



75
Azadi Ka
Amrit Mahotsav



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

A) Details of Reporting Officer:Name: MOHD ANJUMDesignation: Assistant Registrar Cooperative Societies -Department/ place of posting: Cooperative / RambanMobile No: 8082118064Email ID: mohdanjum95@gmail.comHome District: ReasiDates of visit: 28, 29 - October 2022**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**Name of the Panchayat: Sujmatna - ALocal Government Directory(LGD) code of the Panchayat: 7181Name of CD Block: RamsooName of Tehsil: RamsooName of District: Ramban**C) Panchayat Profile:**No. of revenue villages in the Panchayat: 01No. of hamlets in the Panchayat: 07No. of households in the Panchayat: 560Population (approx) of the Panchayat: 2849



Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Education	Raza Ali	Teacher
P.D.D	Abdul Qayoom	Lineman
Forest	Javed Iqbal	Helper
Agriculture	Khalid Wazir	AEA
R.E.K / Y.S.S.	Sartaj Bashir Bali	R.E.K
Social Forestry	Mohd Akhter	SFC Guard
Employment	Vishnu Gautam	Y.P
P.H.E	Mushtaq Ahmed	Supervisor

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/needings repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N)
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N)

15. Anganwadi Centre (Y/N)

- a. (govt/private)
- b. Total children enrolled - 22

15. Amrit Sarovars - details, location, condition

16. Government offices- details, whether functional or not

17. Ration shop (Y/N)

18. Places of tourism importance - names, little details on historical/cultural importance

19. Village heritage sites/ treks- names, little details on historical/cultural importance

20. VLW Office (Y/N)

21. Primary Healthcare Centre (Y/N),

22. List of Incomplete Buildings- names, year of construction

23. List of Underutilized Buildings- names

→ P.S Ahma (stayed by court)

1) PHE Dardabi

2) Water filtration plant Dargali

Govt Offices	Functional (%)
1. Schools	Y
2. PHC	Y
3. Panchayat Ghar	Y
4. AWC	Y

→ 1) Gaydhar Ahma

2) Dalanse Gali (Trek)

3) Edgah over

4) Dhar, Ahma



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NIL / N.A
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	N.A
Incomplete buildings/projects	Verify whether identification and redistribution done	PHC Dardahi
PDS	Visit, evaluate, online status	visited PDS store, Ration stored in priv. building, as 74% online status (checked)
PHC	Visit- evaluate, status of staff, equipment and quality	visited and found that the staff was absent.
Youth clubs	Meet, interact, seek suggestions	interacted & generated awareness about different govt. schemes
SHG	Meet, identify problems, seek suggestions	— do —
PMAY	Inspect, Inaugurate	Inspected and Inaugurated in presence of PRI.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited all schools of G.P. Found, water, electricity and sanitation satisfactory. Govt. for PS Khourra.
Swachh SBM	Evaluate	Evaluated and found it satisfactory
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Verified and participated in game. But there is need of playground in G.P.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Undertook plantation drive at various places in G.P.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Participated and held awareness program about Rural Haat
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	General awareness about various schemes in gram sabha.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Verified electricity and water connections. in G.P.



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DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

(N.A.)

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, N. Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 18
- b. No of Individual Soak Pits constructed 42
- V. No. of Biodiversity management committee meetings held: 03
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: 10
- XI. No of grievances disposed of at Panchayat level: 10
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01	01 01 01	Vivek Rattan Mudassar Ibrahim Reyaz Ahmed
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	24 01 05	17 0 02	7-VACANT VACANT Tariq Parvez Farid Bin Afzal (3 vacant)
	JAL JEEVAN:	01	01	Mushtaq Ahmed Darg (Brenn)
	PDD: LINEMAN JE ANY OTHER	01 01 (MA)	01 01	Faqir Singh Bashir Ahmed Abdul Qayyum Sohil
	FOOD & CIVIL SUPPLIES	01	01	Mushtaq Ahmed
	AGRICULTURE & ANIMAL HUSBANDARY	01	01	Khand Wazir (AEA)
	SOCIAL WELFARE	N.A		
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	N.A		
	ANY OTHER DEPARTMENT	N.A		



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Waste collecting team have been made by GP and waste collection*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *centres are identified.*
a) provision for solar lights has been made in G.P plan by PRIs in Gram Sabha.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof _____
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste *No*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. *No*

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *No (intermittent)*
- ii) Do all the eligible individuals been provided the Golden Card? *Yes*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes*

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets? *Yes*
- iv) Are all the IHHs toilets functional or not? *Yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *Yes, soakage pits/composite pits are in progress in GP*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *only in schools.*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *No.*

