



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

| ACTION | RESPONSIBILITY | LATEST BY | REMARKS |
|--|-------------------|--------------------------|---|
| Jan abhiyan | All departments | Oct 15 -26 th | Going on |
| Deputation of Sectt staff/ HoDs | GAD | Oct 14 | Done |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers on B2V4 | RDD | Oct 26 | |
| Training of visiting officers | DCs | Oct 27 | |
| Field Visits to be completed by | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| Data of B2V4 to be uploaded by | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified |

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE | INSTRUCTIONS | ACTION POINTS |
|--------------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments |

| | | |
|--------------|-------------------|--|
| Day 1 | Reach the village | <ol style="list-style-type: none"> 1. Ensure that all front line workers of different deptts are present. 2. Ensure exhibition by different depts. about individual beneficiary schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Gandhi Katha (suggested details uploaded on jkpanchayat.in) 6. Visit atleast 2 amritsarovars and get its geo tagged photos 7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments 9. Check effectiveness of Centrally sponsored schemes 10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc 11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables 12. Assess effectiveness of sanitation campaign in the panchayat 13. Ensure self employment activities for 15 youth per panchayat 14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training 15. Wherever possible, distribute employment letters for people selected under various government employments 16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university 17. Open discussion on Nasha Mukht Abhiyan |
|--------------|-------------------|--|

| | | |
|------|---|---|
| Day2 | Have a meeting with all stakeholders- deptt officials and panchayat members | <ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activities and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRLM 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy |
|------|---|---|

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: **Talat Parvez, Rohella**

Designation: **Secretary to Government**

Department/ place of posting: **Hospitality and Protocol Department**

Mobile No: **9419400065**

Email ID: **talat.rohella@gmail.com**

Home District: **Srinagar**

Dates of visit: **28th/29th October 2022**

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: **Mammer-A**

Local Government Directory(LGD) code of the Panchayat: **242304**

Name of CD Block: **Kangan**

Name of Tehsil: **Kangan**

Name of District: **Ganderbal**

C) Panchayat Profile:

No. of revenue villages in the Panchayat: **01**

No. of hamlets in the Panchayat: **07**

No. of households in the Panchayat: **312**

Population (approx) of the Panchayat: **1293**

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

| Department | Name | Designation |
|-------------------|--------------------|---------------|
| Education | Ishfaq Ahmad Raina | Teacher |
| Fisheries | Mohd Sultan Mir | Supervisor |
| Revenue | Haroon Rashid | Patwari |
| CSC Centre | Owais Manzoor | ASK |
| Agriculture | Showkat Ahmad | AEA |
| Rural Development | Mushtaq Ahmad | S.Dyt |
| Horticulture | Manzoor Ahmad | Chowkidar |
| Sheep | Sajad Ahmad | ASM |
| ICDS | Naseema Bano | AWW |
| R&B | Ishfaq Ahmad | Class IV |
| I&FC | Hafizullah Bhat | Helper |
| J&K Bank | Syed Basharat | Manager |
| Health | Gh Rubani | SHW |
| Social Welfare | Rafiq | Social Worker |

Details of absent employees vis-à-vis list furnished by the DC office:

| Department | Name | Designation |
|------------|------|-------------|
| | | |
| | | |
| | | |
| | | |
| | | |

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private Private
 - b. New/needing repairs
2. Furniture (Y/N) No
3. Computer/printer (Y/N) Yes
4. Internet (Y/N) Yes
5. Telephone (Y/N) No
6. Toilet (CSC/part of panchayat ghar) (Y/N) No
7. Water (Y/N) Yes in private building
8. Electricity (Y/N) Yes in private building
9. Bank branch (Y/N) No
10. CSC (Y/N) No
11. Patwarkhana (Y/N) No
12. Village haat (Y/N) No
13. Playground (Y/N) Yes
14. School- No
 - a. Kindergarten (Y/N) No
 - b. Primary/ (Y/N) No
 - c. Secondary/Middle Yes
 - d. College (Y/N) No
 - e. University (Y/N) No
15. Anganwadi Centre (Y/N) Yes
 - a. (govt/private) Private
 - b. Total children enrolled 105
15. Amrit Sarovars – details, location, condition – 01 Mamar, not maintained properly, require upgradation.
16. Government offices- details, whether functional or not – Fisheries and JKTDC functional
17. Ration shop (Y/N) Yes
18. Places of tourism importance – names, little details on historical/cultural importance – Tourist village Mamar and Rafting Point
19. Village heritage sites/ treks- names, little details on historical/cultural importance- Dumloi and Balpal Treks
20. VLW Office (Y/N) No
21. Primary Healthcare Centre (Y/N), Yes
22. List of Incomplete Buildings- names, year of construction- No
23. List of Underutilized Buildings- names- No

