



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified





## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning depts)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning depts</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



## Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukht J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



# A) Details of Reporting Officer:

Name: BAL KRISHAN SHARMA  
 Designation: AOE Ground Water Div. Jaipur  
 Department/ place of posting: Jal Shakti / Ground Water Drilling Div. Jaipur  
 Mobile No: 96191-11671  
 Email ID: bal.krishan.sharma.0.49@gmail.com  
 Home District: Jaipur  
 Dates of visit: 30-10-2022 to 31-10-2022

# B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: KHARK  
 Local Government Directory(LGD) code of the Panchayat: \_\_\_\_\_  
 Name of CD Block: Block Kalakote  
 Name of Tehsil: Kalakote  
 Name of District: Rajouri

# C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02 Nos  
 No. of hamlets in the Panchayat: \_\_\_\_\_  
 No. of households in the Panchayat: 343 Households  
 Population (approx) of the Panchayat: 1521





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
<del>...</del>		
Tal Shakti Dept.	Bal Birajwan Sharma	AOO.
<del>...</del>	Gulzar Ahmad	Paunchayat Secretary.
R.D. D.	Anju Bala	L.R.S.
Agriculture Dept.	Rahul Kumar	
Health Dept.	Nilesh Kumar	
PHE	Ashish Kumar	D/Ingr.
Forest Dept.	Sandeep Lamb	Guard / Watchman.
Electrical Dept.	Muniraj Ahmad	Line man P.O.D
Veterinary Dept.	Dr. Anil Kumar	Doctor / Asst. Surgeon.
ANC	Tashi Devi	AWW
AWC	Anju Bala	AWW
Social Welfare Dept.	Priyanka Singh	—

*Other Dept. were sent present,*  
Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Yes*
  - b. New/needing repairs *New*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *No*
4. Internet (Y/N) *No*
5. Telephone (Y/N) *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *No*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *No*
10. CSC (Y/N) *No*
11. Patwarkhana (Y/N) *No*
12. Village haat (Y/N) *No*
13. Playground (Y/N) *No*
14. School-
  - a. Kindergarten (Y/N) *No*
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *No*
  - d. College (Y/N) *No*
  - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N) *Yes*
  - a. (govt/private) *Govt*
  - b. Total children enrolled *(Total 500 children, 400 Private, 100 Govt)*
15. Amrit Sarovars – details, location, condition *2 Nos under construction*
16. Government offices- details, whether functional or not *No office*
17. Ration shop (Y/N) *Yes*
18. Places of tourism importance – names, little details on historical/cultural importance *No*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *No*
20. VLW Office (Y/N) *Govt. Quater*
21. Primary Healthcare Centre (Y/N) *No*
22. List of Incomplete Buildings- names, year of construction *No*
23. List of Underutilized Buildings- names *No*





## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Officers of- Rev. Deptt. approach the people, Cooperatives, Banks officers & other different Deptt officers discuss with people.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NIL
Incomplete buildings/projects	Verify whether identification and redistribution done	NIL
PDS	Visit, evaluate, online status	NIL
PHC	Visit- evaluate, status of staff, equipment and quality	NIL available.
Youth clubs	Meet, interact, seek suggestions	NIL available.
SHG	Meet, identify problems, seek suggestions	N/A
PMAY	Inspect, Inaugurate	inspected & inaugurated by wallian
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	visited Primary & middle school & checked everything & found 'OK'
Swachh SBM	Evaluate	yes, inspected at Khark.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	N/A
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Natural plants very much available
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	N/A
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	yes.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Verified & found that there is shortage of drinking water in Khark PPT.

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. Ayushman Gold Cards & E-Shram Cards
2. Jan Biddhata Programme
3. Local Database issued to farmers = 4000's  
 Total = 280 ✓ (Two thousand eighty)  
 Pending for process = 120 should be used soon.  
 (One hundred twenty)
4. Self employment scheme has been launched in PPT.  

Karakote	GP Village	SHG Name	DT. Formation	No. of members
Karakote	Kharak	Nagbata	5/6/16	07
Karakote	Kharak	Ajmer Singh	24/12/16	07
Karakote	Kharak	Sagar Singh	25/12	07
5. Paani Samiti :- Not constituted in the PPT. Till date.
6. Yojana Club on Paani Samiti :- Not constituted yet.
7. Super clean & Green Village :- Naturally Green Area, in Kharak PPT.
8. Azadi Ka Mahotsav :- Celebrated in Kharak PPT.
9. Prashantachar Mukta Abhyas :- Celebrated & people are aware of Abhyas in Kharak PPT.
10. Discussion of Corruption & way to rectify the same :- People were told about Corruption & made aware about it.
11. Village meeting :- Patwari & Gram Samak :- Name & Phone no. displayed in Kharak PPT. & also Photo is shared in the groups.

