



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan



Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayti Raj Day.</li> <li>2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activites and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARs</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**Name: GURBACHAN SINGHDesignation: ASSISTANT ENGINEERDepartment/ place of posting: JPDCL/ED-RAJOURIMobile No: 7889302732Email ID: ergurbachansingh@gmail.comHome District: JAMMUDates of visit: 28-10-2022 TO 29-10-2022**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be vali- dated by the visiting officer and missing details to be filled)**Name of the Panchayat: BARMANDALLocal Government Directory (LGD) code of the Panchayat: 1503Name of CD Block: KALAKOTEName of Tehsil: KALAKOTEName of District: RAJOURI**C) Panchayat Profile:**No. of revenue villages in the Panchayat: 2No. of hamlets in the Panchayat: 18No. of households in the Panchayat: 1059Population (approx) of the Panchayat: 2600

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Department	Name	Designation
SERICULTURE	BISMAL KURSHEED	INSPECTOR
PWD	MOHD ZAFFAR	CHOWKIDAR
EDUCATION/SPORTS	ANITA KUMARI	TEACHER REK
ICDS	MAMTA KUMARI	AWW
FOREST	RAHUL SHARMA	FOREST GUARD
FISHERIES	ABDUL KHALIQ	FISHERIES GUARD
JPDCL	SUDHIR KHAJURIA	JUNIOR ENGINEER
SHEEP HUSBANDRY	IQBAL QASIM	STOCK ASSISTANT
REVENUE	RINKU SHARMA	PATWARI
ICDS	KHALIL AHMED	CDPO
HEALTH	DR. MOHD JAHANGIR	MEDICAL OFFICER
RDD	ALTAF HUSSAIN	GRS

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private - COMMUNITY CENTRE IS BEING USED AS PANCHAYAT GHAR
  - b. New/need repairs REPAIR IS NEEDED
2. Furniture (Y/N)- Y
3. Computer/printer (Y/N) Y BUT PRINTER IS NOT AVAILABLE
4. Internet (Y/N) N
5. Telephone (Y/N) N
6. Toilet (CSC/part of panchayat ghar) (Y/N) N
7. Water (Y/N) Y
8. Electricity (Y/N) Y
9. Bank branch (Y/N) Y GRAMEEN BANK
10. CSC (Y/N) N
11. Patwarkhana (Y/N) N
12. Village haat (Y/N) N
13. Playground (Y/N) N
14. School-
  - a. Kindergarten (Y/N) Y
  - b. Primary (Y/N) Y
  - c. Secondary (Y/N) Y
  - d. College (Y/N) N
  - e. University (Y/N) N
15. Anganwadi Centre (Y/N) Y
  - a. (govt/private) GOVT IN RENTED BUILDING
  - b. Total children enrolled 192
15. Amrit Sarovars – details, location, condition NIL
16. Government offices- details, whether functional or not NA
17. Ration shop (Y/N) Y
18. Places of tourism importance – names, little details on historical/cultural importance HOT SPRING WATER, TOURIST FOOTFALL IS THERE, IT IS BELIEVED THAT WATER IS GOOD FOR CURING DISEASES ESPECIALLY SKIN DUE TO ITS MINERAL/CHEMICAL COMPOSITION.
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) N
21. Primary Healthcare Centre (Y/N), Y
22. List of Incomplete Buildings- names, year of construction FILTRATION PLANT PROJECT OF PHE AT KERI, BARMANDAL, 2020
23. List of Underutilized Buildings- names  
PHE DAK BUNGLAOW, DORMITORY OF PWD DEPTT. NEAR HOT SPRING

## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NOT AVAILABLE
JKB/PSB counters/outlets	a) Status of counter -1 b) Number of visitors-7	
Incomplete buildings/projects	Verify whether identification and redistribution done	NO
PDS	Visit, evaluate, online status	OK
PHC	Visit- evaluate, status of staff, equipment and quality	BUILDING CONSTRUCTED TWO YEARS BACK BUT NEED REPAIR, W/O LABORTARY AND BASIC EQUIPMENTS
Youth clubs	Meet, interact, seek suggestions	NA
SHG	Meet, identify problems, seek suggestions	PROCEDURAL DELAY IN ISSUANCE OF LOANS
PMAY	Inspect, Inaugurate	INAUGRATED
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	NEEDED IN FEW SCHOOLS AND STUDENTS DEMANDED DESK, DEVELOPMENT OF PLAY GROUND AND MORE CLASS ROOMS,
Swachh SBM	Evaluate	OK
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	PANCHAYAT DON'T HAVE PLAY GROUND BUT PLAY GROUND IS BEING DEVELOPED ON LAND PROVIDED BY SCHOOL.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	OK
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	NA
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	OK
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	NA

## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT  
DELIVERABLES LIST HERE AS PER GAD FORMAT**

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned : NA**

**Details of the bank sanctioning it : NA**

**Total amount involved :**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

a.	No of Individual Compost Pits constructed	0
b.	No of Individual Soak Pits constructed	400
V.	No. of Biodiversity management committee meetings held:	03
VI.	Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No	YES
VII.	Are Sarpanch's being involved in start/inauguration of activities: Yes/No	YES
VIII.	Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No	YES
IX.	Whether grievances redressal box is installed: Yes/No	YES
X.	No of grievances received pertaining to Panchayat level:	30
XI.	No of grievances disposed of at Panchayat level:	30
XII.	Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No	YES
XIII.	Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No	YES

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA  SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER  JAL JEEVAN:   PDD: LINEMAN JE ANY OTHER  FOOD & CIVIL SUPPLIES   AGRICULTURE & ANIMAL HUS- BANDARY   SOCIAL WELFARE   HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR  ANY OTHER DEPARTMENT			DATA WAS NOT AVAILABLE AT PANCHAYAT LEVEL

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month).

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES: UNDER PROGRESS

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste PROPOSED IN SBM
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
SOLAR LIGHTS INSTALLED UNDER MPLAD AND MORE DEMANDED UNDER MPLAD
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, there of NO CONCERNED DEPARTMENT IS SILENT ON THIS ISSUE.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No YES
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. PROPOSED IN MGNREGA PLAN
- vi. Whether schools have started segregating waste NO
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management NO

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? YES
- ii) Do all the eligible individuals been provided the Golden Card? NO ONLY 77%
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? YES

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? NO
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify YES BY CONSTRUCTION OF SOAK PITS
- iii) Do all the IHHs in the Gram Panchayat have toilets? YES
- iv) Are all the IHHs toilets functional or not? NO
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? FEW SCHOOLS LACK THE FACILITY
- vi) Are all the toilets in the schools/Aaganwadi functional or not? FEW SCHOOLS TOILET NOT FUNCTIONAL
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? NO



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO YES
- ii) How many Bal Sabha's were organized in the Gram Panchayat 06
- ii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO YES
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. NO
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No YES BUT SOME TOILETS ARE NOT FUNCTIONAL DUE TO NEED OF REPAIR OR LACK OF EVEN BASIC FACILITIES.

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? NO
- iii) Does the Gram Panchayat has its building or not? NO
- iv) Is the Gram Panchayat office functional or not? YES
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? YES
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? YES

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify - YES. BPL AND LAND LESS/WIDOW/HANDICAPPED.
- ii) Have all the eligible households registered in PDS or not? YES
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchyat Ghar for holding meetings or not? YES
- iv) Have all the eligible households been registered for Pension or not? 99%
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? YES
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? YES
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? YES

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
- ii) Is Gram Panchayat Office Disabled Friendly or not? NO
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? YES
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? 99%
- vi) Are all the eligible households getting benefits from IAY or not? YES

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 05
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) YES
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) YES
- iv) Number of women beneficiaries headed households covered under PDS system 28
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 30

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. TOILET FACILITY NOT AVAILABLE AND COMMUNITY HALL IS BEING USED AS PANCHAYAT GHAR
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) YES
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) NO
- iv. Whether the GP has easy access to Godown for storage (Yes/No) NO
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) NO

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about my Scheme" portal ([myscheme.in](https://myscheme.in)) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS- 07

PRESENT---06

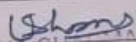
BIODIVERSITY REGISTER PHOTOS

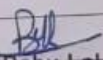
PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

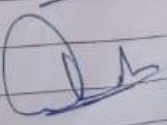
Page No.    Date   /  /  

Today on dated 30-05-21 a meeting is held at Panchayat Barmandal under the chairmanship of Sarpanch Smt Usha Sharma. The agenda of the meeting is routine meeting of Biodiversity Comm. In this meeting all members have thoroughly discuss the ill-effects of use of chemical fertilizers & in this meeting all members have decided to aware general public regarding the alternate use of bio-fertilizers in place of chemical fertilizers which are very harmful & also use of vermicompost instead of urea.