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs | Visit, verify | COMMENTS |
|---|--|--|
| Khidmat Centres | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | Defunct, made functional, awareness about e-unnat and my scheme portal G2 C services and procedures to avail services |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors | Main branch Kangan caters to the area Excellent, more than 100 per day |
| Incomplete buildings/projects | Verify whether identification and redistribution done | Nil |
| PDS | Visit, evaluate, online status | Visited, online services being rendered |
| PHC | Visit- evaluate, status of staff, equipment and quality | Well equipped, 3 doctors and 14 ancillary staff in place |
| Youth clubs | Meet, interact, seek suggestions | Interacted with youth Clubs and some suggestions were proposed for achieving self discovery and self dependence |
| SHG | Meet, identify problems, seek suggestions | meetings held with Self Help Groups and suggestions were received for training on online system, create awareness amongst women on social issues. |
| PMAY | Inspect, Inaugurate | Two houses undergoing construction under PMAY visited, |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | My School My Pride activities commenced. A Middle School situated in the Panchayat Halqa visited and Electricity and water supply were in place with toilet facility |
| Swachh SBM | Evaluate | Clean Panchayat proper solid waste disposal, grey water soakage |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | Played local cricket match at the playground situated near cafterai |
| Har Gaon Hariyali, Plantation drive | Evaluate status, feedback | Rainfed area however sufficient plantation exists, plantation driver started |

| | | |
|---|--|---|
| Village cultural event Dangal/ Haat/Mela | Participate in; ensure that it is held | Event held |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V | No department displayed |
| Jal Jeewan Mission verification- WSS/JSD | Verify | Branwar Kasana Pati without WSS. Languishing project not complete. |
| Electricity supply | | Electric Deptt deficient in service delivery to Brindwar Kasana Pati |

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT
DELIVERABLES LIST HERE AS PER GAD FORMAT**

| S.N o | DEPARTMENT | WORK/DELIVERABLE | ASSISTED BY |
|----------|------------|---|--|
| 1. | RDD | ALL B2V WORKS- Document, <i>Verify, Complete</i> | Completed |
| | | VILLAGE HAATS – <i>Establish</i> | Every week Village HAATs shall be conducted at JKTDC cafeteria by the NRLM self help groups in coordination with Tourism Department |
| 2. | IT | 1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, <i>Jan Bhagidari</i> - Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc | CSC camps held. Briefing regarding 70 G2C services through e-unnat and my schemes popularized Done CSC not functional, nearby CSC operator Mr. Basharat asked to coordinate for assistance regarding saturation of schemes and cards |
| 3. | FINANCE | 1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) All INDIVIDUAL SUBSIDY SCHEMES- <i>Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications</i> 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES | In coordination with JK Bank, employment and Industries Deptt No separate Counters set up Yes |
| 4. | REVENUE | 1) APKI ZAMIN APKI NIGRANI- <i>Inform, popularise</i> 2) PATWAR KHANA- <i>Verify, Establish, Paint information and timings</i> 3) INHERITANCE MUTATIONS- <i>Complete</i> 4) LAND PASSBOOKS-generate | Awareness generated Displayed Pendency Nil Out of 464 pass books 30 issued during the visit |

