to PYTs. So they may be well versed with the Schemes to make the public aware. So keeping the dearth of staff in consideration phase wise PYTs should be selected for B2V program so that


Competent officer may reply to complaining people.

Mostly class-IV employees were deputed when they have no knowledge and could not answer to public.

In short the Scheme of B2V is people friendly, it has brought transparency and corruption free.

I recommend this program in future. Hope suggestion will be entertained.

Warm Regards

  
Nisar Ahmed  
Visiting Officer B2V  
Pvt. Kishanpur.



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**



The Chairman/ Officer Incharge,  
Back to Village Programme,  
Camp Koti Panchayat Kishanpur Tehsil Billawar

In the matter of:- Submission of demands by inhabitants of Koti ward No. 2  
Panchayat Kishanpur Tehsil Billawar District Kathua.

1. That till date the Sericulture department have neither organised any camp nor released any fund in our locality at W. No. 2.
2. That there is need to pay attention in our ward No. 2 whereas even flood control department have not yet arranged any camps or released any funds.
3. That we have demanded/asked the soil conservation department to work/construct R.C.C. walling /or any related work but till date they have paid Zero attention in ward No. 2.
4. That same to the tune of above said department, IR department also have not paid any attention and spent a single penny in over ward No. 2.
5. That even Horticulture department have not invested a single penny even on the repeated demands by residents of ward No. 2.

Yours faithfully,

Dated:-

Inhabitants of Ward No. 2 Koti  
Panchayat Kishanpur  
Through Ward Member and inhabitants

Complaint entertained  
Visiting Officer  
Kishanpur  
B-4 II floor

The Chairman/ Officer Incharge,  
Back to Village Programme Phase IV,  
Panchayat Kishanpur Ward No. 2 Koti,  
Tehsil Billawar District Kathua.

In the matter of:- Submission of demands by inhabitants of Koti ward No. 2 Panchayat Kishanpur Tehsil Billawar District Kathua.

Sir

We the inhabitants of ward No. 2 Koti Panchayat Kishanpur submit as under:

1. That Ward No. 2 of Panchayat Kishanpur is Lacking for behind in development. We make the following demands.
  - i. That the purposed road from Kishanpur to Ghat via Koti has not been completed yet. Specifically, the above said Kishanpur to Ghat via Koti 14 Km road was been sanctioned under NABARD scheme, in which 7 Km (i.e. from Kishanpur to Koti) has only been constructed whereas another 7 Kms strech from Koti to Ghat is left over as it was.
  - ii. That the upgradation of Govt. Middle School koti needs to be required as there is a total strength of 153 students and students have to travel 10 Kms to reach as there is no high School at Koti. Hence the demand.
  - iii. That there is scarcity of water in our area. Here, P.H.E, Department has laid water pipe for certain Mohallas but others including S.C. Mohalla, Gamburu is left over and there is no installation of water pipes for water supply.
  - iv. That we have been given sub. Centre Health at Koti but no permises has been constructed and the same has been functioning in a private house. Moreover, we have also allotted 02 Kanals of land under survey No. 11 for the abvoe said purpose.
  - v. That there is a need of pond, well for the purpose of storage of rain water, so that the locals of the area may enjoy it during scarcity of water.
  - vi. That upgradation of tractor road main road to Dull Mohalla.
  - vii. That there is a need of seprate revenue village for koti as Koti is been neglected for years when it comes to development.
  - viii. That there is a required of animal husbandary centre at Ward No. 2 Koti as we have to face lot of difficulties incase our animal is not well to cary them to Billawar.
  - ix. Upgradation of tractor road main road to Mohalla Rasothi
  - x. Construction of Check Dam ward No. 2 at Khui Nallah.
  - xi. That there is a need of cremation shed near near khalka nall koti.

It is pertinent to mention here that all the above said demands are the repliea of previous demnds being put forward during Back to village Program, Phase I,II,III which has not been met not ever signle demand has been met during B2V program, Phasre, I,II,III.

Dated:- 29-10-2022

Yours faithfully,

Subash W. No. 2 Koti  
Inhabitants of Ward No. 2 Koti  
Panchayat Kishanpur  
Through Ward Member and inhabitants

Sir Seevan

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.



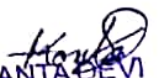
Office of the Sarpanch Panchayat  
Kishanpur Block Billawar.

Attendance Certificate

Certified that Sh. Nisar Ahmed  
lect. HSS Roulka attended B2V4  
Phase - II on 30th + 31st October  
2022. He stayed in this  
Panchayat and attended all  
the activities pertaining to Panchayat.  
Also attended Schools, AWCs, PHC.  
Banks, inaugurated different  
Completed work. His behaviour is  
quite satisfactory and has good  
Command on his assigned work  
& duties.

Dated  
31/10/2022

Sarpanch Pyt  
Kishanpur  
B2V4 Phase 2

  
KANTABEVI  
Sarpanch Pyt. Halqua  
Kishanpur (Billawar)

# STATUS OF ACTIVITIES BEING CARRIED OUT DURING B2V4 PROGRAMME

DURING

STATUS OF ACTIVITIES BEING CARRIED OUT DURING B2V4 PROGRAMME. Total people participated in B2V4 - 48

Panchayat - Kishanpur

S.No.	Deliverable	Department	Cumulative Achievements 15 Oct, 2022 till now	Today's Achievement
1.	Golden Health cards.	Health	136	11
2.	Land Pass-books.	Revenue	30	20
3.	Inheritance Mutations	Revenue	5	3
4.	Self Employment Drive	J&K Bank & Industries	12	1
5.	Identify candidates for skill training under Himayat and other schemes.	RDD.	Nil	Nil.
6.	CSC/IT camps in every Panchayat.	IT	16	1
7.	Creating Awareness of Jan Bhagidari among PRI's and general public	IT	Yes	Yes
8.	Painting of Digital J&K in every Panchayat	RDD	Nil	Nil
9.	Pani samitis meetings to be held.	Jal shakti	1	1
10.	Field testing kits to be provided for all Panchayats & training given.	Jal shakti	1	—
11.	Certification of water sufficiency and quality of Panchayats.	Jal shakti	—	—



	Implement Shachh Gram plans. Door to door collection and disposal - ensure. Management of grey water, black water & solid waste.	R.D.D	Yes	Yes
13.	UID cards to be converted to Digital format.	Social welfare	1	Nil
14.	E- Shram Cards	Labour.	50	4
15.	Inspect playground and ensure that at least one sports event is held.	YSS	01	-
16.	Inspect office of Patwari, VLV and ensure that name and phone number of the Patwari/ VLV is painted on the wall of the office.	Revenue, RDD	Yes	-
17.	Amrit Sarovats - Inspect quality.	R.D.D	Nil	Nil
18.	Youth Clubs Interact	Youth Mission	Yes	-
19.	Azadi Ka Amrit Mahotsav - upload High quality videos.	Culture	-	Yes
20.	Hold Gramsabha meetings & assess quality & effectiveness of service delivery performance & ranking of departments & perception of corruption	All visiting officers.	Yes	Yes