Following Persons made their presence in this meeting :

  
USHA SHARMA  
Sarpanch  
Panchayat Barmandal

  
Babu Lal  
Panch, Ward No.6  
Barmandal

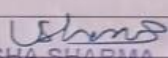
  
Sanger Lal

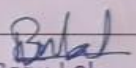


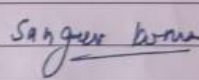
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Today on dated 28/9/2022 a meeting is held at Panchayat Barmandal under the chairmanship of Sarpanch Usha Sharma. The agenda of meeting is routine meeting of Biodiversity Committee. Main focus is laid on use of alternate fertilizers Green manure in which stress is laid on plantation of sapling with the cooperation of Social Forestry and to stop the Hunting process if any to check the vulnerability of Endangered species special focus is laid on projection of waste which will encourage farmers to use the vermicompost instead of urea.

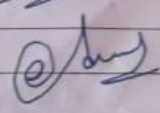
Following persons make their presence in meeting:-

  
USHA SHARMA  
Sarpanch  
Pvt. Barmandal

  
Babu Lal  
Panch, Ward No.6  
Barmandal

  
Sangher Kumar

  
Dada

  
@Sury



21

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

PLAN ALREADY APPROVED FOR YEAR 2022-23

**In addition GPDP plan shall also include :**

- ☐ Tourist places which need to be developed  
HOT SPRING WATER AND ARTIFICIAL LAKE
- ☐ Specific product which needs to be developed – DAIRY PRODUCT AS SUGGESTED BY GP
- ☐ Tourism- home stays- PUBLIC NEEDS GOVT SUPPORT FOR THEIR DEVELOPMENT.
- ☐ 20 candidates for training under Himayat scheme along with trade in which training is to be given- NIL

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1344	1008	DUE TO PROCEDURAL DELAY/NON AVAILABILITY OF RECORDS SUCH AS LAND
Janani suraksha yojana		37	
OLD AGE pension		112	
Widow pension		19	
Disability pension		29	
Domicile certificate			
Kisan credit card		153	

PM kisan sammannidhi		122	
Land pass book		43	
Registration of village vendors on GEM portal		----	
Registration of village contractors on jktenders portal		5	
Registration of village contractors on PWD portal		6	
Incomplete buildings/projects		1	DUE TO DISPUTE

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT Abhiyan

1. Whether gram sabha resolution passed YES
2. Details of activities conducted - INTERACTION WITH PEOPLE AND GIVING KNOWLEDGE TO THEM ABOUT THE PSYCHOLOGICAL/SOCIETAL/MORAL AND AT FAMILY LEVEL NEGATIVE IMPACTS OF TAKING DRUGS.
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal YES
4. How many drug addicts in the village NIL
5. Whether reported to the Deputy Commissioner NA
6. How many registered for rehabilitation under government programme- NA