| | | | |
|----|----------------|--|---|
| | | and Issue for undisputed entries | |
| 5. | HEALTH | 1) PMJAY GOLDEN CARDS- <i>Saturate</i> 2) <i>Swachh</i> hospitals- <i>clean toilets, junk free premises</i> | 86 pending (under age of 2) One PHC situated outside the P.halqa visited and found clean |
| 6. | SOCIAL WELFARE | 1) DIVYANG CAMPS- <i>Hold Camps, ensure fittings</i> 2) DISABILITY CARDS (UDID) – <i>All existing 2.5 lakhs UDID Cards to be made digital</i> 3) NOAPS/ISSS PENSIONS- <i>Audit, Saturation of wall paintings of pension beneficiaries</i> 4) POSHAN VATIKA- <i>ensure 100% plantation</i> 5) 500 ANEMIA CHECK UP CAMPS- <i>Conduct</i> 6) AADHAR SEEDING- <i>Ladli Beti beneficiaries, Aanganwadi beneficiaries</i> 7) BBBP events, at least 5 in every district Formation of Senior Citizens club in every Panchayat | 01 05 Saturated 100% plantation 3 camps held so far 60% completed in respect of Aanganwari beneficiaries 01 camp held |
| 7. | FOREST | 1) GREEN J&K CAMPAIGN – <i>Jan Abhiyan</i> a) One Village One Beat Guard b) Forest for Fodder and livelihood <i>-Complete all preparatory plantation activities in winter Plantation areas</i> <i>- Audit of summer plantation in non summer plantation areas</i> 3) <i>-Saturate</i> | Completed |



| | | | |
|-----|-----------------------------|---|--|
| 8. | TOURIS M | 1) TOURIST DESTINATIONS/CIRCUITS/THE MES TREKS/- <i>Identify, Delineate, Demarcate</i> 2) HOMESTAYS- <i>Identify</i> 3) VILLAGE COOPERATIVE- 1) Provide Support for Tourism activities | Kash Pathri identified as Tourist Picnic Spot 10 homestays identified and registered 01 Cooperative identified and registered |
| 9. | CULTUR E | 1) 1) TALENT HUNT AT PANCHAYAT LEVEL - <i>Organise</i> | Yes |
| 10. | LABOU R | 2) 1) e- SHRAM- <i>Saturate</i> | 50% |
| 11. | SCHOO L EDUCA TION | 1) Bringing back all out of school children 2) MY SCHOOL MY PRIDE- 3) PARENT TEACHER MEETING | Necessary exercise carried out in the Halqa Parent teacher meetings held |
| 12. | HIGHER EDUCA TION | 1) INTRODUCE AND START 30 1) CREDIT SKILL COURSE IN 50 DEGREE COLLEGES 2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs 3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite 4) FEEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K 5) MY COLLEGE MY PRIDE- CLEANLINESS Drive in every 6) GDC | No Degree College in the Halqa |
| 13. | YOUTH AFFAIR S | 1) Games in every <i>Panchayat- Organise</i> | Organized two activities |
| 14. | TRANSP ORT | 1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT 100 cases under MUMKIN scheme | Well connected |

| | | | |
|-----|----------------------|--|---|
| 15. | TRIBAL | 1) ALL SCHOLARSHIP SCHEMES- <i>Saturate</i> 2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) – 3) <i>Complete</i> | Awareness about the schemes being carried out Plan Formulation in GPDP taken up for PMAAGY |
| 16. | PDD | 1) DISTRIBUTION TRANSFORMERS- <i>a) Check unique no,</i> <i>b) identify DTS with low oil and top up,</i> <i>c) identify DTs with load imbalance,</i> <i>d) replace non standard fuses with standard fuses,</i> <i>e) identify DTs without earthing and ensure proper earthing</i> <i>f) remove foliage around DTs</i> 2) All cases of electrical accident 2) claims pending to be resolved and put up for disbursement | Yes |
| 17. | CAPD | 7) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS) 2) 100% GRIEVANCE REDRESSAL | Yes |
| 18. | SKILL DEVELOPMENT | 3) 1) SKILL TRAINING OF 13000 HEALTH STAFF AND | Nil |
| 19. | COOPERATIVES | 4) 1) 25000 COOPERATIVE MEMBERS TO BE TRAINED | No present |
| 20. | SCIENCE & TECHNOLOGY | 1) Reach out to 10000 farmers for 5) PM KUSUM SCHEME | Nil |
| 21. | PWD | 4) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE- <i>Implement</i> COMPLETE JKPC MERGER PROCESS | Online payments being made |