*[Signature]*



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT) *Yes (15 No Youth Guided)*

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed *Yes*
- b. No of Individual Soak Pits constructed *Yes*
- v. No.of Biodiversity management committee meetings held: *Yes (Tide in months)*
- VI. Isthe name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No *Yes*
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No *Yes*
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No *Yes*
- IX. Whether grievance redressal box is installed: Yes/No *No*
- X. No of grievances received pertaining to Panchayat level: *Yes*
- XI. No of grievances disposed of at Panchayat level: *Yes*
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No *Yes*
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No *Yes*



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1200 2 NOS 16 NOS 4 NOS	1200 2 NOS 16 NOS 4 NOS	Raj Singh Ravinder Kesar Anur Kala Mehar Singh
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	4110 1200 2 NOS	4110 2 NOS	Smt. Anshu Kaur Smt. Jyoti Devi Smt. Moh. Kaur Smt. Neelam Kaur Smt. Anshu Kaur
	JAL JEEVAN:	Jal Jeevan mission is in progress.		
	PDD: LINEMAN JE ANY OTHER	1 1 —	1 1 —	Singh Lal Kaur Hansaf
	FOOD & CIVIL SUPPLIES	1	1	Mahesh Kumar
	AGRICULTURE & ANIMAL HUS- BANDARY	1 1	1 1	Mohd. Akbar Rajesh Kumar
	SOCIAL WELFARE	3	2	Nasim Ahmad J/Asst Mushir Hussain Smt. Renu Kamlesh Kumar Asst. Comm. Secy. Social Welfare Office
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	1 2 — —	1 2 — —	Ashu Kumar Rajesh Kumar & Rajni Kumar
	ANY OTHER DEPARTMENT	Social Services		



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste nil
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste NO
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? 90% have been issued to Public
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes; like Bawdi, well etc
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? No
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Partially functional
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ☒
- How many Bal Sabha's were organized in the Gram Panchayat----- Yes 3 times in year
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ☒
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ☒
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ☒

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? No
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ☒
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Friendly
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?
- Are all the eligible households getting benefits from IAY or not?







## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- 4 times per year
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) NO
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - iv) Number of women beneficiaries headed households covered under PDS system..... Yes
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... 150 No
- 
- 9 Self-sufficient infrastructure in the village NO
  - i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... NO
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) NO
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) NO
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) NO
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) NO

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country NO  
 (Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>) NO

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS NO

*[Handwritten signature]*

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1511	1450	—
Janani suraksha yojana	29	19	Not valid
OLD AGE pension	(84) NIL	84	
Widow pension	25	25	
Disability pension	39	38	1 NO (Certificate not available)
Domicile certificate	1040	1040	Nil
Kisan credit card	<del>1200</del> 273	<del>1200</del> 240	Not interested
PM kisan sammannidhi	94	94	—



Land pass book			
Registration of village vendors on GEM portal	3 nos	3 nos	—
Registration of village contractors on jktenders portal	3 nos	3 nos	—
Registration of village contractors on PWD portal	5 nos	5 nos	—
Incomplete buildings/projects	Nil	Nil	—

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Water Conversation Plan, Hand control protection etc*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *Nil*
- Whether reported to the Deputy Commissioner *Nil*
- How many registered for rehabilitation under government programme *Nil*

*[Signature]*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Small Rbt D/channel	22-23	Not known	Yes	Yes	NO
PMAY	⑤ works	2021-22		Completed	Yes	NO
IHL UNDER SBM-G	④ NO	2021-22		Completed	Yes	NO
CSC UNDER SBMG	—	—	—	—	—	—
AMRIT SAROVAR	2 NO	2021-22		Under construction	Yes	NO

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

400  
300

Self-help gr. women, Beti Bachao Beti Padhao, etc.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6 years

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

Educational about school, health & sports activities etc.



## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	NO	NO
	PMAY houses if any ready for inauguration	10 nos	Yes
	Swachh gram projects- segregation sheds etc	10 nos	Yes
	Amrit sarovars	2 nos	Yes
	Sports kits	Yes	Yes
	Village cultural events	NO	NO
	JJM assets/projects	Not allocated under JJM.	Celebration Started
	Any other to be identified at district level	—	—



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	1. Ward no 1. Rope way bridge reqd for connectivity from main road to Doongi to Shah Mohalla (Peerabala)	Charter of Demands B2V4 in Kharak P.T.	
2			
3	2. Ward no 3 Pulley (crossway bridge) reqd. for locals.		
4	3. Ward no 6 Tractor road reqd. from main road to Shamshauli		
5	4. Kharak P.T.:- Hand Pump reqd. with sub motor.		
6	5. Ward no 7 :- Hand Pump reqd.		
7	6. Ward no 7 :- Road reqd. from main road to Shamshauli.		
II.	Urgent Public Requirements/ Demands- B2V2		
1	7. Kharak P.T.:- 50 nos Electric Poles with span wire reqd.		
2	8. Ward no 2 :- upgradation of Primary school of Ward no 2 P.T. Kharak.		
3	9. Ward no 3 :- upgradation of Middle school to High School in Ward no 03 of Kharak.		
4			
5	10. Ward no 3 :- upgradation of Primary school ward no 3 to middle school.		
6			
7	11. Kharak :- upgradation of Middle school to High School.		
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems - B2V1		
1	12. Ward no 6 :- Hand Pump reqd. in Ward no 6 in Farooq Mohalla		
2	13. Pulley reqd. from main road to Peerabala (Bessimband)		(Ongoing)
3	14. Connectivity Path reqd. from main road to Shah Nawaz Mohalla. app. length 500 mtrs.		
4	15. Ward no 3 Pulley (Bridge) reqd. which is partially completed. (ongoing)		
5	16. Ward no 3 :- Primary school Boundary wall required		
6	17. Tractor road reqd. from main road to Neethar Mohalla.		



18. Boundary wall kept. in Melshah Mohalla (Khabistan)
19. Ground levelling of - Middle School Kharak.
20. Hand Pump kept. in ward no 4, Qasim Mohalla.
21. Dug well kept. in ward no 7 in Qasim Mohalla.
22. Water tank kept. at Vinod Mohalla in ward no 3.
23. Boundary wall of - Narsingh Der station in ward no 03.
24. Asha worker kept. in Kharak Panchayat.
25. Stadium kept in Kharak Panchayat.
26. Health sub. centre kept. in PPT.
27. Animal sub centre kept. in PPT.
28. Sheep & goat sub centre kept. in PPT.
29. Anganbadi Centres kept in ward no 03 & 04.
30. Anganbadi building kept. in all the wards  
ward no (01 to 07)
31. Tractor road kept. from main road to <sup>Shahrnagar</sup> ~~Shahdara~~ Mohalla.
32. Retaining wall kept. at Tuni Darman  
Mohalla Mohalla (Ongoing work)
33. Lujja Bahadurs Forest Act files not available,  
should be issued at an earliest.
34. Boundary wall kept. in ward no 04 of - Madarsa.
35. Tractor road kept. from main road to Makwa  
Mohalla.
36. Connectivity road from main road to Baba Narsingh  
Mandir in ward no 03.
37. Tractor road kept. from main road to Purbata  
via Sai Mohalla.
38. Repair of - road from Tuni Darman (Kharak to Panjoh)
39. Creation of - Patwar khana in Kharak PPT.
40. Protection wall of - Shamsan Lal in ward no 01.
41. Protection wall kept. at Tuni Darman check  
to Khurshed Mohalla.
42. New Hand Pump kept. at Lalrang Lhar  
in ward no 06.



43.	Pacca road begd. from main road to Satyagrah in ward no 06.	
44.	Hand Pump begd. in ward no 02 upper khatah.	
45.	Protection wall of Yash Patel Mohalla ward no 2	
IV. Major Problems- B2V2		
46.	Black topping of tractor road in Chini Mohalla ward no 2	
47.	Un-necessarily harassment by Forest Dept in execution of Development works.	
48.	Creation of Fish Ponds in Mezzagar Mohalla ward no 03.	
IV. Major Problems- B2V3		
49.	Classification of insurance regarding human beings & Animals.	
50.	Requirement of Hand Pump in Arjan Mohalla near house of Sakhin Hussain.	
51.	Erection of - Confusion in distribution of - Scholarship Parai, SC & ST.	
	The Scholarship should be given to all the students studying in Govt. Schools as per Panchayat members.	
VI. Major Complaints- B2V1		
52.	Works executed under Mankage Scheme in the year 2016-17, 2018-19, 2020-21 material payment has not been paid by the Govt.	
53.	Hand Pump begd. in Lohar Mohalla in ward no 07. Khairi Panchayat.	
VII. Major Complaints- B2V2		
54.	Tractor Road begd. from Tuxi Dargah to Krishna Lal Mohalla in ward no 02.	
55.	Construction of - Pallet in ward no 2	
VIII. Major Complaints- B2V3		
56.	Seed to be provided by the Seed Cellars should be through Central Seed board along with housing till to be provided to the houses.	
	Also one no. electric should be installed at Panchayat "Khark"	
57.	Requirement of - new Hand Pump at Jain Mohalla ward no 03	
58.	Boundary wall of - Graveyard near land of - Mahaboom Shah	

- 59 Boundary wall of- Graveyard in Ward no 06  
in Jannat Moor Mohalla.
60. Shed kept at Shamsulhuda Ward no 06.
- 61 Boundary wall of- Middle School Durrani Ward  
no 06.
- 62 Hand Pump kept. in Ward no 05, Sped Mohalla.
63. Pathway kept. for bus Raj Mohalla to  
Mohammed Shafi Mohalla. Ward no 02.



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: RDD
- LEAST RESPONSIVE DEPARTMENT: PDD

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:	NO
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>demands have not been addressed yet</i>	ALL
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	ALL Assessment is recorded
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	08
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	visited & stayed

Visiting Officer Bal Krishna Sharma  
AEE Ground Water attended  
B2V for two days on 30/10/22  
to 31/10/22 and stayed overnight  
in village lehal

Makhdoom Shah  
Sarpanch  
Pvt. Halqa Kharak  
(Block Kalakote)

Signature of Sarpanch

Name ..... 31/10/22

Signature of the Visiting Officer

Name... Bal Krishna Sharma  
AEE. Ground Water  
B2V. Jammu