## DAY 2 ACTIVITIES

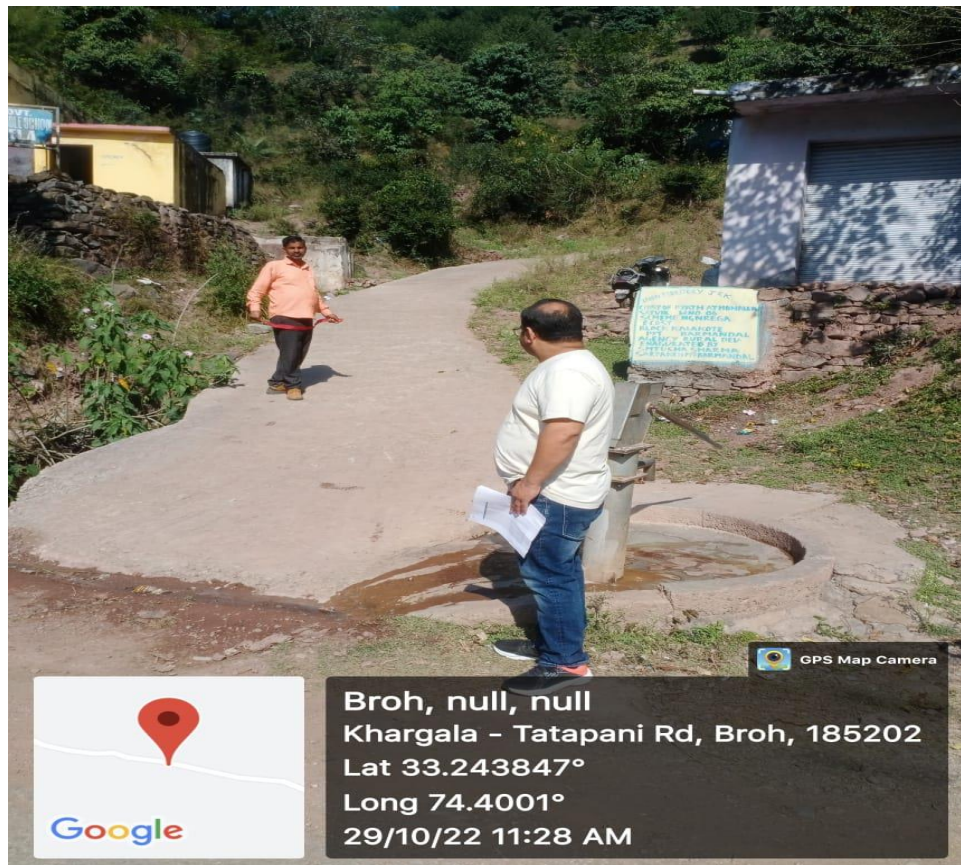
### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	PATHA MOHALLA	2021-22	1.00	YES		NIL
PMAY	HOUSE OF SONA DEVI	2020-21	1.30	YES		
IHHL UNDER SBM-G	SURJEET SINGH	2021-22	0.12	YES		
CSC UNDER SBMG	SANITARY COMPLEX	2019-20	1.80	YES		NEEDS IMPROVEMENT
AMRIT SAROVARS	-	-	-	-		-

## GEO TAGGED PHOTOGRAPHS OF SOCIAL AUDIT.

### 1. MGNREGA





## 2. PMAY





### 3. IHHL UNDER SBM-G







## 4. CSC UNDER SBMG



## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18- AS PER VOTER LIST 812

Total attended 20

Proceedings:

*(Pl insert pointers to be discussed there – refer palli proceedings)*

1. ACCESSIBILITY TO MATERNAL HEALTH.
2. WORKING OF PHC.
3. AVAILABILITY OF DOCTORS.
4. ACCESSIBILITY OF GOVT SCHEMES.
5. WORKING OF SCHOOLS AND FACILITIES IN SCHOOLS.
6. PROBLEMS FACED BY WIDOWS AND THEIR ENTITLEMENT.
7. DOMESTIC VIOLENCE.
8. DRUG MENANCE.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a Bal Sabha and record proceedings

Total children in the village above the age of – DATA NOT AVAILABLE

Total attended- 46

Proceedings:



*(Pl insert pointers to be discussed there – refer palli proceedings)*

1. PROBLEM FACED BY CHILDREN IN SCHOOL.
2. AVAILABILITY OF TEACHERS.
3. WORKING OF SCHOOLS AND FACILITIES IN SCHOOLS.
4. ENCOURAGEMENT OF CHILDREN IN SPORTS.
5. AVAILABILITY OF PLAY GROUND.
6. DRUG MENANCE.

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	NA	
	PMAY houses if any ready for inauguration	COMPLETED AND 01 NO. AVAILABLE FOR INAUGURATION	
	Swachh gram projects- segregation sheds etc	PROPOSED	
	Amrit sarovars	NA	
	Sports kits	AVAILABLE IN PANCHAYAT GHAR	
	Village cultural events	-	
	JJM assets/projects	-	
	Any other to be identified at district level	-	