| | | | |
|-----|-----------------|--|--|
| 22. | ARI & TRAININGS | 1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- <i>Evaluate quality of work and grievance disposal, record keeping, inventory</i> 4) <i>management</i> | NA |
| 23. | MINING | 1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE | NA |
| 24. | DMRR | 2) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal IN 250 APDA MITRAs | NA |
| 25. | GAD | 1) 100% BIOMETRIC ATTENDANCE ENSURE 2) ENSURE EPM BY ALL EMPLOYEES 3) 100% PROPERTY RETURNS FILED IN 4) 100% ONLINE APRs 2) HRMS IMPLEMENTATION | NA |
| 26. | JAL SHAKTI | 1) ACTIVATE ALL <i>PANI SAMITIS</i> sensitise the local community/Gram Panchayats/ <i>Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2.</i> 2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field | Pani Samiti in place, trainings organized. Detection for water quality by way of testing kits briefed to the public by the PHE officers No Testing Kit issued |
| 27. | LAW | 1) 250 Awareness and Assistance camps through Legal Service Authority | NA |
| 28. | ESTATES | 1) Identify unauthorized occupants of government accommodation | NA |

| | | | |
|-----|--------------------------------|---|--|
| 29. | PUBLIC GRIEVANCES | 1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- Identify | Brinwar village face danger due to siling and damage to the water channel and Kangan HEP |
| 30. | HOSPITALITY AND PROTOCOL | 1) Training of all employees of the department 2) Introduce and Implement Quality policy for the 4) department | NA |
| 31. | AGRICULTURE AND ALLIED SECTORS | 1) Individual beneficiary schemes including bank loan schemes- <i>Accelerate, Saturate</i> 2) Soil Health Cards- <i>Saturate</i> 5) 5 KISAN MELAS- <i>Organise</i> | Done 05 Kisan Melas organized in the District |
| 32. | FLORICULTURE | 1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- | No camps held |
| 33. | INDUSTRIES | 1) LAND ALLOTTMENT FOR PROJECTS WORTH Rs. 6000 crores 2) 100% PMEGP TARGETS TO BE ACHIEVED 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE | NA |

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 21

Details of the bank sanctioning it : JK Bank Kangan

Total amount involved : 15.00 lac

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed - Nil
- b. No of Individual Soak Pits constructed - 55
- V. No. of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes
- IX. Whether grievance redressal box is installed: No
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level: Nil
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF | NUMBERS | | NAMES |
|--------|--------------------------------|------------|--------|---|
| | | SANCTIONED | ACTUAL | |
| | Rural development department: | | | |
| | BDO | Nil | - | Arif |
| | JE | 1 | 1 | Azhar |
| | GRS | 1 | 1 | Ab Hmaid Khan |
| | TA | 1 | 1 | Nazir Ahmad |
| | SCHOOL EDUCATION: | | | |
| | TEACHER | 14 | 12 | Geelani, muzaafar, ifshan, mubeena, |
| | HEAD MASTER | 01 | 01 | Parveen, munera, rubina, shakeel, |
| | ANY OTHER | 01 | 01 | irfan, Hafsa, Zubaida, Arifmohd Ishaq |
| | JAL JEEVAN: | | | |
| | | 01 | 01 | Ab Hamid |
| | PDD: | | | |
| | LINEMAN | 01 | 01 | Nazir Ahmad Bhat |
| | JE | 01 | 01 | Basharat Ahmad Baba |
| | ANY OTHER | 01 | 01 | Nazir Ah Rather |
| | FOOD & CIVIL SUPPLIES | | | |
| | | 01 | 01 | Mohd Akram |
| | AGRICULTURE & ANIMAL HUSBANDRY | | | |
| | | 02 | 02 | Shafat Hussain AEO Showkat Ahmad AEA |
| | SOCIAL WELFARE | | | |
| | | 01 | 01 | Rafiqa Akhtar |
| | HEALTH: | | | |
| | ASHA | 04 | 04 | Nasema, Hafiza, Fatima, Raza |
| | ANM | 02 | 02 | Shamima, Rubina |
| | AYUSH DOCTOR | 02 | 02 | Dr Bilkis, Dr Shafiqa |
| | ALLOPATHIC DOCTOR | 01 | 01 | Dr Asif |
| | ANY OTHER DEPARTMENT | | | |