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat-----N.O-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? No
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? No
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

criteria: Beneficiary must fall under PNH category

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? No
- Is Gram Panchayat Office Disabled Friendly or not? No
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? No
- Are all the eligible households getting benefits from IAY or not? No

- 8 **Engendered Development in Village** 02
- How many Mahila Sabha's were organized in the Gram Panchayat
 - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
 - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
 - Number of women beneficiaries headed households covered under PDS system.....50
 - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....
- 9 Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....No
 - Whether the Disaster management plan is available at the GP Level (Yes/No)
 - Whether child-friendly park with required facilities is available in GP (Yes/No)
 - Whether the GP has easy access to Godown for storage (Yes/No)
 - Whether street lights are provided in public places for ensuring safety (Yes/No) (only 02)

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of Biodiversity Management Committee available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	N/A		
Janani suraksha yojana	N/A		
OLD AGE pension	N/A		
Widow pension	N/A		
Disability pension	N/A		
Domicile certificate	N/A		
Kisan credit card	158	150	Issue of land record
PM kisan sammannidhi	150	10	— do —

Land pass book			
Registration of village vendors on GEM portal	N/A		
Registration of village contractors on jktenders portal	N/A		
Registration of village contractors on PWD portal	N/A		
Incomplete buildings/projects	2		

DAY 2 ACTIVITIES

AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Awareness program in Gram Sabha
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner Yes
- How many registered for rehabilitation under government programme Nil.

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY OTHER RECORDED RELATED WORK
MGNREGA	1-path Nallah to Gampora	2021-22	1.50 L	Yes	Yes	n/a
PMAY						
IHL UNDER SBM-G	IHL unit of Mohd Anwar	2019-20	0.12 L	Yes	Yes	n/a
CSC UNDER SBMG	NTPHC Daxdahi (SC)	(20-21) 2019-20	3.00 L	Yes	Yes	Nil
AMRIT SAROVAR						

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

Total attended : 16

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended 73

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Road	The survey has been done.	
2	Shortage of staff in Education, Health. Lack of infrastructure	NOT resolved	
3	Shortage of electric poles.	NOT resolved.	
4	Demand of AWC in every ward	yet to be resolved	
5	Demand of New pipe line from Trusgarh to Dargah	— do —	
6	Upgradation of HS Darg Dardahi	— do —	
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Road (Magarkote to Dardahi Ahma by way PHC lower Dardahi)	Survey done	This demand should be done on top priority
2	PDD (Steel poles and wires)	work in progress	Requirement of electric poles and 63KV transformer
3	Education (shortage of staff)	Not resolved	Requirement of more staff. Need repairing of school infrastructure.
4	Agriculture (AHI/ sheep husbandry should arrange one subsidize of AHI/SH)	NOT resolved	should be resolved.
5	Health (shortage of staff and medicine)	NOT resolved	Requirement of staff
6	Social welfare (should avail the schemes at ground level)	yes	Need to generate awareness among public
7	P.H.E (Arrangement of pipes and water storage)	yes (tender in process)	
S.NO	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Road		
2	Shortage of staff in Education Health. Lack of infrastructure	not resolved	
3	PDD, shortage of steel poles and wire	yet to be fully resolved	


4	Social welfare	Need AWCs in every ward of C.P	not resolved	
5	Major Problems- B2V2			
1	Road	Same as public requirement mentioned above at S.No 2 of B2V2		
2	PDD			
3	Education			
4	Health			
5	PHE			
6	Major Problems- B2V3			
1	Road	Survey has been done		
2	Health		not resolved	
3	PDD		yet to be fully resolved	
4	Animal/ sheep husbandry		not resolved	
5	AWCs in all wards		not resolved	
6	Major Complaints- B2V1			
1	Complaint received regarding PDD steel poles		yet to be fully resolved	
2	Complaint received regarding shortage of staff in Health		not resolved	
3				
7	Major Complaints- B2V2			
1	Road	The survey has been done		
2	Shortage of staff	(Health, Education, agriculture social welfare, post vacant)	Not satisfactory Action taken.	
3				
8	Major Complaints- B2V3			
1	Road connectivity	The survey has been done		
2	Shortage of staff in all school.		Not resolved	
3	Health & AWC	lack of infrastructure and staff -	not resolved	

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: Road, Health, Education
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Road
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) The overall functioning of GP is good. There is a dire need for road connectivity. There is urgent need to focus on health and education infrastructure.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 05
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days. Yes


Parveena Begum
 Sarpanch
 Signature of Sarpanch (A)
 Name **Parveena Begum**

Signature of the Visiting Officer
 Name..... **Mohd Anjum**