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	DRINKING WATER SCHEME	INCOMPLETE	
2	UPGRADATION OF HS TATTAPANI TO HIGHER SECONDARY	NOT TAKEN UP	
3	DEVELOPMENT WORK AT NADDIAN W NO 4	COMPLETED	
4			
5			
6			
7			
II.	Urgent Public Requirements/ Demands- B2V2		
1	REQUIREMENT OF ARTIFICAL LAKE	NIL	
2	REQUIREMENT OF AMBULANCE	NIL	
3	UPGRADATION OF HS TATTAPANI TO HIGHER SECONDARY	NIL	
4	REQUIREMENT OF J&K BANK MINI BRANCH ALONGWITH ATM	NIL	
5	DRINKING WATER SUPPLY	NIL	
6	REQUIREMENT OF PLAY GROUND	UNDER CONSTRUCTION	
7	BUILDING FOR PANCHAYAT GHAR	NIL	
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	DRINKING WATER SCHEME	INCOMPLETE	
2	UPGRADATION OF HS TATTAPANI TO HIGHER SECONDARY	NOT TAKEN UP	
3			





4			
5			
IV.	Major Problems- B2V2		
1	REQUIREMENT OF ARTIFICIAL LAKE	NIL	
2	REQUIREMENT OF AMBULANCE	NIL	
3	UPGRADATION OF HS TATTAPANI TO HIGHER SECONDARY	NIL	
4	REQUIREMENT OF J&K BANK MINI BRANCH ALONGWITH ATM	NIL	
5	DRINKING WATER SUPPLY	NIL	
6	BUILDING FOR PANCHAYAT GHAR	NIL	
V.	Major Problems- B2V3		
1	REQUIREMENT OF ARTIFICIAL LAKE	NIL	
2	REQUIREMENT OF AMBULANCE	NIL	
3	UPGRADATION OF HS TATTAPANI TO HIGHER SECONDARY	NIL	
4	REQUIREMENT OF J&K BANK MINI BRANCH ALONGWITH ATM	NIL	
5	DRINKING WATER SUPPLY	NIL	
6	BUILDING FOR PANCHAYAT GHAR	NIL	
7	REQUIREMENT OF CHILDREN PARK	NIL	
VI.	Major Complaints- B2V1		
1	WORKS NOT TAKEN UP		
2			
3			
VII.	Major Complaints- B2V2		
1	WORKS NOT TAKEN UP		
2			
3			
VIII.	Major Complaints- B2V3		
1	WORKS NOT TAKEN UP		
2			



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** RDD
2. **LEAST RESPONSIVE DEPARTMENT:** HORTICULTURE

## GENERAL ASSESSMENT OF THE VISITING OFFICER

### I- **Any major complaint brought to the notice of the Visiting Officer:**

MAJOR COMPLAINT RECEIVED DURING MAHILA SABHA AND BAL SABHA WHICH ARE AS

DETAILED BELOW:

DURING MAHILA SABHA ALL THE WOMEN WITH A SINGLE VOICE TALKED ABOUT THE CONDITION OF NTPHC, THOUGH IT IS A NEWLY CONSTRUCTED BUILDING BUT WITH IN TWO YEARS IT HAS BEEN DETERIORATED A LOT, LACK OF BASIC EQUIPMENT AND LABORATORY IS THERE IN NTPHC, THERE IS KACHHA LINK ROAD OF 200 MTS FOR REACHING NTPHC EVEN NOT ENOUGH SUPPLY OF MEDICINE IS THERE.

DURING BAL SABHA THE POINTS PUT UP BY THE CHILDREN BEFORE THE VISITING OFFICER NOT ONLY SHOCKED HIM BUT LEFT HIM DUMBFOLED, AND AFTER VISITING SCHOOL HE REALISED THAT IN THIS 21<sup>ST</sup> CENTURY WE ARE NOT EVEN ABLE TO PROVIDE THEM BASIC FACILITIES. GOVT. HIGH SCHOOL BARMANDAL HAS CLASSES UPTO 10<sup>TH</sup> AND THERE ARE CHILDRENS IN EVERY CLASS, BUT DUE TO LACK OF CLASS ROOMS TWO CLASSES ARE HELD IN ONE CLASS ROOM SIMULTANEOUSLY, NO PLAY GROUND IS THERE, THERE IS ICT LABORATORY BUT WITHOUT COMPUTER, SCHOOL BUILDING ALSO NEEDS REPAIR. WHAT TO SAY THE CONDITION OF GIRLS MIDDLE SCHOOL SELA IS EVEN WORSE, THERE ALSO TWO CLASSES ARE BEING HELD IN ONE CLASSROOM, EVEN THE STUDENTS ARE NOT PROVIDED DESKS AND THEY ARE MADE TO SIT ON MATS, EVEN THE SCHOOL DON'T HAVE WATER SUPPLY AND ELECTRICITY SUPPLY EITHER DUE TO NEGLIGENCE OF DEPARTMENTS OR LACK OF FUNDS. THE VISITING OFFICER TOOK UP THE MATTER WITH PHE AND ELECTRICAL DEPARTMENT AND THEY ASSURED THAT ELECTRICITY AND WATER SUPPLY SHALL BE RESOLVED SHORTLY.