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

Under SDG following two themes have been adopted

1. Clean and Green Panchayat- Under the said theme plantation and regular cleanliness drive is being carried out and dust bins have been installed at various locations as per requirement.
Education- Awareness camps were held at various places in the Halqa to apprise the people about the importance of education

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste –Dust bins installed, Soakage pits constructed and segregation sheds installed
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas- No such initiative taken
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof_ No expertise available
- iv. Has the Climate Resilience Plan been developed for the GP? No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands- Plantation drive carried out at several locations
- vi. Whether schools have started segregating waste- Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management- No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly - Yes
- ii) Do all the eligible individuals been provided the Golden Card- Yes upto 90%
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India -Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19 - Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups- Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives- Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections- Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
– Under Progress

- iii) Do all the IHHs in the Gram Panchayat have toilets - Yes
- iv) Are all the IHHs toilets functional or not Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not -Yes
- vi) Are all the toilets in the schools/Aaganwadi functional or not- Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not- No.

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling - Yes
- ii) How many Bal Sabha's were organized in the Gram Panchayat- 1
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys-No

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not - No
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not - No
- iii) Does the Gram Panchayat has its building or not- No
- iv) Is the Gram Panchayat office functional or not- No
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not- No
- vi) Is Social Audit of earlier Schemes/Programs carried out or not- No

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor- Yes, BPL category already registered are taken into consideration
- ii) Have all the eligible households registered in PDS or not - Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not - No
- iv) Have all the eligible households been registered for Pension or not- Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement- No
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA - Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages - No

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People - No
- ii) Is Gram Panchayat Office Disabled Friendly or not - No
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not- No
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not – No.
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc- Yes
- vi) Are all the eligible households getting benefits from IAY or not- Yes

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat - 01
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan - No
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha - No
- iv) Number of women beneficiaries headed households covered under PDS system
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana - 15

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet - No
- ii. Whether the Disaster management plan is available at the GP Level- No
- iii. Whether child-friendly park with required facilities is available in GP – No
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety - No

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

Awareness among the masses of the P.H carried out

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

| | | |
|----------------------------------|------------------|------------|
| Mr. Nazir Ahmad Raina (Sarpanch) | - Sarpanch | (Chairman) |
| Mr. Muzaffar Ahmad | -Panch | Member |
| Mr. Ab Rehman | Forest Deptt | Member |
| Mr. Irshada | Anganwari Worker | Member |
| Mr. Sajad Ah Magray | P. Secy | Mem. Secy |

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

GPDP have been framed during the Back to Village programme 4 on the second day of the visit and also approved in the meeting

In addition GPDP plan shall also include :

Tourist places which need to be developed - Dumloi Trek and Kashpatri

Specific product which needs to be developed- Walnut

Tourism- home stays - 10

20 candidates for training under Himayat scheme alongwith trade in which training is to be given - 20 Candidates identified for training under tailoring, hospitality, handicrafts trades etc

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|--|---|--|-------------------------------------|
| Golden Health Card under Ayushman Bharat | 1293 | 1200 | 93 (children under 2 years pending) |
| Janani suraksha yojana | 15 | 12 | 3 (new births) |
| OLD AGE pension | 189 | 189 | - |
| Widow pension | 06 | 06 | - |
| Disability pension | 37 | 37 | - |
| Domicile certificate | 864 | 864 | - |
| Kisan credit card | 464 | 464 | - |
| PM kisan sammannidhi | 464 | 464 | - |

| | | | |
|---|-----|----|-----------------------|
| Land pass book | 464 | 30 | Digitization going on |
| Registration of village vendors on GEM portal | - | - | - |
| Registration of village contractors on jktenders portal | 4 | 4 | - |
| Registration of village contractors on PWD portal | 8 | 8 | - |
| Incomplete buildings/projects | - | - | - |

