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Azadi Ka  
Amrit Mahotsav

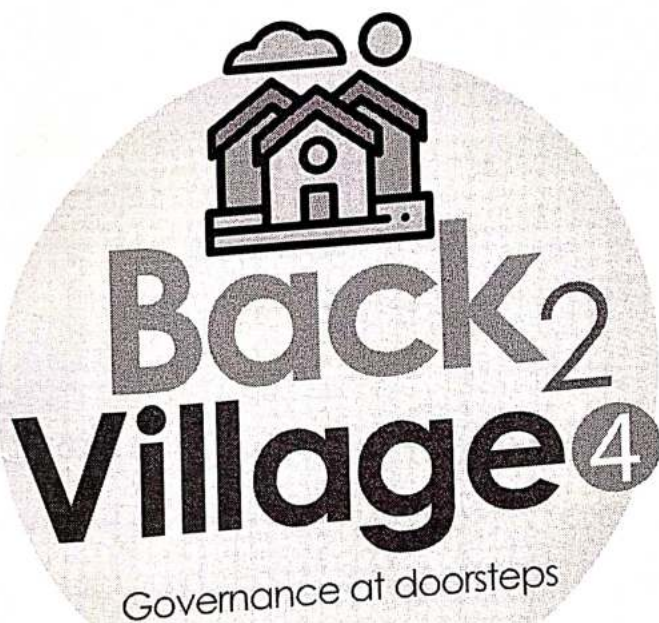


# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

**A) Details of Reporting Officer:**

Name: Mohd Aftab  
Designation: Sr. Lecturer  
Department/ place of posting: Education Department  
Mobile No: 9596858589  
Email ID: muhammadaftab241@gmail.com  
Home District: Poonch  
Dates of visit: 28/10/2022 & 29/10/2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Karapha  
Local Government Directory(LGD) code of the Panchayat: LGD239265  
Name of CD Block: horan  
Name of Tehsil: Mandi  
Name of District: Poonch

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 04  
No. of households in the Panchayat: 312  
Population (approx) of the Panchayat: 2700



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
PDD	Abdul Hamid	Lineman
Sheep Husbandry	Mohd Farooq	FS
PHE	Abdul Aziz	Daily wager
Edu. Dept.	Mohd Younis	Tr.
AWC (ICDS)	Nahem Salma	A.W.W.
PHE	Mohd Sadeeq	CPW
RDD	Mohd Iqbal	GRS
Police Dept.	Mohd Mahmood	CPO
Forest Dept.	Jawaid Iqbal Fry	Good
Health Dept.	Talat Bashir	Pharmacist
NRLM	Ajaz Ahmed	MEDCRP
Animal Husbandry	Zabir Hussain	Outreach worker
Revenue.	Mohd Anwar	NYC.

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure *Yes*
  - a. Govt building/private *Govt. Building*
  - b. New/need repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled
15. Amrit Sarovars – details, location, condition *under construction*
16. Government offices details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance *nil*
20. VLW Office (Y/N) *nil*
21. Primary Healthcare Centre (Y/N)
22. List of Incomplete Buildings- names, year of construction *nil*
23. List of Underutilized Buildings- names *nil*



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NA
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	yes
Incomplete buildings/projects	Verify whether identification and redistribution done	Panchayat Ghar Complete but not complete
PDS	Visit, evaluate, online status	NIL
PHC	Visit- evaluate, status of staff, equipment and quality	N/A
Youth clubs	Meet, interact, seek suggestions	MS Kharapa
SHG	Meet, identify problems, seek suggestions	NIL
PMAY	Inspect, Inaugurate	04 inspect 03, inaugurate 01
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	M/S Kharapa
Swachh SBM	Evaluate	NIL
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	NIL only - kit distribution
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	B/S Dhan
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Yes
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Yes Appropriate

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Nil



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : ST-12, OT-186 = Total 198

Details of the bank sanctioning it : 32

Total amount involved : First dose 24 Lacs, II<sup>nd</sup> - 48 Lacs, III<sup>rd</sup> 15 Lacs,  
Total 65 Lacs 40 Thousands.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed - 10
- b. No of Individual Soak Pits constructed - 120
- V. No. of Biodiversity management committee meetings held: - 01
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No 10 ✓
- X. No of grievances received pertaining to Panchayat level: 5
- XI. No of grievances disposed of at Panchayat level: 40 ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	04	04	Zameer Ahmed (KAS)
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	MS - 08 PS - 03 T.O.B.	17	NA
	JAL JEEVAN:	03	03	Mohd Haleef
	PDD: LINEMAN JE ANY OTHER	02	02	Mushlag, Ahmed
	FOOD & CIVIL SUPPLIES	01	01	Sajad Ahmed
	AGRICULTURE & ANIMAL HUS- BANDARY	01	01	Damodar Shasana
	SOCIAL WELFARE	07	07	Mohd Azam
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	04	04	Dr. Mohd Arshad
	ANY OTHER DEPARTMENT	NIL		



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## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

#### 2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly?
- ii. Do all the eligible individuals been provided the Golden Card?
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- iv. Are all the eligible individuals been vaccinated against COVID-19?
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives?

#### 3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections?
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets?
- iv. Are all the IHHs toilets functional or not?
- v. Do all the Schools/Anganwadi centers have a toilet facility or not?
- vi. Are all the toilets in the schools/Aanganwadi functional or not?
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not?



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----02-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not?
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?
- iii) Does the Gram Panchayat has its building or not?
- iv) Is the Gram Panchayat office functional or not?
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?
- vi) Is Social Audit of earlier Schemes/Programs carried out or not?

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not?
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not?
- iv) Have all the eligible households been registered for Pension or not?
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA?
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages?

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People?
- ii) Is Gram Panchayat Office Disabled Friendly or not?
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?
- vi) Are all the eligible households getting benefits from IAY or not?

### Engendered Development in Village

- 8 How many Mahila Sabha's were organized in the Gram Panchayat----- 02
- i) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No
- ii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iii) Number of women beneficiaries headed households covered under PDS system..... 100
- iv) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.... N/A
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... NO
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

## DAY 2 ACTIVITIES

### AGENDA NO.2

- ✓ Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

- ✓ Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

Nil  
/

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2700	10	Good health condition
Janani suraksha yojana	05	05	—
OLD AGE pension	142	142	—
Widow pension	36	36	—
Disability pension	61	61	—
Domicile certificate	2700	2500	—
Kisan credit card	160	160	—
PM kisan sammannidhi	160	160	—

Land pass book	556	18	not generate due to computer problem
Registration of village vendors on GEM portal	02	02	—
Registration of village contractors on jktenders portal	08	08	—
Registration of village contractors on PWD portal	08	08	—
Incomplete buildings/projects	Pvt. Ghar	Pvt Ghar	Due to lack of fund.

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *yes*
- Details of activities conducted *yes*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
- How many drug addicts in the village *nil*
- Whether reported to the Deputy Commissioner *no*
- How many registered for rehabilitation under government programme *nil*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	14	2021-22	25 Lacs	Satisfactory	Yes	Nil
PMAY	107	- Do -	1.70 Lacs	- Do -	- Do	Nil
IHL UNDER SBM-G	100	- Do -	12 Lacs	- Do -	- Do	- Nil
CSC UNDER SBMG						
AMRIT SAROVARS	01	- Do -	3 Lacs	Running under contract	-	Nil

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 300

Total attended 20

Proceedings: 20

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ... 42

Total attended 42

Proceedings: 42

(Pl insert pointers to be discussed there – refer palli proceedings)

✓

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	NIL	NIL
	PMAY houses if any ready for inauguration	01	Yes
	Swachh gram projects- segregation sheds etc	NIL	-
	Amrit sarovars	01	Yes
	Sports kits	01	Yes
	Village cultural events	01	Yes
	JJM assets/projects	NIL	NIL
	Any other to be identified at district level	NIL	NIL



**FOLLOW UP OF (B2V1, B2V2 & B2V3):**  
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Kharapa Transformer	Installed	—
2	Shelika Hill		
3	Transformer		
4	25 to 63 KV	Installed	
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	New Transformer	Not installed	
2	Mishalla Mrai		
3			
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	NIL		
2	DHC in Panchayat	Not Sanctioned	
3	engagement of Asha workers	(Not Sanctioned)	



4			
5			
IV.	Major Problems- B2V2		
1	new electric Transformer at Kait		
2		Not sanctioned	
3			
4	Electric Pole	Not approved	
5			
V.	Major Problems- B2V3		
1	PS / Jalsari	under construction	
2	Ration Complaint	not redressed	
3	Ration store	Not sanctioned	
4			
5			
VI.	Major Complaints- B2V1		
1	Transformer and	sanctioned	
2	electric pole		
3			
VII.	Major Complaints- B2V2		
1	new Transformer	Sanctioned	
2	Mcholla Min		
3			
VIII.	Major Complaints- B2V3		
1	DHC ni Panchayat	NO Sanctioned	
2	AWC engaganat	NO sanctioned	
3			



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD
2. LEAST RESPONSIVE DEPARTMENT: Horticulture and Floriculture

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>Panchayat Ghar Dispute</u>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <u>Roads DHC</u>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <u>vs</u>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>8</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name Saif Din Zargar

Saif Din Zargar  
Sarpanch  
Pvt. Halqa Kharapa  
(Block Loran)

Signature of the Visiting Officer

Name Mohd Aftab

(M) 9596858589



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**