OVERALL THE INFRASTRUCTURE OF SCHOOLS IN PANCHAYAT BARMANDAL IS NOT AS PER GUIDELINES OR CHILDREN FRIENDLY.

CHILDRENS ALSO DEMANDED THE RENOVATION OF DEFUNCT CHILDREN PARK AND CONSTRUCTION OF PLAY GROUND IN EVERY SCHOOL AS THERE ARE NOT MUCH AVENUES FOR ENTERTAINMENT OF CHILDRENS.

### II- **Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:**

REQUIREMENT OF ARTIFICIAL LAKE  
REQUIREMENT OF AMBULANCE  
UPGRADATION OF HS TATTAPANI TO HIGHER SECONDARY  
REQUIREMENT OF J&K BANK MINI BRANCH ALONGWITH ATM  
BUILDING FOR PANCHAYAT GHAR  
REQUIREMENT OF CHILDREN PARK  
REQUIREMENT OF HAND PUMPS IN EACH WARD  
COMMUNITY HALL WITH SANITARY COMPLEX

### III- **Overall assessment of the visit and suggestions:**

1. THIS IS A TOURIST DESTINATION PLACE DUE TO HOT WATER SPRING WHICH IS BELIEVED TO HAVE MEDICENAL PROPERTIES SO THIS PLACE SHOULD BE

DEVELOPED FROM TOURISM POINT OF VIEW, EVEN NOW TOURIST FLOW IS THERE ESPECIALLY DURING WINTER SEASON, FOR THIS THE DEVOLMENT OF HOT WATER SPRING IS NECESSARY, ALSO THE DETAILED PROJECT REPORT OF ARTIFICAL LAKE AT TATTAPANI ALREADY STANDS PREPARED AND LIES WITH THE CONCERNED AUTHORITIES AS INFORMED BY THE SARPANCH. FOR DEVELOPING TOURIST HUB ROAD CONNECTIVITY NEEDS TO BE INCREASED AND FOR THAT NEW ROAD FROM DALLI TO TATAPANI VIA BERGALA AND RATTIAN PANOTI IS REQUIRED.

2. THE INCOMPLETE PROJECT OF FILTRATION PLANT AT KERI BEING EXECUTED BY PHE DEPARTMENT NEEDS TO BE COMPLETED ON WAR FOOTING BASIS.
3. CHILDREN PARK AND DEVELOPMENT OF ECO TOURISM PARK IS MUST FOR THE WELFARE OF CHILDRENS.
4. NTPHC SHOULD BE PROVIDED WITH BASIC EQUIPMENT FACILITIES AND MEDICINES.
5. THERE IS URGENT REQUIREMENT OF HIGHER SECONDARY SCHOOL AS PROJECTED EARLIER ALSO BECAUSE THERE ARE SEVEN PANCHAYAT BEYOND TATAPANI AND IN THEIR VISCINITY ONLY ONE HIGHER SECONDARY SCHOOL IS THERE AND THAT IS AT KALAKOTE. IT TAKES MORE THAN TWO HOURS FOR CHILDREN FROM FARTHEST PANCHAYAT TO REACH AT KALAKOTE FOR ATTENDING 11<sup>TH</sup> AND 12<sup>TH</sup> CLASS.
6. MINI J&K BANK BRANCH AT TATAPANI ALONG WITH ATM IS REQUIRED AS IT IS TOURIST PLACE.

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RPO
2. LEAST RESPONSIVE DEPARTMENT: HORTICULTURE

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>7.5</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name ..... USHA SHARMA

Usha

Usha Sharma  
Sarpanch  
Pvt. Halqa Barmandal

Signature of the Visiting Officer

Name..... GURBACHAN SINGH



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**