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed - Yes
- Details of activities conducted - 01
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal -Yes
- How many drug addicts in the village - Nil
- Whether reported to the Deputy Commissioner - NA
- How many registered for rehabilitation under government programme- Nil

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|----------------------|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA | 27 | 22/23 | 34.0 lac | Ongoing | Yes | No |
| PMAY | 13 | 21/22 | 1.30 lac/unit | Yes | Yes | No |
| IHHL UNDER SBM-G | 30 | 19/20 | 0.12 lac/unit | Yes | Yes | No |
| CSC UNDER SBMG | 01 | 22/23 | 3.0 lac/unit | Tendered | Yes | No |
| AMRIT SAROVAR | - | - | - | - | - | - |

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 – 600 approximately

Total attended- 100

Proceedings: Awareness regarding health and hygiene carried out and importance about participation of females in the Mahila Sabha, empowerment of women, awareness about various schemes of the GOI and also education and its importance particularly for the women folk

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended 40




Proceedings: Awareness regarding health and hygiene, adult education, schooling

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

| SR NO. | ASSETS /ACTIVITIES INAUGURATED | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|--|--|---|
| | VILLAGE HAAT under JKSRM (SUNDAY MARKET) | - | - |
| | PMAY houses if any ready for inauguration | Construction in progress |  |
| | Swachh gram projects- segregation sheds etc | Works tendered | |
| | Amrit sarovars | - | |
| | Sports kits | - | |
| | Village cultural events | Cultural event organized |  |
| | JJM assets/projects | |  |
| | Any other to be identified at district level | | |

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

| S.NO. | Particulars | Action taken | Remarks # |
|-------|---|--------------|---------------------------|
| 1. | Urgent Public Requirements/ Demands/complaints/issues- B2V1/ B2V2/ B2V3 | | |
| 1. | Construction of Bridge at Mammer Nallah | Completed | Under 14 th FC |
| 2. | Construction of Road at ThekerPati | Pending | |
| 3. | Establishment of Health Centre | Pending | |
| 4. | Additional Transformer | Installed | |
| 5. | Upgradation of link Road | Macdemised | |
| 6. | Declaration of village Mammer as Tourist Village | Declared | |
| 7. | Establishment of Walnut Mandi and Providing of Hybrid varieties | Pending | |
| 8. | Demand for water pipes | Pending | |
| 9. | Fencing of power canal from Thene to Ganiwan | Pending | |



OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** ` Rural Development Department
2. **LEAST RESPONSIVE DEPARTMENT:** NRLM

GENERAL ASSESSMENT OF THE VISITING OFFICER

I Any major complaint brought to the notice of the Visiting Officer:

The use of advanced technology in farming, implementation of various Schemes and use of hybrid seeds for improvement of farming sector has been found to the general issue brought to the notice by the general public

II

III

1. Fencing of Power canal from Thune to Ganiwan
2. Construction of road from Mammer to Thigri pati
3. Non availability of CSC Centre at Mammer
4. Non availability of ATM at Mammer
5. 63KVA Electric Transformer for Kassana Patti
6. Non availability of Panchayat Ghar
7. Establishment of Walnut Mandi

Overall assessment of the visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)

The Village is well developed. All the amenities are extended to the beneficiaries. Schemes are nearly saturated. People are satisfied with the governance. Rural Development works are executed to its best. School and Hospital are functioning to the desired result. However improvement on account of farmer schemes and employment generation need to be focused with special attention to tourism potential. Village can be labeled as semi urbanized village being on the national highway of Ladkha. Due to non availability of CSC centre the G2C services were not available to the people. It has accordingly recommended for sanction of a CSC center to the panchayat.

IV

Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)

8

V

Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days
The visiting Officer stayed for two days in the panchayat

Signature of Sarpanch

Name Narin... Ahmed Rai

9797726349



Signature of the Visiting Officer

Name 99 Mr. J. K. Sharma

Signature of the Visiting Officer



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir